

IJIS Planning Committee Project Overview

Project Name: IJIS Strategic Plan		
Project Owner (Customer/Executive Level): Governor George Ryan	Project Customer Contact (managerial level): Candice M. Kane, Ph.D.	
Project Sponsor (Project Work/Executive Level): Lt. Col. Ken Bouche	Start Date: 1/23/02	Committee Sign On Date: April 4, 2002
Project Manager: Carol Gibbs	Date Created: 2/21/02	Date Revised: April 3, 2002
Purpose: Create a strategic plan for integrating justice information in the state.		
Goal and Inclusions:	<ul style="list-style-type: none"> • Recommend cost-effective solutions that integrate existing criminal justice information systems, providing standards for future systems development, and reducing technological incompatibility, redundancy and inefficiency. • Develop strategies to improve positive identification of individuals who interact with the justice system through the use of enhanced biometric identification technologies such as flat fingerprints and facial recognition. • Build upon the significant financial investments already made by individual agencies on criminal justice systems, avoiding unfunded mandates on individual agencies, and identifying federal grants and other sources of funding assistance to finance the integration and improvement of justice information systems in Illinois. • Work in partnership with state and local Illinois criminal justice agencies and related social service agencies to meet operational requirements and needs for justice-related integrated information processing while respecting independence. • Ensure the privacy and civil liberties of all citizens are enhanced rather than diminished by implementation of IJIS. • Complete the draft IJIS Strategic Plan for review by September 3, 2002. 	
Key Exclusions:	<ul style="list-style-type: none"> • This will not include a tactical or operational plan. 	
Initial Environment: There is no existing strategic plan for integrating justice information in Illinois.		
Desired Delivery Date: 12/31/02		
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Other Constraints: Deadline date, staffing		
Key Assumptions:	<ul style="list-style-type: none"> • Will strive for consensus, when consensus cannot be reached: Need 2/3 vote of meeting attendees, allowing only one vote per agency. When 2/3 vote cannot be reached, we will move to the Governing Board for resolution. • Vice-Chair will run meetings in Chair's absence. 	

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Team Members	
Ken Bouche, Chair <i>IL State Police</i>	Brett Klein <i>Lake Co. Sheriff's Office</i>
Gary O'Rourke, Vice Chair <i>Streamwood Police Department</i>	Dennis Krier <i>IL Secretary of State's Office</i>
Carol Gibbs, Project Manager <i>IL State Police</i>	Terry Lavenhagen <i>Cook Co. Sheriff's Police</i>
Carol Cates, Assistant Project Manager <i>IL State Police</i>	John Loverude <i>IL State Police</i>
Carolyn Wilson, Administrative Support <i>IL State Police</i>	Dennis McNamara <i>Cook Co. Circuit Clerk's Office</i>
Robert Boehmer <i>IL Criminal Justice Information Authority</i>	Randy Murphy <i>Lake Co. Dept. of Management Services</i>
Dan Callahan <i>Office of the Attorney General</i>	Mark Myrent <i>IL Criminal Justice Information Authority</i>
Mary Camic <i>Kane County Court Services</i>	Gerald Nora <i>Cook Co. State's Attorney's Office</i>
David Clark <i>IL State's Attorneys Appellate Prosecutor</i>	Steve Prisoc <i>IL Criminal Justice Information Authority</i>
Brent Crossland <i>IL Technology Office</i>	James Reed <i>IL State Police</i>
Kim Donahue <i>IL State Police</i>	David Roberts <i>SEARCH</i>
Laura Lane Ferguson <i>Cook Co. Circuit Clerk's Office</i>	JoAnn Schachtsiek <i>Governor's Office of Strategic Planning</i>
Patricia Fix <i>Lake Co. State's Attorney's Office</i>	Jerry Scairaffa <i>Cook Co. Circuit Clerk's Office</i>
Ed Flanagan <i>Cook Co. CABS</i>	Deb Seyller <i>Kane Co. Circuit Clerk</i>
Terry Ford <i>Office of the State Fire Marshal</i>	Lori Smith <i>Office of the State Fire Marshal</i>
Shelley Fulla <i>Chicago Police Department</i>	Mike Steiner <i>IL Secretary of State's Office</i>

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Karen Griffiths <i>IL Criminal Justice Information Authority</i>	Gary Stryker <i>Lake Co. Sheriff's Office</i>
Rick Guzman <i>Office of the Governor</i>	Mike Tardy <i>Administrative Office of Illinois Courts</i>
James Hickey <i>Chicago Police Department</i>	J.G. Townsend <i>Presiding Judge, Champaign County</i>
Ron Huberman <i>Chicago Police Department</i>	David Trupp <i>Streamwood Police Department</i>
Lisa Jacobs <i>IL Juvenile Justice Commission/DHS</i>	Mike Waller <i>Lake Co. State's Attorney</i>
Candice M. Kane <i>IL Criminal Justice Information Authority</i>	Grant S. Wegner <i>Chief Judge, 16th Judicial Circuit</i>
Steve Karr <i>IL Department of Corrections</i>	
Initial List of Deliverables	
Phase	Deliverables
Concept	Work Breakdown Structure (WBS), Time line, Goals, Vision/Mission Statements
Project Planning	Quality Plan, Communication Plan, Risk Plan, Stakeholder Concerns, Completed Project Overview
Analysis	Analysis paper to include: <ol style="list-style-type: none"> 1. Review IL guidelines on strategic planning. 2. Identify stakeholders' operational requirements. 3. Review other Strategic Plans on Integrated Justice. 4. Provide the Technical Committee list of deliverables and time needed.
Design	<ol style="list-style-type: none"> 1. Design document formatting standards. 2. Identify strategic issues. 3. Identify goals for strategic issue # <i>n</i>. 4. Identify objectives for goals of strategic issue # <i>n</i>. 5. Identify outcomes of objectives for goals of strategic issue # <i>n</i>. 6. Identify measures of outcomes of objectives for goals of strategic issue # <i>n</i>. 7. Create an outline for strategic plan.

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Development	<p>Deliverables:</p> <ol style="list-style-type: none"> 1. Write the strategic plan. 2. Design cover page. 3. Proofread strategic plan. 4. Revise strategic plan. 5. Send out for content review. 6. Send out for format/grammar review. 7. Revise strategic plan. 8. Send draft strategic plan to committees for review. 9. Revise strategic plan. 10. Finalize plan and send to Governing Board.
Stakeholder Issues/Concerns	
Issues/Concerns:	<ul style="list-style-type: none"> • Criminal justice information systems in Illinois have been designed to meet local operational needs and not to provide statewide justice information. • These systems operate today as autonomous and independent systems that do not easily share information with courts or other justice agencies in a timely manner. • Justice information is fragmented and inconsistent and frequently not available in a timely manner to law enforcement officers or the courts for the purpose of making criminal justice decisions. • Judges, prosecutors and police often do not know if they have complete information when making bail and sentencing decisions, charging decisions and possible plea negotiations and arrest decisions.
Quality Plan, Risk Plan and Communication Plan	
Quality Plan:	<ol style="list-style-type: none"> 1. Ensure the strategic plan meets the objectives outlined in Executive Order 12. 2. Ensure plan follows IL guidelines on strategic planning. 3. Ensure project is delivered on time and within budget utilizing Project Management Methodology. 4. Compare plan with other states and SEARCH. 5. Send plan to key individuals to review for content. 6. Send plan to key individuals to review for format/grammar.
Risk Plan:	<p>Risks:</p> <ol style="list-style-type: none"> 1. Staffing deficiencies. 2. Deliverables from Technical Committee. 3. Printing delays. 4. Executive Board does not approve Strategic Plan.
Communication Plan:	<p>Communication Plan will include: Meeting agendas, Chair reports, issues, documents, go-no-go decisions, status reports and alerts which will be delivered via Email, fax, written reports and at meetings.</p>

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