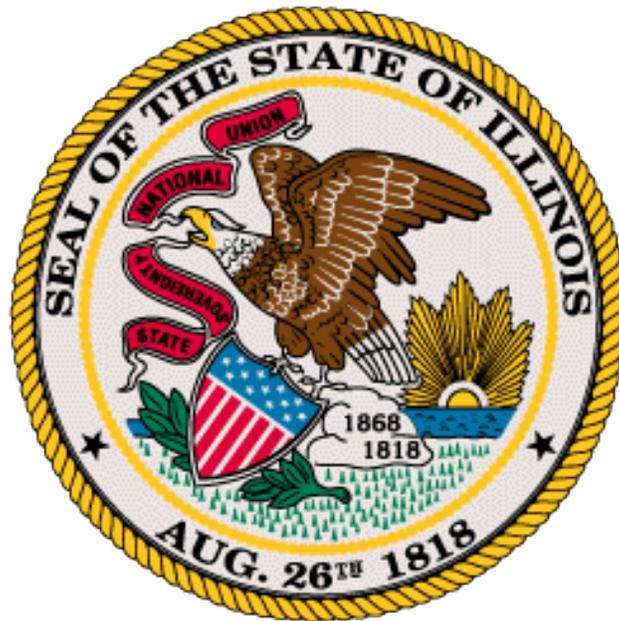
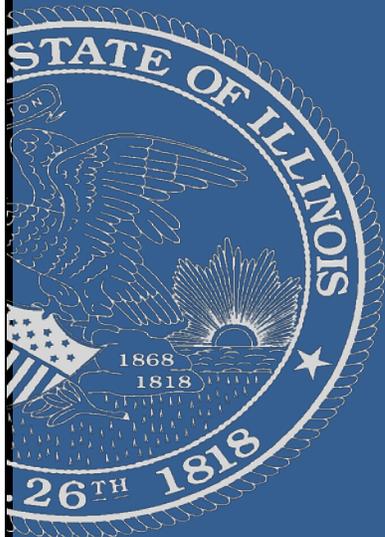




# ILLINOIS INTEGRATED JUSTICE IMPLEMENTATION BOARD 2011 ANNUAL REPORT



**ILLINOIS  
INTEGRATED  
JUSTICE  
INFORMATION  
SYSTEM  
Implementation Board**



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To the Governor and the Honorable Members of the Illinois General Assembly:



Dorothy Brown  
Chair

On behalf of the members of the Illinois Integrated Justice Information System (IIJIS) Implementation Board, I am pleased to present the 2011 IIJIS Annual Report. This report outlines the activities of the past year and the current activities of the Implementation Board, and its Committees, toward the enhanced sharing of justice information across justice agencies throughout Illinois.

In 2010, the Implementation Board, through the work of the Planning and Policy Committee, adopted the *Strategic Direction for Enterprise Information Sharing 2009-2012*. This document provides for a long-term direction for the IIJIS initiative. Its vision prepares the criminal justice enterprise to embrace the call for improved operational capabilities, to anticipate and deter threats, and to respond quickly when threats and incidents materialize. This document also provides direction that will help criminal justice agencies effectively address their day-to-day administration challenges.

Recruitment of new members was a major focus for the Committees of the Implementation Board. This effort was championed by the Outreach Committee through the development of the educational and marketing materials and was effective in adding members to each of the committees. In 2010, the Outreach Committee introduced IIJIS eNews, an electronic newsletter focused on the activities of the Implementation Board and its Committees.

In the area of technology development, the Technology Committee continues to explore the possibility of a public-private awareness effort to leverage potential private-sector partnerships in the development of technology projects for the public sector.

Meeting materials and work products, of the Board's committees, are available to the justice community and the public, from the IIJIS website at [www.icjia.state.il.us/ijjis](http://www.icjia.state.il.us/ijjis).

The IIJIS Implementation Board's mission of improving the use of justice information is a collaborative effort involving all units of government in Illinois. With the support of these groups and the legislature we are confident that we can create a comprehensive integrated justice strategy that will fulfill the needs of government, while protecting the privacy rights of individuals.

Dorothy Brown, Chair  
IIJIS Implementation Board

This project was supported by Grant #2001-MU-CX-0031 awarded to the Illinois Criminal Justice Information Authority by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Points of view or opinions contained within this document are those of the authors and do not necessarily represent the official position or policies of the U.S. Department of Justice.

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## **Mission**

Created in 2003 by Executive Order No. 16, the Illinois Integrated Justice Information System (IJIS) Implementation Board is an intergovernmental effort dedicated to improving the administration of justice in Illinois by facilitating the electronic sharing of justice information throughout the state. It is a collaborative effort charged with enhancing public safety by making complete, accurate, and timely offender-based information available to all justice decision makers.

The executive order directs the Implementation Board to address the challenges identified in the existing IJIS Strategic Plan and to set goals and objectives for future justice information systems. The Implementation Board promotes the electronic sharing of justice information by coordinating the development, adoption, and implementation of plans for systems designed to help positively identify individuals, provide offender status and history information, electronically exchange case information as it flows through the justice system, and share police incident report data.

The responsibilities of the Implementation Board center on promoting the integration of justice information systems and include: coordinating the development of systems that enhance integration; establishing standards to facilitate the electronic sharing of justice information; protecting individual privacy rights related to the sharing of justice information and coordinating the funding of integration efforts.

## **Powers, duties, and responsibilities**

- (a) To promote the integration of justice information systems in Illinois
- (b) To coordinate the development, adoption and implementation of plans and strategies for sharing justice information
- (c) To coordinate the development of systems that enhance integration
- (d) To establish standards to facilitate the electronic sharing of justice information
- (e) To promulgate policies that protect individuals' privacy rights related to the sharing of justice information
- (f) To apply for, solicit, receive, establish priorities for, allocate, disburse, grant, contract for, and administer funds from any source to effectuate the purposes of the executive order
- (g) To promulgate rules or regulations as may be necessary to effectuate the purposes of this executive order
- (h) To report annually, on or before April 1st of each year to the Governor and the General Assembly, on the Board's activities in the preceding fiscal year
- (i) To exercise any other powers that are necessary and proper to fulfill the duties, responsibilities, and purposes of this executive order and to comply with the requirements of applicable federal or state laws or regulations

## **Board Composition and Membership**

The Illinois Integrated Justice System Implementation Board is comprised of 26 members of the justice community who serve without compensation. A full-time professional staff supports the Board's activities and is headquartered at the Illinois Criminal Justice Information Authority (Authority) in Chicago. Clerk of the Circuit Court of Cook County staff supplements the work of the Authority.

A chairperson, who was elected by its membership, leads the Board. Implementation Board members include:

**Dorothy Brown, Chair**

*Clerk of the Circuit Court of Cook County*

**Rod Ahitow**

*Illinois Juvenile Justice Commission*

**Anita Alvarez**

*Cook County State's Attorney*

**Abishi C. Cunningham**

*Cook County Public Defender  
Vicki Rogers, designee*

**Jack Cutrone**

*Executive Director  
Illinois Criminal Justice Information Authority*

**Thomas Dart**

*Cook County Sheriff  
Elaine Romas, designee*

**Terry Hillard**

*Interim Superintendent  
Chicago Police Department  
Jonathan Lewin, designee*

**Robert Howlett**

*Illinois Sheriffs' Association*

**Patrick Keen**

*Interim Director  
Illinois State Police  
Carol Gibbs, designee*

**Ronald Lewis**

*Illinois Public Defender Association*

**Lisa Madigan**

*Illinois Attorney General  
Cynthia Hora, designee*

**Pamela McGuire**

*Illinois Association of Court Clerks*

**Skip Robertson**

*Judicial branch liaison*

**James P. Sledge**

*Director  
Illinois Department of Central Management  
Services  
Rafael Diaz, designee*

**Michael Tardy**

*Judicial branch liaison*

**Gladyse C. Taylor**

*Acting Director  
Illinois Department of Corrections  
Herbert Quinde, designee*

**Sean Vinck**

*Illinois Chief Information Officer*

**Michael Waller**

*Illinois State's Attorneys Association*

**Greg Wass**

*Cook County Chief Information Officer*

**Jesse White**

*Illinois Secretary of State*

*Irene Lyons, designee*

**Mark Wilkans**

*Illinois Association of Chiefs of Police*

The Implementation Board would also like to thank the following individuals for their assistance and invaluable contributions to IJIS.

**Paul P. Biebel**

*Presiding Judge, Criminal Division*

*Circuit Court of Cook County*

**Doug Bowie**

*Administrative Office of the Illinois Courts*

**Composition of the Implementation Board**

- The Illinois Attorney General or his or her designee
- The Illinois Secretary of State or his or her designee
- The executive director of the Illinois Criminal Justice Information Authority
- The director of the Illinois State Police
- The director of the Illinois Department of Central Management Services
- The director of the Illinois Department of Corrections
- The director of technology
- The superintendent of the Chicago Police Department
- The Cook County State's Attorney
- The Cook County Sheriff
- The clerk of the Circuit Court of Cook County
- The Cook County Chief Information Officer
- The Cook County Public Defender
- A member of the Illinois Juvenile Justice Commission appointed by the chair
- A representative appointed by the Illinois Association of Chiefs of Police
- A representative appointed by the Illinois Sheriffs' Association
- A representative appointed by the Illinois State's Attorneys Association
- A representative appointed by the Illinois Association of Court Clerks
- A representative appointed by the Illinois Probation and Court Services Association
- A representative appointed by the Illinois Public Defender Association
- A member of a county board other than Cook County appointed by the Governor
- A mayor, president, or manager of an Illinois municipality appointed by the Governor
- Two members of the general public appointed by the Governor
- Two non-voting liaisons from the Judicial Branch appointed by the Supreme Court

## **Implementation Board Activities**

### **General summary**

The Implementation Board has adopted a set of values to guide the development of an integrated justice plan for Illinois. The values emphasize efficiency of operations and the effectiveness of services; teamwork, collaboration, cooperation and commitment; innovation; goal and action orientation; and accountability.

The vision of the Implementation Board is for Illinois to become a recognized leader in justice information sharing, benefitting all people in Illinois and across the nation. This will be accomplished by creating a statewide justice information sharing capability that provides secure and timely access to accurate and complete information throughout the justice enterprise. Holding discussion groups with justice practitioners, examination of the major state justice information systems and networks, surveys of local justice agencies regarding their data management and exchange practices, and outreach to county-level integration planning efforts are ways that this work is continuing.

In 2010, the Implementation Board approved and adopted a new strategic plan, *Strategic Direction for Enterprise Information Sharing in Illinois* (Strategic Direction). The Strategic Direction is designed to address the changing technological capabilities, organizational directives, economic constraints, and legislative mandates that Illinois will face. The Strategic Direction captures and defines what a justice information system must embrace and consider in order to address these challenges, by clearly outlining goals and defining the desired environment of the future.

To obtain a better understanding of the information sharing practices among the criminal justice organizations in Illinois, the Illinois Integrated Justice Information System Implementation Board sent out Integrated Justice Information Sharing Surveys to the key criminal justice providers within a specified region or jurisdiction. The surveys gathered information on the types of data that are routinely exchanged by criminal justice agencies, their most important integration need, and any planned or pending changes or efforts to improve or enhance the information sharing practices on a countywide basis.

Several members of the Implementation Board and its committees participated in the Smarter Solutions for Crime Reduction Summit and the subsequent strategic planning initiative, sponsored by the Illinois Criminal Justice Information Authority (ICJIA), to identify best practices for data collection, privacy, and information sharing. Information gathered from IJIS members and the Strategic Direction will be utilized in the development of ICJIA's Strategic Plan for agency policy, research, and funding direction for the next several years.

## **Committee reports**

The work of the Implementation Board is handled by the Planning and Policy, Technical, Outreach, and Funding Committees. An Executive Steering Committee consisting of the chairpersons of each IIJIS committee and two additional board members coordinates the IIJIS effort.

### *Planning & Policy Committee*

The IIJIS Planning & Policy Committee (PPC) is responsible for development of strategic, tactical, and project plans designed to improve the integration and electronic sharing of criminal and ancillary systems throughout the Illinois justice enterprise. The committee also develops policies to ensure the appropriate collection, privacy, use, and dissemination of justice and related information.

Since the formation of the initial strategic planning workshop in December of 2000, to the current expanded organization of the Implementation Board, the PPC has continued to recognize and champion the importance of electronically sharing critical data, documents, and images with all stakeholders in the criminal justice enterprise. Great strides have been made to further collaboration and integration in Illinois, including the issuance of an original strategic planning document, the publishing of a privacy policy guidance, the adoption of technology standards and hosting three summits on integration and information sharing, – though significant opportunities remain.

Seeking to develop a lasting mechanism to capture these opportunities the PPC embarked on an ambitious effort to create a strategy that provided guiding principles, values, direction and vision. The committee embarked up on an effort to describe the environment that could be understood on multiple levels – business requirements, organizational structures and roles, business processes, and information technology capabilities. *The Strategic Direction for Enterprise Information Sharing 2009-2012* provides for a long-term direction for the IIJIS initiative. It urges the criminal justice enterprise to embrace the call for improved operational capabilities to anticipate and deter threats, and to respond quickly when threats and incidents might materialize. This document effectively addresses the day-to-day business challenges of these organizations. Efforts continue in the various IIJIS committees to develop tactical plans based on the Strategic Directions.

As a result, the PPC was invited to participate in the ICJIA's Strategic Planning Initiative held in September 2010. Members of the PPC participated in the various working breakout sessions to discuss issues and barriers to crime reduction in Illinois. Six workgroups were formed out of the summit to continue addressing the issues identified, – including a Data Collection and Information Sharing Workgroup. One of the most pervasive issues identified related to the ability of organizations to make appropriate decisions based on accurate data, – adequate information sharing, and collaboration. The workgroup is leveraging IIJIS (Information Sharing Scenarios), information gathered during the summit, and the Strategic Direction document to develop smarter solutions for crime reduction.

The Planning and Policy Committee stands poised to play a critical role in developing solutions for information systems integration, data privacy policy, data sharing standards, collaboration requirements and crime reduction. Incorporating the principles and vision of the Strategic Direction and the requirements for crime reduction solutions, Illinois will move boldly into a new decade of collaboration and sharing within the justice enterprise.

### *Technical Committee*

The Technical Committee develops data exchange and architectural standards to address hardware, software, networking, and data requirements, to facilitate the development of information systems that can electronically exchange data. The committee is also responsible for lending its expertise in the development of strategic, tactical, and project plans. This committee is working to enable the seamless exchange of information in a standards-based electronic justice environment. In addition, the committee also reviews best practices for justice information integration that are being applied in other jurisdictions, and determines the suitability of those models for Illinois.

In 2010, the committee increased its membership with new members from the law enforcement community and other areas of the criminal justice enterprise. This was largely accomplished by partnering with the Outreach Committee.

The Technical Committee also began work to identify and catalog justice information exchange points and national best practices in criminal justice integration and information sharing. The ultimate goal is to establish and publish a catalog of best practices and data exchange standards to the Illinois justice community. Once disseminated, these justice exchange standards must be constantly reevaluated for appropriateness and relevance to the evolving needs of the justice system. This will precipitate discussions with local groups of individual stakeholders to continually evaluate the suitability of emerging national standards and provide feedback to groups at the national level responsible for maintaining these standards.

The Technical Committee continues to explore the possibility of a public-private awareness effort to leverage potential private-sector partnerships in the development of technology projects for the public sector. The Technical Committee plans to work with the full Implementation Board to assist the Chicago Police Department in facilitating use of the pending Regional Case Reporting platform (R-CASE) now being developed. The platform will serve agencies in Illinois and the Great Lakes region.

The Technical Committee endorsed the use of the National Information Exchange Model (NIEM), which is designed to develop, disseminate, and support enterprise-wide information sharing standards and processes across the whole of the justice, public safety, emergency and disaster management, intelligence, and homeland security enterprise at all levels and all branches of government. The Committee has also adopted the use of the Law Enforcement National Data Exchange N-DEX Information Exchange Package Documentation (IEPD) created by the FBI CJIS Division and approved by the Advisory Policy Board for submitting to N-DEX.

## *Funding Committee*

The role of the Funding Committee is to support the development of integrated justice information systems in Illinois by identifying and coordinating funding resources for state and local integration projects and to minimize the duplication of efforts. Resources including, but not limited to, funding, technical assistance, and personnel, should be allocated based on priorities established by the Implementation Board for integration.

In 2010 the Funding Committee revised its Statement of Work to include the monitoring of grant sources for requests for proposals involving criminal information and data systems. When appropriate the Committee will coordinate with ICJIA to apply for grants. The Committee is committed to identifying grant opportunities for the all counties in Illinois. The Committee will develop a grant application boilerplate that will assist counties in applying for available funds.

The Funding Committee collaborated with the Outreach Committee to plan a briefing session for potential corporate and foundation grant funders. The session will be held to engage and inform potential funding entities about the IIJIS initiative, integrated justice and information sharing, and to determine what types of projects these organizations would support with grant funds. These plans are ongoing.

The Funding Committee completed research on various private organizations and foundations through the Donor's Forum Library and independent sources to establish a database and timetable for submitting grant application to the MacArthur foundation, Allstate, State Farm and Target Corporation.

The Funding Committee was able to increase its membership base by partnering with the Outreach Committee, and has successfully added new members from various agencies within the criminal justice community.

## *Outreach Committee*

In 2010, the Outreach Committee focused its efforts on outreach to various stakeholder groups and recruiting new members to assist in the activities on the various committees of the IIJIS initiative. The committee also published and distributed *IIJIS eNews*, an electronic newsletter focused on the activities of the Implementation Board and its committees. Distributed in August 2010, *IIJIS eNews* featured stories regarding the IIJIS Integration Survey, the 2009 IIJIS Summit and a recruitment pitch to solicit new members to assist with the IIJIS initiative. More specific to recruitment was the development of the IIJIS recruitment flyer, which was also distributed to the various stakeholder groups impacted by the IIJIS initiative. The Outreach Committee is committed to finding new ways to reach out to the justice community of Illinois.

The Media Strategy/Educational Materials Subcommittee will work to develop the next installment of *IIJIS eNews* and more targeted recruitment flyers, specific to each committee.

The Outreach Committee is also in the planning and proposal development stages of the 2011 IIJIS Summit, held biannually to bring together members of the criminal justice community and update and educate them on the IIJIS initiative.

### **Integrated justice information system survey findings**

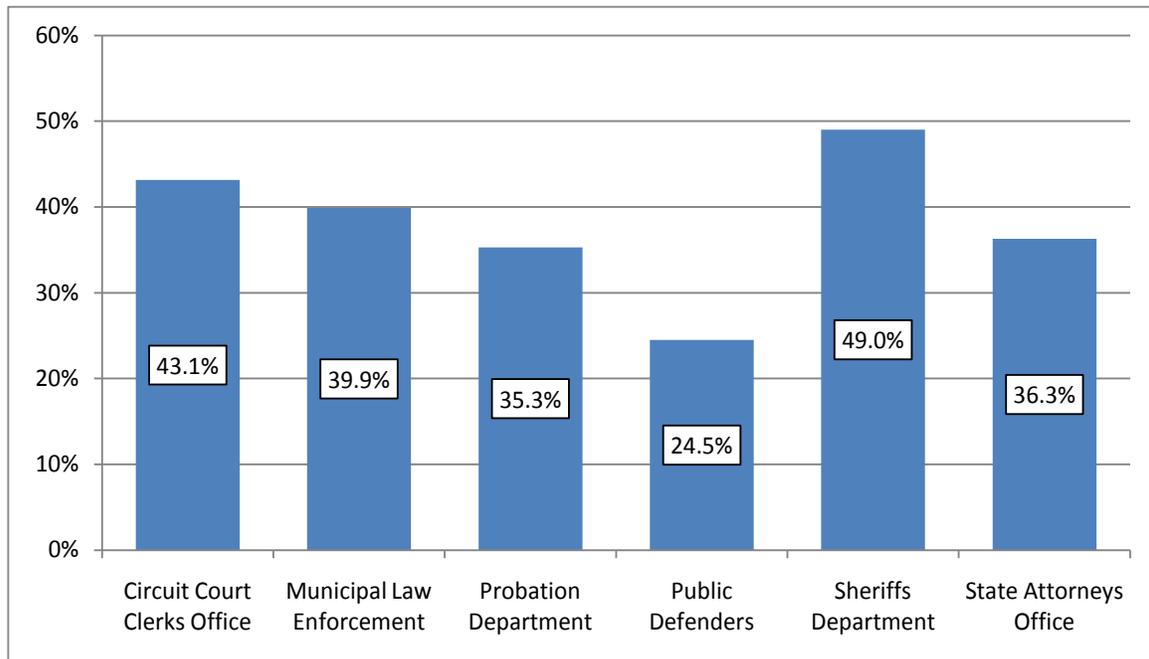
As part of the ongoing planning process, and to evaluate the current state of integrated justice in Illinois, an Integrated Justice Information Sharing Survey was conducted. To understand the state of information management and sharing practices among criminal justice organizations, an Integrated Justice Information Sharing Survey was sent to 901 agencies, including municipal police departments, sheriffs' offices, state's attorneys' offices, public defender offices, circuit court clerks' offices, and probation departments.

The agencies surveyed were grouped and organized into three regions; northern, central and southern. To collect data from municipal police departments, surveys were sent to a randomly chosen sample of 391 municipal police departments throughout the state. Surveys were also sent to each of the 102 county sheriffs, state's attorneys, circuit court clerks, public defenders and probation departments in each of the 102 counties in Illinois.

These surveys gathered information on the most important integration need of the criminal justice agencies, any planned or pending changes to their information sharing practices, and any recent or current efforts to plan or build an integrated countywide justice information system.

In total, 348 agencies or 39 percent of the agencies responded to the survey including 156 (40 percent) municipal police departments, 44 (43 percent) of the circuit clerks' offices, 50 (49 percent) of the sheriffs' offices, 37 (36 percent) state's attorneys' offices, 25 (24 percent) public defender offices, and 36 (35 percent) of the probation department.

**Survey Response Rates**



The Integrated Justice System Information Sharing Survey was an attempt to determine the level of information sharing being done and the integration needs of the entities of the criminal justice system in Illinois. The following are some of the most important findings of the survey:

- Connectivity to the circuit court clerk's office was the most frequent integration need.
- Champaign, Kankakee, Coles, McLean, Rock Island, and Sangamon counties in the central region have either begun implementation, implemented, or are in discussion for development of a countywide integrated justice system.
- St. Clair and Madison counties in the southern region have begun the process of developing a system to share and integrate justice information.
- In the northern region sixty-six percent of the counties have attained some level of integration and are sharing information electronically, if only through a few agencies. These are represented by Boone, Cook, DuPage, Grundy, Kane, Kendall, Lake, LaSalle, Lee, McHenry, Will, and Winnebago counties.
- The lack of live-scan technology is a prominent issue with the law enforcement community.
- Budget constraints and funding issues is a barrier expressed throughout the State of Illinois exclusive of region or county.
- There is a need to develop an understanding and agreement between agencies as to how and what information can be shared in a way that improves efficiency and eliminates redundancy.

Because of the repetitious nature of criminal justice information and the limited availability of resources, the need for criminal justice integration is more vital than ever. With the development of web-based technology and the National Information Exchange Model (NIEM), it should be an objective of every agency to improve upon the exchange of information within the justice community and to enhance the efficiency of the justice system.

Although there will be a capital outlay required and everyone is under similar budgetary constraints, the opportunity exists to leverage the work done by another entity and to become creative in ways to generate the necessary capital. The potential savings of enabling electronic data exchanges between agencies is significant, and in some cases, will quickly offset the initial expenditures.

## **Future activities and goals**

The Implementation Board through its committees will utilize data obtained from the Integrated Justice Information Sharing Surveys, hold discussion groups with justice practitioners, examine the major state information systems and networks and outreach to county-level integration planning efforts towards the goal of creating a statewide justice information sharing capability.

The Planning and Policy Committee will continue work on the mid-level plan with the objective of identifying the operational issues facing the integration of justice systems including gaps in Illinois information sharing that have already been identified. In addition, members of the committee and the Implementation Board will continue to participate in the development of ICJIA's Strategic Plan for agency policy, research, and funding direction.

The Technical Committee is committed to creating a more effective and comprehensive information sharing network in Illinois. The committee and its subcommittees will develop and recommend and information technology infrastructure that provides for an improved mobile information security framework, and identify the varied information technology infrastructure needs throughout the state. The committee will provide leadership by utilizing the identified statewide infrastructural needs information in order to coordinate and facilitate an overarching plan that promotes the allocation of resources on a needs based approach.

The Outreach and Funding Committees will develop a strategy to disseminate information about integrated justice in Illinois, and identify and coordinate funding resources for state and local integration projects. The Summit Planning subcommittee will work towards developing proposals to be submitted for the 2011 IIJS Summit.

## **Conclusion**

In 2010, the Implementation Board approved and adopted a new strategic planning document *The Strategic Direction for Enterprise Information Sharing 2009-2012*. An Integrated Justice System Information Sharing survey was completed, identifying the level of information sharing being done and the integration needs of the entities of the criminal justice system in Illinois. The information derived from the survey will facilitate a gap analysis and action plans to assist statewide technology information sharing and resource development efforts.

The Outreach Committee was successful in its recruiting efforts to attract new members to support the IIJIS initiative by participating on its committees. The Outreach Committee also published and distributed *IIJIS eNews*, an electronic newsletter focused on the activities of the Implementation Board and its committees.

Members of the Implementation Board and the Planning and Policy Committee participated in the Smarter Solutions for Crime Reduction Summit and the subsequent strategic planning initiative, sponsored by the Illinois Criminal Justice Information Authority (ICJIA), to identify best practices for data collection, privacy, and information sharing.

Our ability to generate funding to support the initiative will continue to be a key element and goal for 2011. The year of 2011 will be one of greater challenges as our efforts to integrate the criminal justice systems advance, and as the IIJIS Implementation Board continues to work toward its strategic and operational goals.