



## IMPLEMENTATION BOARD

**9 May 2005**

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### **Call to order & Roll call**

Lori Levin, Executive Director of the Illinois Criminal Justice Information Authority, called the meeting to order at 10:05 a.m. Implementation Board members present were:

- Irene Lyons, Office of the Illinois Secretary of State;
- Ken Bouche, Illinois State Police;
- Sharon Shipinski, Illinois Department of Corrections;
- Jim Hickey for Ellen Scrivner, Chicago Police Department;
- Adrienne Mebane, Cook County State's Attorney's Office;
- Marjorie O'Dea, Cook County Sheriff's Office;
- Dorothy Brown, Clerk of the Circuit Court of Cook County;
- Catherine Maras O'Leary, Cook County Bureau of Information Technology and Automation;
- Paul Fields for Edwin A. Burnette, Law Office of the Cook County Public Defender;
- Rod Ahitow, Illinois Juvenile Justice Commission;
- Gary O'Rourke, Illinois Association of Chiefs of Police;
- Bob Howlett, Illinois Sheriffs' Association;
- Michael Waller, Illinois State's Attorneys' Association;
- Michael Torchia; Illinois Probation and Court Services Association;
- Ronald Lewis, Illinois Public Defender Association; &
- Skip Robertson, Administrative Office of the Illinois Courts.

### **Administrative matters**

After welcoming everyone, Director Levin briefly described her continuing efforts with the Administrative Office of the Illinois Courts to increase the judiciary's representation on the Implementation Board. Ms. Levin also informed the board that Ms. Maras O'Leary had been appointed the chair of the Technical Committee and that Dr. Robert Lombardo had left IIJIS staff to become a full-time professor. Ms. Levin also reported that the 2005 Annual Report was submitted to the Governor's Office and the General Assembly on time and that members should have received courtesy copies by mail.

*{The minutes from the February 18, 2005 Implementation Board meeting were approved and accepted by a unanimous voice vote}*

### **Progress update on business case work groups**

Mr. Bouche informed members that three work groups have been organized to begin drafting business cases. He explained that the three working groups were progressing slower than expected because they had been waiting for various national efforts to formalize their recommendations. For example, the work group addressing warrants and orders of protection issues may benefit from the National Center for State Court's extension of Project Passport. Similarly, Global is developing Justice XML-based police and incident reports that our workgroup would be able to adopt for Illinois. Mr. Bouche indicated that the work groups can now take these recommendations into consideration when developing their business cases.

At this time, Mr. Myrent was asked to discuss the business case template that the work groups would use to document their business cases. He explained that the template outlined each component that should be included in each work group's business case. The template was created to assist in the uniform documentation of the business case components but that it also had the secondary effect of helping guide each work group's efforts.

### **Progress update on privacy policy development**

Mr. Boehmer reported that the privacy policy was being developed in a series of phases. He explained that the first phase would address the sharing of traditional justice information within and outside of the justice system. It was the Privacy Policy Subcommittee's position that addressing traditional justice information first was important because (1) it is often overlooked to address more "glamorous" topics and (2) it can provide a solid foundation upon which to develop later phases of the policy. Mr. Boehmer said that later phases would address non-traditional justice information, intelligence data, and juvenile justice information.

Mr. Boehmer described the goal of the privacy policy as ensuring good government. He explained that the policy should clearly articulate public safety information needs and include well-structured policies that satisfy those needs. In the absence of a public safety need, the policy should protect each individual's privacy interests. Mr. Boehmer stated that the process of making sound and well-reasoned policy choices and coming to those decisions in a collaborative and open manner, improves the public's confidence in the justice system.

Each member had been sent an outline of the privacy policy as well as some draft provisions concerning information about suspects, arrestees, and convicted persons. Mr. Boehmer indicated that while these provisions responded to some of the issues raised by the Privacy Policy Subcommittee, the language had not gone before the committee for their approval. Members were also provided a list of Privacy Policy Subcommittee members so that they could contact their representative on the committee to discuss any specific concerns they would like to see addressed.

Several members emphasized the importance of the privacy policy and urged members to read the draft provisions to make sure the policy adequately represents their interests.

### **Integrated justice summit planning activities**

Clerk Brown reported on the Summit planning process. She said that 175 people had registered for the summit and that eight vendors have agreed to host booths. Ms. Brown also said that IIJIS would have its own information table at the summit that participants can visit to get more information on the board's efforts. Ms. Brown then highlighted the various presentations as well as the strategic planning workshop and panel discussions that would take place at the Summit. She indicated this was not a final program because IIJIS staff members were still trying to confirm the keynote speaker. Ms. Brown then thanked Nicole Sims for her work planning the IIJIS Summit as well as all the individuals on the Summit Planning Committee.

### **Report on DOJ/DHS Fusion centers**

Mr. Bouche presented Global's Fusion Center concept to the Implementation Board. He explained that while the name Fusion Center invokes a single building, the term "fusion center" is really a *process* through which agencies who provide resources, expertise or information coordinate their efforts to help maximize the ability of law enforcement throughout the state to detect and respond to criminal and terrorist activity. Mr. Bouche stated that Global is finalizing a document that includes recommended standards that will ensure that fusion centers across the nation can communicate effectively with each other.

In Illinois, the Illinois Terrorism Task Force (ITTF) will be funding (with federal funds) the State Terrorism Intelligence Center (STIC). Mr. Bouche indicated that the STIC will serve as Illinois' Fusion Center by increasing its connectivity with other Illinois justice agencies and expanding its coordination efforts. Mr. Bouche said that a bridge between the ITTF and IIJIS would be useful to help synchronize these efforts.

### **Committee reports**

#### **PLANNING & POLICY COMMITTEE**

Mr. Bouche reported on the Illinois State Police's I-CLEAR efforts. He explained that Chicago Police's CLEAR system is too customized to roll out to the entire state. As a result, the I-CLEAR initiative has remodeled the data warehouse to include an integration hub that utilizes the Global Justice XML Data Model. The hub will be the means through which the data warehouse is queried. The remodeled I-CLEAR will also feature an expanded data warehouse as well as a justice data warehouse from which dashboards will be developed for different types of users. I-CLEAR will also connect, through the integration hub, to the FBI N-DEX system. Mr. Bouche also indicated that ISP still plans to build I-CASE.

#### **TECHNICAL COMMITTEE**

Ms. Maras O'Leary said that she was planning to meet with key board members to help set the direction of the Technical Committee's activities for the next several months.

#### **OUTREACH COMMITTEE**

Clerk Brown reported that the Outreach Committee has continued to develop strategies for recruiting champions and is planning to draft the next installment of the IIJIS Newsletter for distribution in June. She also indicated that the IIJIS Summit will be videotaped and a 60-minute show produced for cable television.

#### **FUNDING COMMITTEE**

Chief O'Dea reported that the Funding Committee had not met since the last Board meeting and that it was waiting for specific project proposals that would result from the business planning process. When those business plans are complete, the Funding Committee will seek out funding sources to help implement them.

### **New business**

#### **ASSISTANCE TO LAKE COUNTY INTEGRATION PROJECT**

Mr. Myrent reported that approximately \$250,000 of NGA grant funds will expire in September 2005 unless they are spent. It came to staff's attention that Lake County had a project to exchange information between its circuit court clerk and state's attorney's offices using the Global Justice XML Data Model. Because the types of data Lake County sought to exchange electronically were included in the *Scenario for Information Sharing in Illinois* and because the exchanges would be reusable in other counties, staff recommended that the Board fund the Lake County project.

*{Mr. O'Rourke moved to fund the Lake County project. The motion was seconded and passed by a unanimous voice vote.}*

#### **AUTHORITY BUDGET COMMITTEE MEETING MAY 10, 2005**

Director Levin mentioned several items that would be addressed at the next Authority Budget Committee meeting. She specifically mentioned that \$5 million dollars of Anti Drug Abuse Act (ADAA) money would be used to support livescan technology throughout the state. Additionally, just under \$1 million would be reprogrammed to Local Law Enforcement Block Grants to fund mobile data computers.

#### 12-MONTH ACTION PLANS

Director Levin directed each committee to review their 12-Month Action Plans and provide a report on their status at the next quarterly meeting. She also requested that each committee develop action plans for the next year and present them to the Board in August.

#### NOVEMBER MEETING TO BE RESCHEDULED

Director Levin indicated that the November 7, 2005 Implementation Board meeting would need to be rescheduled and said Implementation Board members would be informed of the new date when it is announced.

#### **Adjourn**

The meeting adjourned at 11:25 p.m.

Respectfully submitted.