



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

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**120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550**

Regular Meeting  
Friday March 4, 2005 at 9:00 a.m.  
120 South Riverside Plaza, 21<sup>st</sup> Floor Conference Room  
Chicago

**AGENDA**

- Call to Order and Roll Call
- 1. Approval of the Minutes of the December 3, 2004 Regular Meeting
- Chairman's Remarks
- 2. Executive Director's Remarks
- 3. Budget Committee Report (*Eugene E. Murphy Jr. Chair*)
  - a. Report on the December 21, 2004 and the February 10, 2005 Meetings
  - b. Fiscal Report
- Victimization Survey Report (*Jennifer Hiselman, ICJIA*)
- New Business
- Adjourn

This public meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 120 South Riverside Plaza, Chicago, Illinois, 60606-3997 at (312) 793-8550. TDD services are available at (312) 793-4170.

## MINUTES

### REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY

December 5, 2004  
120 S. Riverside Plaza, 21<sup>st</sup> Floor  
Chicago, Illinois

#### Call to Order and Roll Call

Chairman Sorosky convened the regular meeting of the Illinois Criminal Justice Information Authority and asked Robert Boehmer, the Authority's Secretary and General Counsel, to call the roll.

In addition to the Chairman, other Authority members in attendance were:

Chief David Bradford  
Cook County Circuit Court Clerk, Dorothy Brown  
Kankakee County Sheriff Timothy Bukowski  
Mr. Brad Demuzio  
Cook County State's Attorney Richard Devine  
Ms. Barbara Engel  
State's Attorneys Appellate Prosecutor Director Norbert Goetten  
State Appellate Defender Director Theodore Gottfried  
DeKalb County Circuit Court Clerk Maureen Josh  
Attorney General Designee Ellen Mandeltort  
Madison County State's Attorney William Mudge  
Mr. John Piland  
Director Larry Trent

#### Approval of the Minutes of the September 5, 2004 Authority Meeting

*{Chairman Sorosky made a motion to approve the minutes of the regular meeting held on September 5, 2004. Mr. Goetten seconded the motion, which passed by unanimous voice vote.}*

#### Chairman's Remarks

Chairman Sorosky noted that John Stroger, the President of the Cook County Board, will be joining the Authority in January. He then called on Executive Director Lori Levin to provide her report.

#### Executive Director's Report

Director Levin referred members to the staff activity reports in the mailing and highlighted some things from those reports. She noted that the Authority has won two awards. One award, the Richard Driehaus Foundation Public Innovator Award was awarded for the InfoNet Project, while the other, the Phillip Hoke Award for excellence in research policy and analysis was given for the Authority's publication "Female Delinquents Committed to the Illinois Department of Corrections, A Profile" which was authored by former research assistant Megan Alderden and current research assistant Adriana Perez.

Director Levin welcomed new staff members Kevin Amos, Aaron Gray, Anthony Hunter, Jessica Ashley, Idetta Phillips, Gina Bradley and Lajuana Murphy.

Director Levin reported that most agencies have migrated to the new ALERTS.Net, the Authority continues to roll

out the ALECS.Net client, and all legacy data has not been converted to the PIMSNet System for agency verification and review.

Director Levin said Authority staff have had discussions with Synch Solutions, the software consultants that will be analyzing and assessing the best attributes of ALERTS.Net, ALECS.Net, and PIMSNet software applications, as well as the IWIN software application.

Director Levin reported that the second Elder Abuse conference was held in conjunction with the Department on Aging and the Attorney General's Office. She also noted that the Illinois State Police is rolling out a program to combat financial exploitation of seniors.

Regarding IJIS, Director Levin reported that we are working on implementing suggestions from the consultants, that we are receiving participation from the judiciary and that we will be having an integration conference in the spring. In addition, she said that we are working on a project with the Department of Mental Health, the Attorney General's Office, and the Sheriffs Association. This project will allow sheriffs to obtain mental health information about inmates in their custody. Director Levin noted that we do have some ADAA money for this project.

She also reported on Motor Vehicle Theft Prevention Council activities, Authority publications, and Research and Analysis Unit activities, which were contained in the memos. She then called on Associate Director Mary Milano to report on the Federal and State Grants Unit.

Associate Director Milano noted that it has been a challenging quarter due to understaffing. She said that we will attempt to fill our staff positions at the line level and supervisory level. Staff is aggressively pursuing programs and processes that will bring resources to bear where they are in shortest supply.

Associate Director Milano highlighted the Federal and State Grants Unit's work on the Local Law Enforcement Block Grants program. She said that we rewrote the process and procedures to simplify the requests for proposals and we sent the forms out three months earlier. We also held information sessions in five locations around the state including Urbana, Alton, Peoria and Chicago and had over 350 officers and representatives of local departments attending. She reported that we added economic need of the local community as an additional consideration in the RFP. She said that we also revised the makeup of the review panels to include greater law enforcement participation.

Associate Director Milano reported that we have worked together with the Illinois State Police to distribute funds for Livescan and are actively providing assistance in underserved communities, attempting to find some ways to help them with match.

Associate Director Milano reported that we are collaborating with the Illinois Department of Corrections on several projects to make sure that they are coordinated and moving ahead. She said that we are supporting the development of the GPS tracking system for released sex offenders, working on the build out of the Pere Marquette drug treatment community for women offenders, and continue to support Sheridan and other facilities.

Associate Director Milano also reported that we have been able to work with the Illinois State Police in developing other initiatives, including creating an elder abuse presence with the provision of \$280,000 for a grant to support investigation and related programming.

Associate Director Milano noted that we received three awards since our last meeting including: VAWA Rural Award, National Forensic Science Foundation Award and the NCHIP award. All of these awards account for close to \$2 million in new funding.

Associate Director Milano commended the FSGU staff for taking on additional grant loads, developing in-house and external training, and collaborating in new ways with other departments. She said that the staff demonstrated the kind of commitment to high standards of public service that of which both the Authority and the people of the state should be proud. Director Levin also commended staff for their hard work.

Director Levin noted that the Associate Director for Research Analysis position has not yet been filled but that we

have a candidate to fill the position of Associate Director for Human Resources. She then called on Robert Boehmer to briefly summarize the new Byrne Memorial Justice Assistance Grant Program.

Mr. Boehmer said the new Justice Assistance Grant Program was an initiative of the Bureau of Justice Assistance (BJA). Since it passed Congress very quickly, the BJA is working on rules for implementation. Mr. Boehmer added that JAG combines Byrne and LLEBG into one program with six purpose areas. Everything that is fundable under Byrne will be fundable under the new program. He noted that we will have to wait for guidelines before we can provide additional details. He noted that of the allocation to the state, 40% of the funds will be distributed to units of local government directly from the BJA, similar to the current LLEBG program. The remaining funds will be distributed by the Authority similar to the way Byrne funds are currently distributed. We would also have to establish a trust fund for the program. He pointed out that the appropriation amount will now result in a overall loss of over one million dollars in Illinois – the Authority would receive around \$14 million for distribution (down from almost \$19 million). The funds made directly available from the BJA to units of local government would significantly increase. He noted that there are still some questions for which we are awaiting answers from the BJA.

### **Budget Committee Report**

Chairman Sorosky reported that Budget Committee met on November 18, 2004. He called on Associate Director Milano to provide the Budget Committee Report.

Associate Director Milano briefly summarized the information that was contained in the meeting mailing. She reported on eleven new Livescan awards, the designation of \$3,552,753 in Byrne 2004 funds to continue 20 multi-jurisdictional narcotics task forces around the state, funds for three specialized defense initiative programs, VOI/TIS and RSAT funds for Pere Marquette, and funds for the GPS monitoring of sex offenders. She reported that progress continues on the VOI/TIS RFP for a little over \$10 million for construction and expansion of new jails and detention facilities. She said that staff is reviewing final drafts for the RFP and expects to have it finalized January 2005.

Chief Bradford asked whether the Livescan awards were for new machines or replacements. Associate Director Milano noted that some are replacements. She said that in consultation with ISP and others, it has been clear that it will become very expensive not to replace Livescan. She reported that our initial approach was to purchase new equipment first, but we found that older equipment will become more expensive to maintain than to replace. Chief Bradford said that he thought that when the initial awards were made, there was criteria developed that those awards were based on usage and that there were a number of entities that applied but were turned down because their usage levels did not justify the grant at that time. He said that there needs to be some clarification as to why we are replacing machines for departments that already have them while there are still some departments that do not have Livescan. Associate Director Milano said that we are continuing to work down the list, but there are some departments that simply cannot make the match.

Associate Director Milano reported on a request for extension for the VAWA Rural 02 Award. As a result of new federal policy they have decided not to renew rural awards that predate 2003 federal fiscal year. She said that staff has adjusted and extended the performance dates of these three transitional housing grantees to December 31st to maximize utilization of these funds. She also requested that the Authority approve to continue these programs using FY04 Rural funds, which will enable the programs to continue for another 24 months.

*{Mr. Piland made the motion for the approval and designation of 04 funds, Mr. Goetten seconded the motion, which was passed by unanimous voice vote.}*

Chairman Sorosky asked the Authority's Chief Fiscal Officer Ted Miller to provide the fiscal report. Mr. Miller reported on the materials in the mailing. He noted that in FY04, we spent 78% of our appropriation. He said that the lapse was due to unfilled personnel vacancies, savings in EDP, and consolidation. He reported that we spent at our historic levels both with the Criminal Justice Information Systems Trust Fund and the federal awards and grants. For fiscal year 05, he said that we expect our general revenue expenditures to be very close to our appropriation because of recent budget cuts, and that we should spend near previous levels for the other funds.

Sheriff Bukowski inquired about the \$300,000 that was transferred from the Criminal Justice Information Systems Trust Fund. Director Levin noted that she informed the Governor's Office of Management and Budget of the user's

concern that the funds have not been returned. She said that at one point she understood that the funds would be returned through the Capital Development Bill, but that did not occur because the bill never passed. Mr. Miller noted that the funds came out of the cash balance and were transferred to the General Revenue Fund. Director Levin said that she will continue to raise the concerns of the users.

### **The Implementation and Impact of Illinois' Sheridan Correctional Center Therapeutic: Year 1**

Chairman Sorosky reported that one of the priorities of the Governor is to reduce the recidivism rate that exists among many of our young men who are incarcerated in prison. Substance abuse problems are often related and intertwined with this high recidivism rate. To combat this problem, the correctional center at Sheridan has been reopened and redesignated primarily as a substances abuse center. He said the Authority has been heavily involved in supporting and financing this program. He then called on Dr. David Olson, Authority senior research analyst, and Deanne Benos, assistant director of the Illinois Department of Corrections, to provide an overview of the implementation and impact of the Sheridan Correctional Center.

Ms. Benos thanked the Authority for their support and thanked State's Attorney Devine and Director Trent for providing staff to sit on the planning board for the project. She said that this was one of the first projects the Governor announced when he took office. She said that after a long planning process the project began in January of this year. She indicated that we are now seeing some really positive results.

Ms. Benos said that through the project, we are targeting record recidivism rates at a time when the state is facing record numbers of prison exits. She said that the Authority helped this project with research and identified best practices in order to build the Sheridan model. She indicated that we are now using performance and process evaluations to ensure that we are building a successful model and learning what works within the system to employ on a statewide basis. She said that Sheridan is designed to be the largest state-run drug treatment prison and re-entry program in the United States with a target population of 1,500. The offenders have a significant history of arrests and are subjected to a screening tool for drug addiction. All inmates must be medium security and not murderers, sex offenders, or dual diagnosis offenders.

She reported that IDOC has embarked upon two pilot programs to build community support networks. She said that it is important to have the properly trained community resources in place to treat people and provide the best practices to make them successful. She said that they have targeted two areas – Chicago's west and south sides.

Ms. Benos reported that the Sheridan Project is connecting with the Governor's other significant initiative, which is his Operation Spotlight Parole Reform Plan.

In response to a question from Ms. Mandeltort, Ms. Benos said that they use the Texas Christian University drug assessment tool to assess the level of addiction for the offender coming into the system. At that point, they screen every offender coming to the department for whether or not they are appropriate for Sheridan. It is then a voluntary program. She clarified that IDOC makes the placement decision. In response to another question, she indicated that they are targeting warehousing and food service jobs as well as positions requiring computer skills and the construction industry.

Dr. Olson then displayed a PowerPoint presentation demonstrating some of the early findings for the Sheridan Program. (PowerPoint attached)

Ms. Engel expressed her concern that this same sort of evaluation approach should be used to evaluate the Pere Marquette facility. Ms. Benos noted that Pere Marquette will be the only facility for girls in the state, but that is just a small part of the Governor's female inmate reform initiative.

### **New Business**

Ms. Engel said that she wanted thank Karen Griffiths, for her extraordinary work on Infonet, which received private foundation support from the Driehaus Foundation.

*{Chairman Sorosky made a motion to recognize Karen Griffiths' outstanding work with the InfoNet with member programs, and attracting the attention and appreciation of private foundations for the work she has done, seconded by Mr. Piland and adopted by unanimous voice vote}*

*{Upon a motion by Mr. Piland, second by Mr. Bukowski and adopted by unanimous voice vote, Chairman Sorosky adjourned the meeting.}*

Respectfully Submitted,

A handwritten signature in black ink that reads "Robert P. Boehmer". The signature is written in a cursive style with a large, prominent initial "R".

Robert P. Boehmer  
Secretary and General Counsel



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**MEMORANDUM**

**To:** Authority Members  
**From:** Ted Miller  
Fiscal Manager  
**Date:** February 15, 2004  
**Re:** Summary of Office of Fiscal Management Activities

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The following highlights the work by the Office of Fiscal Management since the last Authority meeting.

**Reports**

The following reports were prepared and submitted by the OFM staff:

- FY05 2nd Quarter Accounts Receivable Reports.
- FY06 Projected Cash Balances by Fund for the GOMB .
- FY05 Spending Plan by Fund for the GOMB and FY06 Budget Submission.
- Quarterly Federal Financial Status Reports for direct and formula grant awards.
- Cost center reports for agency operations and federal grant cost centers.
- Monthly Variance Reports preparation and Analysis for the GOMB.

**Accounts Receivable**

- New Accounts Receivable System is performing well and producing the expected results.
- Reviewed the billing process to ensure all customers are billed properly.

**Federal Grants**

- Conducted preliminary budget reviews of approximately 76 interagency agreements.
- Processed 103 contract obligation documents (\$13,362,271) and 271 vouchers (\$8,742,523) for federal grants to state and local governments and not-for-profit agencies.

**General Agency Obligation**

- Completed obligation, expenditure and cash reconciliations for six funds.
- Appropriations are in place for FY05 and we have begun spending accordingly.

### **Agency Budget**

- The Authority has submitted the FY06 budget and prepared the annual forms to the Illinois State Legislature.

### **Audit**

- Completed the audit questionnaire for the biannual audit of the Authority.



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# Memorandum

**To:** Authority Members

**From:** Phillip Stevenson  
Research and Analysis Unit

**Date:** February 14, 2005

**Re:** Research and Analysis Unit Report – March 4, 2005 Authority Meeting

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This memorandum highlights some of the work performed by staff of the Research and Analysis Unit since the Authority's last quarterly meeting.

## **I. ONGOING ACTIVITIES**

### **A. Publications**

Since the last Authority meeting, R & A staff updated the criminal and juvenile justice system profiles for each of the 102 counties in Illinois. The intent of these publications is to put the data that describes each county's criminal and juvenile justice activity into the hands of Illinois' criminal justice policymakers in a useful summary format. In addition to providing policymakers with an overview of activities across the components of the justice system in their county (law enforcement, courts and corrections), the profiles also provide perspective by including trends experienced in counties with similar population sizes.

In addition to the 102 county profiles, the Research and Analysis Unit has also published:

- The Impact of Methamphetamine on Illinois Communities: An Ethnography

Finally, from time to time R&A staff publish work outside of the ICJIA publication series. During the second quarter of SFY 2005 the following publications were written by R&A staff:

- Ashley, Jessica. 2004. "Youth Courts: An Urban Perspective." In *Session: A Publication of the National Youth Court Center*. Volume 4: Number 4.
- Block, Carolyn Rebecca. 2004. "Where in Chicago is the Chicago School? Principles for Practice, Policy-Making and Problem-Solving." In V. Pottie Bunge, C.R. Block and M. Lane (eds.) *Linking Data to Practice in Violence and Homicide Prevention: Proceedings of the 2004 Meeting of the Homicide Research Working Group*. Chicago, IL HRWG.

- Glass, Nancy, Jacquelyn C. Campbell, Carolyn Rebecca Block, Jane Koziol-McLain, Daniel Webster, and Ginger Hanson. 2004. "Strangulation as a Risk Factor for Intimate Partner Femicide: Summary Report." In V. Pottie Bunge, C.R. Block and M. Lane (eds.) Linking Data to Practice in Violence and Homicide Prevention: Proceedings of the 2004 Meeting of the Homicide Research Working Group. Chicago, IL HRWG.
- Jenkins, Esther J., Carolyn Rebecca Block and Jacquelyn C. Campbell. 2004. "Risk of Death or Serious Injury for Abused African-American Women. In V. Pottie Bunge, C.R. Block and M. Lane (eds.) Linking Data to Practice in Violence and Homicide Prevention: Proceedings of the 2004 Meeting of the Homicide Research Working Group. Chicago, IL HRWG.

## **B. Office of Public Information**

The Office of Public Information (OPI) designs, edits and publishes the Authority's written materials, including: press releases; the agency's annual report; the agency's newsletter called, "The Compiler"; and other publications such as research reports, research bulletins, and evaluation summaries. OPI staff also respond to information and assistance requests from the public, the media, and others.

**Press Releases.** OPI staff published three (3) press releases since the last Authority meeting. The releases, which are available on the Authority's website, are summarized below:

- **Nov. 19, 2004: Illinois Criminal Justice information authority receives Richard H. Driehaus Foundation Public innovator Award**  
CHICAGO — The Illinois Criminal Justice Information Authority's InfoNet project received the Richard H. Driehaus Foundation Public Innovator Award today.
- **Nov. 22, 2004: Governor announces more than \$530,000 for legal services to domestic violence victims**  
CHICAGO — Gov. Rod R. Blagojevich today announced more than \$530,000 in grants for civil legal services to domestic violence victims. Programs funded with these grants help unserved and underserved victims obtain orders of protection from the courts free of charge.
- **Feb. 14, 2005 – Governor announces more than \$68,000 for juvenile crime prevention and intervention**  
CHICAGO – Gov. Rod Blagojevich today announced a \$68,329 grant for Will County's Juvenile Crime Prevention and Intervention program, an assessment and therapeutic counseling program. This grant will help provide early intervention to youth who are either at risk of entering or progressing deeper into the juvenile justice system.

*Other releases that are slated for publication before the meeting include:*

- **ICJIA to host conference on implementing restorative justice practices in the community**  
CHICAGO — The Illinois Criminal Justice Information Authority (ICJIA) will present "Juvenile Justice in Illinois: Implementing restorative practices in your community," a conference on balanced and restorative justice (BARJ) March 2-4 in Springfield. The conference aims to provide juvenile justice practitioners in Illinois practical guidance on the programmatic application of the BARJ philosophy.

○ **Victim services, public safety among governor's key initiatives for Illinois Criminal Justice Information Authority**

SPRINGFIELD – Governor Rod Blagojevich announced today the Illinois Criminal Justice Information Authority will continue its efforts in support of elderly victims and elder abuse prevention, public safety initiatives, and vehicle theft prevention, with the assistance of federal grants and state funding.

○ **ICJIA announces release of the 2004 Illinois County Profiles**

CHICAGO — The Illinois Criminal Justice Information Authority (ICJIA) announces the release of the 2004 Illinois County Profiles. These profiles detail recent and historical levels of criminal and juvenile justice system activities in each of Illinois' 102 counties.

### **Other OPI Activities**

- Initiated compilation, drafting, editing, and design of ICJIA FY04 Annual Report.
- Edited five balanced and restorative justice guidebooks, and coordinated template design for guidebook project.

### **C. Briefings/Presentations**

Since the last Authority meeting, R & A staff made presentations at and/or attended meetings of the:

- National Institute of Corrections Evidence-Based Programming Initiative;
- Governor's Juvenile Justice Reform Initiative;
- Annual Conference of the Community Behavioral Healthcare Association of Illinois;
- Illinois Balanced and Restorative Justice Initiative;
- Illinois Dept. of Employment Security Re-Entry Employment Services Meeting;
- Sheridan Correctional Center Immersion Training;
- Illinois Family Violence Coordinating Council;
- AOIC's Evidence-Based Programming Initiative Statewide Policy Group;
- AOIC's Evident-Based Programming Initiative Research Subcommittee;
- Mayor Daley's Policy Caucus on Prisoner Reentry;
- Illinois Going Home project executive committee;
- Attorney General Madigan's Methamphetamine Healthcare Advisory Committee research working group;
- Southern Illinois Methamphetamine Awareness Conference;
- Statewide Epidemiologic Workgroup of the Strategic Prevention Project;
- IIJS Summit Publicity and Promotions Committee;
- Juvenile Crime Enforcement Coalition;
- Illinois Methamphetamine Advisory Committee;
- Illinois Motor Vehicle Theft Prevention Council and Grant Review Committee;
- Crime Analysts of Illinois Association meetings;
- Illinois State Police's Electronic Recording of Interviews Training;
- Illinois Youth Court Association;
- Chicago Public Schools Peer Jury Training;
- University of Chicago's Incarceration Research Group;
- North Lawndale's Disproportionate Minority Confinement Initiative Advisory Board meeting.
- Illinois Association of Chiefs of Police, Terrorism Private Sector Subcommittee;
- Illinois Juvenile Detention Alternatives grant sites meeting; and,
- Illinois Juvenile Detention Alternatives partners meeting.

#### **D. Criminal Justice Information Clearinghouse**

The Authority serves as a statewide clearinghouse for statistics and other information about the criminal justice system. During the second quarter (10/1/04- 12/31/04) of SFY05, R&A staff responded to 259 requests from people seeking information — an average of 86 requests per month. Most came from other governmental agencies (32 percent) and the general public (26 percent). Other requests came from private agencies (18 percent), researchers (10 percent), students (7 percent), news media representatives (4 percent), and prison inmates (2 percent). About 20 percent of the requests originated in the Chicago metropolitan area. Thirty-six percent originated in other parts of the state. All other requests for information were received from outside Illinois (26 percent) and unknown areas (18 percent). R&A distributed 28,541 Authority publications during this period. *[TABLE 1 (attached) provides statistics for the latest state fiscal year quarter.]*

#### **E. Web Site Development**

R&A staff also contributes toward the continued development of the Authority's Web site ([www.icjia.state.il.us](http://www.icjia.state.il.us)). We continue to expand the criminal justice data and information available on the site. New features entitled, *News Digest Summary* and *National Law Enforcement and Corrections Training Center News* have been added to the publications section of the website which provide visitors a variety of Web links to other criminal justice articles and publications. We also continue to actively gather user satisfaction information and other feedback "on-line." The site averaged over 1,569 daily user sessions during this period, and we now have 1,720 registered users of the Authority's email program (called "CJ Dispatch"), which automatically alerts Web site visitors to new information added to the site. Staff continue work on database applications and new software for the site which will allow visitors to download, display and graph data in a variety of formats. *[Table 2 (attached) presents website statistics for the latest state fiscal year quarter.]*

#### **F. FSGU Support Efforts**

Upon request, R&A staff review and comment on proposed program narratives submitted by potential grantees to FSGU. The focus of R&A comments are in the areas of proposed objectives, goals, and performance measures. FSGU staff also request R&A assistance in the development of data reports for proposed programs. During the second quarter of SFY05, R&A staff continue to work with FSGU staff responsible for the VAWA and JAIBG funds to develop data reports for grantees that include the federally mandated performance measures. This effort will allow federal agencies to improve their reporting of the performance of these grant programs at the state and federal level. R&A staff has also assumed responsibility for the computerization of some program performance data and, upon FSGU request, produced program status reports and/or profiles assessing performance over a given period of time. Staff also accompany FSGU staff on grant monitoring site visits and twice this quarter provided training to VOCA grantees on objectives, performance measures and designing data reports to capture that information. *[Table 3 (attached) presents FSGU support statistics for the latest state fiscal year quarter.]*

## **G. Technical Assistance**

R & A staff are frequently called on to provide a variety of technical assistance on extra-agency research and evaluation, and program implementation projects. For example, since the last Authority meeting:

- Staff continued to provide limited assistance to several third-party research projects involving studies of individuals' criminal history records;
- Staff continue working with the Illinois Department of Correction's Going Home Program's Reentry Steering Committee;
- Staff provided technical assistance to Illinois' Disproportionate Minority Contact coordinator regarding the collection and interpretation of juvenile justice criminal history record information;
- Staff provided technical assistance to the Illinois Juvenile Detention Alternatives Initiative sites regarding the collection and analysis of data;
- Staff are participating in a working group to advise the Harvard Injury Control Research Center and the Centers for Disease Control on the best way to report homicide data for practical use at the local level;
- Staff continue to collaborate with FSGU staff on the research, development and testing of alternative funding formulas for the allocation of federal monies to Illinois' multijurisdictional drug enforcement units;
- Staff continue to participate with and support the Illinois Attorney General's Methamphetamine Healthcare Advisory Committee's Research Working Group;
- Staff have joined an advisory committee for the Illinois Violent Death Reporting System (IVDRS), a joint project of the City of Chicago Mayor's Office, the city's Department of Public Health, the Illinois Department of Public Health, the Chicago Police Department, and the Cook County Medical Examiner's Office to develop better data regarding violent deaths in Illinois;
- Staff have joined the Illinois Methamphetamine Advisory Panel, a joint project of the Drug Enforcement Administration (DEA), U.S. Attorney's Office, Illinois Attorney General's Office, Illinois State Police, the Illinois Law Enforcement Training and Standards Board, the Illinois Sheriff's Association, the Illinois Association of Chiefs of Police, and the Illinois Drug Officer's Association to discuss the growing threat of methamphetamine abuse in Illinois;
- Staff are participating on the advisory board for the evaluation of the Domestic Violence Helpline, City of Chicago Mayor's Office on Domestic Violence.

## **H. Deaths in Custody Reporting**

The Deaths in Custody Reporting Act (P.L. 106-297, effective 10/13/2000) requires states to compile and report quarterly to the U.S. Department of Justice's Bureau of Justice Statistics (BJS) the number of deaths, and the circumstances surrounding the deaths, of persons in local jails, state prisons, juvenile correctional facilities, and law enforcement custody. Until recently, the information requested by BJS was limited to deaths in local jails, state prisons, and state juvenile facilities. Collection of DICRA information has now been expanded to include deaths that occur while a person is in police custody or in the process of arrest. Information on deaths that occur while a person is in police custody will supplement the annual data on prison inmate deaths that BJS already receives from the Illinois Department of Corrections as part of the National Prisoners Statistics Program and the National Corrections Reporting Program. In March 2004, the Research and Analysis Unit accepted the responsibility for the compilation and quarterly submission of information related to deaths that occur while in police custody or in the process of arrest, in part, due to the Authority's role as Illinois' administering agency for the Violent Offender Incarceration / Truth in Sentencing (VOI/TIS) federal grant program which requires States accepting VOI/TIS funds to participate in the Deaths in Custody reporting program. Beginning July 1, 2004, R&A staff are collecting specific information requested by BJS for all deaths in Illinois that occur while the person is in police custody or in the process of arrest by local, county, and state law enforcement agencies regardless of cause of death. For reporting purposes, the "process of arrest" is defined to include:

- In the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest;
- Any deaths that occur by natural causes, while in the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest;
- Killed by any use of force by law enforcement officers prior to booking;
- At a crime/arrest scene or medical facility prior to booking;
- In transit to or from law enforcement facilities;
- Confined in lockups or booking centers (facilities from which arrestees are usually transferred within 72 hours and not held beyond arraignment).

## **I. Awards**

In January, R&A research analyst Jessica Ashley received the distinguished service award from Attorney General Lisa Madigan for her work as the former coordinator of the Illinois Youth Court Association.

## **II. CURRENT PROJECTS**

### **A. County Profiles**

The short-term project resulted in the production of reports detailing recent and historical criminal and juvenile justice system activity levels across the components of the justice system (i.e., law enforcement, courts, and corrections) for each of Illinois' 102 counties.

### **B. Balanced and Restorative Justice (BARJ) Implementation Guides**

R&A staff are developing a series of profession-specific BARJ implementation guides. Currently being developed are BARJ implementation guides for law enforcement,

prosecutors, defense attorneys, judges, and probation officers. These five guides will be published by ICJIA in early Spring 2005. Additional guides for community-based agencies, victim advocates, offender advocates, governmental agencies, youth and schools are planned.

### **C. Factors that Put Youth at Risk for Delinquency**

This is a short-term research project intended to describe Illinois data on “risk factors” associated with juvenile delinquency. Data has been collated at the county and state levels on a number of recognized risk factors. Analysis will be initiated shortly. A Research Bulletin is planned for publication in Spring 2005.

### **D. Illinois Substance Abuse Monitoring Network**

R&A staff, in collaboration with the Department of Human Services’ Office on Alcoholism and Substance Abuse established an Illinois Substance Abuse Monitoring Network. This group functions as a special workgroup to facilitate the exchange and analysis of information regarding the nature and extent of drug use, drug abuse, and drug markets in Illinois. The group has met twice and the next meeting is being planned.

### **E. Criminal History Record Information (CHRI) Audit**

The unit’s Criminal History Record Information (CHRI) Audit Center is an ADAA-funded in-house effort to continuously examine the accuracy, completeness and timeliness of this information, and to recommend strategies for its improvement.

**2004 CHRI Audit.** Staff completed site visits and interviews at the sample of sheriff’s departments and state’s attorney’s office around the State. Local agency records have been received. This data collection supports an analysis of the timeliness, accuracy and completeness of electronically reported criminal history information. Audit staff are finalizing the analysis of timeliness of receipt and posting of local arrest data. Preliminary analysis of record completeness and data entry for the accuracy analysis continues. The final audit report is scheduled to be completed in early Spring 2005.

**CHRI Improvement Plan.** Staff continue to work with the CHRI Improvement Workgroup to develop and submit an updated CHRI Improvement Plan. The plan is necessary to meet funding requirements from the U.S. Department of Justice’s Office of Justice Programs relative to national criminal history record improvement grant funding. The workgroup includes representatives from Illinois’ local and state criminal justice agencies. The full report is currently undergoing final review.

**Juvenile Criminal History Reporting Study.** Staff has completed an analysis of the reporting of juvenile arrest, charge, and disposition information mandated under 1998 reforms to the Illinois Juvenile Court Act. A final report has been drafted and is undergoing internal review. Portions of the report will be included in a soon to be published report tentatively titled, “*Juvenile Justice and Risk Factor Data for Illinois: 2003 Annual Report.*”

**CHRI Data Mine.** The CHRI Data Mine is an electronic connection to criminal history record information housed by the Illinois State Police. Access to CHRI data allows ICJIA to

query the data housed on the computerized criminal history database. Currently, ICJIA research and legal staff are working to develop procedures and policies for data use and sharing, standardized queries, documentation of the data elements, and a publication format for the reporting of aggregate data available in the CHRI Data Mine.

#### **F. Chicago Homicide Dataset Update Project**

The R&A Unit maintains a comprehensive database containing information on every homicide that occurred in the City of Chicago between 1965 and 1996. This information is culled from Chicago Police Department files following a long-standing collaborative process developed with the department's Detective Division. Staff is completing an effort to update the dataset with information for the years 1997 through 2000, and will soon begin collecting 2001 data. A variety of research products from this dataset have been developed and an archive version for use by other researchers has been submitted to the University of Michigan's National Criminal Justice Data Archive. Staff also continues to collaborate on various third-party projects involving use of the Chicago Homicide Dataset. Current collaborations include:

- Child homicide victims in Chicago (Kim Vogt, University of Wisconsin)
- An evaluation of arson-associated homicide in Chicago (Dallas Drake)
- Couple age discrepancy and risk of intimate partner homicide (Todd Shackelford, Florida Atlantic University)

#### **G. Statewide Crime Victimization Survey**

Growing out of recommendations in the *State Criminal Justice Plan*, staff initiated a state crime victimization survey modeled on the U.S. Department of Justice, Bureau of Justice Statistics' Crime Victimization Survey, and similar efforts in other states. A final report is complete and will be published soon.

#### **H. Managing Offenders with Serious Mental Illness**

This collaboration with University of Illinois-Chicago and Dr. James Swartz on a grant from the Robert Wood Johnson Foundation involves our distribution of a series of reports on managing offenders with serious mental illness. The first report, regarding the screening for mental illness among offenders is currently being reviewed and should be available later this winter.

#### **I. Program Evaluation and Research Projects**

The R&A Unit pursues an aggressive program evaluation and research agenda through an in-house ADAA-funded grant program. Current/ongoing evaluation and research efforts supported by the Authority include the following:

##### **1. Evaluation of the Jackson County School-Based Probation Program**

Staff from the Center for the Study of Crime, Delinquency and Corrections at Southern Illinois University at Carbondale completed the evaluation of this probation project in

September. The report provides an overview of the project and cites a number of issues and considerations that must be addressed by jurisdictions interested in implementing school-based probation. A final report has been received and a program summary describing the findings of the evaluation is complete and awaiting final review before publication.

**2. Evaluation of Moral Reconciliation Therapy in the Franklin/Jefferson County Evening Reporting Center Program**

Staff from the Public Administration and Policy Analysis Department at Southern Illinois University at Edwardsville completed the evaluation of this probation project in October. The final report contains an overview of the implementation of the projects in the two counties and documents their respective strengths and weaknesses. The report is currently under review.

**3. Lake County Domestic Violence Probation Program Evaluation**

This is an impact evaluation of a specialized probation program in Lake County focused on domestic violence offenders, and is being carried out by Justice Research Associates (JRA). The project is a follow-up to an implementation evaluation recently completed by JRA and is focusing on the outcome differences between the program participants and a comparison group. A final report is due shortly.

**4. Study of Disproportionate Incarceration of Minorities for Drug Crimes**

This project is a collaboration between the Authority and Loyola University Chicago, The John Howard Association and TASC, Inc. The study is examining the impact of sentencing laws and practices on the minority community, particularly in response to convictions for drug related crimes. Research bulletins planned include reports on national trends, drug law changes, the nature of addiction and treatment, the Illinois perspective on minority incarceration and policy recommendations. The first report in the series, dealing with the national perspective on the issue, has been published. The second report, describing significant changes in state and federal statutes, has also been submitted and is under review. The third and fourth reports are expected to be completed soon.

**5. Reintegration of Gang Offenders in the Community Study**

In collaboration with DePaul University's Department of Sociology, the Illinois Department of Corrections, and the Attorney General's Gang Crime Prevention Center, a small-scale, pilot study of the reintegration process is being conducted. The study is largely qualitative, examining how gang & non-gang offenders go about reintegrating into their communities of origin. A final report on the study is due late Spring 2005.

**6. Community Mobilization: Best Practices and Lessons Learned**

This project involves the development of a series of four research briefs on different aspects of the Attorney General's Gang Crime Prevention Center Community Mobilization Program. The first of four research briefs is available on the topic of resident decision making versus representativeness in the community. The remaining report topics include the evolution of

program implementation, resident involvement/coalition building and integration into the surrounding community. These reports are available and staff have completed a summary report that is awaiting final review prior to publication.

7. **Returning Home: Understanding the Challenges of Prisoner Reentry in Illinois.**

This project will be carried out by The Urban Institute. It will involve development of a policy briefing synthesizing findings from four waves of prisoner interviews, interviews with family members, focus groups with residents, and interviews with stakeholders to present the first systematic understanding of the process of prisoner reentry and the specific issues and challenges associated with reentry in Chicago. The report will be due in April 2005. Past reports, available on the Urban Institute's website ([www.ui.urban.org](http://www.ui.urban.org)), include: *A Portrait of Prisoner Reentry in Illinois*, and a research brief entitled, *Illinois Prisoners' Reflections on Returning Home*.

8. **Illinois Going Home Program Evaluation**

An implementation and preliminary impact evaluation of the Illinois Going Home Program is currently being conducted by the University of Chicago. The program is a major offender reentry effort funded through a partnership of contributing federal agencies and in concert with a number of Chicago-area government, community and faith-based organizations. The evaluation will determine if the program was implemented as designed, how it worked in the field and the effectiveness of the program. Evaluators recently completed a one-year interim report in September. This report identified a number of recommendations for increasing enrollment that Going Home staff are currently implementing.

9. **Circuit Court of Cook County, Department of Social Service, Domestic Violence Intervention Program**

This project is being conducted by University of Illinois at Chicago under the direction of Larry Bennet and the West Side Domestic Abuse Project (WSDAP) in collaboration with the Social Service Department of the Circuit Court of Cook County. In 1999, UIC and WSDAP developed an assessment tool for batterers aimed to increase the safety of victims and improve the ability of staff to identify men who are at high risk and intervene to reduce their risk by assertive case management. This project will use existing Cook County PROMIS data and supplemental data collected from case records on men participating in the Domestic Violence Intervention Program. Researchers will be able to collect longitudinal data on predictors of attrition and outcomes for men who batter that can be used by policy makers and staff to improve intervention services. Researchers will also be able to contribute important information to the larger criminal justice and violence against women communities about the effectiveness of justice-based intervention with batterers. Researchers are now examining data on nearly 11,000 male domestic violence clients. A final report on this project is due this winter.

10. **An Evaluation of the Chicago Police Department's CLEAR Initiative – Phase II**

The continued evaluation of CLEAR, the Citizen and Law Enforcement Analysis and Reporting project, is scheduled to continue with a grant to the University of Illinois at Chicago. CLEAR is a major initiative of the Chicago Police Department to integrate information systems and processes within the department. The continued evaluation will focus on the efforts aimed at the introduction of high-priority applications, and the resources and processes needed to develop and implement the major components of CLEAR. A full draft report was made available to ICJIA staff in December 2004 and a final report is expected by the end of February 2005.

## **11. Analysis of Datasets Maintained/Available Through the Authority**

R&A staff have collaborated with external researchers on two projects that will focus on the analysis of InfoNet data. InfoNet is a database that maintains information from victim service providers and agencies:

- The first project, under the direction of Loyola University's Dr. Susan Grossman and Dr. Marta Lundy, focuses on the analysis of sexual abuse data and will provide much needed information on those that seek help and services for sexual assault in Illinois. The research questions focus on the adult survivors and victims of sexual assault and abuse and will detail the following: basic demographics and income sources, relationship between the client and abuser, characteristics of the abuser, issues and circumstances of the abuse/assault, special needs, referral sources, experience with medical services, intensity and duration of support and social services, and legal actions taken in response to the abuse/assault. In addition, this project will generate a template for victim service centers to use so that they can complete a center-level analysis based on the study's statewide and regional analyses. This report is currently under review.
- An additional project under the direction of Dr. Karla Fischer will focus on information on those that seek help for domestic violence in Illinois. The study will include a profile of victims, offenders and children, and the types of services they seek and ultimately receive. The profiles will be generated on three levels—the individual service providing agencies, communities and the state. The findings will aid in identifying underserved populations and unmet social service needs in the area of domestic violence services. The draft report has been received and is currently under review.

Also, a Request for Proposals (RFP) was developed to seek proposals for the analysis of other datasets currently available through the Authority. Three small-scale research projects seek to answer research questions on data from the Illinois Crime Victimization Survey and the 2000 Probation Outcome Study.

- Analysis of Crime Victimization Data – Rate and Nature of Victimization and Utilization of Resources by Southern Illinois University Carbondale. Dr. Amanda Mathias Humphrey will conduct a study of the CVS data to determine the level of victimization in Illinois, differences in victimization, reporting practices and demographic differences, use of services and demographic differences in service utilization.
- Analysis of Crime Victimization Data – Violent Crime and Victim's Gender by Dr. Callie Rennison of the University of Missouri St. Louis. This analysis will address whether individual and family level correlates of nonfatal victimization differ by gender, whether these correlates differ by type of nonfatal violent crime and whether they differ depending on the victim and offender relationship.

- Analysis of Drug Use, Treatment and Probation Outcomes by Dr. Beth Hueber of the University of Missouri at St. Louis. This project will identify the characteristics of drug-involved probationers, the prevalence of participation in treatment and the effect of treatment on probation outcomes.

## **12. Safe Haven Domestic Violence Program Evaluation Project**

Staff are currently evaluating the Chicago Safe Havens demonstration site, a project funded under the Supervised Visitation and Safe Exchange Grant Program. The Safe Havens Program was established by the Violence Against Women Act of 2000 to provide an opportunity for communities to support supervised visitation and safe exchange of children, by and between parents, in situations involving domestic violence, child abuse, sexual assault, or stalking. The project enables custodial parents to drop off their children for court ordered visits and exchanges, without having to face the non-custodial parent. The visit with the non-custodial parent takes place at a visitation center, with social service staff observing and monitoring the visit. The purpose of the supervised visitation program is to enable custodial parents to comply with court ordered visitation, without having to fear that they or their children will be re-victimized. ICJIA research staff are serving as local evaluators for the demonstration initiative.

## **13. Criminal Justice Agencies Needs Assessment Survey Project**

Orbis Partners has been selected to conduct a criminal justice needs assessment in Illinois. The primary purpose of this study is to supply information that will demonstrate the needs of criminal justice organizations, and identify areas that need improvement. The information will also be used to guide decision-making regarding where to best allocate resources. A secondary purpose of this study is to provide information that outlines if, and how, the needs of criminal justice organizations have changed over time by comparing the data collected as part of this study to the results of a needs assessment survey conducted in 1996. Major components of the criminal justice system will be surveyed on topics such as workload demands, training needs, staff retention, information systems and programming. A project kickoff meeting between R&A staff and Orbis Partners was held on November 16, 2004. Data collection is expected to begin in March of 2005. The assessment and final report will be completed by the end of calendar year 2005.

## **14. Chicago Public School Peer Jury Program Evaluation Project**

Florida Atlantic University has been selected to evaluate the Chicago Public School's Peer Jury Program and its operation and development during the 2003/2004 and 2005/2005 school year. The study will focus on three schools that implemented the program, but will also involve the collection of some general descriptive data pertaining to the program as a whole. The evaluation will assist program practitioners and technical support staff in improving the program, and assist Chicago Public School's administrative staff in making future decisions regarding the program. In addition, the study will contribute to bodies of research examining restorative justice and programming for minors.

## **15. Evaluation of IDOC's Sheridan Correctional Center Therapeutic Community Program**

Research and Analysis staff are participating in the development and evaluation of the recently opened Sheridan Correctional Center. Open since January, Sheridan operates as a fully dedicated therapeutic community for inmates in need of substance abuse treatment. Sheridan will provide all participants access to a wide array of services, including substance abuse treatment, education and vocational programming. The program will also prepare inmates for release into the community and provide access to services and support following their release. In addition to Authority staff, a number of organizations assisted in the development of Sheridan, including treatment agencies, governmental agencies, community organizations, national experts and inmates. The prison will operate at a capacity of 1,300 inmates and include males that are projected to serve between 6 and 30 months, be eligible for placement in a medium security facility and be in need of substance abuse treatment. Sheridan is the largest treatment prison in the county. The evaluation of Sheridan will be a collaborative effort between the Authority and the Illinois Department of Corrections, and will be guided by an Evaluation Advisory Committee. The process and impact evaluation will involve extensive quantitative data collection and qualitative information from focus groups and interviews with staff and participants. The evaluation will seek to measure changes in participant attitudes, beliefs and psychological functioning, in addition to participants' preparedness for release. The study will also examine the extent and nature of institutional violations and measures of recidivism after release. Employment and access to services will also be studied. A summary of the project was recently released as a Program Evaluation Summary report.

**16. The Impact of Methamphetamine on Illinois Communities: An Ethnography**

A final report by Dr. Ralph Weisheit of Illinois State University was submitted in October. The report documents site visits and interviews that examine the effects of methamphetamine in Edgar and Clark counties. The report address several research questions, including: What is the impact of methamphetamine on rural communities?; What resources in rural communities can be brought to bear on the problem of methamphetamine?; and, What additional resources might facilitate an effective response to the problem? The report was made available on the ICJIA website in December of 2004.

**17. Evaluation of Redeploy Illinois Sites**

A Request for Proposals (RFP) was issued in November for the evaluation of two Redeploy Illinois sites. The first site, in Macon County, provides a series of services and treatments in an effort to keep juveniles in the community and out of the Illinois Department of Corrections. The second site, in the 2<sup>nd</sup> Judicial Circuit, also employs treatment and includes Multi-Systemic Therapy, Functional Family Therapy and Aggression Replacement Training to keep youth in the community. Powered Performance, a Wheaton, IL based research and consulting firm was awarded the contract to evaluate both Redeploy sites. Negotiations are underway and the project is expected to officially start in early March.

**J. Externally-Funded Research and Evaluation Projects**

R&A staff have been successful in the pursuit of external discretionary grants to support research and evaluation efforts. Several current projects are or were supported by such grants:

### **1. NIJ Chicago Women's Health Risk Study (CWHRS) Follow-Up**

The Chicago Women's Health Risk Project is a continuing collaboration of Chicago medical, public health, and criminal justice agencies, and domestic violence experts to identify factors that indicate a significant danger of life-threatening injury or death in situations of intimate partner violence. Collaborating agencies include the Chicago Department of Public Health, Erie Family Health Center, Cook County Hospital, Chicago Mayor's Office on Domestic Violence, Cook County Medical Examiner's Office, Chicago Police Department and the Authority. Project research included detailed interviews with abused women sampled as they entered a hospital, clinic, or health center for treatment, as well as interviews with people who knew victims of intimate partner homicide. By comparing data on abused women with similar data on people who have been killed by an intimate partner, the project helps agencies develop collaborative ways to identify and respond to potentially life-threatening intimate violence situations. A follow-up study looked at the effects of community capacity to determine whether the violence stopped or declined in the abused women's neighborhoods. The research provides vital information to beat officers, clinical staff, and other decision-makers in the field. The Chicago Women's Health Risk Project was supported with grants from the National Institute of Justice, the Authority, and other agencies. A number of reports, journal articles and other publications have been developed from the research. Staff continues to be solicited for presentations and briefings on the research and project tools, and data continue to be requested for use by other researchers. Most recently, Carolyn Rebecca Block was asked to present relevant findings as part of in-service training efforts in the Chicago Police Department. Current collaborations on reports from CWHRS include:

- *Risk Factors for Latina Women.* Eva Hernandez and Sara Naureckas.
- *Intimate Partner Violence and Miscarriage.* Gregory Laskin, Leslie Morland, and M.J. Friedman.
- *Social Support Network and Abuse.* UIC Ph.D. Dissertation, Perla Ilagan.
- *Seeking Help From the Criminal Justice System: Battered Women's Decisions and Experiences.* Kim Davies and Jacquelyn Campbell.
- *Domestic Violence Help Seeking: Implications for Intervention.* Michelle Fugate, Leslie Landis, Kim Riodan, Sara Naureckas and Barbara Engel.
- *Female Perpetrated Femicide and Attempted Femicide.* Nancy Glass, Jane Koziol McLain and Jacquelyn Campbell. *Violence Against Women Journal*, June 2004, pp. 606-625.
- *Ethnic Differences in Intimate Partner Violence and PTSD.* Gregory Laskin and Jacquelyn Campbell.
- *Intimate Partner Femicide Against Older Women.* Yvonne Ulrich and Jacquelyn Campbell.
- *Risk Factors for Femicide-Suicide in Abusive Relationships: Results from Multi-Site Case Control Study.* Jane Koziol-McLain, Daniel Webster, Judith MacFarlane, Yvonne Ulrich, Nancy Glass, and Jacquelyn Campbell.
- *Strangulation as a Risk Factor for Intimate Partner Femicide.* Nancy Glass, Jacquelyn Campbell, Jane Koziol-McLain.
- *Risk of Death or Serious Injury for Abused African American Women.* Esther Jenkins.
- *PTSD in Battered African American Women.* Esther Jenkins and Gregory Laskin.

Staff also continues to operate The CWHRS Forum, a listserv focused on research and policy issues related to the risk of intimate partner homicide. It allows members to easily share information and technical assistance.

## **2. IJJC Study of Disproportionate Minority Representation in the Cook County Juvenile Justice System**

This project is funded by the Illinois Juvenile Justice Commission (IJJC) utilizing U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP) funds. It is a study of disproportionate minority representation among juveniles in the Cook County Juvenile Justice System. Staff has completed the collection and analysis of aggregate data from various juvenile justice system contact points, and has presented a draft of those findings at a meeting of the Illinois Juvenile Justice Commission. Staff collected case-level data on a sample of juveniles to measure the possible influence of specific factors on decisions made as the juveniles are processed through the system. A final report was approved by the Commission and added to the Authority's website. A *Research Bulletin* drawing from these findings is also planned.

### **III. GRANT PROPOSALS**

R&A staff routinely pursue discretionary grants to support data collection, research, and evaluation activities. Frequently these projects involve collaborations with universities and/or other criminal justice agencies.

1. *Awarded* – Supported by a \$68,000 grant from the Illinois Juvenile Justice Commission through the Illinois Department of Human Services, R&A staff are producing a data report on Illinois' Juvenile Justice System.
2. *Submitted* – Staff collaborated with Dr. Kimberly A. Vogt of the University of Wisconsin on an application to the National Institute of Justice for a grant to support a study of homicides of infants and toddlers.
3. *Submitted* – Staff collaborated with JRSA on an application to the National Institute of Justice for a grant to support a multi-state study of the impact of methamphetamine on local criminal justice and social service systems.
4. *Submitted* – Staff collaborated with the Administrative Office of the Illinois Courts on a grant from the National Institute of Corrections to provide research support for the AOIC's Evidence-Based Practices in Probation project. The initial grant proposal was accepted with a request for revisions to address specific questions of reviewers and to incorporate program activities that utilize an additional \$100,000 being offered to the Research and Analysis Unit.
5. *Under development* – Staff is consulting with JRSA on the submission of study proposals to the National Institute on Drug Abuse (NIDA) that may involve several other states in an examination of the impact of methamphetamine abuse on local criminal justice systems.

#### **IV. ONGOING STAFF DEVELOPMENT/TRAINING**

- Staff continues to conduct and/or take part in a variety of staff development and training programs and projects. These include: (a) observations/site visits to several key criminal justice agencies; (b) peer review process for project development and pre-publication; (c) partnerships with the academic community; (d) development of specific training classes including ArcView mapping, multivariate statistical analysis, basic SPSS use, data availability in criminal justice, among other topics; and (e) human subject research issues/concerns and practices.
- Several R&A staff persons are actively pursuing advanced academic degrees in graduate programs and post-graduate programs. Some staff also serve as adjunct faculty in criminal justice and other social science programs.

Please feel free to contact me if you would like further information on any of these activities.

PJS:r

Cc: Lori G. Levin  
Robert P. Boehmer  
R&A Supervisory Staff

**TABLE 1. Information Request Handling Statistics**

ITEM	FIRST QUARTER 7/1-9/30/2004	SECOND QUARTER 10/1-12/31/2004	THIRD QUARTER 1/1-3/31/2005	FOURTH QUARTER 4/1-6/30/2005	FISCAL YEAR TO DATE
<b>Information requests handled:</b>	329	259			588
<b>Monthly average number of requests:</b>	110	86			192
<b>Pct of requests completed within two days:</b>	87%	77%			82%
<b>Geographic Origin of requesters:</b>					
Chicago metropolitan area	24%	20%			22%
Other region of Illinois	40%	36%			38%
U.S. other than Illinois	13%	23%			18%
Outside the U.S.	4%	3%			3%
Unknown	19%	18%			19%
<b>Type of requester:</b>					
Government agency	35%	32%			33%
Private citizen	31%	26%			29%
Private agency	14%	18%			16%
Researcher	10%	10%			10%
Student	3%	7%			5%
Media	4%	4%			4%
Legislators	-	1%			-
Inmates	2%	2%			2%
Unknown	-	-			-
<b>Method of request:</b>					
Telephone/fax	42%	39%			40%
Mail	3%	3%			3%
Email/Internet	35%	37%			36%
In-person	1%	10%			5%
ICJIA Web site	12%	11%			11%
<b>Publications disseminated:</b>					
Mailed in response to requests	11,643	28,541			40,184
Downloaded from Web Site	81,353	96,593			177,946
Total	92,996	125,134			218,130

**TABLE 2. Web Site Traffic Report**

	FIRST QUARTER 7/1-9/30/04	SECOND QUARTER 10/1-12/31/2004	THIRD QUARTER 1/1-3/31/2005	FOURTH QUARTER 4/1-6/30/2005	FISCAL YEAR TO DATE
<b>Hits for Home Page</b>	1,649,239	1,866,210			3,515,439
<b>Number of User Sessions</b>	134,798	144,356			279,154
<b>Average Hits Per Day</b>	17,937	20,299			19,118
<b>Average User Sessions Per Day</b>	1,465	1,569			1,517
<b>Average Use Session Length (minutes)</b>	15	18			17
<b>Unique Visitors</b>	61,628	65,762			127,390
<b>Visitors Who Visited Once</b>	51,084	54,892			105,976
<b>Visitors Who Visited More Than Once</b>	10,544	10,870			21,414
<b>Persons Registered for CJ Dispatch</b> (Email notification of updates)	1,627	1720			1,720

**TABLE 3. FSGU Support Requested: Statistics**

Activities Requested by Federal and State Grants Unit	PROGRAM	FIRST QUARTER 1/1 – 3/31/2004			SECOND QUARTER 4/1-6/30/2004			THIRD QUARTER 7/1-9/30/2004			FOURTH QUARTER 10/1/04-12/31/2004			CALENDAR YEAR TO DATE		
		REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING
<b>PROGRAM NARRATIVE REVIEW</b>	ADAA	-	-	-	6	6	0	8	8	0	6	6	0	20	20	0
	JAIBG	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	VOCA/VAWA	7	7	0	1	1	0	-	-	-	2	2	0	10	10	0
	MVTPC	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Other	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	<b>Total</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>8</b>	<b>8</b>	<b>0</b>	<b>8</b>	<b>8</b>	<b>0</b>	<b>30</b>	<b>30</b>	<b>0</b>
<b>DATA REPORT DEVELOPMENT</b>	ADAA	9	9	0	10	10	0	6	6	0	11	11	0	36	36	0
	JAIBG	-	-	-	-	-	-	-	-	-	31	31	0	31	31	0
	VOCA/VAWA	11	11	0	1	1	0	2	2	0	3	3	0	17	17	0
	MVTPC	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Other	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	<b>Total</b>	<b>17</b>	<b>17</b>	<b>0</b>	<b>11</b>	<b>11</b>	<b>0</b>	<b>8</b>	<b>8</b>	<b>0</b>	<b>45</b>	<b>45</b>	<b>0</b>	<b>84</b>	<b>84</b>	<b>0</b>
<b>DATA REPORT ENTRY (Number of projects for which monthly/quarterly data reports were computerized)</b>	ADAA	79	79	0	79	79	0	79	79	0	10	10	0	247	247	0
	JAIBG	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	VOCA/VAWA	Not applicable			Not applicable			Not applicable			Not applicable			Not applicable		
	MVTPC	7	7	0	7	7	0	7	7	0	-	-	-	21	21	0
	Other: MEG/TF	20	20	0	20	20	0	20	20	0	20	20	-	80	80	0
	<b>Total</b>	<b>106</b>	<b>106</b>	<b>0</b>	<b>106</b>	<b>106</b>	<b>0</b>	<b>106</b>	<b>106</b>	<b>0</b>	<b>30</b>	<b>30</b>	<b>0</b>	<b>437</b>	<b>437</b>	<b>0</b>
<b>PROJECT STATUS REPORT (Number of assessments completed)</b>	ADAA	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	JAIBG	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	VOCA/VAWA	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	MVTPC	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Other	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PROGRAM PROFILE (Number of profiles)</b>	ADAA	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	JAIBG	-	-	-	-	-	-	-	-	-	1	1	-	1	1	0
	VOCA/VAWA	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	MVTPC	-	-	-	2	2	0	-	-	-	-	-	-	2	2	0
	Other	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>0</b>



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# Memorandum

**To:** Authority Members  
**From:** Mary L. Milano  
**Date:** February 18, 2005  
**Re:** Federal and State Grants Unit Report – March 4, 2005 Authority Meeting

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The staff assigned to the Federal and State Grants Unit (FSGU) performed the following activities during the period of November 1, 2004, to January 31, 2005. During this period, FSGU headcount remained at 19, as there are vacancies that have yet to be filled. Further hiring is anticipated.

## Grant Activities

During the reporting period FSGU staff monitored 525 grants, representing approximately \$11,290,849 in grant funds. Monitoring included the following:

- Reviewing (1,351) monthly or quarterly reports: (669) data and (682) fiscal;
- Initiating disbursement of funds requested by grantees;
- Conducting (over 30) site visits;
- Processing budget revisions and/or amendments to existing agreements;
- Reviewing requests for proposals (RFPs) drafted by grantees and proposed subcontracts between grantees and other service providers or vendors; and
- Providing technical assistance to grantees (approximately 1,100 times). This included telephonic, e-mail, and on site contacts with grantees that requested assistance regarding issues relating to their grant(s). Staff also received communications from non-grantees regarding types of grants available through the federal government, and/or how to complete forms for federal grants.

During this reporting period, FSGU staff processed 62 new agreements (grants), representing \$7,117,515 in grant funds. Processing of a new agreement includes:

- Negotiating the program narrative, budget, and budget narrative with the grantee;
- Processing the grant proposal for in-house legal, fiscal, and research and analysis reviews and comments;
- Making necessary changes and forwarding the agreement to the grantee for signature;
- Once returned, processing the agreement through the Office of General Counsel for the executive director's signature, and, when signed, returning a fully executed copy to the grantee as well as other contacts; and

- Initiating an obligation and disbursing any initial funds that are requested.

### **Administrative Activities**

#### **Meetings**

During the reporting period, FSGU staff have planned for and/or staffed 5 meetings:

- Two Budget Committee meetings were held; one on November 18, 2004, and one on December 21, 2004.
- Planning began on a Budget Committee meeting to be held on February 10, 2005.
- Staff held one Motor Vehicle Theft Prevention Council Quarterly meeting in November 2004.
- Staff held one Illinois Motor Vehicle Theft Prevention Council (IMVTPC) Grant Review Committee meeting on January 2005.

Meeting preparation often involves coordination with other Authority units such as Research and Analysis and the Office of Administrative Services, and often includes logistics coordination and production, assembly, and mailing of materials.

#### **Training Sessions Conducted**

- Staff planned and prepared for a VAWA Rural New Grantee orientation that was held at the Authority's offices in Chicago, Illinois on January 24-26.
- Staff conducted an Elder Abuse training in Champaign, Illinois on November 5, 2004. Over 50 law enforcement officers, prosecutors, and victim service providers attended.
- Staff held two trainings for VOCA grantees; one in Chicago, Illinois on January 19, 2005 with approximately 11 grantees in attendance, and one in Mount Vernon, Illinois on January 21, 2005 with approximately 7 grantees in attendance.

#### **Conferences Attended**

Two staff members attended a VAWA Rural technical assistance conference in Las Vegas, Nevada on January 25-27.

### **Other Activities**

- In support of the Authority's Strategic Plan, staff continues to prioritize projects and activities as well as develop strategies to best incorporate the Authority's Action Plan initiatives into unit operations.
- During the reporting period, FSGU continued to operate without a full staff. Executive staff is pursuing the hiring process with expectations of returning the unit to full strength. On an individual basis, staff members have continued to handle increased grant loads, train the new employees, and perform other responsibilities, pending the filling of vacant positions.

- Staff continually updates and upgrades Attachment A's, fact sheets (program/fund information sheets), funding charts, and other items on the Authority's Internet and Intranet sites.
- Staff is examining ways to improve the public's access via the Internet to information relating to programs that receive funds from the Authority and to information about the individual grantees. This is part of an on-going process aimed at making the Authority's activities more open and transparent to the general public.
- Staff is continuing to work and meet with the Authority's Research and Analysis Unit as well as other state and local agencies, such as the Administrative Office of the Illinois Courts, jail-based mental health services, community-based transitional services for female offenders, and juvenile reporting centers to advance common goals and projects.
- Staff is working closely with Fiscal Management staff to close out the ADAA Federal Fiscal Years 1995 and 1996 and NCHIP Federal Fiscal Years 1995 through 1999.
- Staff continues to be involved in post-BARJ Summit activities, including the Illinois BARJ initiative. Staff actively engaged in planning a new conference called *Juvenile Justice in Illinois: Implementing Restorative Practices in Your Community*. The conference will be held in Springfield, Illinois on March 2-4, 2005.
- Staff updated and streamlined the LLEBG application process and format. The FFY04 request for proposals, published in October, attracted 426 proposals requesting over \$7 million in funding. The proposals were reviewed in January and initial funding recommendations were made to the Budget Committee at its February 10, 2005 meeting.
- Staff continued a series of internal trainings with trainings being held on a weekly basis.
- Staff planned and implemented a VOI/TIS Local Jail Construction Request For Proposals. This process began in January and is continuing.
- In December 2004 staff met with the Director of the Non-Life Insurance Institute of Japan to brief him on how the IMVTPC works to reduce auto theft in Illinois. Due to an increase in auto theft in Japan they are seeking input from other countries on their attempts to reduce auto theft.
- Staff completed coordination with the Illinois Department of Insurance to obtain the names of all insurance companies that wrote comprehensive auto insurance policies in Illinois in 2004. We have also sent each of the 142 companies their annual notice that their payments to the IMVTPC Trust Fund are due by April 1, 2005.
- Staff provided information relating to FSGU and Motor Vehicle activities to the Office of Public Information for inclusion in the ICJIA Annual Report.



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# Memorandum

**To:** Authority Members  
**From:** Hank Anthony  
**Date:** February 23, 2005  
**Re:** Office of Administrative Services (OAS) Report

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The Office of Administrative Services continues to support the day-to-day operations of the Authority with: meeting/conference support (in and out of Authority space), travel arrangements (in-state and out-of-state travel), mail and supply operations, receptionist duties, security monitoring, vehicle maintenance and support, oversight of all telecommunications operations and requirements, oversight and processing of all procurements, establishing contracts for and oversight for the maintenance of all Authority equipment, database management, and resolution of office space concerns.

Rosalie Castillo, the Authority's Travel Coordinator, is making arrangements and coordinating two major off-site events. These events are: the Juvenile Justice Conference, March 2-4, 2005 at the Hilton Hotel in Springfield and the Illinois Integrated Justice Information Systems Summit, June 9, 2005, at the Hilton Hotel in Lisle. These arrangements include: site selection, breakout rooms, catering/meals, audio/visual support, site set up, parking, exhibits, and travel arrangements for employees and certain invited guests/speakers.



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# Memorandum

**To:** Authority Members  
**From:** Diane M. Devereux, Associate Director of Human Resources  
**Date:** February 14, 2005  
**Re:** Summary of Human Resources Activities

---

The following highlights the work performed by Human Resources since the last Authority meeting.

## **Recruitment, Screening and Hiring**

Personnel Action Requests are now entirely electronic (ePAR system). All information, with the initiation of the personnel requisition to the final candidate selection, is posted on the system. It allows for highly accurate and efficient hire tracking while eliminating the paper transfer.

- Hired the following:

Associate Director of HR, Diane Devereux  
Data Processing Specialist, Norman Mason Jr. – Information Systems Unit  
Criminal Justice Specialist I, Dorothy Lawrence – Federal & State Grants Unit

- Ran background and fingerprint checks on all new employees
- Worked bid lists for all posted bargaining unit positions
- Received approval from the Office of Management & Budget (OMB) to post Criminal Justice Specialists for Federal & State Grants Unit
- Requested approval for several ePAR (approval to hire) regarding current vacancies

## **Employee Benefits**

- Staff will be changing the mail order RX program with employees to MEDCO at the 2006FY Benefits Choice as the state will not be renewing a contract with the current provider CARE MARK
- Staff attended the group insurance discrepancy training in Springfield
- Worked with staff to explain insurance benefit options as well as researched and resolved insurance related problems

- Processed all WageWorks deductions for staff enrolled in this transportation benefit
- Provided three staff members with disability and family leave information. Processed all related medical/administrative paperwork
- Tracked ongoing disability leaves for two employees
- Provided counseling to employees regarding the Flexible Spending Program.
- Processed several Deferred Compensation transactions
- Processed and distributed Savings Bonds for employees

### **Salaries & Compensation**

- Continued bi-monthly payroll processing for 83 employees
- Issued time balance reports monthly to payroll and contractual employees
- Continued to check timesheets of federally funded employees for correct time certification reports
- Processed wage garnishments and other involuntary wage deductions

### **Equal Employment Opportunities**

- Met with liaison from DHR regarding 1<sup>st</sup> and 2<sup>nd</sup> quarter reports for FY2005
- Continued ongoing contact with several Veteran outreach programs to determine how to increase numbers of minority and female candidates on the State eligible lists for positions unique to the Authority
- Distributed vacancy-posting notices to special interest and veteran groups

### **Staff Development & Training**

- Submitted Ethics Training Plan for new Authority staff in the effort to have all agency in compliance for ethics training
- Staff attended a IPAT leadership training at the new CTA headquarters
- Staff completed Sexual Harassment training
- Coordinated Sexual Harassment training for staff
- Coordinated Rutan training for new employees
- Coordinated State Employee's Retirement System training for several employees
- Provided staff with access to the CMS Job Posting System that details vacant positions throughout the State
- Coordinating training classes for employees offered through New Horizons technical training programs
- Counseled supervisors on progressive discipline procedures and grievances
- Continued to provide staff with development tools now available in library for use

### **Other Miscellaneous Projects**

- Identifying employees, with agency counsel, who will be submitting economic interest
- Working with all unit directors to update organization charts to submit to CMS
- Compiled and submitted documents and information for a FOIA request
- Submitted ISLs for 2006FY budget to the agency Finance Director
- Continued to work closely with the Governor's Office and the Office of Management & Budget to fill vacant positions

- Working with unit directors to identify any classification issues
- Worked with CMS classifications to establish and clarify job descriptions
- Processed 3 and 6-month evaluations as well as annual evaluations for all staff.

### **Reports**

The following reports were prepared and submitted by HR staff:

- Economic Interest updates
- EEO 1<sup>st</sup> and 2<sup>nd</sup> quarter reports for FY2005
- Ethics Training Implementation Plan for 2005
- Agency Flex Time Report
- Submitting Public Act 87-552 Reporting (Plan to reduce employee need for day care outside the home)
- End of the month headcount and staff salary information distributed to executive staff.



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**Memorandum**

**To:** Authority Members  
**From:** Rose Ann Rossi  
Associate Director, IT Unit  
**Date:** February 23, 2005  
**Re:** Information Systems Unit Report – March 4, 2005

---

The following highlights the work performed by Information Systems Unit since the last Authority meeting.

**The InfoNet System**

One hundred and one domestic violence and sexual assault programs and 12 child advocacy centers currently access InfoNet from more than 150 sites throughout the State. Since the Authority last met, the InfoNet team continued to improve the efficiency and performance of the system for current users. Some specific accomplishments during the past quarter follow.

During the report period, programming staff ported all ASP Web pages to ASP.Net. This work was completed in order to improve application performance and reduce the application code base, thus minimizing maintenance. In addition, staff continued to provide technical assistance and training to InfoNet users. Two new user trainings were conducted – one in Springfield for child advocacy centers and one in Chicago for sexual assault centers -- and two User Group meetings were convened in Bloomington. In addition, staff provided a one-day workshop for sexual assault programs in Springfield on January 20, 2005. The morning session showed users how to use InfoNet to track and report grant-specific information and the afternoon session demonstrated how to use the data collected in InfoNet for case management, program development, and reporting.

**The Authority's Web Page**

We continue to expand the criminal justice data and information available on the site. New features entitled, *News Digest Summary* and *National Law Enforcement and Corrections Training Center News* have been added to the publications section of the website. In addition, the 102 Illinois *County Profiles* have been updated and made available for download. We also continue to actively gather user satisfaction information and other feedback "on-line." The site averaged over 1,550 daily user sessions during this

period, and we now have 1,721 registered users of the Authority's email notification program (called "CJ Dispatch"), which automatically alerts Web site visitors to new information added to the site. Staff continues work on database applications and new software for the site which will allow visitors to download, display and graph data in a variety of formats.

### **Customer Service Activities in support of ALERTS, PIMS, ALECS and InfoNet**

ISU Customer Service staff continues to conduct training, answer calls for service and provide support for customers of the Authority's systems. There were a total of 1,070 calls for service from November 16, 2004 through February 14, 2005. Customer Service also provides technical support via telephone and e-mail for users of the InfoNet database system.

Customer Service is in the final phases of migrating ALERTS and ALECS agencies from the legacy HP3000 platform to the Microsoft browser-based platform. The PIMSNet rollout, in addition to the ALERTSNet rollout, is also moving along and agencies continue to be trained and moved over to the new SQL platform.

### **Improvements to the Authority's Networking Infrastructure**

Our efforts continue to improve the Illinois Criminal Justice Information Authority network infrastructure. We are proud to announce our first major improvement, the installation of new, redundant Checkpoint Firewalls and the DELL server platforms they run on. This up-to-date firewall protection keeps our network secure and reliable. In addition, it provides remote client VPN support as well as a point-to-point VPN gateway for remote users and offices. The intent is to provide remote support for the ISU staff to monitor systems and the network.

In addition, we have isolated the ICJIA network from the server resource network. Previously, ICJIA traffic would have to traverse the server resource network to get to the Internet, the State frame or the Cook County WAN. This has decreased server resource bandwidth use.

The list of hardware replacement has started with upgrading our obsolete HP servers to Dell PowerEdge 2650 and 6650 servers. Since our new servers are able to provide 1GB speed we have begun replacing our cat5 network cables to cat6 to accommodate the speed.

Finally, we also are in the process of upgrading our network from Windows NT environment to Windows 2000 with Active Directory schema. This includes upgrades of our email server to Exchange 2000 with webmail services and our DNS server to Windows 2000 Advanced server.

### **The Authority's Information Systems for Law Enforcement**

- **ALERTSNet:** To date the Authority has migrated most of the ALERTS agencies that do not have a CAD interface to the new SQL host for the ALERTS network. In the coming weeks we will be completing the rollout of the new ALERTS host for all agencies, including those with a CAD interface. The Authority is continuing development of a browser-based mobile data client for the ALERTS network. The new ALERTSNet backbone is now supporting the direct interface of additional CAD vendors.
- **ALECSNet:** The Authority continues to rollout the new ALECSNet client. ALECSNet is a browser-based system using standard Microsoft applications. The Authority has successfully implemented ALECS at over 70 sites to date. The Authority will continue the rollout of the new application in coordination with the ALERTSNet rollout.
- **PIMSNet:** All legacy data has now been converted to the Test PIMSNet system for agency verification and review. Training of agency personnel on the new browser-based SQL PIMSNet system continues. The migration of legacy PIMS agencies will proceed at its' current pace. The projected date, for the removal of all antiquated HP3000 hardware, is May 1st.

### **Other Activities**

Synch Solutions, a software consulting firm, made an IWIN/ALERTS convergence presentation to the ALERTS and PIMS Board members. ISU is currently awaiting a response from the board members.



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## Memorandum

**To:** Authority Members

**From:** Mark Myrent

**Date:** February 14, 2005

**Re:** Illinois Integrated Justice Information System (IIJIS) Project Update

---

Since the last Authority meeting, the following progress has been made on the Illinois Integrated Justice Information Systems (IIJIS) Project:

- The IIJIS Planning and Policy Committee created work groups to develop business plans for meeting the justice integration needs identified in the IIJIS Strategic Plan. The work groups are addressing three high-priority areas:
  - development of a standard police report as a preliminary step toward creating an incident reporting process in Illinois;
  - improving the quality of orders of protection and warrant information contained in the Law Enforcement Agency Data System (LEADS); and
  - analyzing the manner in which arrest booking information is collected and managed in order to improve criminal history record information.

For each issue area, the business case document will contain a description of current practices and procedures, detailed accounts of how the current process fails to meet the needs of criminal justice practitioners and decision-makers, alternative solutions being considered, programmatic and economic benefits as well as risks and other costs associated with those alternatives, the consequences of no action being taken, and whether the solution is interdependent on other integration business requirements being addressed. These business cases will later become the foundation for an IIJIS Tactical Plan that lays out a project implementation schedule.

The Orders of Protection/Warrant Work Group has begun collecting survey responses from sheriffs', police, and court clerks' agencies; and has created workflow diagrams to document information gaps and other issues.

- An IIJIS Summit is being planned for June 9, 2005, at the Hilton Lisle/Naperville. The objectives of the Summit are to:
  - introduce and educate the stakeholders of the Illinois justice community about integration efforts underway;
  - recruit champions who will be committed to advocating and supporting integrated justice in their respective jurisdictions;
  - provide strategic planning guidelines to counties;
  - identify and garner support for IIJIS from legislators and other decision-makers; and
  - establish and promote information sharing partnerships among justice, public safety, and homeland security communities.

The Summit program will include sessions covering the purposes of justice integration, ongoing integration efforts in Illinois, privacy concerns in the sharing of justice information, and strategic planning. Two sets of panel discussions are also being planned.

- IIJIS staff has prepared the first draft of the 2005 Annual Report to the Governor and the General Assembly. The report will focus largely on the IJIS Institute/SEARCH recommendations for the project, and the response by the Board and staff to those recommendations. It is due on April 1, 2005.



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# Memorandum

**To:** Authority Members  
**From:** Ted Miller, Chief Fiscal Officer  
**Date:** February 23, 2005  
**Re:** Authority Fiscal Reports

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Attached are FY2005 fiscal reports covering the period July 1, 2004 through Decemebr 31, 2004.

## **Exhibit #1 – Operations**

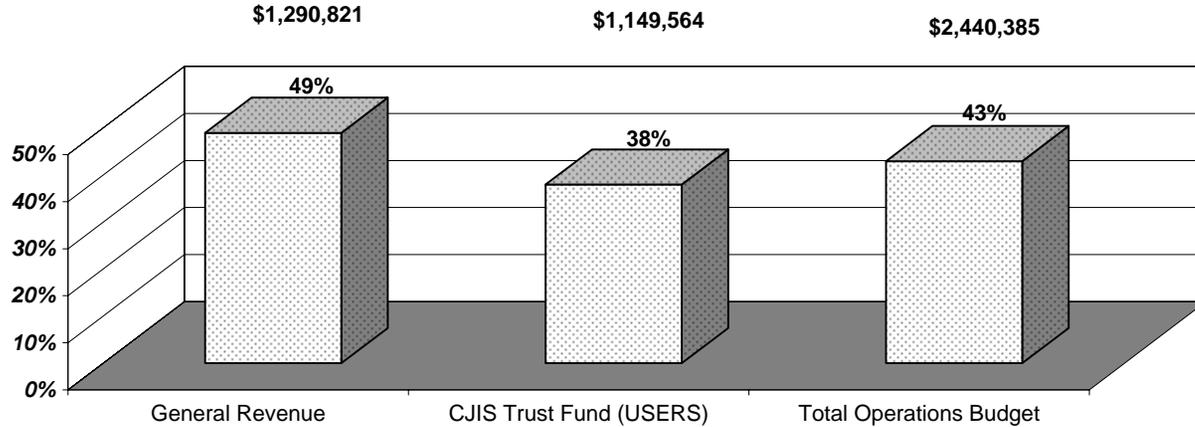
As shown in the attached report, we have obligated or expended 43% of our total operations budget for FY2005 as of December 31, 2004 and 49% of our General Revenue operations budget has been expended or obligated.

## **Exhibit #2 – Awards and Grants**

Exhibit 2 details obligations and expenditures for total Awards and Grants. As of December 31, 2004, we have expended or obligated 36% of our General Revenue matching funds appropriation and 45% of our total appropriation for these budget lines.

I will be available at the Authority meeting to answer any questions you may have regarding these reports.

**Exhibit #1 - Operations**  
**Illinois Criminal Justice Information Authority**  
**FY 2005 Expenditures/Obligations**  
 July 1, 2004 - December 31, 2004



	General Revenue				Criminal Justice Information Systems Trust Fund				Total			
	Appropriation	Reserve	Expenditures/ Obligations	Balance	Appropriation	Reserve	Expenditures/ Obligations	Balance	Appropriation	Reserve	Expenditures/ Obligations	Balance
Personal Services	\$1,279,312	\$0	\$524,957	\$754,355	\$879,300	\$0	\$308,497	\$570,803	\$2,158,612	\$0	\$833,454	\$1,325,158
Retirement - State Pick-Up	\$0	\$0	\$0	\$0	\$26,400	\$0	\$9,008	\$17,392	\$26,400	\$0	\$9,008	\$17,392
Retirement	\$206,045	\$0	\$88,404	\$117,641	\$141,620	\$0	\$51,603	\$90,017	\$347,665	\$0	\$140,007	\$207,658
FICA	\$100,843	\$0	\$37,770	\$63,073	\$68,000	\$0	\$22,496	\$45,504	\$168,843	\$0	\$60,266	\$108,577
Group Insurance	\$0	\$0	\$0	\$0	\$204,000	\$0	\$64,262	\$139,738	\$204,000	\$0	\$64,262	\$139,738
Contractual	\$652,000	\$0	\$528,387	\$123,613	\$233,650	\$0	\$92,979	\$140,671	\$885,650	\$0	\$621,366	\$264,284
Travel	\$16,300		\$1,443	\$14,857	\$14,151	\$0	\$1,075	\$13,076	\$30,451		\$2,518	\$27,933
Commodities	\$15,450		\$4,824	\$10,626	\$6,100	\$0	\$0	\$6,100	\$21,550		\$4,824	\$16,726
Printing	\$16,300		\$2,046	\$14,254	\$4,000	\$0	\$0	\$4,000	\$20,300		\$2,046	\$18,254
Equipment	\$2,900		\$292	\$2,608	\$4,500	\$0	\$0	\$4,500	\$7,400		\$292	\$7,108
EDP	\$263,100	\$0	\$77,451	\$185,649	\$1,177,450	\$0	\$490,798	\$686,652	\$1,440,550	\$0	\$568,249	\$872,301
Telecommunications	\$82,200		\$23,111	\$59,089	\$241,000		\$108,167	\$132,833	\$323,200		\$131,278	\$191,922
Operation of Auto	\$6,700		\$2,136	\$4,564	\$7,400		\$679	\$6,721	\$14,100		\$2,815	\$11,285
<b>Total</b>	<b>\$2,641,150</b>	<b>\$0</b>	<b>\$1,290,821</b>	<b>\$1,350,329</b>	<b>\$3,007,571</b>	<b>\$0</b>	<b>\$1,149,564</b>	<b>\$1,858,007</b>	<b>\$5,648,721</b>	<b>\$0</b>	<b>\$2,440,385</b>	<b>\$3,208,336</b>
% of Appropriation (less Reserve):			49%	51%			38%	62%			43%	57%



General Revenue	49%
CJIS Trust Fund (USERS)	38%
Total Operations Budget	43%

Criminal Justice Trust Fund (Federal)	48%
General Revenue Matching Funds/Other	36%
Criminal Justice Information Projects Fund	2%
Juvenile Accountability Incentive Block Grant Fund	27%
Total Awards and Grants	45%



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# Memorandum

**To:** Authority Members

**From:** Robert P. Boehmer  
General Counsel

**Date:** February 15, 2005

**Re:** Office of General Counsel Report – March 4, 2005 Authority Meeting

---

This memorandum highlights the work performed by the Office of General Counsel from November 15, 2004 through February 11, 2004.

## **Document Preparation and Review**

- Over 400 preliminary and final reviews of contracts, grant agreements, amendments, subcontracts, requests for proposals and publications.
- Prepared and reviewed other miscellaneous Authority contracts and documents, including federal grant awards. Developed boilerplates for NFSIA, JITII/NGA, ADAA, and LLEBG. Reviewed VAWA, RSAT and JABG applications. Prepared the sections in the JABG application dealing with graduated sanctions and coordination of funding efforts.
- Updated the Authority's Federal Financial Guidelines and made revised guide available for VOCA grantee training, and Authority's website. Updated the Federal Financial Guidelines training on the Authority's website.
- Reviewed IRB applications and privacy certificates for research and evaluation projects. Worked with the Research and Analysis Unit on development of research and evaluation contract. Provided technical assistance to the Research and Analysis Unit on research issues and publication disclaimer language.
- Performed analysis of JAG legislation and drafted memo for executive director on JAG issues.

- Drafted memo providing guidance on the allowable activities under the VOI-TIS program.
- Developed grantee guidance document on procurement and cost allowability, and distributed to staff for review.

### **Meetings/Training**

- Attended Illinois Association of Chiefs of Police Legislative Committee meeting.
- Attended National Criminal Justice Association Executive Committee meeting.
- Attended Illinois Integrated Justice Information Systems Implementation Board (IIJIS) Planning committee meeting.
- Participated in the Global Privacy and Information Quality Workgroup meeting to assist in developing a Privacy Sourcebook for policy makers. Met with members of the committee to provide information for a case study of Illinois' efforts to develop a privacy policy. The case study will be included in the Sourcebook to be distributed throughout the country.
- Participated in a workgroup convened by the Bureau of Justice Assistance (BJA) to assist them in implementing the new Byrne Memorial Justice Assistance Grant (JAG) Program.
- Participated in BJA conference call to discuss grant related issues and implementation of the new JAG program.
- Conducted staff training on procurement under grants, and revised thresholds for review of subcontracts and RFP's. Conducted staff training on JAIBG/JABG and grantee VOCA training. Developed outline of procurement issues for staff.
- Assisted in preparation for the Motor Vehicle Theft Prevention Council meeting and Grant Review Committee meeting.

### **Legislation/Rulemaking**

- Monitored the status of federal fiscal year 2005 Commerce, Justice, State, the Judiciary, and Related Agencies appropriation and the Department of Justice Reauthorization bill.

- Submitted to JCAR administrative rule changes regarding Uniform Conviction Information Act fees.
- Continued to review proposed revisions to the Authority's administrative rules regarding the administration of federal funds.
- Provided memo to executive director regarding proposed sex offender related legislation in preparation for a meeting of the Sex Offender Management Board.
- Monitored the introduction and status of bills in the General Assembly.

### Other

- Continued work on the analysis of privacy issues in preparation for workgroup meetings, including the development of a master list of privacy issues and a draft privacy policy for review by the IIJS Privacy subcommittee.
- Responded to Freedom of Information Act request regarding the Authority's information systems.
- Provided consultation with various staff members regarding interpretations of the ethics laws.
- Provided notice and monitored Board member compliance with ethics training requirements. Provided end of year compliance report to the Office of the Inspector General.
- Continued to forward grantee civil rights findings to the Office of Civil Rights.
- Worked with the Illinois Department of Corrections on issues related to the use of mental health information held by IDOC for research purposes.
- Provided assistance to the federal and state grants unit in helping to reorganize the JAIBG/JABG programs, coordinate weekly meetings and ensure that JAIBG 01 funds are expended before the end of the grant period on 3/31/05.
- Continued to provide legal consultation to Authority staff, and review various documents and mailings. Provided technical assistance for staff on grant-related and evaluation contract issues. Provided advice on issues such as the Health Insurance Portability and Accountability Act (HIPAA), conflicts of interest and copyrights.

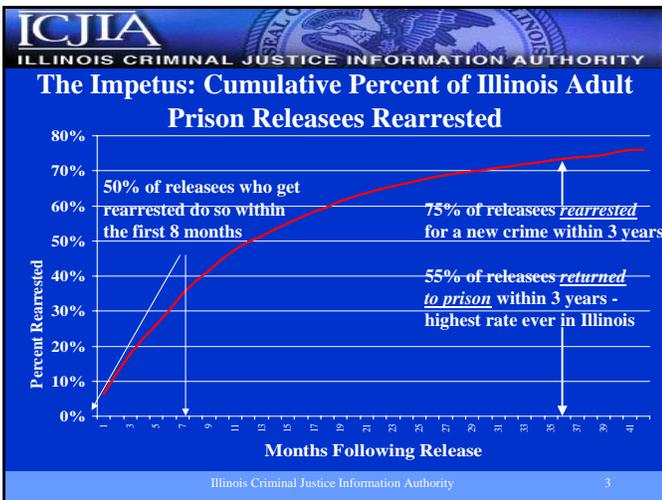
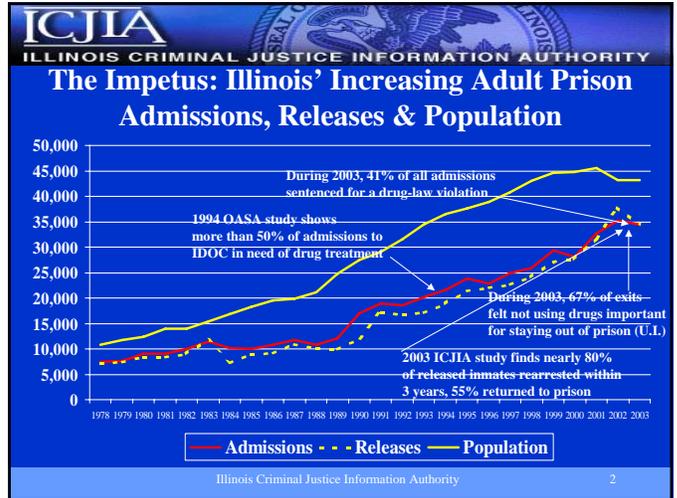
If you need additional information, please contact me.

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## The Implementation and Impact of Illinois' Sheridan Correctional Center Therapeutic Community: Year 1

Presented by  
 David E. Olson, Ph.D., Loyola University Chicago & Illinois Criminal Justice Information Authority  
 &  
 Deanne Benos, Assistant Director, Illinois Department of Corrections

Presented to the Illinois Criminal Justice Information Authority  
 December 3, 2004, Chicago, Illinois



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### Number of U.S. State Prisons With Drug Treatment as "Primary" Function

- State prisons in U.S. (2000 BJS Census) 1,320
  - Many provide some type of tertiary drug abuse "intervention," primarily drug education and self-help groups like Alcoholics Anonymous, Narcotics Anonymous, etc.
  - Relatively few focus on drug abuse or drug treatment
- Facility dedicated to treatment (ICJIA Survey) 22
- Dedicated to treatment and serving a "general" inmate population 16
  - Seen in 13 different states, average capacity = 420, Largest is State Correctional Institution at Chester PA (1,096 capacity)

Illinois Criminal Justice Information Authority 4

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## Sheridan Correctional Center

### Basics

- Opened 1/2/04
- Capacity of 1,300
- Current population=948(12/1/04)
- Service Providers
  - Gateway (Treatment)
  - TASC (Participant Recruitment & Clinical Case Management)
  - Safer (Employment Readiness, Referral & Placement)
  - Illinois Valley Community College (Vocational Programming)

**Commitments**

- ◆ 20 or More
- ◆ 10 - 19
- ◆ 1 - 9
- ◆ None

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## Admissions, Removals, and Releases of Sheridan Correctional Center Participants

- Admissions
  - More than 1,400 inmates have been admitted to Sheridan since January 2004; More than 700 admitted between Jan. & Mar. '04
- Removals
  - Fewer than 250 inmates have been removed from the program due to rule violations or failure/refusal to participate in the treatment.
- Exits/Graduates
  - Through last week, 220 inmates have been released from Sheridan, having completed their sentence and treatment within Sheridan.

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## Evaluation of the Sheridan Program

- Collaboration between ICJIA & IDOC
- Intended to assist in program evolution and expansion
  - Frequent feed-back to IDOC, service providers, key policy-makers
- Evaluation will gauge the implementation of the program and the impact of the program
  - Extensive data collected from program participants through assessments, interviews and surveys;
  - On-site observational research and interviews with program administrators and staff
  - Gauging impact in terms of employment, drug use, rearrests for new crimes, and other dimensions;

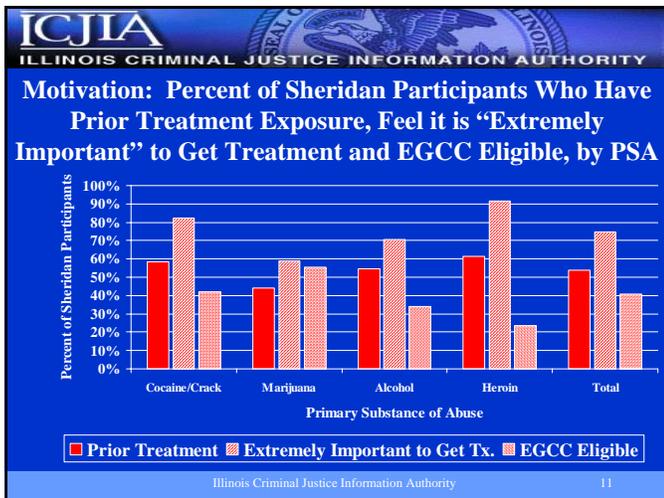
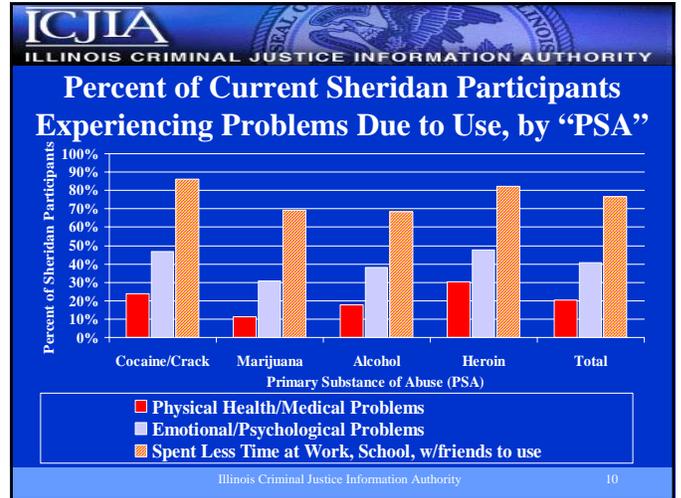
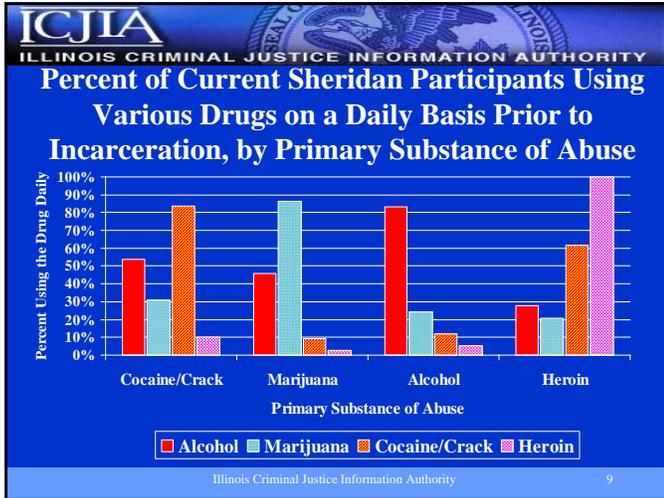
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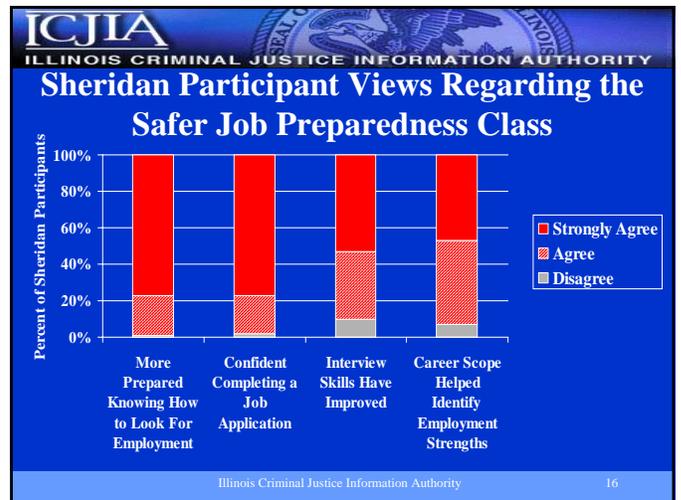
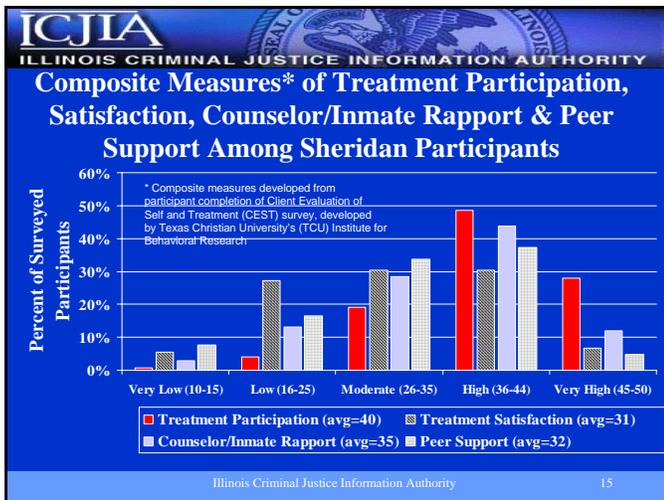
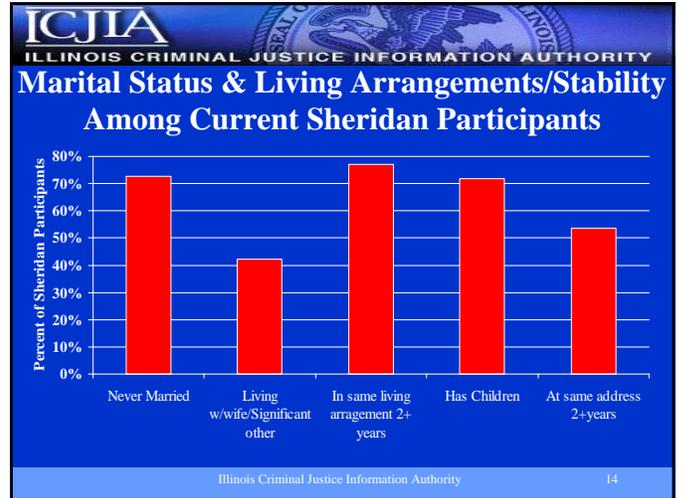
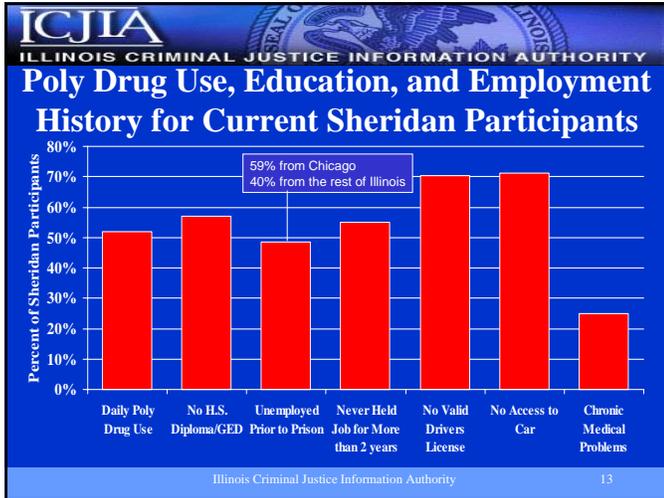
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## Profile of Current Sheridan Inmates, by Primary Substance of Abuse

	Average Age	Non-White	Prior Violent/Drug Arrest	Average Prior Arrests/Prison	Current Offense Drug Sale / Poss. / Violent
PSA					
Heroin (25%)	34.7	77.9%	82% / <u>97%</u>	<u>21.2</u> / <u>2.7</u>	22% / 23% / 16%
Cocaine (23%)	35.8	75.2%	74% / 83%	18.5 / 1.7	31% / 10% / 12%
Marijuana (29%)	25.9	80.6%	62% / 80%	11.8 / 0.9	33% / 12% / <u>27%</u>
Alcohol (17%)	34.9	61.5%	77% / 80%	18.2 / 1.7	18% / 13% / 22%
<b>Total</b>	<b>31.8</b>	<b>73.4%</b>	<b><u>73%</u> / <u>85%</u></b>	<b>16.3 / 1.5</b>	<b><u>28%</u> / 15% / 19%</b>

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### “Preliminary” Program Impact

- Through October 2004, 150 Sheridan participants have been released. Matched comparison group of 308 inmates released at same time.
  - Average length of time at Sheridan among first 150 was 7.5 months, overall average will be 13 months.
- Examination of “Real-time” Recidivism (Illinois State Police, Criminal History Record Information);
- Employment status.

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### “Preliminary” Recidivism Analyses: Rearrests\* Following Release of First 150 Sheridan Participants and Comparison Group of 308

Weeks Following Release	Comparison Group (308)	Sheridan Inmates (N=150)
1	~2%	~1%
2	~4%	~1%
3	~6%	~1%
4	~8%	~1%
5	~10%	~1%
6	~12%	~1%
7	~14%	~1%
8	~16%	~1%
9	~18%	~1%
10	~20%	~1%
11	~22%	~1%
12	~24%	~1%
13	~26%	~1%

\* Rearrests as of Tuesday (11/30/04)

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### Rearrest Rates for Sheridan vs. Comparison Group, by Months in Program/IDOC

Time in Sheridan Program/IDOC	Comparison Group	Sheridan
6 Months	~15%	~12%
7 Months	~18%	~10%
8 Months	~22%	~5%
9-10 Months	~28%	~2%

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### Process & Initial Impact Evaluation Findings

- Participants at Sheridan consist of a “serious” criminal & substance abusing population;
- Those removed from program for rule violations/failure to participate are different than those who remain
  - Removals are younger, less likely to be eligible for Earned Good Conduct Credit, and more likely to be marijuana abusers.
- Removal rate better than most prison-based TCs
- Components of effective treatment program (participation, rapport) evident from participant surveys; Treatment dosage appropriate.
- Components of effective employment readiness, employment skill identification program in place.
- Recidivism rate lower, employment rate higher than similar prison releasees, and likely to improve even more over time.

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