

MINUTES

REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY

Friday, March 7, 2014 at 9:00 a.m.
300 West Adams Street, 2nd Floor Conference Room
Chicago, Illinois

Call to Order and Roll Call

Chairman Peter M. Ellis welcomed Board Members and guests to the first 2014 quarterly Board Meeting of the Illinois Criminal Justice Information Authority. He called the meeting to order and asked Acting Deputy General Counsel Junaid Afeef to call the roll.

In addition to Chairman Ellis, Authority Board Members in attendance were:

Clerk Dorothy Brown
Public Defender Abishi Cunningham
Sheriff Thomas J. Dart (arrived after roll call)
Director S. A. Godinez
Mr. Felix M. Gonzalez
Acting Director Bobbie Gregg
Mr. John Harvey
Ms. Cynthia Hora
Sheriff Patrick B. Perez
Public Defender Randall B. Rosenbaum
Ms. Angela R. Rudolph
Ms. Jennifer Vollen-Katz

Finding that there was not a quorum at that point but that other Board Members were expected, Chairman Ellis announced that in the interest of time, the meeting would go forward with items not requiring a vote.

Chairman's Remarks

He thanked everyone for attending, introduced new Board Members Ms. Jennifer Vollen-Katz, and Ms. Bobbie Gregg, and asked them to give brief remarks about their backgrounds.

Ms. Vollen-Katz stated that she is currently the Director of Juvenile Justice at the John Howard Association and was preceded on the Authority Board by the Executive Director of the John Howard Association, John Maki. She noted that prior to the John Howard Association, her work was in direct representation in Federal Court with the Federal Defender Program in the Northern District of Illinois, and the Mandel Legal Aid Clinic at the University of Chicago Law School. She said that she is enjoying getting acquainted

with working on the state side in Illinois and looking forward to serving on the Authority Board.

Ms. Gregg noted that she is Acting Director of the Illinois Department of Children and Family Services, being in that position for a total of five days following a number of transitions at DCFC. She said that she wanted to make certain that everyone knows that the important work preserving families and caring for children in the State of Illinois has continued during the recent leadership changes. She added that with the Department's strong interest in juvenile justice, the work of the Authority is very important to the Department and she was delighted to be on the ICJIA Board representing DCFS. Chairman Ellis thanked and welcomed both of them.

He then reported that there were two resolutions of commendation for adoption: one honoring ICJIA Criminal Justice Specialist and Grant Monitor Marilyn Mazewski upon her retirement on February 28, 2014; and the other honoring in memoriam Cook County Sheriff's Investigator Cuauhtemoc "Temo" Estrada. He noted that the resolutions would be read into the record for adoption when there was a quorum. Moving forward, he asked Director Jack Cutrone for an update on Authority business.

Executive Director's Remarks

Mr. Cutrone stated that the only item he was going to address was the Office of the Auditor General of Illinois' recently released audit of the Neighborhood Recovery Initiative (NRI), formerly administered by the Illinois Violence Prevention Authority (IVPA), because the audit had attracted a great deal of media attention. He recounted that the funding for the program was transferred to ICJIA starting in fiscal year 2013; and subsequently, at the end of the General Assembly session in January, 2014, a bill was passed which terminated the existence of the Illinois Violence Prevention Authority and transferred all its employees, rights, and duties to the Illinois Criminal Justice Information Authority. He explained that as a result, ICJIA was the agency that had to deal with the Office of the Auditor General, adding that the report was available on the Auditor General's website.

Mr. Cutrone noted that with respect to the Auditor General's findings, there were some 19 recommendations as to the administration of the program at IVPA. He remarked that ICJIA responded to all of them, and that almost without exception, the Auditor's recommendations were consistent with ICJIA's historical grant administration practice. In conclusion, he said that for the most part the Auditor's recommendations will be business as usual at the Illinois Criminal Justice Information Authority, adding that the agency was working hard to adapt to the new program, learning as it proceeds.

At that point, Clerk Dorothy Brown asked how many staff came over from IVPA. Mr. Cutrone responded that 18 joined ICJIA initially, but with uncertainties as to some IVPA grant programs ending, a number of them left for other jobs, including four grant monitors. He continued to say that their work was transferred to two other grant

monitors, and that five grant monitor positions have been posted for those duties and others in the agency.

Chairman Ellis thanked Mr. Cutrone and reported that Sheriff Thomas Dart arrived, making up a quorum.

Approval of Minutes of the December 6, 2013 Regular Meeting

With a quorum in place, Chairman Ellis asked for a motion to adopt the minutes of the December 6, 2013 Authority Board Meeting.

{Mr. Felix Gonzalez moved that the minutes be adopted. Ms. Cynthia Hora seconded the motion, which was adopted by unanimous voice vote.}

Chairman's Remarks (Continued)

Chairman Ellis then returned to presenting the resolutions for adoption he mentioned earlier, reading them into the record. He reiterated that the first was honoring Criminal Justice Specialist and Grant Monitor Marilyn Mazewski upon her retirement on February 28, 2014, summarizing it as follows: Marilyn has been a loyal, dedicated employee of the Illinois Criminal Justice Information Authority and her excellence in performing her work earned her the 2012 Special Recognition Award of the Illinois Metropolitan Enforcement Task Force Commanders Association for her efforts which had direct and positive impact on quality of life issues related to illicit drug, street gang, and gun enforcement. He stated that her strong commitment to the Authority was greatly appreciated and thanked her.

He next read in entirety the resolution honoring in memoriam Cook County Sheriff's Investigator Cuauhtemoc "Temo" Estrada:

WHEREAS, Cook County Sheriff's Investigator Cuauhtemoc "Temo" Estrada, 50, was the devoted son of the late Antonio and Vivian Estrada, and loving father of four children; and

WHEREAS, Investigator Estrada was the treasured brother of nine siblings and caring grandfather of three grandchildren; and

WHEREAS, Investigator Estrada served his country as a United States Marine, touring the Middle East in Operation Desert Storm, as well as being stationed in Panama; and

WHEREAS, Investigator Estrada joined the Cook County Sheriff's Office in February, 1994, working within the Division of the Cook County Jail, the Vocational Rehabilitation Impact Center, and the Electronic Monitoring Unit, serving in each capacity with dedication and distinction; and

WHEREAS, Investigator Estrada was a former Commissioner of the Village of Maywood, a volunteer with various Veterans of Foreign Wars organizations and a highly-admired role model for many, not only because of his patriotism and professionalism, but also for his affable personality and dedication to family; and

WHEREAS, Investigator Estrada's life was needlessly and tragically taken on December 20, 2013, in the line of duty protecting his daughter from armed robbers outside an Estrada family gathering in Bellwood:

THEREFORE, BE IT RESOLVED that CUAUHTEMOC "TEMO" ESTRADA is hereby commended and cited for his selfless, outstanding humanitarian contributions to his community, Cook County, and the nation.

BE IT FURTHER RESOLVED that the appreciation of his valor and exemplary deeds by this Authority, its Board and Staff, along with their sympathy, be conveyed to his family, his multitude of friends and the Cook County Sheriff's Office with a formal copy of this Resolution in Memoriam, honoring his impressive achievement.

Chairman Ellis then asked for a unified motion to adopt the two resolutions as read.

{Director Godinez so moved. Public Defender Abishi Cunningham seconded the motion, which was adopted by unanimous voice vote.}

He then presented the Resolution Honoring in Memoriam Cook County Sheriff's Investigator Cuauhtemoc "Temo" Estrada to Cook County Sheriff Thomas Dart.

Budget Committee Meeting

Chairman Ellis next announced that the ICJIA Budget Committee Meeting would commence. In addition to Budget Committee Members and Designees who were present, he appointed all ICJIA Board Members in attendance as Members of the Committee as a whole, and called upon Budget Committee Chairman Dorothy Brown to start the meeting.

(Please See Attached Minutes of the Budget Committee Meeting)

Upon adjournment of the Budget Committee Meeting, Chairman Ellis called upon Ronald Litwin, Acting Chief Fiscal Officer for a Fiscal Report.

Fiscal Report by Ronald Litwin, Acting Chief Fiscal Officer

Mr. Litwin began by presenting variances to budget comments on the fiscal year 2014 results for the period July 1, 2013 through February 11, 2014 for Agency Operations and also Awards & Grants Activities. He directed attention to Exhibit #1 in the handout materials which he noted was a comparison of the fiscal year to date expenditures and obligations through February 11, 2014 to the total fiscal year 2014 budget for the General

Revenue Fund and stated that the total expenditures and obligations for the period were at a 47 percent level in the amount of \$811,592 for the fiscal year.

He next called attention to Exhibit #2 which he explained also was a comparison of the fiscal year to date expenditures and obligations through February 11, 2014 to the total fiscal year 2014 budget for Awards & Grants, with total expenditures and obligations in the Federal Criminal Justice Trust fund at a 39 percent level in the amount of \$34,833,115. Mr. Litwin moved on to report that total expenditures and obligations in the General Revenue Matching and Other General Revenue Funds were at a 39 percent level in the amount of \$17,947,980, explaining that the category includes the two new appropriations for fiscal year 2014: the After School Programs and the Franklin County Methamphetamine Pilot Program.

He pointed out that the Criminal Justice Information Projects Fund has a \$400,000 appropriation level to allow for funding obtained from non-federal government entities, private sources, and not-for-profit organizations, with total expenditures and obligations at a 40 percent level in the amount of \$161,732. He also indicated that the expenditures and obligations in the Juvenile Accountability Incentive Block Grant Fund were at a 34 percent level in the amount of \$1,551,186.

He then outlined the Other State Funds category, stating that it had expenditures and obligations at a 20 percent level in the amount of \$5,189,081 and is comprised of: Fund 184 & Fund 318 Violence Prevention Programs, the Death Penalty Abolition Fund, the Prescription Pill and Drug Disposal Fund, and the Illinois Crime Stoppers Association Fund. He continued to say that total expenditures and obligations for the Awards and Grant activity is at a 26 percent level for the period represented by the dollar amount of \$59,683,094.

At that point, Ms. Hora inquired about the Crime Stoppers Association appropriation, with Mr. Cutrone responding that it was to be funded from check-offs on Illinois individual income tax returns. He explained that the Illinois Department of Revenue has a threshold for maintaining such a contribution, which requires that the check-off collected total must be at least \$100,000. He continued to say that because that amount was not met, the contribution check-off program for the Crime Stoppers Association terminated. He added that the Association will stay in the Authority's Budget but stated that there will not be any additional funding. In response to Ms. Hora's further question as to ICJIA's approval of a Crime Stoppers Association expenditure, Mr. Cutrone said that amount of \$26,000 was from the first year of the check-off.

Mr. Litwin then continued his report, turning to Exhibit #3, Federal Funding Sources Fiscal Year 2014. He stated that it describes the activity for grants that are active during state fiscal year 2014, including grand total funding by grant, expenditures on a grant inception to date basis, and remaining grant balance through June 30, 2014. Mr. Litwin added that it also includes the revenue received in fiscal year 2014 associated with the grant and said that the grand total funding is \$208,608,631 with inception to date

expenditures as of February 11, 2014 of \$23,545,982, leaving a remaining balance of \$49,117,375.

In conclusion, Mr. Litwin called attention to Exhibit #4, Illinois Criminal Justice Information Authority Federal Grant Programs fiscal year 2014. He noted that it provides a pie chart depiction of the percentage relationships of the \$207,517,815 Federal Grant Programs, explaining that the Justice Assistance Grants (JAG), Victims of Crime Act (VOCA), and Violence Against Women Act (VAWA) programs combined represent approximately 93 percent of the fiscal year 2014 active grants.

He then asked if there were any questions. With no response, he said his report was concluded. Chairman Ellis thanked Mr. Litwin and introduced Mike Carter, Director of Special Projects and Information Sharing for a presentation on ICJIA Efforts to Develop a Statewide Integrated Criminal Justice Information System.

Presentation by Mike Carter, Director of Special Projects and Information Sharing, on ICJIA Efforts to Develop a Statewide Integrated Criminal Justice Information System: Global Standards Package; Illinois Data Exchange Coordinating Council; National Information Exchange Model; and National Governors Association, Center for Best Practices, Corrections Cross-Boundary Information Sharing Project

Mr. Carter began by stating that many think of the Illinois Criminal Justice Information Authority as only a granting and research agency. He then gave an overview of the broader role and statutory responsibility of the Illinois Criminal Justice Information Authority: to direct, coordinate, and operate comprehensive information systems for law enforcement, prosecution, and corrections and then to advise the Governor and the General Assembly on the best practices under that heading. He said that over the last 18 months, ICJIA has reasserted itself in this arena and re-engaged with stakeholders toward that end.

He then reviewed what had been done during this period, what was going to take place over the next 24 months, and how these activities were going to translate into a benefit for all sectors within the Illinois criminal justice system. He recounted that in February, 2013, the Authority sponsored a statewide forum on national standards and information sharing models. He said the intent was to introduce stakeholders to trends in the world of information sharing outside Illinois boundaries and what are considered best practices.

Mr. Carter continued to say that what was learned from states like Iowa, Florida, New York, and Indiana is that to move forward in the information sharing world so-called components of the Global Standards Package need to be adopted. He explained that those components are the technology portion of integration plus two others that are very important, if not more important than the technology and include the people and the process. As such, he said that while moving forward and educating stakeholders on technology, the Authority was working to coordinate the people in the process.

He noted that one of the ways has been tendering an Executive Order to the Governor's Office to create the Illinois Data Exchange Coordinating Council, engaging relevant state agencies to work collaboratively to reach agreement on how it should read to benefit all stakeholders. Mr. Carter continued to say a date has not been set as to when the Executive Order would be signed, but he was optimistic it would be soon. At that point Mr. Cutrone added that all the parties together made what appear to be the final edits.

Mr. Carter continued to report that over the summer the Authority led an assessment of the statewide information sharing environment as it now stands with criminal justice stakeholders. He reported that 13 state and local agencies were interviewed to align the current environment with the desired environment and to set priorities, which have been established. He went on to say that the priorities will be published as soon as the Coordinating Council is created so that they can be represented as the priorities collectively of the Illinois criminal justice system and not just those of ICJIA.

Mr. Carter then stated that during this time, the Authority provided leadership and funding to state and local units of government seeking to engage in multi-jurisdictional cross boundary projects, all with the intention that those projects adhere to the components of the Global Standards Package. He pointed out that the Authority secured technical assistance for related state agencies as well as local units of government, either providing or bringing in experts to help lead them in developing governance and in identifying the specific technology components that they should be using.

Mr. Carter added that the Authority has engaged with the Illinois Supreme Court and has secured its confirmation and partnership in adopting and moving forward in using such standards. At that point, Mr. Cutrone noted that Chief Justice Garman and Justice Burke are enthusiastic about this initiative and having the Illinois courts take part. He said that without such commitment the project could not go forward so he was extremely pleased with their reception.

Mr. Carter then moved on to discuss the training necessary for stakeholders to achieve the desired environment. In line with that direction, he reported that at the end of April, the first series of training on components of the Global Standards Package would begin, explaining that the component will be the National Information Exchange Model. He continued to say that the training would be provided in two tracks: one for technologists and one for executives, with two real world problems identified. He explained that one would be for the Department of Corrections and one for the Illinois State Police, with documentation of the elements that need to be exchanged. He added that work also is being done on bringing in additional models nationwide so that knowledge is obtained on what others are doing successfully.

Mr. Carter reiterated that the reason the Global Standards Package is important is because it has been demonstrated that those components are necessary to make information integration a reality.

In the remainder of his presentation, Mr. Carter described the project the Authority will engage in with the National Governors Association. He said it is designed to help states improve their capabilities to share corrections information in order to support corrections reform, offender reentry, and public safety. He explained that the National Governors Association has partnered in this endeavor with the Bureau of Justice Assistance, the International Association of Chiefs of Police, the Integrated Justice Information Systems Institute, the Association of State Correctional Administrators, and the American Probation and Parole Association.

He said that ICJIA on behalf of Illinois applied for and was selected along with Iowa and Tennessee to set the model nationwide on how corrections information should be exchanged. He added that North Carolina will be involved for a portion of the project. Mr. Carter then reported that the pilot sites for Illinois are Lake and St. Clair Counties, and outlined what would be taking place for the first 12 months including several trips to Washington, D.C., to work with the National Governors Association, and its representatives coming to Chicago.

He said that 15 state and local agencies have committed to participate in the planning component, with a project team of over 25 individuals including six state lawmakers. He then gave an extensive overview of the activities to be undertaken and the benefits to be gained from this project in coordination with the proposed Illinois Data Exchange Coordinating Council. He also cited how such improved integrated information efforts in addition to benefiting all parts of the state, can have a major impact on saving millions of dollars.

Public Defender Randall Rosenbaum at that point inquired about whether there would be an enforcement mechanism and funding for participation by state and local entities, along with a mandate. In response, Mr. Carter indicated that there would not be a mandate and that the focus now will be on agencies that are willing to work in such an environment. Mr. Cutrone added that once pilots in the various counties show enough benefit, the hope is that other locations are going to be motivated to take part. He also said that this concept will be presented to the Conference of Chief Judges, aimed at building support. In conclusion, Mr. Carter remarked that discussions have been underway with the Governor's Office of Management and Budget about the possibility of future allocations set aside for this purpose.

Chairman Ellis thanked Mr. Carter and inquired if there were any old or new business. With no response, he thanked everyone for their participation and asked for a motion to adjourn.

Adjournment

{Ms. Hora moved that the meeting be adjourned. Clerk Dorothy Brown seconded the motion, which was adopted by unanimous voice vote.}

