



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**ICJIA Institutional Review Board
Meeting Minutes**

December 7, 2017, 1:00 p.m.
Illinois Criminal Justice Information Authority
300 W. Adams Street, Suite 200
Chicago, Illinois 60606

I. Call to Order and Roll Call

John Maki called the meeting to order at 1:05 p.m. ICJIA Associate General Counsel Simeon Kim called the roll.

Member Name	Present	Absent	By Telephone
Ms. Era Lauder milk		X	
Executive Director John Maki, ICJIA	X		
Dr. LaDonna Long	X		
Dr. Evan Harrington		X	
Dr. Dan Cooper	X		
Ms. Maya Szilak	X		
Dr. Ana Lucic	X		

Four members were present and a quorum was established. Dr. Cooper arrived at approximately 1:10 p.m.

II. Approval of Meeting Minutes: October 19, 2017

Director Maki asked for a motion to approve the minutes. Ms. Szilak moved to approve the minutes. Dr. Long seconded the motion. The motion passed unanimously by voice vote.

III. Applications for Review

A. Evaluation of Pathway to Enterprise for Returning Citizens (PERC) Program: Focus Groups

Principle investigators: Jessica Reichert and Justin Escamilla

There was no discussion. Director Maki asked for a motion to approve the application. Ms. Szilak moved to approve the application. Dr. Lucic seconded the motion. The motion passed by unanimous voice vote.

B. Evaluation of Dual Diagnosis Program in Logan Correctional Center

Principle investigator: Jessica Reichert

Ms. Szilak said that she noticed on the consent form subjects are advised that they can withdraw at any time. She said that it might be wise to further specify to the inmates there would be no penalty for withdrawing since they are in custody and might think they would be subject to disciplinary action if they withdrew. Ms. Reichert said that she could add that language.

Director Maki asked for a motion to approve the application. Dr. Cooper moved to approve the application. Ms. Szilak seconded the motion. The motion passed by unanimous voice vote.

C. Preliminary Study of LGBTQ Victimization and Help-Seeking

Principle Investigators: Amanda L. Vasquez and Dr. Jaclyn Kolnik

Dr. Kolnik said in the study they will conduct cognitive mapping interviews with individuals that identify as both LGBTQ and victims of crime. She said they were working on appropriate wording for questions to be asked of the LGBTQ population.

Dr. Long said that in the interview protocol it might be helpful to ask in the beginning how the subjects would like to be addressed, such as he, she, or they, so that they feel more comfortable, and to give the researcher more knowledge.

Dr. Cooper asked whether the resources being offered to assist those who have an adverse reaction to questions regarding past victimization are sufficient. Dr. Kolnik said she was consulting with service providers, grassroots organizations, and LGBTQ advocacy groups regarding resource list sufficiency. She added that a point of contact for each resource will be provided. Dr. Cooper said that having a person who is on call that knows about the study is important.

Director Maki asked for a motion to approve the application. Ms. Szilak moved to approve the application. Dr. Long seconded the motion. The motion passed by unanimous voice vote.

D. Community Focus Groups to Inform Countering Violent Extremism Training Curriculum

Principle Investigators: Dr. Megan Alderden and Lily Gleicher

Dr. Alderden said that the purpose of the focus groups is to get community input on developing program components.

Director Maki asked for a motion to approve the application. Ms. Szilak moved to approve the application. Dr. Cooper seconded the motion. The motion passed by unanimous voice vote.

IV. Old business

None.

V. New Business

A. Director Maki informed the Board that an expedited IRB application was approved by Era Lauder milk. The application was an amendment to a research project called Building Capacity for Producing Unbiased Estimates of Recidivism: Examining the Recidivism of Firearm Offenders Using State Criminal History and Mortality Data.

B. Outcome Evaluation of the Safe Passage Initiative amendment

Principle investigator: Jessica Reichert

Ms. Reichert altered the Board of a protocol change. She said the original IRB application stated documents would be sent by mail, but many of the treatment providers prefer encrypted emails. She also noted a change to the consent document. She said the number of study participants was changed as an incorrect number was listed in the original application.

Director Maki asked for a motion to approve the application. Dr. Cooper moved to approve the application. Ms. Szilak seconded the motion. The motion passed by unanimous voice vote.

VI. Adjourn

Director Maki asked for a motion to adjourn. Ms. Szilak moved to adjourn. Dr. Cooper seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at approximately 1:20 p.m.