



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

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VOCA Allowability Webinar Questions and Answers
(As of Dec 28, 2017)

- Q: Can a state-negotiated indirect cost rate be accepted?
- A: A grantee may now negotiate an indirect cost rate with the State of Illinois by first submitting an “Indirect Cost Rate Proposal” (ICRP) to the State of Illinois’ Centralized Indirect Cost Unit. For more information see:
<https://www.illinois.gov/sites/GATA/Grantee/CentralizedIndirectCostSystem/Pages/default.aspx>
- Q: It sounds like transportation to activities related to a victim’s service plan (court, appointments, etc...) is allowable – does this include bus tokens?
- A: The federal rules do not define transportation and are silent on bus tokens. Gift cards or gas cards, however, are not recommended. If bus tokens are purchased, the grantee must adhere to certain special conditions. This may include a detailed tracking method to ensure bus tokens are utilized only for allowable purposes. Grantees may be required to collect receipts in the same manner as all other records and provide an account detailing token purchases in their closeout materials.
- Q: When a grantee elects to use an indirect cost rate, can indirect costs be used to pay for management salaries?
- A: Salaries and expenses of management staff are generally unallowable expenses and cannot be counted as project costs unless specifically allowed for under the VOCA Victim Assistance Program Final Rule. If a grantee elects to use an indirect cost rate, the allocable indirect costs may be used toward the salaries of management staff who meet the exceptions in the Final Rule. Additionally, when electing to use a de minimis indirect cost rate of 10%, a grantee may include the salaries of management staff who provide allowable direct services or supervision of the VOCA-funded project in the modified total direct cost.

To provide additional clarity on Indirect Costs, ICJIA is developing an Indirect Costs primer document that will be circulated in the near future and will explain what costs may be included in Indirect Costs, what options grantees have when preparing their budgets with respect to Indirect Costs, etc.