

MINUTES

REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY

Friday, December 6, 2013 at 9:00 a.m.
300 West Adams Street, 2nd Floor Conference Room
Chicago, Illinois

Call to Order and Roll Call

Chairman Peter M. Ellis welcomed Board Members and guests to the final 2013 quarterly Board Meeting of the Illinois Criminal Justice Information Authority. He called the meeting to order and asked General Counsel Lisa Stephens to call the roll.

In addition to Chairman Ellis, Authority Board Members in attendance were:

State's Attorney and Vice-Chairman Anita Alvarez
State's Attorney Carrie B. Boyd
Clerk Dorothy Brown
Public Defender Abishi Cunningham
Sheriff Thomas Dart
Dr. LaMar Hasbrouck
Ms. Cynthia Hora
Ms. Lisa Jacobs
Director Kevin T. McClain
Director Michael J. Pelletier
Public Defender Randall B. Rosenbaum

Approval of Minutes of the September 6, 2013 Regular Meeting

With a quorum in place, Chairman Peter M. Ellis asked for a motion to adopt the minutes of the September 6, 2013 Authority Board Meeting.

{Ms. Cynthia Hora moved that the minutes be adopted. State's Attorney Carrie Boyd seconded the motion, which was adopted by unanimous voice vote.}

Chairman's Remarks

Chairman Ellis then thanked everyone for their attendance. He said that before starting Authority business, he wanted to note for the record the passing the day before of Nelson Mandela. Referring to him as a true pioneer, visionary, and keeper of the torch for justice worldwide, he said that Nelson Mandela's legacy of seeking equality and justice permeated at the Authority and will live on forever.

Moving on, he announced that Denise Gonzales, Acting Director of the Illinois Department of Children & Family Services, had joined the Authority Board succeeding former IDCFS Director Richard Calica, who retired, and said that on behalf of the Board, he looked forward to welcoming and working with her.

Next he presented five Resolutions of Commendation for adoption. He summarized four honoring the following: ICJIA Acting Chief Financial Officer Ronald Litwin retiring December 31, 2013, and ICJIA Associate Director of Administrative Services Hank Anthony, retiring January 15, 2014, both for having been loyal and dedicated employees of ICJIA respectively since 2004 and 1994; John Maki, Executive Director of the John Howard Association of Illinois for his service on the Board from November, 2011 to December, 2013, including Chairman of the ICJIA Information Systems Committee, Vice-Chair of the Planning and Research Committee, Member of the Appeals Committee and Member of the Institutional Review Board; and Richard Calica, former Director of the Illinois Department of Children & Family Services, for his service on the Board from January, 2013 until his recent retirement in November of 2013.

He then read in entirety for inclusion in the record the fifth Resolution of Commendation in Memoriam honoring posthumously ICJIA Deputy General Counsel Sean O'Brien as follows:

WHEREAS, Sean O'Brien, 37, Deputy General Counsel of the Illinois Criminal Justice Authority, lost his life needlessly and tragically as the result of a head- on car collision caused by an errant driver on September 22, 2013 that also took the life of his beloved wife Lisa, 34, needlessly and tragically on October 9, 2013 due to serious injuries she sustained in the crash; and

WHEREAS, Sean O'Brien joined the Illinois Criminal Justice Information Authority in August, 2006 as Associate General Counsel and was promoted to ICJIA Deputy General Counsel in November, 2009; and

WHEREAS, Sean O'Brien received a double Bachelor's Degree from Illinois State University, a Master's Degree in Political Science from the University of Illinois and a Juris Doctorate from the University of Dayton Law School; and

WHEREAS, Sean O'Brien's outstanding talent as a lawyer, his willingness to assist, and his jovial spirit made him a highly respected colleague, earning him the friendship of many, who deeply miss him; and

WHEREAS, Sean O'Brien's diligent study and knowledge of federal grant law and regulations made him a recognized expert nationally, earning the respect of his peers in other states and of the staff of the United States Department of Justice; and

WHEREAS, Sean O'Brien's commitment and dedication to his responsibilities at this Authority helped significantly to improve the quality of criminal justice information, research, and grant programs in Illinois and to enable this Authority to fulfill its mission:

THEREFORE, BE IT RESOLVED that SEAN O'BRIEN is hereby commended and cited in memoriam for his dedication and outstanding contributions to aid in assuring the public safety of the people of Illinois, leaving a legacy of great accomplishment.

BE IT FURTHER RESOLVED that the appreciation of Sean O'Brien's exemplary service by this Authority, its Board and Staff, along with their sympathy, be conveyed to his family and his multitude of friends with a formal copy of this Resolution in Memoriam, honoring his impressive achievement.

This RESOLUTION HONORING IN MEMORIAM ICJIA DEPUTY GENERAL COUNSEL SEAN O'BRIEN is hereby PROCLAIMED in open meeting by this Authority on the 6th day of December, 2013.

Chairman Ellis then asked for a unified motion to approve the resolutions as read.

{State's Attorney Anita Alvarez so moved. Director Kevin McClain seconded the motion, which was adopted by unanimous voice vote.}

Executive Director's Remarks

Next, Chairman Ellis called upon Executive Director Jack Cutrone for his report. Mr. Cutrone began by stating that the loss of Sean O'Brien and respective retirements of Ronald Litwin and Hank Anthony present a serious matter for the Authority since all three functioned at the highest possible level and they will be difficult to replace. He also noted that the Authority has been extremely busy over the last few years because in addition to the Authority's federal grant funding, ICJIA received an additional \$54 million in state grants, but without staff added to administer them. He said that the Authority was trying to expedite hiring for that purpose.

He explained that the state grants included a \$10 million appropriation for After School Programs. He said that action would be taken on an RFP that was issued for those funds, with Wendy McCambridge, Associate Director of the ICJIA Federal and State Grants Unit, to give an update on other allocations of that money during the following Budget Committee Meeting. Mr. Cutrone then stated that, in the interest of time because of a long meeting to ensue, his report was concluded but that he wanted to make sure he added his feelings about the loss of ICJIA Deputy General Counsel Sean O'Brien and the retirement of staff members Ronald Litwin and Hank Anthony.

Budget Committee Meeting

Chairman Ellis thanked Mr. Cutrone for his remarks and announced that the ICJIA Budget Committee Meeting would commence. In addition to Budget Committee Members who were present, he appointed all ICJIA Board Members in attendance as Members of the Committee as a whole, and called upon Budget Committee Chairman Dorothy Board to start the meeting.

(Please See Attached Minutes of the Budget Committee Meeting)

Upon adjournment of the Budget Committee Meeting, Chairman Ellis called upon Ronald Litwin, Acting Chief Fiscal Officer for a Fiscal Report.

Fiscal Report by Ronald Litwin, Acting Chief Fiscal Officer

Mr. Litwin began by presenting variances to budget comments on the fiscal year 2014 results for the period July 1, 2013 through November 13, 2013 for Agency Operations and also Awards & Grants Activities. He directed attention to Exhibit #1 in the handout materials which he noted was a comparison of the fiscal year to date expenditures and obligations through November 13, 2013 to the total fiscal year 2014 budget for the General Revenue Fund and stated the total expenditures and obligations for the period were at a 29 percent level in the amount of \$508,002 for the fiscal year.

He next called attention to Exhibit #2 which he explained also was a comparison of the fiscal year to date expenditures and obligations through November 13, 2013 to the total fiscal year 2014 budget for Awards & Grants, with total expenditures and obligations in the Federal Criminal Justice Trust fund at a 28 percent level in the amount of \$25,091,659. Mr. Litwin moved on to report that total expenditures and obligations in the General Revenue Matching and Other General Revenue Funds were at a 34 percent level in the amount of \$15,301,834, explaining that the category includes the two new appropriations for fiscal year 2014: the After School Programs and the Franklin County Methamphetamine Pilot Program.

He pointed out that the Criminal Justice Information Projects Fund has a \$400,000 appropriation level to allow for funding obtained from non-federal government entities, private sources, and not-for-profit organizations, with total expenditures and obligations at a 17 percent level in the amount of \$69,017. He also indicated that the expenditures and obligations in the Juvenile Accountability Incentive Block Grant Fund were at a 33 percent level in the amount of \$1,498,849.

He then outlined the Other State Funds category, stating that it had expenditures and obligations at a 14 percent level in the amount of \$3,545,209, and is comprised of: Fund 184 & Fund 318 Violence Prevention Programs, the Death Penalty Abolition Fund, the Prescription Pill and Drug Disposal Fund, and the Illinois Crime Stoppers Association Fund. He continued to say that total expenditures and obligations for the Awards and Grant activity is at a 27 percent level for the period represented by the dollar amount of \$45,506,567.

Turning to Exhibit #3, Federal Funding Sources Fiscal Year 2014, he stated that it describes the activity for grants that are active during state fiscal year 2014, including grand total funding by grant, expenditures on a grant inception to date basis, and remaining grant balance through June 30, 2014. Mr. Litwin added that it also includes the revenue received in fiscal year 2014 associated with the grant and said that the grand

total funding is \$208,570,298 with inception to date expenditures as of November 13, 2013 of \$18,727,366, leaving a remaining balance of \$58,899,608.

In conclusion, Mr. Litwin called attention to Exhibit #4, Illinois Criminal Justice Information Authority Federal Grant Programs fiscal year 2014. He noted that it provides a pie chart depiction of the percentage relationships of the \$207,517,815 Federal Grant Programs, explaining that the Justice Assistance Grants (JAG), Victims of Crime Act (VOCA), and Violence Against Women Act (VAWA) programs combined represent approximately 93 percent of the fiscal year 2014 active grants.

He then asked if there were any questions. With no response, he said he would like to thank the Board for the Resolution of Commendation. He noted that he did not perform all the tasks at the Authority on his own, adding that like a Hollywood movie, he had a great supporting cast, which included mostly all in the room. He remarked that he was very grateful for that support and wished all happy holidays. At that point, Mr. Cutrone stated that because of delays in the state hiring process, along with finding a replacement for Mr. Litwin, that the Board should not be surprised to see him at the next Authority Quarterly Meeting, pursuant to a 75-day employee contract.

Presentation by ICJIA Research Analyst Mark Powers on Illinois Criminal Justice Cohorts: Criminal History and Recidivism Tool

Chairman Ellis thanked Mr. Litwin for his report and introduced Mark Powers, ICJIA Research Analyst, for a presentation on “Criminal Justice Cohorts in Illinois – A Web-Based Tool for Examining Criminal History and Recidivism.” Mr. Powers explained that in 2012 and 2013 the Authority received two grants from the Bureau of Justice State Justice Statistics Program to organize the Authority’s data into new and improved ways to allow the public access in more detail.

He went on to say that a web-base was created that permits review of recidivism and criminal history for various offender populations, in this case Department of Corrections (DOC) admissions, DOC exits, and probation sentenced individuals. He explained that the tool basically lets users conduct exploratory analyses of Illinois offender populations, called cohorts, through three parts: demographics, criminal history and recidivism. He added that it allows answering questions related to criminal history and recidivism for splits in offender groups at the state and county levels.

He moved on to show how the tool can be used to inform program and policy planning, explaining that two data sources were used to create it. He said that the first was prison admissions and exits from the DOC Planning and Research Unit, ranging from fiscal year 1989 to 2012, and the other data source was the Illinois State Police Criminal History Database, known as the Criminal History Record Information System or CHRI.

Mr. Powers then demonstrated step-by-step how the interface works, how it allows going to the ICJIA general statistical analysis center, and how the tool provides the data for the various cohorts. He illustrated how demographics are broken down by sex, race,

ethnicity, offense type and offense class, violent and non-violent offenses, average exit age, average admission age, and noted that the outputs can be either criminal history or recidivism. He then described how this information is useful for grant and program planning, and covered other applications and examples of uses. After some questions and comments, Mr. Powers indicated that the online tool is primarily aimed at users looking for state data or data on a small number of counties, but that underlying county-level data that the tool uses can be requested if a user wants to look at all counties, perhaps in multiple years and/or specific groups.

He then asked if there were other questions. Hearing none, he concluded his presentation. At that point, Mr. Cutrone remarked that the ICJIA Research and Analysis Unit won the Bureau of Justice Statistics Association's Technology Award this year for the data tool that was just demonstrated, with Chairman Ellis adding that he was proud of the national recognition. He then thanked Mr. Powers for his presentation and asked if there were any old or new business.

In response, Dr. Hasbrouck said he had two brief announcements from the Department of Public Health. The first was that at the last General Assembly, the Violence Prevention Task Force was created via Public Act 98-0194 and enacted by the Governor on August 7, 2013, with the Governor appointing him as Chair. The second was that he was invited to speak at the City Club of Chicago on Tuesday, December 10, to talk about the public health approach to violence and make the case for prevention. He said the event was open to the public and seats were available if anyone wanted to attend.

Chairman Ellis asked if there were anything additional for discussion. With no response, he thanked everyone for their participation. He also thanked the two retiring staff for their service and wished everyone a happy holiday. He then called for a motion to adjourn.

Adjournment

{Ms. Hora moved that the meeting be adjourned. Public Defender Randall Rosenbaum seconded the motion which was adopted by unanimous voice vote.}