



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Regular Meeting
Friday, September 10, 2004 at 9:00 a.m.
120 South Riverside Plaza, 21st Floor Conference Room
Chicago

AGENDA

- Call to Order and Roll Call
- 1. Approval of the Minutes of the June 4, 2004 Regular Meeting
- Chairman's Remarks
- 2. Executive Director's Remarks
- 3. Budget Committee Report (*Eugene E. Murphy Jr. Chair*)
 - a. Report on the September 8, 2004 Meeting
 - b. Fiscal Report
- 4. Uniform Conviction Information Act Fees
- Preview of November Elder Abuse Seminar in Champaign, Illinois
"Investigating and Prosecuting an Abuse of Power of Attorney Case"
(*Jim Andriakos Illinois State Police, Scott Larson, Kane County State's Attorney's Office*)
- New Business
- Adjourn

This public meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 120 South Riverside Plaza, Chicago, Illinois, 60606-3997 at (312) 793-8550. TDD services are available at (312) 793-4170.

MINUTES

REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY

June 4, 2004
120 S. Riverside Plaza, 21st Floor
Chicago, Illinois

Call to Order and Roll Call

Chairman Sorosky convened the regular meeting of the Illinois Criminal Justice Information Authority and asked Robert Boehmer, the Authority's Secretary and General Counsel, to call the roll.

In addition to the Chairman, other Authority members in attendance were:

Clerk Dorothy Brown
Sheriff Timothy Bukowski
Mr. Brad Demuzio
Ms. Barbara Engel
State's Attorneys Appellate Prosecutor Director Norbert Goetten
State Appellate Defender Theodore Gottfried
DeKalb County Circuit Court Clerk Maureen Josh
Director Thomas Jurkanin
Attorney General Designee Ellen Mandeltort
Mr. John Piland
Mr. John Z. Toscas

Approval of the Minutes of the March 5, 2004 Regular Meeting

{Mr. Toscas made a motion to approve the minutes of the regular meeting held on March 5, 2004. Mr. Piland seconded the motion, which passed by unanimous voice vote.}

Chairman's Remarks

Chairman Sorosky welcomed everyone to second meeting of the year. He expressed his personal condolences to Brad Demuzio on the recent passing of his father, State Senator Vincent Demuzio. He noted that Senator Demuzio was a leader in Illinois government for the past quarter century and his loss is truly felt by the people of Illinois.

Executive Director's Report

Director Levin reported that we have hired Ron Litwin as an account supervisor for our Office of Fiscal Management and Haley Peck as a summer intern working for the Public Information Office. She also noted that we have processed two resignations for Dan Dighton and Tim Lavery. Director Levin added that the Authority has been allowed to post 16 jobs, which are headcount for positions that had been personal service contract positions.

Director Levin noted that Authority member Barbara Engel received an award from Rape Victims Advocates for her services to victims. Director Levin highlighted the things she has been doing as executive director, including presenting a report on women offenders to the American Bar Association's Criminal Justice Section Council. She said that after the ABA meeting she met with Research and Analysis Unit staff and Ms. Engel to discuss a potential research project to study the connection between domestic violence victimization and women offenders. Director Levin also reported that she traveled to Washington once to meet with Department of Justice officials and once to meet with the Illinois congressional delegation. These meetings were to discuss the availability of federal funds and to express concerns over the reduction of federal criminal justice grant funds.

Director Levin reported that she coordinated a meeting between the Illinois Sheriffs' Association and the Department of Mental Health to discuss ways to ensure that sheriff's have appropriate mental health information about persons in their jails. She indicated that money has been set aside for mental health issues in jails.

Director Levin also reported that due to the fact there are two state mobile data systems - ALERTS and IWIN - and half a dozen or so other mobile data systems, we are going to have an *ad hoc* committee dealing with these issues.

Director Levin reported that planning is underway for two elder abuse trainings. She said that the first training would be held on June 10th. She noted that three nationally known speakers have accepted our invitation to present at the training. She noted that we are working closely with the Attorney General's Office and the Department on Aging to put this conference together. She said that the second training would be in southern Illinois in the fall.

Director Levin noted that she would now be serving on the Sex Offender Management Board and an oversight board of Redeploy Illinois. She said that Phillip Stevenson is chairing the Research and Analysis Committee of Redeploy Illinois and the Authority will be coordinating research and evaluation pilot sites and will be receiving funds from the Department of Human Services.

Director Levin then highlighted some information from the unit reports contained in the mailing, including information about the Authority's website; the Research and Analysis unit's work regarding prisoner reentry and Death in Custody reporting; integration activities; federal and state grant unit activities; InfoNet and other Authority information systems; and our publications. She then noted that the \$300,000 that was transferred from the Criminal Justice Information Systems Trust Fund has not been returned yet, but that she has been assured that the funds will be returned through the Capital Development bill currently pending in the General Assembly.

Director Levin noted that a pending appropriations bill contains a transfer of \$1.2 million from the Criminal Justice Information Systems (CJIS) Trust Fund to the general revenue fund. She noted that this will impact the ability to update ALERTS and PIMS, and will impact day-to-day operations. She also indicated that pending legislation would reduce the amount of general revenue funds by over \$428,000 that the Authority provides to state agencies to match federal funds. She noted that impacted state agencies might need to supply their own match. She also discussed other potential reductions in the Authority's budget.

Ms. Engel expressed concern that the cut to the state agency match was short sighted because it could result in the return of funds to the federal government. Director Gottfried said that his agency may lose all the federal grants. He noted that the funds are not in his appropriation. Mr. Piland expressed concern that shifting the match funds to the state agencies may constitute supplanting. Director Levin noted that there are currently no proposed transfers from the Motor Vehicle Theft Prevention Trust Fund, in part due to Secretary White's efforts. Sheriff Bukowski expressed concern over the proposed transfer from the CJIS Trust Fund. He noted that this issue came up in the past and noted that chiefs and sheriffs may need to seek a legal opinion. In response to a question from Ms. Engel, Chief Fiscal Officer Ted Miller said that we have not yet done an analysis of how much we may have to return to the federal government if the state agency match is not provided. Mr. Miller noted that difficult decisions would have to be made regarding how to deal with the situation.

Chairman Sorosky suggested that the leadership in Springfield would be concerned about the potential loss of federal funds and that we should send them information to make them aware of that issue. Mr. Demuzio noted that the amendment making these cuts has been endorsed by the Governor's Office. Chairman Sorosky suggested that it is not so important to present the leaders with the exact amount of federal funds to be cut, but to note that some federal funds would be lost. Director Levin noted that the Office of Management and Budget certainly would not want Illinois to lose federal money. She indicated that the CJIS Trust Fund issue is a different issue.

{Mr. Toscas made a motion to authorize the Chairman of the Authority to send a letter to the legislative leaders and Governor expressing concern about the potential loss of federal funds due to the proposed cut in state agency match funds. Ms. Josh seconded the motion, which was adopted by a unanimous roll call vote.}

Director Goetten suggested that the letter note what agencies will be impacted. Director Gottfried suggested that members be informed as to when the appropriations bill will be dealt with so that they can contact some House members. Mr. Piland again noted that if state agencies will be required to provide their own match, Authority staff should do an analysis of potential supplanting issues. Ms. Josh suggested that the letter be forwarded to Authority

members so that they can make their own phone calls.

Sheriff Bukowski noted that we still have not dealt with the issue regarding the transfer of funds from the CJIS Trust Fund. Director Levin said that she did express concerns to the Office of Management and Budget that while they are in the process of working on returning the \$300,000 transferred last year, they are talking about taking four times that amount this year. Sheriff Bukowski reiterated that the loss of funds could create a huge public safety issue that needs to be addressed. He said that if the funds are transferred, there may not be enough money to make needed repairs.

{Sheriff Bukowski made a motion to send a letter to the legislative leaders and the Governor expressing concern about the transfer of money from the Criminal Justice Information Systems Trust Fund. The motion was seconded by Mr. Toscas and adopted by unanimous voice vote.}

During the discussion of the above motion, Mr. Demuzio said that the Illinois Association of Chiefs of Police and the Illinois Sheriff's Association representatives might also want to sign the letter.

Director Levin reported that House Bill 5415, now awaiting the Governor's signature, adds the chairman of the Cook County Board as a member of the Authority. She noted that the chairman would not be allowed to appoint a designee to serve on the Authority.

Sheriff Bukowski said that the Sheriffs' Association should have involvement in the Deaths in Custody Reporting Act implementation. Director Levin replied that our staff has met with representatives from the Association on this issue. In response to a question from Sheriff Bukowski, Mr. Ramker indicated that the report would ask for details regarding the circumstances of the death in custody.

Budget Committee Report

Chairman Sorosky called on Barbara Engel to provide a report on the April 21st Budget Committee Meeting. Ms. Engel noted that an extended summary is at members' places. She said that the committee discussed and approved the reallocation of FFY99 funds in the amount of \$65,367 for livescan projects. Lapsing FFY00 funds in the amount \$690,852 were approved for addition to CHRI improvement funds.

Ms. Engel also noted there was a designation reduction approved for projects in each of fiscal years 2001 through 2003. The committee designated FFY02 funds for projects and programs of the Attorney General, Cook County State's Attorney and Dekalb County. She also noted that \$874,931 in FFY03 funds were allocated for 12 month continuation programs and projects for Christian, Kendall, Lee, Kane, Ford and Cook Counties. She said that the committee also approved allocating lapsing FFY01 ADAA funds to allow funding an additional 40 LLEBG proposals that we received in fiscal year 2003 RFP. The money was used for equipment.

Ms. Engel noted that the new FFY03 LLEBG award total is \$1,009,362 and we designated \$979,081 of these funds to 60 entities. She said that there was a designated reduction in FFY 98 VAWA funds in the amount of \$35,755 and new designations in fiscal year 02 and '03 funds, which were made to supplement or continue 13 programs. The majority were transitional housing programs. Ms. Engel noted that VOCA had reductions for FFY01 and FFY02 and designated reductions for FFY04. The committee also approved staff recommendations of over \$10 million in VOI-TIS funds for new local projects such as juvenile detention projects, juvenile boot camp projects and local jail construction. Staff is currently working on the development of a competitive process for the ultimate disposition of these funds.

InfoNet – The Collection and Analysis of Victim Services Data

Chairman Sorosky called upon Karen Griffiths of the Authority staff to provide information about the Authority's InfoNet System. Chairman Sorosky noted that this system is a highly regarded system throughout the country. Ms. Griffiths first thanked James Yuan and Ming Xie, the programmers responsible for designing the system, for their hard work, patience and creativity. In addition she thanked Michael Willeford, the consultant on the project, for all of his hard work. Ms. Griffiths then made a PowerPoint Presentation providing a brief overview of the InfoNet.

Ms. Griffiths reported that InfoNet is a web based data collection system for victim service providers in Illinois. She said that it was designed, implemented and supported by the Authority. She described the system structure and noted

that all of the data in InfoNet travels over a virtual private network. She said that the Authority created this system because of the increase in funds to the state for victim services and the need to improve data collection efforts for victim service providers. She said that the system was developed in partnership with the Illinois Coalition Against Sexual Assault and the Illinois Coalition Against Domestic Violence. She noted that the Illinois Department of Human Services has also recently become involved. She said that in short, InfoNet was created to standardize data that was collected and reported across the state for victim services and to create a centralized repository of data to enhance efforts to do statewide and regional analyses. In addition, she said that an important part of the system is to facilitate reporting to funders. She noted that we currently have over one hundred agencies using InfoNet, that the Department of Human Services will be adding 15 additional domestic violence programs by July 1st, and that we are working to make InfoNet available to Child Advocacy Centers. She said that the next group of users would be the victim-witness units throughout the state.

Ms. Griffiths noted that InfoNet has received a lot of national recognition over the last two years. She said that she has been invited to several national conferences where VOCA and VAWA administrators have asked her to demonstrate the system to other states. She indicated that there is significant interest throughout the country in replicating the system in other states and territories. She said that states are not only interested in our experience with identifying variables to be collected, but they are also interested in learning how we got everybody to the table and to agree to use the application. Ms. Griffiths then described the types of information collected in the system, including demographic information, presenting issues, special needs, income source and referral source. She emphasized that there is no identifiable information in InfoNet. She also said that offender information, service contacts, and administrative information is also collected. She also demonstrated some of the available reporting tools. She said that programs are using the data to comply with reporting requirements; analyze client profiles and services; examine resources committed for specific services and client populations; assess impact of services and outreach efforts; and compare client population to the targeted jurisdiction. In addition she noted that funders are using the data to assess program performance; examine impact of funds targeted for specific purposes; determine if resources are used effectively; identify emerging trends and unmet needs; and coordinate efforts among multiple funding agencies.

Ms. Engel noted that the development of InfoNet is indicative of the trust that has been built over time between the Authority, the two coalitions and the advocacy centers. She said that in her experience it is very hard to get everyone on the same page. She commented that while the technical part of InfoNet may be difficult, getting people to the table and getting them to buy in is a major task. Ms. Griffiths responded that we really had to get the trust of the agencies as well as the coalitions. She said that they were initially concerned that a state agency would be coming in and dictating the requirements. She indicated that we convened user group meetings and determined their needs. She said that we let them build the system that was going to work for them and that that built trust. She also said that we continually let them know that we did not own the data – the data was maintained at the Authority, but they had complete ownership of their own data. Ms. Engel complimented Ms. Griffiths on a very thoughtful and very well done process for developing the system. Director Levin acknowledged Mr. Griffiths personal contributions to the success of the InfoNet. She said that without her passion and dedication to be meeting the needs of the users and addressing their confidentiality concerns this would not be a successful system that is gaining national recognition.

New Business

None.

{The motion to adjourn by Ms. Josh and seconded by Mr. Toscas was adopted by unanimous voice vote}

Respectfully Submitted,



Robert P. Boehmer
Secretary and General Counsel



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MEMORANDUM

To: Authority Members
From: Ted Miller
Fiscal Manager
Date: August 17, 2004
Re: Summary of Office of Fiscal Management Activities

The following highlights the work by the Office of Fiscal Management since the last Authority meeting.

Reports

The following reports were prepared and submitted by the OFM staff:

- FY04 4th Quarter Accounts Receivable Reports.
- Quarterly Federal Financial Status Reports for direct and formula grant awards.
- Cost center reports for agency operations and federal grant cost centers.
- Monthly Variance Reports preparation and Analysis for the OMB.

Accounts Receivable

- New Accounts Receivable System is performing well and producing the expected results.
- Continued to follow-up on and reduce outstanding balances.

Federal Grants

- Conducted preliminary budget reviews of approximately 243 interagency agreements.
- Processed 269 contract obligation documents (\$9,800,596) and 477 vouchers (\$14,363,108) for federal grants to state and local governments and not-for-profit agencies.

General Agency Obligation

- Completed obligation, expenditure and cash reconciliations for six funds.
- Appropriations are in place for FY05 and we have begun spending accordingly.

Agency Budget

- The legislature has approved the FY05 budget and the Authority has begun spending Accordingly.

Audit

- Completed the Annual FCCIA Certification analysis of the internal controls of the Authority.
- Begun performing the FY of GAAP packages for the Comptroller.



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Memorandum

To: Authority Members

From: *GR* Gerard F. Ramker, Ph.D.
Research and Analysis Unit

Date: August 17, 2004

Re: Research and Analysis Unit Report – September 10, 2004 Authority Meeting

This memorandum highlights some of the work performed by staff of the Research and Analysis Unit since the Authority's last quarterly meeting.

I. ONGOING ACTIVITIES

A. Publications

Since the last Authority meeting, R & A staff produced twelve (12) publications:

- *The Compiler* (Summer 2004): Addressing Female Offenders in Illinois' Criminal Justice System;
- Research Bulletin: The Relationship Between Gang Membership and Inmate Recidivism;
- Research Report: Results from the 2000 Juvenile Probation Outcome Study;
- Research Report: The Efficacy of Illinois' Sexual Assault Nurse Examiner Pilot Program;
- Research Report: Evaluation of the Gang Violence Reduction Project in Little Village;
- Research Report: Pre-Trial Detention Screening Practices in Illinois;
- Research Report: Illinois Integrated Justice Information Strategic Plan for 2003-2004;
- Research Report: Community Policing in Chicago, Year Ten;
- Program Evaluation Summary: Community Policing in Chicago, Year Ten;
- Report: 2003 Annual Report for the Illinois Motor Vehicle Theft Prevention Council;
- Report: 2003 Annual Report for the Illinois Criminal Justice Information Authority; and
- Other: Illinois Multi-Year Strategy to Control Drug and Violent Crime for FFY 2004.

B. Office of Public Information

The Office of Public Information (OPI) designs, edits and publishes the Authority's written materials, including: press releases; the agency's annual report; the agency's newsletter called, "The Compiler"; and other publications such as research reports, research bulletins, and evaluation summaries. OPI staff also respond to information and assistance requests from the public, the media, and others.

ICJIA Annual Report. Staff completed the Authority's annual report for 2003.

The Compiler. Staff completed the Summer 2004 issue of *The Compiler*, which focuses on females in Illinois' criminal justice system.

Press Releases. OPI staff published two (2) press releases since the last Authority meeting. The releases, which are available on the Authority's website, are summarized below:

- May 25, 2004 - **Governor Announces \$1.1 million grant to continue and expand the CEASEFIRE violence reduction project in Illinois**
CHICAGO -- Gov. Rod Blagojevich today announced a grant from the Illinois Criminal Justice Information Authority to help expand the "CeaseFire" gang violence prevention project to 15 Illinois communities.
- May 20, 2004 - **Blagojevich announces \$1.3 million for sexual assault and domestic violence victim services programs**
CHICAGO -- Governor Rod Blagojevich today announced that more than \$1.3 million in federal funds will be used to support domestic violence and sexual assault victim services programs in underserved communities for populations in need of language and other specialized services.

Other press releases drafted and currently under review include the following:

- **Governor Announces \$4.3 Million to Support The Violence Against Women Act.**
- **Governor Announces Receipt of Over \$14 Million in Federal Funds for Crime Victim Services**
- **Governor Announces \$1 Million Federal Grant To Open The Sheridan Early Release Program**
- **Study of Violent Probationers Finds Aggression Predicts Recidivism**
- **Illinois Criminal Justice Information Authority Report May Change Juvenile Detention Practices.**

B. Briefings/Presentations

Since the last Authority meeting, R & A staff made presentations at and/or attended meetings of the:

- Redeploy Illinois Oversight Board;
- Illinois Balanced and Restorative Justice Initiative;
- National Public Health Performance Standards Assessment Retreat;
- Illinois Dept. of Employment Security Re-Entry Employment Services Meeting;
- Sheridan Correctional Center Immersion Training;
- AOIC's What Works Statewide Policy Group;
- AOIC's What Works Research Subcommittee;
- Mayor Daley's Policy Caucus on Prisoner Reentry;
- Illinois Going Home project executive committee;
- Juvenile Crime Enforcement Coalition data reporting workgroup;
- Illinois Alcohol and Other Drug Abuse Professional Certification Association;
- Southern Illinois Criminal Justice Summit;
- Attorney General Madigan's Methamphetamine Healthcare Advisory Committee research working group;
- Illinois Motor Vehicle Theft Prevention Council and Grant Review Committee;
- Justice Research and Statistics Association's (JRSA) Executive committee;
- Crime Analysts of Illinois Association meetings;

- Governor's Ex-Offender Employability Committee meeting;
- University of Chicago's Incarceration Research Group;
- Illinois Juvenile Justice Commission's Disproportionate Minority Confinement subcommittee.
- Illinois Association of Chiefs of Police, Terrorism Private Sector Subcommittee;
- Illinois Juvenile Detention Alternatives grant sites meeting; and,
- Illinois Juvenile Detention Alternatives partners meeting;

C. Criminal Justice Information Clearinghouse

The Authority serves as a statewide clearinghouse for statistics and other information about the criminal justice system. During the third quarter (1/1/04- 3/31/04) of SFY04, R&A staff responded to 301 requests from people seeking information — an average of 100 requests per month. Most came from the general public (39 percent) and government agencies (27 percent). Other requests came from private agencies (15 percent), researchers (7 percent), students (7 percent), news media representatives (2 percent), prison inmates (1 percent), and legislators (1 percent). About 20 percent of the requests originated in Chicago. Thirty-eight percent originated in other parts of the state. All other requests for information were received from outside Illinois. R&A distributed 9,208 Authority publications during this period. *[TABLE 1 (attached) provides statistics for the latest state fiscal year quarter.]*

D. Web Site Development

R&A staff also contribute toward the continued development of the Authority's Web site (www.icjia.state.il.us). The Authority's website was nominated for an 'E-gov Pioneer Award' for excellence in a state, local, or federal website. The E-gov awards are sponsored by Federal Computer Week magazine (<http://www.e-gov.com>). We continue to expand the criminal justice data and information available on the site. A new "Just the Facts" feature has been added to the Data portion of the site which allows visitors to view, print, or download key criminal justice statistical trends. Visitors can view and print color graphs and maps of this information. The publications portion of the site has also been improved with publication type, topic and keyword searching capabilities. We also continue to actively gather user satisfaction information and other feedback "on-line." The site averaged over 1,400 daily user sessions during this period, and we now have 1,571 registered users of the Authority's email program (called "CJ Dispatch"), which automatically alerts Web site visitors to new information added to the site. Staff continue work on database applications and new software for the site which will allow visitors to download, display and graph data in a variety of formats. *[Table 2 (attached) presents website statistics for the latest state fiscal year quarter.]*

E. FSGU Support Efforts

Upon request, R&A staff review and comment on proposed program narratives submitted by potential grantees to FSGU. The focus of R&A comments are in the areas of proposed objectives, goals, and performance measures. FSGU staff also request R&A assistance in the development of data reports for proposed programs. R&A staff has also assumed responsibility for the computerization of some program performance data and, upon FSGU request, we produce program status reports and/or profiles assessing performance over a given period of time. Some staff accompany FSGU staff on grant monitoring site visits as

well. [Table 3 (attached) presents FSGU support statistics for the latest state fiscal year quarter.]

F. Technical Assistance

R & A staff are frequently called on to provide a variety of technical assistance on extra-agency research and evaluation, and program implementation projects. For example, since the last Authority meeting:

- Staff continued to provide limited assistance to several third-party research projects involving studies of individuals' criminal history records;
- Staff continue working with the Illinois Department of Correction's Going Home Program's Reentry Steering Committee;
- Staff are participating on the advisory board for the Illinois Department of Employment Security's Formerly Incarcerated Employment Study;
- Staff are participating in a working group to advise the Harvard Injury Control Research Center and the Centers for Disease Control on the best way to report homicide data for practical use at the local level;
- Staff continue to collaborate with FSGU staff on the research, development and testing of alternative funding formulas for the allocation of federal monies to Illinois' multijurisdictional drug enforcement units;
- Staff continue to participate with and support the Illinois Attorney General's Methamphetamine Healthcare Advisory Committee's Research Working Group;
- Staff have joined an advisory committee for the Illinois Violent Death Reporting System (IVDRS), a joint project of the City of Chicago Mayor's Office, the city's Department of Public Health, the Illinois Department of Public Health, the Chicago Police Department, and the Cook County Medical Examiner's Office to develop better data regarding violent deaths in Illinois;
- Staff participated with the Redeploy Illinois advisory board and are chairing the group's subcommittee on research and evaluation;
- Staff provided on-site CHRI reporting training to the McLean County State's Attorney's Office staff.
- Staff are participating on the advisory board for the evaluation of the Domestic Violence Helpline, City of Chicago Mayor's Office on Domestic Violence; and
- Staff are collaborating with the Illinois Coalition Against Domestic Violence and local officials to produce a profile of domestic violence in DeKalb County.

G. Deaths in Custody Reporting

The Deaths in Custody Reporting Act (P.L. 106-297, effective 10/13/2000) requires states to compile and report quarterly to the U.S. Department of Justice's Bureau of Justice Statistics (BJS) the number of deaths, and the circumstances surrounding the deaths, of persons in local jails, state prisons, juvenile correctional facilities, and law enforcement custody. Until recently, the information requested by BJS was limited to deaths in local jails, state prisons, and state juvenile facilities. Collection of DICRA information has now been expanded to include deaths that occur while a person is in police custody or in the process of arrest. Information on deaths that occur while a person is in police custody will supplement the annual data on prison inmate deaths that BJS already receives from the Illinois Department of Corrections as part of the National Prisoners Statistics Program and the National Corrections Reporting Program. In March 2004, the Research and Analysis Unit accepted the responsibility for the compilation and quarterly submission of information related to deaths that occur while in police custody or in the process of arrest, in part, due to the Authority's role as Illinois' administering agency for the Violent Offender Incarceration / Truth in Sentencing (VOI/TIS) federal grant program which requires States accepting VOI/TIS funds to participate in the Deaths in Custody reporting program. Beginning July 1, 2004, R&A staff will collect specific information requested by BJS for all deaths in Illinois that occur while the person is in police custody or in the process of arrest by local, county, and state law enforcement agencies regardless of cause of death. For reporting purposes, the "process of arrest" is defined to include:

- In the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest;
- Any deaths that occur by natural causes, while in the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest;
- Killed by any use of force by law enforcement officers prior to booking;
- At a crime/arrest scene or medical facility prior to booking;
- In transit to or from law enforcement facilities;
- Confined in lockups or booking centers (facilities from which arrestees are usually transferred within 72 hours and not held beyond arraignment.

In addition to the ongoing collection of information on deaths in police custody or in the process of arrest beginning July 1, 2004, staff have been instructed by BJS to conduct retrospective reporting of all deaths in Illinois that occurred while in police custody or in the process of arrest from January 1, 2003 through June 30, 2004. Staff are presently finalizing plans for both of these efforts.

II. CURRENT PROJECTS

A. DUI Trends and Issues

This was a short term research project intended to describe significant statistical trends and issues related to driving while under the influence of drugs or alcohol. Data has been collected from a number of national, state and local sources, and analysis has been completed. The *Research Bulletin* was published in April 2004.

C. Factors that Put Youth at Risk for Delinquency

This is a short term research project intended to describe Illinois data on “risk factors” associated with juvenile delinquency. Data has been collated at the county and state levels on a number of recognized risk factors. Analysis will be initiated shortly. A Research Bulletin is planned for publication in 2004.

D. Illinois Substance Abuse Monitoring Network

R&A staff, in collaboration with the Department of Human Services’ Office on Alcoholism and Substance Abuse established an Illinois Substance Abuse Monitoring Network. This group functions as a special workgroup to facilitate the exchange and analysis of information regarding the nature and extent of drug use, drug abuse, and drug markets in Illinois. The group has met twice and the next meeting is being planned.

E. Criminal History Record Information (CHRI) Audit

The unit’s Criminal History Record Information (CHRI) Audit Center is an ADAA-funded in-house effort to continuously examine the accuracy, completeness and timeliness of this information, and to recommend strategies for its improvement.

2004 CHRI Audit. Staff completed site visits and interviews at the sample of sheriff’s departments and state’s attorney’s office around the State. Local agency records have been received. This data collection supports an analysis of the timeliness, accuracy and completeness of electronically reported criminal history information. The final audit report is scheduled to be completed by December 31, 2004.

CHRI Improvement Plan. Staff continue to work with the CHRI Improvement Workgroup to develop and submit an updated CHRI Improvement Plan. The plan is necessary to meet funding requirements from the U.S. Department of Justice’s Office of Justice Programs relative to national criminal history record improvement grant funding. The workgroup includes representatives from Illinois’ local and state criminal justice agencies. An initial draft was developed for consideration by workgroup members at an August 2nd meeting in Joliet. Revisions are underway.

Juvenile Criminal History Reporting Study. Staff has completed an analysis of the reporting of juvenile arrest, charge, and disposition information mandated under 1998 reforms to the Illinois Juvenile Court Act. A final report has been drafted and is undergoing internal review.

F. Chicago Homicide Dataset Update Project

The R&A Unit maintains a comprehensive database containing information on every homicide that occurred in the City of Chicago between 1965 and 1996. This information is culled from Chicago Police Department files following a long-standing collaborative process developed with the department’s Detective Division. Staff is completing an effort to update the dataset with information for the years 1997 through 2000, and will soon begin collecting 2001 data. A variety of research products from this dataset have been developed and an archive version for use by other researchers has been submitted to the University of Michigan’s National Criminal Justice Data Archive. Staff also continues to collaborate on various third-party projects involving use of the Chicago Homicide Dataset. Current collaborations include:

- Child homicide victims in Chicago (Kim Vogt, University of Wisconsin)
- An evaluation of arson-associated homicide in Chicago (Dallas Drake)
- Couple age discrepancy and risk of intimate partner homicide (Todd Shackelford, Florida Atlantic University)

G. Statewide Crime Victimization Survey

Growing out of recommendations in the *State Criminal Justice Plan*, staff initiated a state crime victimization survey modeled on the U.S. Department of Justice, Bureau of Justice Statistics' Crime Victimization Survey, and similar efforts in other states. A final report of this effort has been drafted and is undergoing staff review.

H. Program Evaluation and Research Projects

The R&A Unit pursues an aggressive program evaluation and research agenda through an in-house ADAA-funded grant program. Current/ongoing evaluation and research efforts supported by the Authority include the following:

1. Evaluation of the Jackson County School-Based Probation Program

Staff from the Center for the Study of Crime, Delinquency and Corrections at Southern Illinois University at Carbondale began the evaluation of this probation project in April. Meetings with project staff, the Authority and the evaluation team have taken place and the evaluators have designed instruments, begun data collection efforts and have conducted interviews with staff. A final report is due September 30, 2004.

2. Evaluation of Moral Reconciliation Therapy in the Franklin/Jefferson County Evening Reporting Center Program

Staff from the Public Administration and Policy Analysis Department at Southern Illinois University at Edwardsville began the evaluation of this probation project in April. After meetings with project staff and the Authority, the evaluation team has created and reviewed project databases. The evaluators are also completing a documentary review of the project, refinement of outcome measures and data collection. A final report is due September 30, 2004.

3. Lake County Domestic Violence Probation Program Evaluation

This is an impact evaluation of a specialized probation program in Lake County focused on domestic violence offenders, and is being carried out by Justice Research Associates (JRA). The project is a follow-up to an implementation evaluation recently completed by JRA and is focusing on the outcome differences between the program participants and a comparison group. A final report is due shortly.

4. Study of Disproportionate Incarceration of Minorities for Drug Crimes

This project is a collaboration between the Authority and Loyola University Chicago, The John Howard Association and TASC, Inc. The study is examining the impact of sentencing laws and practices on the minority community, particularly in response to convictions for drug related crimes. Research bulletins planned include reports on national trends, drug law changes, the nature of addiction and treatment, the Illinois perspective on minority incarceration and policy recommendations. The first report in the series, dealing with the national perspective on the issue, has been published. The second report, describing significant changes in state and federal statutes, has also been submitted.

5. Reintegration of Gang Offenders in the Community Study

In collaboration with DePaul University's Department of Sociology, the Illinois Department of Corrections, and the Attorney General's Gang Crime Prevention Center, a small-scale, pilot study of the reintegration process is being conducted. The study is largely qualitative, examining how gang & non-gang offenders go about reintegrating into their communities of origin. A final report on the study is due August 30, 2004.

6. Community Mobilization: Best Practices and Lessons Learned

This project involves the development of a series of four research briefs on different aspects of the Attorney General's Gang Crime Prevention Center Community Mobilization Program. The first of four research briefs is available on the topic of resident decision making versus representativeness in the community. The remaining report topics include the evolution of program implementation, resident involvement/coalition building and integration into the surrounding community. These reports are available and staff are working on a summary report.

7. CAPS at Ten

Northwestern University has completed the last phase of the comprehensive multi-year assessment of the Chicago Police Department's community policing program. The final report and a summary of the evaluation are now available. Since 1993, the evaluation has surveyed over 48,500 resident and 13,600 police officers. In addition, over 1,000 in-depth personal interviews of police and residents were conducted over the course of the study. Observers attended 1,079 beat meetings, and data on more than 8 millions crime reports and 37 million 911 call records were collected and used for the study. The evaluation found that the department performed especially well in the areas of agency partnerships and reorganization. The department was able to implement a large-scale community policing effect within a major city and during times of dynamic change. While the evaluation noted that efforts in the area of public involvement were fairly successful, there were a number of improvements that should still be made in the area of problem-solving. The study noted that refocusing on problem-solving could provide an opportunity to re-engage the community in the active partnership promised by CAPS.

8. Returning Home: Understanding the Challenges of Prisoner Reentry in Illinois.

This project will be carried out by The Urban Institute. It will involve development of a policy briefing synthesizing findings from four waves of prisoner interviews, interviews with family members, focus groups with residents, and interviews with stakeholders to present the first systematic understanding of the process of prisoner reentry and the specific issues and challenges associated with reentry in Chicago. The report will be due in April 2005. Past reports, available on the Urban Institute's website (www.ui.urban.org), include: *A Portrait of Prisoner Reentry in Illinois*, and a research brief entitled, *Illinois Prisoners' Reflections on Returning Home*.

9. Illinois Going Home Program Evaluation

An implementation and preliminary impact evaluation of the Illinois Going Home Program is currently being conducted by the University of Chicago. The program is a major offender reentry effort funded through a partnership of contributing federal agencies and in concert with a number of Chicago-area government, community and faith-based organizations. The evaluation will determine if the program was implemented as designed, how it worked in the field and the effectiveness of the program. Evaluators are currently creating a database on returning ex-offenders, and are developing an impact study to measure the programs effectiveness in the areas of offender employability and recidivism.

10. Circuit Court of Cook County, Department of Social Service, Domestic Violence Intervention Program

This project is being conducted by University of Illinois at Chicago under the direction of Larry Bennet and the West Side Domestic Abuse Project (WSDAP) in collaboration with the Social Service Department of the Circuit Court of Cook County. In 1999, UIC and WSDAP developed an assessment tool for batterers aimed to increase the safety of victims and improve the ability of staff to identify men who are at high risk and intervene to reduce their risk by assertive case management. This project will use existing Cook County PROMIS data and supplemental data collected from case records on men participating in the Domestic Violence Intervention Program. Researchers will be able to collect longitudinal data on predictors of attrition and outcomes for men who batter that can be used by policy makers and staff to improve intervention services. Researchers will also be able to contribute important information to the larger criminal justice and violence against women communities about the effectiveness of justice-based intervention with batterers. Researchers are now examining data on nearly 11,000 male domestic violence clients. A final report on this project is due on October 31, 2004.

11. An Evaluation of the Chicago Police Department's CLEAR Initiative – Phase II

The continued evaluation of CLEAR, the Citizen and Law Enforcement Analysis and Reporting project, is scheduled to continue with a grant to the University of Illinois at Chicago. CLEAR is a major initiative of the Chicago Police Department to integrate information systems and processes within the department. The continued evaluation will focus on the efforts aimed at the introduction of high-priority applications, and the resources and processes needed to develop and implement the major components of CLEAR. A full

report will be available in December 2004.

12. An Evaluation of Bloom Township's Neighborhood Restorative Justice Mediation Program

The Neighborhood Restorative Justice Mediation Program (NRJMP) is a volunteer-based, victim-offender mediation program. The purpose of the NRJMP is to utilize the Balanced and Restorative Justice approach in response to juvenile crime and provide an alternative to formal prosecution for first time juvenile offenders. The NRJMP brings victims and offenders together in a neutral setting with the goal being to develop a plan for repairing harm done to the victim that both the offender and victim can agree upon. Operating since 2000 in the 6th Municipal Court District of Cook County, the NRJMP expanded into the 5th Municipal Court District in the Spring of 2001, the 2nd and 3rd Municipal Districts in the Fall-Winter of 2001, and the 4th Municipal District in early 2003. The manner in which this program has evolved provides an opportunity for researchers to conduct meaningful process evaluations of the program in the 6th, 5th, 2nd, and 3rd districts and an impact evaluation of the NRJMP as it functions in the 6th district. A request for proposals has been under development with the expectation that the evaluation could begin in 2005.

13. Analysis of Datasets Maintained/Available Through the Authority

R&A staff have collaborated with external researchers on two projects that will focus on the analysis of InfoNet data. InfoNet is a database that maintains information from victim service providers and agencies:

- The first project, under the direction of Loyola University's Dr. Susan Grossman and Dr. Marta Lundy, focuses on the analysis of sexual abuse data and will provide much needed information on those that seek help and services for sexual assault in Illinois. The research questions focus on the adult survivors and victims of sexual assault and abuse and will detail the following: basic demographics and income sources, relationship between the client and abuser, characteristics of the abuser, issues and circumstances of the abuse/assault, special needs, referral sources, experience with medical services, intensity and duration of support and social services, and legal actions taken in response to the abuse/assault. In addition, this project will generate a template for victim service centers to use so that they can complete a center-level analysis based on the study's statewide and regional analyses.
- An additional project under the direction of Dr. Karla Fischer will focus on information on those that seek help for domestic violence in Illinois. The study will include a profile of victims, offenders and children, and the types of services they seek and ultimately receive. The profiles will be generated on three levels—the individual service providing agencies, communities and the state. The findings will aid in identifying underserved populations and unmet social service needs in the area of domestic violence services.

Also, a Request for Proposals (RFP) is currently being developed to seek proposals for the analysis of other datasets currently available through the Authority. These small-scale projects will seek to answer a variety of research questions on offender reentry data, corrections data, victimization data, and domestic violence and victim services data. The RFP is scheduled to be released this Summer.

14. Safe Haven Domestic Violence Program Evaluation Project

Staff are currently evaluating the Chicago Safe Havens demonstration site, a project funded under the Supervised Visitation and Safe Exchange Grant Program. The Safe Havens Program was established by the Violence Against Women Act of 2000 to provide an opportunity for communities to support supervised visitation and safe exchange of children, by and between parents, in situations involving domestic violence, child abuse, sexual assault, or stalking. The project enables custodial parents to drop off their children for court ordered visits and exchanges, without having to face the non-custodial parent. The visit with the non-custodial parent takes place at a visitation center, with social service staff observing and monitoring the visit. The purpose of the supervised visitation program is to enable custodial parents to comply with court ordered visitation, without having to fear that they or their children will be re-victimized. ICJIA research staff will serve as local evaluators for the demonstration initiative.

15. Criminal Justice Agencies Needs Assessment Survey Project

A Request for Proposals (RFP) will be released in 2004 seeking proposals to conduct a criminal justice needs assessment in Illinois. The primary purpose of this study is to supply information that will demonstrate the needs of criminal justice organizations, and identify areas that need improvement. The information will also be used to guide decision-making regarding where to best allocate resources. A secondary purpose of this study is to provide information that outlines if, and how, the needs of criminal justice organizations have changed over time by comparing the data collected as part of this study to the results of a needs assessment survey conducted in 1996. Major components of the criminal justice system will be surveyed on topics such as workload demands, training needs, staff retention, information systems and programming.

16. Chicago Public School Peer Jury Program Evaluation Project

Florida Atlantic University has been selected to evaluate the Chicago Public School's Peer Jury Program and its operation and development during the 2003/2004 school year. The study will focus on three schools that implemented the program, but will also involve the collection of some general descriptive data pertaining to the program as a whole. The evaluation will assist program practitioners and technical support staff in improving the program, and assist Chicago Public School's administrative staff in making future decisions regarding the program. In addition, the study will contribute to bodies of research examining restorative justice and programming for minors.

17. Evaluation of IDOC's Sheridan Correctional Center Therapeutic Community Program

Research and Analysis staff are participating in the development and evaluation of the recently opened Sheridan Correctional Center. Open since January, Sheridan operates as a fully dedicated therapeutic community for inmates in need of substance abuse treatment. Sheridan will provide all participants access to a wide array of services, including substance abuse treatment, education and vocational programming. The program will also prepare inmates for release into the community and provide access to services and support following their release. In addition to Authority staff, a number of organizations assisted in the

development of Sheridan, including treatment agencies, governmental agencies, community organizations, national experts and inmates. The prison will operate at a capacity of 1,300 inmates and include males that are projected to serve between 6 and 30 months, be eligible for placement in a medium security facility and be in need of substance abuse treatment. Sheridan is the largest treatment prison in the county. The evaluation of Sheridan will be a collaborative effort between the Authority and the Illinois Department of Corrections, and will be guided by an Evaluation Advisory Committee. The process and impact evaluation will involve extensive quantitative data collection and qualitative information from focus groups and interviews with staff and participants. The evaluation will seek to measure changes in participant attitudes, beliefs and psychological functioning, in addition to participants' preparedness for release. The study will also examine the extent and nature of institutional violations and measures of recidivism after release. Employment and access to services will also be studied.

18. The Impact of Methamphetamine on Illinois Communities: An Ethnography

This project is being carried out by Dr. Ralph Weisheit of Illinois State University. It involves site visits and interviews to examine the effects of methamphetamine in Edgar and Clark counties. The study will address several research questions: What is the impact of methamphetamine on rural communities?; What resources in rural communities can be brought to bear on the problem of methamphetamine?; and, What additional resources might facilitate an effective response to the problem? A final report on the research will be due in November 2004.

I. Externally-Funded Research and Evaluation Projects

R&A staff have been successful in the pursuit of external discretionary grants to support research and evaluation efforts. Several current projects are or were supported by such grants:

1. NIJ Chicago Women's Health Risk Study (CWHRS) Follow-Up

The Chicago Women's Health Risk Project is a continuing collaboration of Chicago medical, public health, and criminal justice agencies, and domestic violence experts to identify factors that indicate a significant danger of life-threatening injury or death in situations of intimate partner violence. Collaborating agencies include the Chicago Department of Public Health, Erie Family Health Center, Cook County Hospital, Chicago Mayor's Office on Domestic Violence, Cook County Medical Examiner's Office, Chicago Police Department and the Authority. Project research included detailed interviews with abused women sampled as they entered a hospital, clinic, or health center for treatment, as well as interviews with people who knew victims of intimate partner homicide. By comparing data on abused women with similar data on people who have been killed by an intimate partner, the project helps agencies develop collaborative ways to identify and respond to potentially life-threatening intimate violence situations. A follow-up study looked at the effects of community capacity to determine whether the violence stopped or declined in the abused women's neighborhoods. The research provides vital information to beat officers, clinical staff, and other decision-makers in the field. The Chicago Women's

Health Risk Project was supported with grants from the National Institute of Justice, the Authority, and other agencies. A number of reports, journal articles and other publications have been developed from the research. Staff continues to be solicited for presentations and briefings on the research and project tools, and data continue to be requested for use by other researchers. Most recently, Carolyn Rebecca Block was asked to present relevant findings as part of in-service training efforts in the Chicago Police Department. Current collaborations on reports from CWHRS include:

- *Risk Factors for Latina Women*. Eva Hernandez and Sara Naureckas.
- *Intimate Partner Violence and Miscarriage*. Gregory Laskin, Leslie Morland, and M.J. Friedman.
- *Social Support Network and Abuse*. UIC Ph.D. Dissertation, Perla Ilagan.
- *Seeking Help From the Criminal Justice System: Battered Women's Decisions and Experiences*. Kim Davies and Jacquelyn Campbell.
- *Domestic Violence Help Seeking: Implications for Intervention*. Michelle Fugate, Leslie Landis, Kim Riodan, Sara Naureckas and Barbara Engel.
- *Female Perpetrated Femicide and Attempted Femicide*. Nancy Glass, Jane Koziol McLain and Jacquelyn Campbell. *Violence Against Women Journal*, June 2004, pp. 606-625.
- *Ethnic Differences in Intimate Partner Violence and PTSD*. Gregory Laskin and Jacquelyn Campbell.
- *Intimate Partner Femicide Against Older Women*. Yvonne Ulrich and Jacquelyn Campbell.
- *Risk Factors for Femicide-Suicide in Abusive Relationships: Results from Multi-Site Case Control Study*. Jane Koziol-McLain, Daniel Webster, Judith MacFarlane, Yvonne Ulrich, Nancy Glass, and Jacquelyn Campbell.
- *Strangulation as a Risk Factor for Intimate Partner Femicide*. Nancy Glass, Jacquelyn Campbell, Jane Koziol-McLain.
- *Risk of Death or Serious Injury for Abused African American Women*. Esther Jenkins.
- *PTSD in Battered African American Women*. Esther Jenkins and Gregory Laskin.

Staff also continues to operate The CWHRS Forum, a listserv focused on research and policy issues related to the risk of intimate partner homicide. It allows members to easily share information and technical assistance.

2. IJJC Study of Disproportionate Minority Representation in the Cook County Juvenile Justice System

This project is funded by the Illinois Juvenile Justice Commission (IJJC) utilizing U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP) funds. It is a study of disproportionate minority representation among juveniles in the Cook County Juvenile Justice System. Staff has completed the collection and analysis of aggregate data from various juvenile justice system contact points, and has presented a draft of those findings at a meeting of the Illinois Juvenile Justice Commission. Staff collected case-level data on a sample of juveniles to measure the possible influence of specific factors on decisions made as the juveniles are processed through the system. A final report was approved by the Commission and added to the Authority's website. A *Research Bulletin* drawing from these findings is also planned.

3. JRSA Detention Screening and Detainment Practices in Illinois Study

This project is funded through a grant from the Justice Research and Statistics Association. The grant funds a study of the validity, reliability and equity of scoreable screening instruments being used in Illinois in connection with juvenile detention decisions. The project involves a collaboration with the Administrative Office of the Illinois Courts, local probation departments, and others. A final report on the study has been drafted and is undergoing internal and external review. It is due to JRSA on May 31, 2004.

III. GRANT PROPOSALS

R&A staff routinely pursue discretionary grants to support data collection, research, and evaluation activities. Frequently these projects involve collaborations with universities and/or other criminal justice agencies.

1. *Awarded* – Staff has been awarded a \$68,000 grant from the Illinois Juvenile Justice Commission through the Illinois Department of Human Services to produce a data report on the use of juvenile detention in Illinois.
2. *Submitted* – Staff collaborated with Dr. Kimberly A. Vogt of the University of Wisconsin on an application to the National Institute of Justice for a grant to support a study of homicides of infants and toddlers.
3. *Under development* - Staff will partner with INFONET staff and the Illinois Coalition Against Sexual Assault on a proposal for the U.S. Department of Justice, Bureau of Justice Statistics to document the profile of Illinois sexual assault victims and their offenders, and to assess the outcome of sexual assault cases in Illinois. We hope to submit the proposal in December 2003.
4. *Under development* – Staff is consulting with JRSA on the submission of study proposals to the National Institute on Drug Abuse (NIDA) that may involve several other states in an examination of the impact of methamphetamine abuse on local criminal justice systems.

IV. ONGOING STAFF DEVELOPMENT/TRAINING

- Staff continues to conduct and/or take part in a variety of staff development and training programs and projects. These include: (a) observations/site visits to several key criminal justice agencies; (b) peer review process for project development and pre-publication; (c) partnerships with the academic community; (d) development of specific training classes including ArcView mapping, multivariate statistical analysis, basic SPSS use, data availability in criminal justice, among other topics; and (e) human subject research issues/concerns and practices.
- Several R&A staff persons are actively pursuing advanced academic degrees in graduate programs and post-graduate programs. Some staff also serve as adjunct faculty in criminal justice and other social science programs.

Please feel free to contact me if you would like further information on any of these activities.

GFR:r

Cc: Lori G. Levin
Robert P. Boehmer
R&A Supervisory Staff

TABLE 1. Information Request Handling Statistics

ITEM	FIRST QUARTER 7/1-9/30/2003	SECOND QUARTER 10/1-12/31/2003	THIRD QUARTER 1/1-3/31/2004	FOURTH QUARTER 4/1-6/30/2004	FISCAL YEAR TO DATE
Information requests handled:	324	311	304	293	1,232
Monthly average number of requests:	108	104	101	98	103
Pct of requests completed within two days:	85%	90%	81%	85%	85%
Geographic Origin of requesters:					
Chicago metropolitan area	26%	23%	20%	29%	25%
Other region of Illinois	47%	38%	37%	37%	40%
U.S. other than Illinois	19%	22%	15%	13%	17%
Outside the U.S.	<1%	2%	1%	<1%	1%
Unknown	8%	14%	26%	21%	17%
Type of requester:					
Government agency	43%	31%	28%	33%	34%
Private citizen	24%	32%	39%	34%	32%
Private agency	18%	16%	15%	16%	16%
Researcher	7%	11%	7%	5%	8%
Student	5%	7%	7%	5%	6%
Media	2%	3%	2%	4%	2%
Legislators	<1%	0%	1%	<1%	1%
Inmates	1%	1%	1%	2%	1%
Unknown	-	-	-	-	-
Method of request:					
Telephone/fax	44%	35%	39%	45%	41%
Mail	2%	5%	2%	3%	3%
Email/Internet	26%	35%	48%	42%	38%
In-person	2%	6%	1%	3%	3%
ICJIA Web site	24%	16%	9%	7%	14%
Publications disseminated:					
Mailed in response to requests	44,732	11,334	9,309	39,564	104,939
Downloaded from Web Site	35,718	39,422	45,255	54,209	174,604
Total	80,450	50,756	54,564	93,773	279,543

TABLE 2. Web Site Traffic Report

	FIRST QUARTER 7/1-9/30/03	SECOND QUARTER 10/1-12/31/2003	THIRD QUARTER 1/1-3/31/2004	FOURTH QUARTER 4/1-6/30/2004	FISCAL YEAR TO DATE
Hits for Home Page	1,111,871	1,230,829	1,632,944	1,608,902	5,584,546
Number of User Sessions	92,412	107,135	129,709	134,193	463,449
Average Hits Per Day	12,087	13,377	17,941	17,680	15,271
Average User Sessions Per Day	1,005	1,165	1,424	1,474	1,267
Average Use Session Length (minutes)	14	15	13	16	15
Unique Visitors	46,598	61,157	76,460	67,854	252,069
Visitors Who Visited Once	39,138	51,597	64,688	57,112	212,535
Visitors Who Visited More Than Once	7,460	9,560	11,772	10,742	39,534
Persons Registered for CJ Dispatch (Email notification of updates)	1,343	1,410	1,493	1,571	1,571

TABLE 3. FSGU Support Requested: Statistics

Activities Requested by Federal and State Grants Unit	PROGRAM	FIRST QUARTER 7/1-9/30/03			SECOND QUARTER 10/1-12/31/2003			THIRD QUARTER 1/1-3/31/2004			FOURTH QUARTER 4/1-6/30/2004			FISCAL YEAR TO DATE		
		REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING
PROGRAM NARRATIVE REVIEW	ADAA	19	19	0	13	13	0	-	-	-	6	6	0	38	38	0
	JAIBG	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	VOCA/VAWA	-	-	-	2	2	0	7	7	0	1	1	0	10	10	0
	MVTPC	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Other	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Total	19	19	0	15	15	0	7	7	0	7	7	0	48	48	0
DATA REPORT DEVELOPMENT	ADAA	5	5	0	10	7	3	6	9	0	10	10	0	21	21	0
	JAIBG	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	VOCA/VAWA	-	-	-	3	3	0	11	11	0	1	1	0	14	14	0
	MVTPC	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Other	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Total	5	5	0	13	10	3	17	17	0	11	11	0	35	32	3
DATA REPORT ENTRY (Number of projects for which monthly/quarterly data reports were computerized)	ADAA	78	78	0	78	78	0	79	79	0	79	79	0	314	314	0
	JAIBG	14	14	0	-	-	-	-	-	-	-	-	-	14	14	0
	VOCA/VAWA	Not applicable			Not applicable			Not applicable			Not applicable			Not applicable		
	MVTPC	7	7	0	7	7	0	7	7	0	7	7	0	28	28	0
	Other: MEG/TF	21	21	0	20	20	-	20	20	-	20	20	0	81	81	0
	Total	120	120	0	105	105	0	106	106	0	106	106	0	437	437	0
PROJECT STATUS REPORT (Number of assessments completed)	ADAA	-	-	-	4	4	0	-	-	-	-	-	-	4	4	0
	JAIBG	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	VOCA/VAWA	-	-	-	1	1	0	-	-	-	-	-	-	1	1	0
	MVTPC	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Other	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Total	0	0	0	5	5	0	0	0	0	0	0	0	5	5	0
PROGRAM PROFILE (Number of profiles)	ADAA	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	JAIBG	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	VOCA/VAWA	9	9	0	1	1	0	-	-	-	-	-	-	10	10	0
	MVTPC	-	-	-	-	-	-	-	-	-	2	2	0	2	2	0
	Other	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Total	9	9	0	1	1	0	0	0	0	2	2	0	12	12	0



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Mary L. Milano
Date: August 27, 2004
Re: Federal and State Grants Unit Report – September 10, 2004 Authority Meeting

The staff assigned to the Federal and State Grants Unit (FSGU) performed the following activities during the period of May 1, 2004, to July 31, 2004. During this period, the number of FSGU staff declined from 24 to 16. This diminution in staff strength is expected to be temporary.

Grant Activities

During the reporting period FSGU staff monitored 529 grants, representing approximately \$142,432,039 in grant funds. Monitoring included the following:

- Reviewing (1,134) monthly or quarterly reports: (556) data and (578) fiscal;
- Initiating disbursement of funds requested by grantees;
- Conducting (over 65) site visits;
- Processing budget revisions and/or amendments to existing agreements;
- Reviewing requests for proposals (RFPs) drafted by grantees and proposed subcontracts between grantees and other service providers or vendors; and
- Providing technical assistance to grantees (over 2,900 times). This included telephonic, e-mail, and on site contacts with grantees that requested assistance regarding issues relating to their grant(s). Staff also received communications from non-grantees regarding types of grants available through the federal government, and/or how to complete forms for federal grants.

During this reporting period, FSGU staff processed 72 new agreements (grants), representing \$28,698,734 in grant funds. Processing of a new agreement includes:

- Negotiating the program narrative, budget, and budget narrative with the grantee;
 - Processing the grant proposal for in-house legal, fiscal, and research and analysis reviews and comments;
 - Making necessary changes and forwarding the agreement to the grantee for signature;
 - Once returned, processing the agreement through the Office of General Counsel for the executive director's signature, and, when signed, returning a fully executed copy to the grantee as well as other contacts; and
-

- Initiating an obligation and disbursing any initial funds that are requested.

Administrative Activities

Federal Applications and Awards

Applications were submitted for the following FFY04 federal programs:

- National Forensic Sciences Improvement Act (NFSIA) program - July 6, 2004.
- Local Law Enforcement Block Grants (LLEBG) program - July 13, 2004.

Awards were received for the following FFY04 federal programs:

Federal Program	Date Received	Award Amount
Victims of Crime Act (VOCA)	May 12	\$14,663,000
Stop Violence Against Women Formula Grant Program (VAWA)	May 20	\$4,300,000
Edward Byrne Memorial State & Local Assistance Formula Grant Program / Anti-Drug Abuse Act (ADAA)	May 26	\$18,800,637
Juvenile Accountability Block Grant (JABG)	June 7	\$1,830,200
President's Family Justice Center Initiative (PFJCI) Central District	June 25	\$341,253
President's Family Justice Center Initiative (PFJCI) Northern District	June 25	\$1,059,144
Local Law Enforcement Block Grants Program	July 21	\$765,573

Training Sessions Conducted

Staff planned and conducted a training session that focused on elder abuse on June 10 in Rosemont, Illinois. Approximately 180 service providers, prosecutors, and law enforcement professionals attended.

- Staff conducted three VOCA meetings in May:
 - May 18, Chicago, Illinois, approximately 28 attendees.
 - May 20, Bloomington, Illinois, approximately 25 attendees.
 - May 21, Mt. Vernon, Illinois, approximately 15 attendees.
- One staff member conducted two grantee Project Safe Neighborhood (PSN) trainings.

Other Activities

- In support of the Authority's Strategic Plan, staff continues to prioritize projects and activities as well as develop strategies to best incorporate the Authority's Action Plan initiatives into unit operations.
- Due to non-renewal of personal service contracts and resignations, FSGU lost roughly one third of its staff during the months of May and June. Executive staff took steps necessary to initiate and pursue the hiring process with expectations of returning the unit to full strength. On an individual basis, staff members have continued to handle increased grant loads, as well as other responsibilities, pending the filling of vacant positions.
- Staff continually updates and upgrades Attachment A's, fact sheets (program/fund information sheets), funding charts, and other items on the Authority's Internet and Intranet sites.
- Staff is examining ways to improve the public's access via the Internet to information relating to programs that receive funds from the Authority and to information about the individual grantees. This is part of an on-going process aimed at making the Authority's activities more open and transparent to the general public.
- Staff is continuing to work and meet with the Authority's Research and Analysis Unit as well as other state and local agencies, such as the Administrative Office of the Illinois Courts, jail-based mental health services, community-based transitional services for female offenders, and juvenile reporting centers to advance common goals and projects.
- Staff is working closely with Fiscal Management staff to close out the ADA Federal Fiscal Years 1995 and 1996 and NCHIP Federal Fiscal Years 1995 through 1999.
- Staff continues to be involved in post-BARJ Summit activities, including the Illinois BARJ initiative.
- Staff is working with Information Systems Unit staff toward integrating and sharing data stored in the Grants Management Information System with other statewide data systems maintained by Central Management Services and the Illinois Technology Office.
- Two staff members participated in meetings of the Illinois Victim Assistance Academy planning committee in Bloomington, Illinois and in Ottawa, Illinois.
- One staff member attended the Sexual Assault Nurse Examiner (SANE) curriculum meeting in Springfield, Illinois on July 28.
- One staff member attended the Safe to Live Advisory Committee Meeting on July 8th in Chicago, Illinois.
- Staff conducted interviews for JAIBG grant specialist positions as well as an additional criminal justice specialist to work on federal applications and reports, and a Motor Vehicle Theft Prevention Council vehicle acquisition specialist, between July 26 and August 9.
- One executive staff member participated in the strategic planning retreat for Girls' Link.

May, June, and July, 2004 – FSGU Activities

August 27, 2004

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- One staff member attended four Project Safe Neighborhood (PSN) Task Force and administrative meetings.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Jan M. Oncken
Date: August 24, 2004
Re: Summary of Human Resources Activities

The following highlights the work performed by Human Resources since the last Authority meeting.

Recruitment, Screening and Hiring

Activities in this area were extremely busy due to the passing of the FY05 budget and the subsequent approval to post several vacant positions. Additional Personnel Action Request Forms were submitted to the Office of Management and Budget (OMB) and the Governor's Office during this quarter requesting exceptions to the hiring freeze. Approval was received to fill several vacant positions.

- Hired the following:
 - Michae Hicks – Emergency Computer Operator – Information Systems Unit
 - Terrance Dugan – Criminal Justice Specialist I – Federal & State Grants Unit
 - Angela Lam – Criminal justice Specialist – Contractual - Research & Analysis
 - Corey-Anne Gulkewicz – Technical Advisor II - Office of the Executive Director
 - Patrick Kelly – Executive I - Motor Vehicle Theft Prevention
- Received approval for renewal of Computer Operators' contracts through October 31, 2004.
- Ran background checks on all new employees.
- Worked bid lists (over 100 bidders) for all posted bargaining unit positions.
- Processed eight (8) resignations.
- Processed one job assignment (intra-agency transfer) in the Office of Fiscal Management.
- Received approval from the Office of Management & Budget (OMB) to post Criminal Justice Specialist and Data Processing Specialist positions.
- Requested approval for several ePAR forms (approval to hire) regarding current vacancies and the continued effort to move contractual positions to headcount.

Employee Benefits

- Staff processed 21 insurance changes for the initial Benefits Choice period for FY2005. Also introduced and processed changes for a 2nd Benefits Choice period extended through August due to changes to the collective bargaining agreements. Changed all Managed Care Dental employees to the Quality Care program.
- Staff attended a statewide teleconference training regarding the severance plan being introduced by the OMB and the State Retirement Systems.
- Worked with several staff to explain insurance benefit options as well as researched and resolved insurance related problems.
- Processed all WageWorks deductions for staff enrolled in this transportation benefit.
- Provided two staff members with disability and family leave information. Processed all related medical/administrative paperwork.
- Tracked ongoing disability leaves for two employees.
- Provided counseling to employees regarding the Flexible Spending Program.
- Processed several Deferred Compensation transactions.
- Processed and distributed Savings Bonds for employees.

Salaries & Compensation

- Processed salary reversals for 2 exiting employees.
- Processed amendments reimbursing exiting contractual employees for vacation time not taken.
- Continued bi-monthly payroll processing for 100 employees.
- Issued time balance reports monthly to payroll and contractual employees.
- Continued to check timesheets of federally funded employees for correct time certification reports.
- Processed wage garnishments and other involuntary wage deductions.

Equal Employment Opportunities

- Met with liaison from DHR regarding 3rd quarter reports for FY2004.
- Continued ongoing contact with several Veteran outreach programs to determine how to increase numbers of minority and female candidates on the State eligible lists for positions unique to the Authority.
- Distributed vacancy-posting notices to special interest and veteran groups.
- Prepared and submitted FY2004 4th quarter and annual reports.

Staff Development & Training

- Coordinated on-line mandatory Ethics Training for new Authority staff. Worked with CMS to continue on-line training with contractual and new employees.
- Attended training for changes to the AFSCME new four-year contract.
- Attended training for the annual State Employees Combined Appeal campaign.
- Attended monthly personnel managers' meetings with CMS.
- Coordinated Rutan training for new Associate Directors.
- Coordinated sexual harassment training for employees.

- Provided staff with access to the CMS Job Posting System that details vacant positions throughout the State.
- Provided staff with information regarding CMS' new Employee Enrichment Program.
- Investigated and coordinated management training for new supervisors.
- Researched on-line courses available as well as new management training classes being offered through New Horizons.
- Counseled supervisors on progressive discipline procedures and grievances.
- Continued to provide staff with development tools now available in library for use.

Other Miscellaneous Projects

- Gathered information regarding employees in PSA Option 7 titles in order to review with outside counsel and CMS regarding coverage by the union.
- Participated as a member of the management team negotiating the new four-year AFSCME master contract.
- Continued correspondence with CMS Labor Relations regarding the inclusion of Public Service Administrators in the union.
- Continued to work closely with the Governor's Office and the Office of Management & Budget to fill vacant positions.
- Worked with CMS classifications to establish and clarify job descriptions.
- Updated the agency organizational chart.
- Processed 3 and 6-month evaluations as well as annual evaluations for all staff.

Reports

The following reports were prepared and submitted by HR staff:

- Completed unemployment audit forms for laid off employees.
- Entered a protest with Employment Security regarding an exiting employee.
- Completed and submitted the 2004 GAAP Compensated Absences Report to the Comptroller's Office.
- End of the month headcount and staff salary information distributed to executive staff.



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Memorandum

To: Authority Members

From: Mark Myrent

Date: August 24, 2004

Re: Illinois Integrated Justice Information System (IIJIS) Project Update

Since the last Authority meeting, the following progress has been made on the Illinois Integrated Justice Information Systems (IIJIS) Project:

- A technical assistance site visit by the Integrated Justice Information Systems (IJIS) Institute and SEARCH took place on June 7th - 11th. IIJIS staff, governing board members, and stakeholders discussed the history, current status, and goals and objectives of the IIJIS effort. They asked the consultants to review the work completed to this point and provide assistance in developing a tactical plan for prioritizing and managing specific implementation initiatives. A final Technical Assistance Report containing findings and recommendation was received on August 17th containing recommendations in several areas:
 - assessing and fine-tuning IIJIS governance;
 - conducting detailed planning to determine project implementation priorities;
 - developing standards and policies;
 - examining criminal justice information sharing needs related to two proposed projects: police information systems interfaces and a single point of access to multiple offender databases; and
 - modifying the current project management office.

The IIJIS Executive Steering Committee met on August 23rd to begin reviewing the recommendations and planning action steps for possible implementation. The review process will continue at their next meeting on September 14th. The recommendations will then be presented at an IIJIS Implementation Board meeting in late September/early October.

- The IIJIS Planning and Policy Committee met on August 4th to approve their SFY'05 workplan, and discussed domains of justice integration, such as juvenile justice and incident that should be addressed through future strategic planning efforts. The IIJIS Homeland Security Work Group continued development of a blueprint for information exchanges needed for prevention and intervention related to terrorism threats, and began participation in several "table-top" exercises that have been held in order to simulate real-life terrorism events. They also completed an examination of national, state, and local data systems and networks in place for the exchange of incident and intelligence information needed for such responses. The IIJIS Privacy Work Group, through previous legal research and interviews with work group members, identified a set of privacy policy issues associated with justice information sharing. The work has been incorporated into a publication entitled "*Privacy Schmprivacy?*" that is available on the IIJIS website.
- The IIJIS Technical Committee met on June 29th to continue the process of adopting standards for interagency exchanges of justice information. Committee members. A framework was approved at that time for a standards review process and the establishment of criteria for adoption. The committee then met on August 13th and voted to recommend to the full IIJIS Implementation Board adoption of three sets of justice exchange standards. One is the Global Justice XML Data Model, which is a multi-use standard for data formatting, and was recommended as a best practice. The other two are specifications for submitting fingerprints to the state criminal history repository and for interfacing to the Illinois State Police LEADS system, and were recommended as requiring mandatory compliance by participating agencies. The committee also approved its SFY'05 workplan.
- The IIJIS Outreach Committee met on June 22nd, and produced final draft versions of an electronic newsletter, a letter that informs potential "champions" of the role they can play in supporting IIJIS initiatives, as well as a computerized media presentation to inform justice practitioners of the underlying philosophy of justice integration, and the goals and objectives of its various projects. Plans are also underway to create a mechanism to continuously update a presentation on IIJIS that can be delivered to a variety of justice practitioners, policy-makers, citizens, and other interested audiences. Preliminary plans are also underway to hold a statewide integration forum in Spring 2005 to help educate justice practitioners and others of the IIJIS initiative and provide information that promotes statewide participation. A SFY '05 workplan was also approved.
- IIJIS staff assisted officials of the Illinois Prisoner Review Board (PRB) in their efforts to gain access to court status information for use in parole violation hearings. PRB members were granted computer access to the Automated Victim Notification (AVN) system by the Illinois Attorney General's Office. This system collects jail custodial status as well as court case records from nearly every county jail and circuit court clerk's office in the state. This information will enable PRB members to know whether formal charges were filed against parolees pursuant to

criminal violations, and to determine case dispositions on those cases completed prior to the parole violation hearing.

- IIJIS staff participated in the review of proposals for the Probation On-line Automated Reporting System (POLARIS) in collaboration with the Administrative Office of the Illinois Courts. This system, when implemented, will provide a mechanism for the collection and analysis of case-level probationer data from each probation office in the state. Staff is also participating on the POLARIS steering committee to help guide development of the system.
- The IIJIS Chair, Lori Levin, and IIJIS staff attended the National Criminal Justice Association (NCJA) National Forum in Chicago on Aug. 9th – 11th, which featured presentations on justice integration. IIJIS staff served as recorders for several of the sessions.



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Memorandum

To: Authority Members
From: Hank Anthony
Date: August 30, 2004
Re: Office of Administrative Services (OAS) Report

The Office of Administrative Services continues to support the day-to-day operations of the Authority with: meeting/conference support (in and out of Authority space), travel arrangements (in-state and out-of-state travel), mail and supply operations, receptionist duties, security monitoring, vehicle maintenance and support, oversight of all telecommunications operations and requirements, oversight and processing of all procurements, establishing contracts for and oversight for the maintenance of all Authority equipment, database management, and resolution of office space concerns.



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Memorandum

To: Authority Members

From: Robert P. Boehmer
General Counsel

Date: August 24, 2004

Re: Office of General Counsel Report – September 10, 2004 Authority Meeting

This memorandum highlights the work performed by the Office of General Counsel from May 15, 2004 through August 23, 2004. During this time period, the Office of General Counsel hired Corey-Anne Gulkewicz as a legal advisor to provide additional support to the agency.

Document Reviews

- Over 735 preliminary and final reviews of contracts, grant agreements, amendments, subcontracts, requests for proposals and publications.
- Reviewed Authority publications, including *The Relationship Between Gang Membership and Inmate Recidivism* and *The Impetus and Implementation of the Sheridan Correctional Center Therapeutic Community*.
- Prepared and reviewed other miscellaneous Authority contracts and documents, including federal grant awards. Reviewed NFSIA application, LLEBG, VOCA, VAWA, Byrne and two PSN Awards, and an extension to the JITII grant. Developed boilerplates for JAIBG 03, VOCA 04, and PSN. Drafted amendments to the ISP NCHIP agreement.
- Reviewed requests for proposals and subcontracts for the Research and Analysis Unit, research applications for the IRB meeting and privacy certificates for research projects. Developed materials for mailing to BJA for research projects approved by the Authority's IRB.

Other

- Continued work on the analysis of privacy issues.
- Published “*Privacy Schmrvacy?*” *Drafting Privacy Policy in an Integrated Justice Environment (and why it’s important)*, drafted by Wil Nagel. This document has been used as the foundation for the IIJS Privacy Committee’s work.
- Responded to three Freedom of Information Act requests.
- Provided consultation with various staff members regarding interpretations of the new ethics laws.
- Updated guidance for staff regarding political activities in the workplace. Began to develop ethics training session for Authority staff.
- Met with agency staff on issues including advance payments to grantees and risk assessment tool development.
- Conducted training for federal and state grants unit staff on JAIBG and on Program Income and Interest Earned.
- Worked with grant staff, grantees and the federal Office for Civil Rights to ensure compliance with federal civil rights compliance.
- Began update of financial guidelines for Authority grantees.
- Provided assistance to the Research and Analysis Unit regarding activities to ensure compliance with the federal Deaths in Custody Reporting Act.
- Continued to provide legal consultation to Authority staff, and review various documents and mailings. Provided technical assistance for staff on grant-related and evaluation contract issues.

If you need additional information, please contact me.

Other

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If you need additional information, please contact me.



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Memorandum

To: Authority Members
From: Ted Miller, Chief Fiscal Officer
Date: August 30, 2004
Re: Authority Fiscal Reports

Attached are FY2004 fiscal reports covering the period July 1, 2003 through July 31, 2004.

Exhibit #1 – Operations

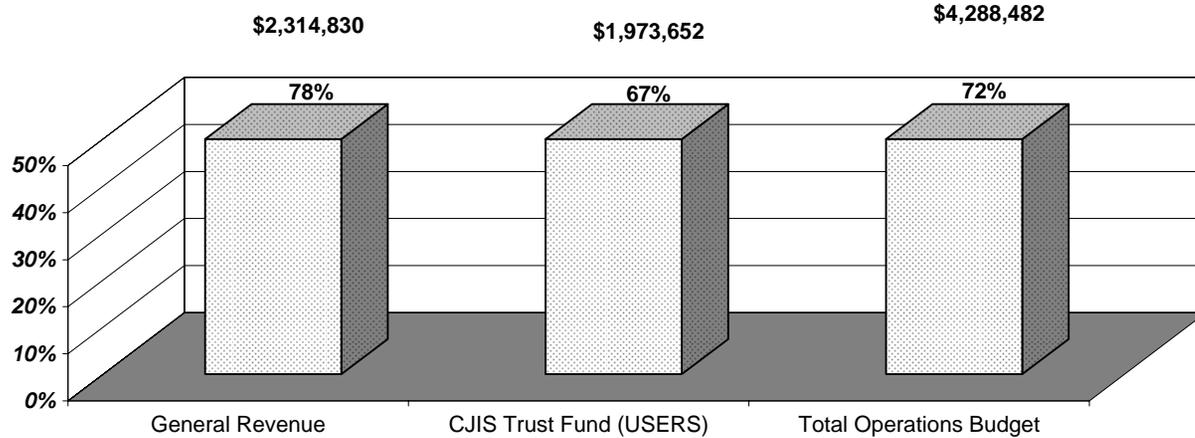
As shown in the attached report, we have obligated or expended 72% of our total operations budget for FY2004 as of July 31, 2004 and 78% of our General Revenue operations budget has been expended or obligated.

Exhibit #2 – Awards and Grants

Exhibit 2 details obligations and expenditures for total Awards and Grants. As of July 31, 2004, we have expended or obligated 90% of our General Revenue matching funds appropriation and 64% of our total appropriation for these budget lines.

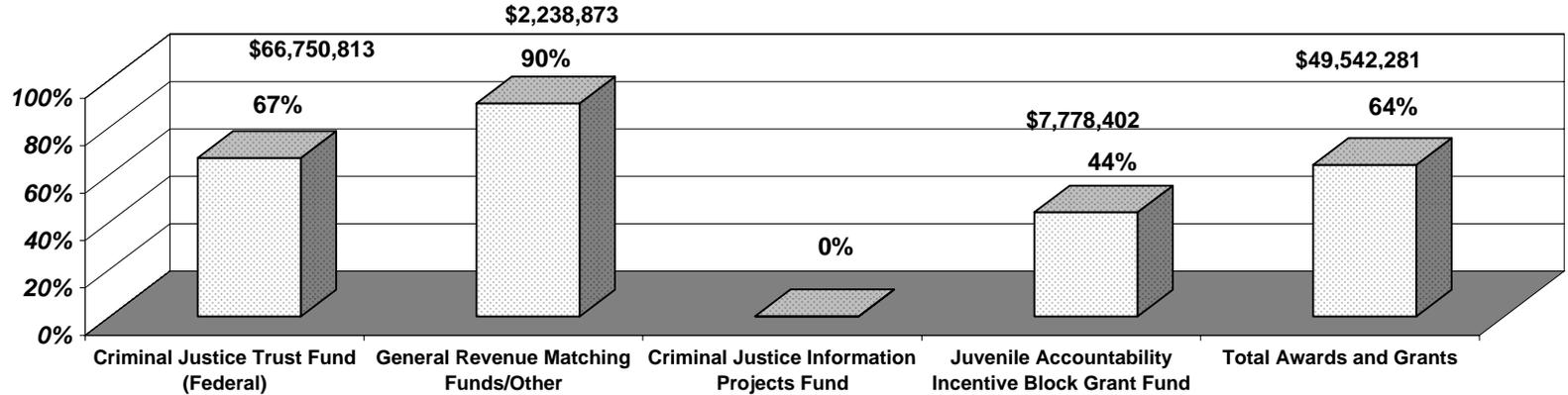
I will be available at the Authority meeting to answer any questions you may have regarding these reports.

Exhibit #1 - Operations
Illinois Criminal Justice Information Authority
FY 2004 Expenditures/Obligations
 July 1, 2003 - July 31, 2004



	General Revenue				Criminal Justice Information Systems Trust Fund				Total			
	Appropriation	Reserve	Expenditures/ Obligations	Balance	Appropriation	Reserve	Expenditures/ Obligations	Balance	Appropriation	Reserve	Expenditures/ Obligations	Balance
Personal Services	\$1,630,300	\$42,201	\$1,523,157	\$64,942	\$646,200	\$26,000	\$596,672	\$23,528	\$2,276,500	\$68,201	\$2,119,829	\$88,470
Retirement - State Pick-Up	\$65,400	\$49,300	\$13,258	\$2,842	\$25,800	\$3,200	\$19,282	\$3,318	\$91,200	\$52,500	\$32,540	\$6,160
Retirement	\$218,900	\$2,016	\$135,574	\$81,310	\$86,900	\$3,360	\$80,190	\$3,350	\$305,800	\$5,376	\$215,764	\$84,660
FICA	\$124,800	\$1,148	\$113,637	\$10,015	\$49,400	\$1,913	\$43,683	\$3,804	\$174,200	\$3,061	\$157,320	\$13,819
Group Insurance	\$0	\$0	\$0	\$0	\$157,700	\$25,000	\$113,698	\$19,002	\$157,700	\$25,000	\$113,698	\$19,002
Contractual	\$642,500	\$10,000	\$320,716	\$311,784	\$211,700	\$4,088	\$78,168	\$129,444	\$854,200	\$14,088	\$398,884	\$441,228
Travel	\$15,000	\$0	\$10,138	\$4,862	\$14,000	\$0	\$6,073	\$7,927	\$29,000	\$0	\$16,211	\$12,789
Commodities	\$14,300	\$0	\$8,248	\$6,052	\$6,100	\$0	\$134	\$5,966	\$20,400	\$0	\$8,382	\$12,018
Printing	\$17,000	\$0	\$16,157	\$843	\$4,000	\$0	\$326	\$3,674	\$21,000	\$0	\$16,483	\$4,517
Equipment	\$3,000	\$0	\$2,750	\$250	\$4,500	\$0	\$3,996	\$504	\$7,500	\$0	\$6,746	\$754
EDP	\$308,000	\$34,287	\$136,961	\$136,752	\$1,563,100	\$0	\$838,532	\$724,568	\$1,871,100	\$34,287	\$975,493	\$861,320
Telecommunications	\$78,900	\$0	\$29,834	\$49,066	\$241,000	\$0	\$190,403	\$50,597	\$319,900	\$0	\$220,237	\$99,663
Operation of Auto	\$4,400	\$0	\$4,400	\$0	\$7,400	\$0	\$2,495	\$4,905	\$11,800	\$0	\$6,895	\$4,905
Total	\$3,122,500	\$138,952	\$2,314,830	\$668,718	\$3,017,800	\$63,561	\$1,973,652	\$980,587	\$6,140,300	\$202,513	\$4,288,482	\$1,649,305
% of Appropriation (less Reserve):			78%	22%			67%	33%			72%	28%

Exhibit #2 - Awards & Grants
Illinois Criminal Justice Information Authority
FY 2004 Expenditures/Obligations
 July 1, 2003 - July 31, 2004



	Criminal Justice Trust Fund (Federal)			General Revenue Matching Funds/Other				Criminal Justice Information Projects Fund		
	Appropriation	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance	Appropriation	Expenditures/Obligations	Balance
	Federal Assistance Support	\$5,445,392	\$3,637,379	\$1,808,013	\$852,100	\$30,580	\$575,829	\$245,691		
State Agencies	\$13,092,408	\$8,303,580	\$4,788,828	\$1,700,000	\$20,468	\$1,663,044	\$16,488			
Locals/Non-Profit Orgs.	\$39,579,300	\$34,552,865	\$5,026,435							
Misc. Awards/Grants	\$1,700,000	\$397,652	\$1,302,348	\$0				\$1,000,000	\$0	\$1,000,000
Fed. Crime Bill Initiatives	\$39,999,030	\$19,859,337	\$20,139,693							
SANE Program							\$0			
Juvenile Accountability Block Grant										
Total	\$99,816,130	\$66,750,813	\$33,065,317	\$2,552,100	\$51,048	\$2,238,873	\$262,179	\$1,000,000	\$0	\$1,000,000
% of Appropriation (less Reserve):		67%	33%			90%	10%		0%	100%
	Juvenile Accountability Incentive Block Grant Fund - (Federal)			Total						
	Appropriation	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance			
Federal Assistance Support				\$6,297,492	\$30,580	\$4,213,208	\$2,053,704			
State Agencies				\$14,792,408	\$20,468	\$9,966,624	\$4,805,316			
Locals/Non-Profit Orgs.				\$39,579,300		\$34,552,865	\$5,026,435			
Misc. Awards/Grants	\$0			\$2,700,000		\$397,652	\$2,302,348			
Fed. Crime Bill Initiatives				\$39,999,030		\$19,859,337	\$20,139,693			
SANE Program				\$0	\$0	\$0	\$0			
Juvenile Accountability Block Grant	\$17,531,270	\$7,778,402	\$9,752,868	\$17,531,270		\$7,778,402	\$9,752,868			
Total	\$17,531,270	\$7,778,402	\$9,752,868	\$120,899,500	\$51,048	\$76,768,088	\$44,080,365			
% of Appropriation (less Reserve):		44%	56%	\$120,848,452		64%	36%			

General Revenue	78%
CJIS Trust Fund (USERS)	67%
Total Operations Budget	72%

Criminal Justice Trust Fund (Federal)	67%
General Revenue Matching Funds/Other	90%
Criminal Justice Information Projects Fund	0%
Juvenile Accountability Incentive Block Grant Fund	44%
Total Awards and Grants	64%



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Memorandum

To: Authority Members
From: Robert P. Boehmer
Date: August 24, 2004
Re: Uniform Conviction Information Act Fees

The Illinois Uniform Conviction Information Act (UCIA) requires the Authority to annually review and set the maximum fee criminal justice agencies other than the Illinois State Police may charge and assess for processing requests for conviction information pursuant to the Act. Although this process appears to be used rarely at the local level, the Authority is still required to annually review the maximum fee. The current maximum fee is \$16.

Authority staff mailed a survey to a sample of 254 randomly selected Illinois criminal justice agencies in order to assess whether the current maximum fee is still appropriate. Staff received 91 responses, of which 78% indicated that their agency does not process UCIA requests. During the process, staff received several basic questions about the UCIA, indicating that many criminal justice agencies were not aware of the Act's provisions. Only 22 respondents indicated that their agencies actually process such requests. For those agencies that do process requests for conviction information under the Act, it appears that the cost has risen. After analysis of the results of the survey, staff has determined that the current maximum fee should be increased from \$16.00 to \$24.00 to more accurately reflect the cost for local agencies to assist with requests for conviction information under the UCIA.

Please contact me if you have any questions or would like a copy of the survey results.