



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Regular Meeting
Friday, December 6, 2002 at 9:00 a.m.
120 South Riverside Plaza, 4th Floor Conference Room
Chicago

AGENDA

- Call to Order and Roll Call
- 1. Approval of the Minutes of the September 6, 2002 Regular Meeting
- Chairman's Remarks
- 2. Executive Director's Remarks
- 3. Budget Committee Report (*Michael Waller, Chair*)
 - a. Report on the October 16, 2002 Meeting
 - b. Fiscal Report (*Diane Griffin, Chief Fiscal Officer*)
- 4. Legislation and Regulations Committee Report (*Norbert Goetten, Chair*)
 - a. Illinois Uniform Conviction Information Act fees
 - b. Illinois Motor Vehicle Theft prevention Council extension
 - c. Illinois Integrated Justice Information Systems Governing Board
- Illinois Integrated Justice Information Systems Strategic Plan
- New Business
- Adjourn

This public meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 120 South Riverside Plaza, Chicago, Illinois, 60606-3997 at (312) 793-8550. TDD services are available at (312) 793-4170.

MINUTES

REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY

September 6, 2002
120 S. Riverside Plaza, 10th Floor
Chicago, Illinois

Call to Order and Roll Call

Chairman Peter Bensinger convened the regular meeting of the Illinois Criminal Justice Information Authority and asked Robert Boehmer, the Authority's Secretary and General Counsel, to call the roll.

Other Authority members in attendance were:

Mr. Al Apa
Kankakee County Sheriff Timothy Bukowski
Cook County State's Attorney Richard A. Devine
State's Attorneys Appellate Prosecutor Director Norbert Goetten
State Appellate Defender Theodore A. Gottfried
DeKalb County Circuit Court Clerk Maureen Josh
Mr. John Piland
Attorney General Designee John Farrell
Mr. John Z. Toscas
State's Attorney Michael Waller

Approval of the Minutes of the June 21, 2002 Authority Meeting

{Mr. Apa made a motion to approve the minutes of the regular meeting held on June 21, 2002. State's Attorney Devine seconded the motion, which passed by unanimous voice vote.}

Chairman's Remarks

Chairman Bensinger introduced the new Authority member, John Z. Toscas. He noted that Governor Ryan recently appointed Mr. Toscas to the Authority to replace Jane Buckwalter. He said that Mr. Toscas served in the Cook County Sheriff's Office from 1979 to 1991 and is currently in the private practice of law. He said that Mr. Toscas is also serving as the elected assessor of Worth Township.

Chairman Bensinger recognized the work that Jane Buckwalter has done as an Authority member. He noted that she served as an Authority member for 13 years, chaired the Planning and Research committee and the Institutional Review Board, and served as the vice-chair of the Authority. He said that she has been the longest serving member of the Authority since the inception of the Authority and that we will miss her. He noted that the mailing contained a Resolution of Commendation recognizing Jane Buckwalter for her service to the Authority.

{State's Attorney Waller made a motion to adopt the Resolution of Commendation for Jane Rae Buckwalter. Mr. Farrell seconded the motion, which passed by unanimous voice vote.}

Chairman Bensinger noted that the federal justice appropriation bill as passed by the Senate contains about \$500 million for Byrne, about \$400 million for Local Law Enforcement Block Grants, \$250 million for Juvenile Accountability Incentive Block Grants, \$70 million for Residential Substance Abuse Treatment, \$390 million for Violence Against Women Program Act grants, and over a billion dollars for various programs under COPS. He said that for the most part, the funding is about the same level as last year. He noted that it is uncertain whether the budget agreement will be reached before the year ends, but that the federal government will work with a continuing resolution.

Chairman Bensinger said that he attended the opening of the museum on narco-terrorism at the DEA headquarters. He said that the museum is devoted to providing information on illegal drugs, the history of the enforcement of drug laws – how they came about in the early parts of the 20th century when cocaine and heroin were legally sold in syrups by Bayer. He said that it is an interesting museum and is not particularly geared to convincing anybody of a

particular point of view. He said that it gives a historical point of view and is interactive and focuses on the link between terrorism and narcotic trafficking, which he experienced as the DEA administrator. He noted that sadly the entrance exhibit has girders from the World Trade Center and rubble from the Pentagon. He said that the exhibit is very impressionable and brings back to mind just what did happen and what has happened in less headlines and less dramatic fashion. He said that Attorney General Ashcroft, John Waters – the director of the Office of National Drug Control Policy, and Rudy Giuliani were all present. In addition current and former DEA administrators were present. Chairman Bensinger then described one witness's experience viewing the Pentagon attack. He then asked members to join him in a moment of silence in remembrance of September 11th.

Executive Director's Report

Director Kane said that staff will acknowledge the losses and also celebrate the lives of those that died on September 11th. She said that we are going to meet on the morning of the 11th to spend a little time together informally talking about the impact of the day and subsequent activities on staff. She said that there was a lot of concern on that day, particularly with the Sears Tower rumored to be attacked.

Director Kane said that one of the particular projects that has taken on added importance for the Authority in light of September 11th is integrated justice and the work being done by the board created by the governor and the staff work to support those activities. She said that it was no small task to issue an executive order and then lay before the group the challenge of completing a project that really deserved at least two years work to saying you have less than 12 months to deliver a product. She acknowledged the work of Ken Bouche, Steve Prisoc, Mark Myrent and Carol Gibbs. In response to a question from Director Kane, Mr. Bouche said that he thinks the Authority will be very proud when they see this report. He said that the work that has been done has been incredible. He said that people have been coming together on a weekly and bi-weekly basis rolling up their sleeves and getting the work done. He said that by the next meeting, the Authority would be the first to see the final draft before the strategic plan is sent out. He then thanked all those who have committed people and resources to the project. Mr. Prisoc said that it has been a great process and it has been one that has really included all the stakeholders in the justice process in Illinois. Director Kane said that the deadline prompted extraordinary participation from people because the due date for the strategic plan is so close. She noted that this was a huge effort by agencies at the state and local level.

Director Kane reported that InfoNet, which was initially launched to capture data from our sexual assault and domestic violence grantees is now expanding to include the child advocacy centers hopefully sometime in the fall. She said that Karen Griffiths has been working with user groups and they seem to be pretty happy with the progress being made. She indicated that the Department of Human Services would be providing the Authority with \$100,000 to bring their funded domestic violence programs into the network. She said that we have also been approached by the Department of Public Health regarding a joint project that would access the data and doing some research on a state level. She said that the system is great and that we finally have answers to questions people ask about what kind of impact we are having, who we are really serving, and what services we are providing.

Director Kane noted that extensive reports on various staff activities are in the materials. She noted that the web page has been refreshed and is referred to now more than ever before. She noted that as our budget has declined, and our ability to print and reprint various publications declines, we refer more people to the site.

Director Kane noted that while early retirement will have a significant effect on a lot of state agencies, it will probably have a minor effect on the Authority. She indicated that only five people have expressed interest, and that fewer will take advantage of it. She said that she anticipates that we will have tremendous stability among senior staff.

Budget Committee Report

Chairman Bensinger noted that State's Attorney Waller is the chair of the Budget Committee, but was unable to attend the August 7th meeting. However, he called on State's Attorney Waller to provide the report. State's Attorney Waller reported that the Budget Committee met once since the last Authority meeting. He said the copies of the summary of the meeting are at members' places. He noted that the committee acted on adjustments and plan approvals for the 1999 and 2000 Byrne funds, 2001 JAIBG funds, 2001 LLEBG funds, 1999 and 2002 VOCA

funds, and 1997 through 2002 VAWA funds.

Chairman Bensinger called on Diane Griffin to provide a fiscal report to the Authority. Ms. Griffin noted that the fiscal report is included in the mailing. She said that Exhibit 1 is the fiscal report for the period July 1, 2001 through July 31, 2002 for the operations portion of the budget. She said that this is not yet final, since the lapse period went through August and we were still processing paperwork until the last day. She noted that these figures include the 2 percent reserve imposed during the fiscal year. She reported that by the end of July we expended 82 percent of our general revenue operations budget and 67 percent of our users' fund budget. She noted that the users' fund rolls over into the next fiscal year.

Ms. Griffith reported that Exhibit 2 is the report for awards and grants for the same time period. She said that we have done well and been able to get money out to our grantees on a timely basis. She indicated that we did have a small reserve of general revenue matching funds for federal assistance support and that a portion of the balance in the Exhibit reflects that. She reported that the federal funds roll over into the next fiscal year.

In response to a question from Chairman Bensinger, Ms. Griffin explained that the Criminal Justice Information Projects fund provides us with spending authority to receive additional federal funds that we may not have in place at the beginning of the fiscal year. She said that that appropriation is generally much higher than what is actually expended.

Director Kane reminded members that in the middle of last fiscal year, the governor required state agencies to request permission to spend money in a wide range of line items such as out of state travel, whether or not it is general revenue funded. She said that there were a number of things that were very restricted and we did not get a lot of permission to spend general revenue funds. She said that spending decisions were made in anticipation of supporting the budget. She said that it is not a question of us not managing properly or failing to spend what was originally appropriated. She said that we still need the funds, but are going without some things that we would prefer to have.

{Director Goetten made a motion, seconded by State's Attorney Devine, to approve the funding recommendations as contained in the memo. The motion passed by unanimous voice vote.}

Information Systems Committee Report

Ms. Josh noted that she was unable to attend the last Information Systems Committee meeting, but called on Steve Prisoc to provide the report. Mr. Prisoc reported that the Information Systems Committee met on August 28th and a summary of the actions taken at that meeting is at members' places. He said that the committee recommended that an Illinois State Police proposal for \$36,000 be forwarded to the Budget Committee. He said that that proposal seeks to provide disaster recovery for LEADS agencies in the event that the Illinois State Police computing facility has to be moved. He reported that the committee also talked about its evolving role in reviewing information systems proposals and the need for ongoing coordination of agency systems proposals. He said that this was especially important in light of integrated justice. Chairman Bensinger then thanked the Information Systems Committee for their diligent work. He noted that this is a long-term project and that we have already seen some dramatic results.

Status Report – Study of Racial Differences in Sentencing (Loyola University and TASC)

Chairman Bensinger noted that the next item on the agenda is a status report on racial differences in sentencing. He said that at the last Authority meeting, we heard a presentation on disproportionate minority confinement in the Cook County juvenile justice system. He said that the staff has pointed out important findings. He noted that disparities among racial groups appeared at the entry of the system but did not appear to be compounded during the process. He said that the Human Rights Watch report came out at the end of the Criminal Justice Planning Assembly over a year ago and Illinois ranked high in terms of incarcerated minorities. As a follow-up to that report and independent of that finding, staff contacted researchers from Loyola University, TASC, and the John Howard Association to examine the issue. He then introduced Dr. Art Lurigio, Melody Heaps and Tim Whitney to brief the Authority on preliminary findings.

Ms. Heaps said that it is a pleasure to be at the Authority because many persons in the room have helped train her in this filed. She also noted that the Authority has been a supporter and engaged in dialogue with regard to substance abuse and the criminal justice system. She said that the Authority has taken a leadership role and been there for TASC and other entities that seek to look toward treatment as a remedy to reducing drug related crime. She said that over the last ten years there has been enormous activity with regard to programs trying to intervene and treat the substance-abusing offender related to the criminal justice system. She said that the criminal justice leadership in this state is a highly intelligent and sophisticated leadership when it comes to the justice system. She singled out programs run by State's Attorney Devine, who aggressively over the last few years has put together a first offenders program that diverts over 3,000 adults and 1,500 juvenile first offenders from further penetration into the justice system with a success rate of over 80 percent.

Ms. Heaps noted the Authority's support for case management, reentry treatment, programs with regard to specialized treatment facilities outside of the correctional system, the development and increased expansion of TASC by the state as a sentencing alternative, and the expansion of drug courts to handle the enormous amount of drug cases that have come into our population so that there are over 15 drug courts with which TASC is involved. She noted that the Cook County State's Attorney and Cook County have developed a series of programs from a treatment program in the Cook County Jail to a Day Reporting Center to a Prerelease Center. Ms. Heaps said that when the Human Rights Watch report came out, she was quite surprised and dismayed. She said that in discussions with the Authority, we decided to look into the accuracy of the report and should we find it accurate, an analysis of why it was present. She said that her job is to simply provide the context and the process that we have gone through and what we intend to do with support and direction. She said that they are almost at the end of the process of analysis of the report. She said that they will be meeting with leaders in the Cook County area particularly about what we have found in the report. She said that they would also be meeting with members of the Authority. She said what we have done thus far is not only look at what the Human Rights Watch report said but also take a look and track the criminal justice statutes with regard to substance abuse over the course of time.

She then called on Art Lurigio to continue the report. Dr. Lurigio said that the genesis of this project was release of the Human Rights Watch report in May 2000. He said Human Rights Watch is a New York based organization dedicated to the preservation of human rights. The report was given some attention in the local newspaper but there wasn't very much follow-up on the data. The Human Rights Watch used data from the Bureau of Justice Statistics Correctional Populations in America for their analysis. He said that the most recent data available at the time the Human Rights Watch began their initiative was 1996 data. They found that one in every 20 African-American males was in state or federal prison compared with one in every 180 white men in the United States. The percent of African-Americans incarcerated across the country was higher than their representation in the general population of every state and 13 percent higher overall in the United States in the entire correctional population compared with populations of different racial groups in the United States. He said that many scholars have recognized the pernicious effect disproportionality has had on the cohesion, economic viability and social political capital in African-American communities. He said that the Human Rights Watch concentrated their discussion on the BJS data but also prepared some secondary analysis and observations on other data that had been made available. Illinois had the dubious distinction of ranking number one in the country with respect to the disproportionate confinement of minority drug offenders. African-American men are 57 times more likely to be in prison for drug law violations when compared to white men in Illinois.

Dr. Lurigio pointed out that Illinois ranked number one in overall prison admissions of African-American men for drug offenses, incarcerated at a rate of 1,146 per 100,000 compared with a rate of 20 per 100,000 for white males. The next highest state was Wisconsin where African-American men were 53 times more likely than white men to be incarcerated for a drug offense. Dr. Lurigio noted that in some states 80 to 90 percent of persons sentenced to prison for drug crimes are African-American. The Human Rights Watch reported that between 1979 and 1998 the proportion of African-Americans arrested for drug crimes rose steadily and exceeded the proportion that used drugs. Over the same time period, the proportion of whites arrested declined steadily relative to the proportion using drugs. He said that African-Americans are 13 percent of the general population in the United States, and account for approximately 15 percent of the drug users in the United States, but they are 35 percent of the persons arrested, 55 percent of the persons convicted, and 65 percent of the persons incarcerated for drug crimes in the United States.

Dr. Lurigio reported that to better understand and illuminate the problem in Illinois and recommend solutions to the

problem, the first step in the process was to embed the project in a larger national context - a framework of what has gone on with regard to drug policies. He said that looking at arrests and imprisonments over the last 20 years from a national perspective allows us to view Illinois vis-à-vis the rest of the country. He said that Tim Whitney will present a historical analysis of drug-related criminal statutes in Illinois. He said that they are also working on completing an analysis of incarcerations and arrests in Illinois for the purpose of substantiating findings of the human watch report, to examine the data available over the course of 20 or more years and to help us elucidate the problem. He said that they have looked at arrests and incarcerations at various levels in the state and hope that the data will provide them with a solid foundation for discourse with regard to programmatic and policy recommendations.

Mr. Whitney stated that as they began to look at trends in incarceration rates for drug offenses, they knew that one of the foundational elements was going to be an understanding of the scope of the drug offenses for which somebody could be arrested and prosecuted and incarcerated as well as the severity of the sentences that went along with those drug offenses. He said that they reviewed the Criminal Code for the last 17 years to attempt to measure changes in the drug laws. He noted that they started in 1985 because that is the year where we started to see the beginning of a trend of steadily increasing actual numbers and percentages of drug offenders coming through the system. In 1985, there were about 675 total drug offenders in Illinois prisons, representing about 4 percent of the total prison population. By the year 2000, there were over 11,400 drug prisoners, representing about 26 percent of the population.

Mr. Whitney then highlighted some of the significant changes in the laws. He said that the final report would include a comprehensive analysis. He noted that the schedules for marijuana offenses have remained basically unchanged, while the schedules for cocaine, heroin, and methamphetamines have changed. He noted that in 1985 there were no mandatory minimum incarceration sentences for drug offenses. He reported that in 1997 there were some changes in the marijuana laws specifically related to production of the plant, with consideration of the number of plants being produced. He said that with other drugs, there was an addition of enhanced penalties for using a minor to distribute narcotics. In 1988, he said we saw the first major change in the schedules for the offenses that triggered the more severe classes. He said that for cocaine and heroin, we saw a reduction in the triggering amount for possession from 30 grams to 15 grams. With the delivery of cocaine, there was a reduction in the amounts that triggered increased penalties.

Mr. Whitney reported that in 1989 a trafficking law was added to the marijuana statutes related to bringing in over 2500 grams of marijuana to the states. He reported that in 1990 there was a reduction in the amount to trigger mandatory minimum incarceration for cocaine and heroin. Also, the 1,000-foot rule was expanded to include public housing. In 1991, the safe zones for cannabis were expanded to include schools and public housing, and delivery to a pregnant woman. He said that in 1995 a provision was added to require that each drug be treated as a separate offense for the purpose of prosecution and sentencing. In 1996, the street gang drug conspiracy law was added, which enhanced the penalties for any delivery offense that was done within the context of a gang. In 1997, the 1,000-foot rule was expanded to include places of worship and expanded again in 1998 to include nursing homes. Finally, in 2000 two important things happened according to Mr. Whitney. First, methamphetamines were separated from other amphetamines in the statutes and the triggering amounts were dropped significantly. In addition, the definition of public housing was changed to include mixed income housing developments and the penalties for using a minor to distribute were tripled.

Ms. Heaps stated that questions they still have is why, in a state that does not have disproportionate sentencing for crack cocaine, are we number one in terms of drug offenses? She noted that it is disturbing that more white individuals are using drugs and yet fewer are incarcerated as compared to minorities. She said that the final report should elucidate an enormously important discussion about what this means to our communities, to our ability to create families, to not continually have generations of individuals who are part of broken and disparaged families, or who are continuing the kind of offender and crime process.

Chairman Bensing said that the nature of the arrests is a factor that may need to be considered. In response, State's Attorney Devine said that one of his office's major objectives since 1996 is to dramatically increase treatment and diversion programs. He said that we all have recognized that there is a distinction in the types of operations you see in the suburbs versus the city. He said that much more happens indoors in the suburban areas of drug activity,

which creates issues for law enforcement that don't exist when people are out on the street. He said that they are trying to deal with that as well through diversions and treatment programs and also through the review that is done as they proceed through the criminal justice system. He said that there has never been felony review of drug cases, but they have begun to take a look at that though it is a question of resources. He said that they try to have informal reviews, but not the specific formal felony review before a case is charged. He said that he is interested in talking with the researchers to see if there are issues that have somehow been missed or haven't been dealt with.

State's Attorney Waller noted that some of the legislation passed in the time period was in response to very specific problems and we had a much more severe crime rate in the 80's when crack cocaine was introduced. He said there were policy decisions that were made then that were probably good policy decisions and they may no longer make sense. He said that he hoped the report will have some context in that regard. Mr. Piland noted that he also took a look at the methamphetamine issue. He said that he found that they treated methamphetamines, a drug used primarily by white lower socioeconomic class people, in a much more lenient way than other drugs were treated. He said that he proposed legislation to raise the penalties to address the disproportionate impact resulting from the treatment of this offense. Mr. Piland expressed some concern over the numbers used by the researchers. He said that they are seeing in Champaign County significant increases in the number of white people who are being incarcerated for long periods of time by virtue of their involvement with methamphetamines. He noted that virtually none of that is going to be captured in the report because methamphetamines have only recently been introduced into the state. He said that if you looked at his county for the period of 2001 as compared to 1998 you would see a larger minority population incarcerated in 1998 than in 2001. He said that as time goes on that disparity is going to change because we are now facing a new problem. He said that the final report should keep these factors in mind.

Sheriff Bukowski said that they quarterly analyze those who are incarcerated in their jail to attempt to figure out what factors are involved. He asked if the study will include issues such as previous arrests and previous convictions because the persons held in county jail often have a long history of previous arrest, and that must be a factor during prosecution and sentencing.

Director Kane said that data regarding who is referred to treatment and who has declined help may also be a factor. Mr. Piland noted that there is some judgment that is made with regard to a person who is a possessor, whether he possesses with the intent to deliver or he is a possessor who is a small time player. He said that the vast majority of people who are in drug treatment programs in his community are not there for drug offenses at all. They are there for drug-related or drug-driven crimes. He said that he does not care whether a person who is selling a large amount of drugs receives treatment – he wants that person to go to prison. He suggested that the offenders be looked at in finite groups – users, offenders and then drug-driven crimes.

In response to a comment from State's Attorney Waller, Ms. Heaps noted that one of the first studies to come out looking at offenders with drug-related crimes was done in Delaware. That study looked over the course of years at some 11,000 people and came out with a profile that these are people who have been arrested many times before. Dr. Lurigio said that during active periods of drug use, crime increases. When persons are in treatment, crime goes down significantly. He noted that treatment saves a lot of money with regard to processing through the criminal justice system. In response to a question from State's Attorney Waller, Ms. Heaps said that mandatory testing programs are still ideas that need to be looked at in terms of an informed policy. Chairman Bensinger said that the public and policy makers do not often consider that drug users who are not in treatment have a greater crime rate and drug users who are in treatment have a reduced crime rate.

Mr. Piland said that most of the people we have come back into the system again have been in treatment several times. He said that you have to have a testing mechanism to make sure that the treatment is working. He said that if you have consequences and you have them in treatment, and they know they are going to be tested regularly, that is when you have success. He said that testing is the forgotten prong in this issue. He said that he thinks that with testing you would see rates of recidivism go way down because they know that if they are checked and are in violation, they will go to prison. Ms. Heaps agreed and said that one of the tools we use is built on the ideas that if you do not have accountability; you are not going to change the behavior. She said that accountability is very critical and that may mean facing the severity of the final judgment of incarceration.

New Business

Chairman Bensinger asked what is going on with respect to terrorism and threats and the coordination between homeland security and local law enforcement. Mr. Bouche indicated that there are quite a few programs that have been initiated in the past year and that is one of the reasons why Director Nolen could not attend today's meeting. He said that there have been drastic improvements in communication and information sharing but that we have a long way to go. He noted that we are working on addressing the issue of disparate systems that don't share information in a timely fashion. He said that there are a variety of programs that have been started and that there are contingency plans in place. Chairman Bensinger expressed concern that the first line of response is local law enforcement and the fire departments and hopefully those linkages will improve. State's Attorney Devine reported that the U.S. Attorney has convened a task force that meets regularly to make sure that we are developing these lines of communication. He said that it is a good start and everybody is committed to it, but nobody should think that we are at the optimum stage yet. He reiterated that there is the communication and the commitment and willingness to keep working on this.

Mr. Bouche noted that although there has been a lot of money allocated, not a lot has been distributed. He said that most of what has been distributed has been spent on first response. He said that we have not seen the type of money put into the technological infrastructure that we want. Regarding intelligence gathering, Mr. Bouche noted that for information systems, intelligence gathering is the first piece they have looked at. He said that mechanisms were created that allow law enforcement and public safety to share information from the federal level. State's Attorney Waller said that the federal government has set up an information system called LEO, where local law enforcement can receive information. He said that they put on terrorism training in Palos and it is being repeated in October in Lake County for law enforcement. He indicated that U.S. Attorney Patrick Fitzgerald has really reached out and has met with local state's attorneys and law enforcement.

Sheriff Bukowski said that the Department of Justice and the Illinois State Police worked out a terrific system for communicating with local law enforcement on a daily basis. He said that there are plans in Chicago, for instance, where resources can move from the southern portion of the state to assist other areas farther north. Chairman Bensinger suggested that we may want to invite U.S. Attorney Fitzgerald to address the Authority. Mr. Farrell reported that there would be a program involving first responders and attorneys. He said that it will lead up to a series of meetings and planning into a simulated disaster or simulated terrorist attack in the next several months. Chairman Bensinger expressed his hopes that we can rekindle the spirit of bi-partisanship that was felt in the country a year ago.

For further new business, Ms. Josh noted that she had a request from local law enforcement in her area to bring to the Authority's attention the need for better lead time regarding applications for Local Law Enforcement Block Grants. She reported that for these small agencies, putting the resources together and going to the appropriate boards to get permission to even apply for a grant takes time. She indicated that there was a concern that the lead-time was not adequate and that local agencies are requesting additional time so that they can take advantage of the grants and get them to their boards for approval. In response, Director Kane said that we try to have the solicitations out for 45 days, preferably 60 days. She noted that for our last round of Local Law Enforcement Block Grants, 400 proposals were submitted on time.

Next, State's Attorney Devine noted that people on death row have filed over 150 petitions for clemency. He said that he has heard that one-half hour will be allocated for each case. He said that his view, which others including Mike Waller have also shared, is that one-half hour is woefully inadequate considering the thousands of hours that have gone into each of these cases. He said that the Prisoner Review Board is entering into a time crunch, which is self-generated. He said that these cases reduced to 15 minutes per side are an affront to the criminal justice system.

State's Attorney Devine said that he has contacted the Prisoner Review Board regarding this issue. He said that he understands the problems the Prisoner Review Board has because this was thrown at them. He said that he thinks that those who believe in the criminal justice system should all make their voices heard that a full hearing is necessary in each case. He said that the experience of prosecutors in death penalty cases is that they normally run five to six hours when there have been hearings. He said that families do and should have an opportunity to have their say.

Chairman Bensinger noted that representatives of the Attorney General, the State Appellate Defender, and the State's Attorney Appellate Prosecutor were nodding their heads. He asked whether the Authority should take a position on the issue and communicate that to the appropriate authorities at the Prisoner Review Board. State's Attorney Devine said that would be helpful. Director Gottfried said that the Prisoner Review Board primarily reviews written information. He said that if we do adopt a resolution, it should be urging the Prisoner Review Board to make the resources available to hear from those who want to be heard, but not impose a six-hour deadline because in some cases there are not witnesses on either side to testify. State's Attorney Devine reiterated that some cases may take more time than others, but a fixed 30 minute time period does not sound right.

State's Attorney Waller said that the problem is that every single death penalty case has been thrown into this process including a case where the death penalty hasn't even been imposed. In addition, he said that there are cases where the death penalty has just been imposed and there is an appeal. He said that some of these cases should not be heard at this point in the process and the ones that should be heard should have a full and complete hearing. He said it appears that there is an opportunity that the defense is taking advantage of, but it should not be happening the way it is happening right now. Mr. Piland said that he understands that the Prisoner Review Board generally does not have a retrial or rehearing of the facts of a case to determine guilt or innocence. State's Attorney Devine responded that he thinks that the review board is not limited by the normal evidentiary issues that come up. He said that this is going to be a process where the issues of guilt or innocence will be discussed. He said that we all should be able to agree that there should be a full hearing in each case in which the board will make a recommendation to the governor.

{State's Attorney Devine made a motion urging the Prisoner Review Board should have full and open hearing not necessarily limited to 15 minutes per side and that such hearing should include representatives of families of victims to present and offer comments. The motion was seconded by Mr. Apa and adopted by unanimous voice vote.}

Chairman Bensinger adjourned the meeting after a motion by Ms. Josh, a second by Director Gottfried, and a unanimous voice vote.

Respectfully Submitted,



Robert P. Boehmer
Secretary and General Counsel



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members

From: Steve Prisoc
Associate Director, Information Systems Unit

Date: November 20, 2002

Re: Information Systems Unit Report – December 6, 2002, Authority Meeting

This memorandum highlights work performed by the Information Systems Unit.

Illinois Integrated Justice Information Systems (IIJIS) Project

Since the last Authority meeting, the following work has been completed on the Illinois Integrated Justice Information Systems (IIJIS) Project:

Strategic Plan: The IIJIS Board met on September 19th and October 30th to review drafts of the IIJIS Strategic Plan. This plan includes an endorsement letter for integration from the current Board; an executive summary; introductory explanations and examples of justice integration; IIJIS mission, vision, and values statements; and guiding principles. The body of the report contains discussions of seven challenges to justice integration, along with the goals, objectives, outcomes, and performance measures associated with each challenge. It concludes with proposed legislation to formalize the IIJIS Governing Board. The plan is now complete and is being printed. Many hours of work went into the plan and credit is due staff members from the Illinois State Police and the Authority as well as the many participants from state and local agencies who contributed their time and expertise to development of the plan.

Scenario Validation and Gap Analysis: IIJIS staff members conducted several meetings with local justice practitioners and integration planners to validate the information needs itemized in the IIJIS Planning Committee's *Scenario for Information Sharing in Illinois*. Staff members also sought to determine through these discussions whether the information exchanges that provide for these needs can be accomplished today, and if not, why. The information obtained from these discussions was analyzed and summarized in a report presented to the IIJIS Planning Committee.

Status of State Justice Information Systems: IIJIS staff members completed research on the status and capabilities of state justice information systems and networks that support or will support offender-based decision making. Summary reports were prepared on the state Criminal History Record Information (CHRI) System, Law Enforcement Agency Data System (LEADS), Illinois Department of Corrections Offender Management System, Automated Victim Notification (AVN) System, Probation On-Line Automated Reporting Information System (POLARIS), Secretary of State Data Systems, and State of Illinois Justice Information Networks (Illinois Century Network and Illinois Frame Relay Service). The reports, which helped frame the nature and extent of information sharing problems throughout the Illinois justice community, were provided to the IIJIS Planning Committee. All reports can be found on the IIJIS Web site, www.icjia.state.il.us/ijjis.

Cook County Exchange Points Mapping: The Cook County Exchange Points Workgroup completed documenting criminal justice information exchange points. Documentation has been prepared which identifies attributes associated with the information exchanges that impact offender criminal history and “current status”. Based on a justice data dictionary developed by national standards-development working groups, staff members are now appending XML (Extensible Markup Language) tags to the data elements that comprise these exchanges.

IIJIS Website: IIJIS staff members continue to post various documents to www.icjia.state.il.us/ijjis. These documents include the latest draft versions of the strategic plan, research reports on state justice information systems and networks, and a gap analysis discussion group summary report.

The Authority’s Web Page

DataNet Upgrade: An upgrade to the existing DataNet is underway and will provide users with additional functionality, including enhanced graphing, mapping, and analytical capabilities.

Website Upgrade: The Authority's website recently added advanced searching capabilities. Users are now able to search for criminal justice documents on our site, across all State of Illinois websites, and on Google.com.

CJ Dispatch: The Authority's twice-monthly e-mailing, the CJ Dispatch, continues to grow in popularity. 1110 users have subscribed, and approximately 5-10 users are added weekly.

Authority Intranet: The Authority's Intranet continues to expand: fresh agency news items are posted weekly and agency announcements are posted as needed. The Intranet provides a central location for electronic forms, agency news and policy documents that can be accessed from each staff person's desktop computer.

Web Site Awards: On October 3rd the Authority was presented with three awards at the annual U.S. Department of Justice, Bureau of Justice Statistics/Justice Research and Statistics (JRSA) national conference. Two of the awards were related to the Authority's Web presence and recognize the fine work done by on the Web site by Research and Analysis (R&A) and Information Systems Unit (ISU) staff members. A description of the awards follows:

- **Technical Excellence Award**, which recognizes an Internet website as an outstanding effort in utilizing this electronic media for information dissemination, for the Authority's website.
- **Certificate Of Recognition For Technical Innovation**, which recognizes outstanding examples of leadership in applying new technologies and analysis methods to the information needs of the justice community, for the Authority's web-based CJ DataNet.

The Authority's Information Systems for Law Enforcement

ALERTS: Staff members are working with Illinois Central Management Services and Motorola to continue testing of the ALERTS SCA/Satellite Switch to the Illinois State Police master switch in Springfield for the purpose of finally implementing Datatac2, Motorola's most current production mobile data radio network system.

ALERTS Advisory and Policy Board: The officers of the ALERTS Advisory and Policy Board met on September 4, 2002. This meeting was dedicated to discussions regarding steps needed to establish interoperability among the different mobile data networks in Illinois. The ALERTS Advisory and Police Board's Technical Committee has been working with Authority staff members to research new broadband wireless communication technologies that can be utilized by public safety agencies. ISU staff members along with the ALERTS users will be testing this new broadband wireless technology in the coming year.

PIMS: On October 18, 2002, the Authority hosted a PIMS User Group meeting in Chicago to announce that the vendor selected to provide a replacement for PIMS is MEGG Associates Inc., of Salt Lake City, Utah. At the meeting, current PIMS users in attendance selected "PIMSNet" as the name of this successor to PIMS. Since the meeting, Authority staff members have been working with MEGG Associates to establish a project plan and timeline for the transition to PIMSNet.

PIMS Query Manager Enhancement Project: Staff members continue to work with local agencies to implement this reporting enhancement to PIMS. A method for converting all PIMS data has been developed and will be used to maintain current data in the Query Manager. The new Query Manager is currently being used by four PIMS

agencies. The conversion methodologies that were developed to move data from PIMS into the query manager will be used to migrate data from the existing PIMS to PIMSNet.

InfoNet Website

The InfoNet system is currently available to Illinois Coalition Against Domestic Violence and Illinois Coalition Against Sexual Assault member agencies. During the past quarter, 50 domestic violence and 30 sexual assault programs accessed InfoNet from more than 120 sites throughout the state. The Authority is also partnering with the Department of Human Services (DHS) to release the system to approximately 20 more providers that are not members of either coalition. In addition, the Authority is collaborating with the Children's Advocacy Centers of Illinois to identify system requirements for more than 40 advocacy centers.

Since the last Authority meeting, the InfoNet team continued to maintain and upgrade the system to meet the needs of current users. Initial page design was also completed for the child advocacy centers. Some specific accomplishments during the past quarter include the following:

- Completed comprehensive code review to eliminate redundant files and implement standard components.
- Installed Microsoft ASP.NET framework on production and development sites.
- Built foundation to support use of .NET technology for future development.
- Deployed strategy to run existing web pages and .NET pages concurrently.
- Prototyped client-related pages using .NET technology.
- Completed administrative report utility, which fully automates center and state-level reporting to funding entities.
- Developed and released four new reports with filtering functionality.
- Presented InfoNet at eight DHS regional meetings.
- Provided two trainings for approximately 50 new users.

Customer Service Activities in support of ALERTS, PIMS, ALECS and InfoNet

ISU Customer Service staff members performed thirty-nine support-related site visits to law enforcement agencies between August 21 and November 14, 2002. A breakdown of these visits by application follows:

- **ALECS** - 8 site visits
- **ALERTS** - 19 site visits
- **PIMS** - 3 site visits
- **InfoNet** - 9 site visits

930 calls for information systems support were handled between August 21 and November 14, 2002.

Improvements to the Authority's Networking Infrastructure

ISU Systems Support staff members have begun to support ALECS agencies that have chosen to remove their 56Kbps leased-line service that provided direct connectivity to the Authority network. These agencies now reach the Authority through the Cook County Wide-Area Network via dedicated T1 circuits at much more robust speeds (1.5Mbps). Each switchover requires a combined reconfiguration effort involving network administrators at the client agency, Cook County, and the Authority. Extensive documentation has been written to support this process.

The Authority is working to procure four new rack-mountable servers that will host two new information systems, PIMSNet and a prototype Microsoft Windows-based version of ALERTS. In addition, a total of 33 new PCs have been procured in order to improve user productivity by replacing aging and obsolete equipment. These new PCs will be installed over the next three months.

On Saturday, November 9, 2002, the 120 S. Riverside Plaza building engineers performed scheduled maintenance of the building's electrical systems that resulted in an intentional power outage lasting several hours. Thanks to advance planning and a detailed procedural plan, all Authority network systems were safely shut down and restarted successfully without significant failures. ISU Staff members used the downtime to replace aging equipment that would have normally required scheduled downtime for installation.

Since the last Authority meeting, Systems Support staff members resolved 162 problem tickets ranging from simple issues involving users' "how-to" questions, to site visits entailing complete installation of the ALECS software package.



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Memorandum

To: Authority Members

From: Robert P. Boehmer
General Counsel

Date: November 18, 2002

Re: Office of General Counsel Report – December 6, 2002 Authority Meeting

This memorandum highlights the work performed by the Office of General Counsel from August 16, 2002 through November 15, 2002:

Document Reviews

- Over 466 preliminary and final reviews of grant agreements, and grantee subcontracts, requests for proposals and publications.
- Reviewed Authority publications.
- Prepared and reviewed other miscellaneous Authority contracts and documents.

Meetings

- Attended meetings of the Illinois Integrated Justice Information Systems Board Planning and Outreach subcommittees.
- Conducted and attended two training sessions for FSGU staff, and participated in training of grantees receiving Juvenile Accountability Incentive Block Grants (JAIBG) Program funds.
- Attended the National Criminal Justice Association's Board of Directors Meeting.

- Attended the Illinois Association of Chiefs of Police Legislative Retreat.

Legislation/Rulemaking

- Continued working with the Illinois State Police to comply with the Campus Sex Crimes Prevention Act, the latest addition to the federal sex offender registration requirements. Mailed materials documenting Illinois' compliance to the Department of Justice.
- Monitored the status of federal fiscal year 2003 Commerce, Justice, State, the Judiciary, and Related Agencies appropriations bill.
- Assisted the Illinois Integrated Justice Information System (IIJIS) Governing Board in drafting legislation to create a permanent IIJIS Board.

Other

- Assisted the Office of Human Resources with an analysis of the Health Insurance Portability and Accountability Act (HIPAA) and its applicability to the Authority.
- Reviewed draft of revised Employee Manual.
- Reviewed drafts of the IIJIS Strategic Plan.
- Coordinated development of transition documents.
- Continued to provide legal consultation to Authority staff, and review various documents and mailings.

If you need additional information, please contact me.



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Memorandum

To: Authority Members

From: Robert D. Taylor

Date: November 19, 2002

Re: Federal and State Grants Unit Report – December 6, 2002 Authority Meeting

The 23 staff assigned to the Federal and State Grants Unit (FSGU) performed a variety of activities during the last quarter.

Grant Activities

Following is information on grant activity during the period of July through September 2002. During that time FSGU staff monitored an average of 461 grants, totaling an average of \$122,785,721. Monitoring includes the following:

- Reviewing 874 monthly or quarterly data and fiscal reports;
- Initiating disbursement of funds requested by grantees;
- Conducting 49 site visits;
- Processing budget revisions and/or amendments to existing agreements;
- Reviewing requests for proposals drafted by grantees and proposed subcontracts between grantees and other service providers or vendors; and
- Providing technical assistance to grantees 1188 times; this includes telephonic, e-mail, and on site contacts with grantees that request assistance regarding issues relating to their grant(s). Staff also receives communications from non-grantees regarding types of grants available through the federal government, and/or how to complete forms for federal grants.

Additionally, during this same period, FSGU staff processed 173 new grant agreements, totaling \$23,031,909. Processing of a new agreement includes:

- Negotiating the program narrative, budget and budget narrative with the grantee;
- Processing the grant proposal for in-house Legal, Fiscal, and Research and Analysis reviews and comments;

- Making any necessary changes and then forwarding the agreement to the grantee for signature;
- Once returned, processing the agreement through the Office of General Counsel for the executive director's signature, and when signed returning a fully executed copy to the grantee as well as other contacts; and
- Initiating an obligation and disbursing any initial funds that are requested.

Administrative Activities

- Since the last Authority meeting in September 2002, FSGU staff have planned for and staffed three meetings: one Budget Committee meeting, a Motor Vehicle Theft Prevention Council (MVTPC) meeting, and a MVTPC Grant Review Committee meeting. This includes working with Research and Analysis staff on the presentation of program data, preparation and mailing of meeting materials, and coordinating logistics with the Office of Administrative Services.
- An application was completed for a new federal program, the National Forensic Science Improvement Act program.
- The State Annual Report for the Anti-Drug Abuse Act (Byrne) program was completed.
- Staff is continuing to work and meet with the Authority's Research and Analysis Unit and other state agencies, such as Administrative Office of the Illinois Courts, to determine areas of greatest need for the funds set-aside for innovative probation initiatives, jail-based mental health services, community-based transitional services for female offenders, and juvenile reporting centers.
- Requests for Proposals (RFP): local juvenile detention centers is continuing to be prepared; the Victims Of Crime Act RFP for law enforcement and prosecution based victim assistance was completed and 20 proposals were received and sent out for review. Staff also conducted three bidders conferences for agencies eligible to submit proposals.
- Staff is working closely with Fiscal Management staff to close out the Juvenile Accountability Incentive Block Grants (JAIBG) program for Federal Fiscal Year 1999, Anti-Drug Abuse Act (Byrne) Federal Fiscal Years 1995 and 1996, and the Violence Against Women Act program for Federal Fiscal Year 1996. The JAIBG program for Federal Fiscal Year 1998 has been closed out.

Miscellaneous Activities

- FSGU and Office of General Counsel staff are continuing to train newly hired staff.
- In support of the Authority's Strategic Plan, the staff continues to prioritize the projects and activities as well as develop strategies to best incorporate the Authority's Action Plan initiatives into unit operations over the next 18 months.
- Staff attended a Violence Against Women Act meeting in Albuquerque, NM and a Victims of Crime Act meeting in Atlanta, GA.

- The administrator's position in the victims' services section has been filled. FSGU staff have conducted 16 interviews for several vacant victim services positions and additional interviews are being scheduled.
- Last, FSGU staff has continued a review and an update of the unit's policies and procedures manual.



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Memorandum

To: Authority Members
From: Jan M. Oncken
Date: November 12, 2002
Re: Summary of Human Resources Activities

The following highlights the work performed by Human Resources since the last Authority meeting.

Recruitment, Screening and Hiring

- Staffed a booth and distributed ICJIA information and vacancy posting notices to individuals at the Operation Access job fair for persons with disabilities. Also staffed a booth for the Criminal Justice job fair at Lewis University.
- Advertised and recruited for 8 vacant positions.
- Logged and forwarded 100 resumes to hiring supervisors; sent accompanying CMS-100's for grading.
- Prepared and sent out over 54 interview letters.
- Provided 6 orientation meetings for new full-time staff and several part-time interns.
- Facilitated an in-depth quarterly orientation for new employees with members of each unit of the agency acting as presenters.
- Prepared contracts for new employees and amendments for staff being evaluated for annual performance increases.
- Processed 3 promotions and 3 resignations.
- Processed one term-appointment renewal.

Employee Benefits

- Attended a training session presented by Minnesota Life regarding the state's life insurance benefits and options.
- Provided staff with information regarding opting out of the state's health, dental and vision insurance plans. Processed 2 staff opt-out election certificates during the special open enrollment period.
- Worked with several new staff to explain insurance benefit options as well as researched and resolved insurance related problems.

- Distributed flu-shot schedule to staff.
- Continued to calculate and submit payroll information to the State Retirement System for each member requesting credit for furlough day.
- Processed all WageWorks deductions for staff enrolled for this transportation benefit.
- Provided 2 staff with disability and family leave information. Processed all related medical/administrative paperwork.
- Scheduled several staff for 2003 retirement seminars.
- Processed several Deferred Compensation transactions.
- Processed and distributed Savings Bonds for employees.
- Counseled 2 staff members regarding on-the-job injuries determined to be incidents (no medical treatment needed).
- Attended the Workers' Compensation annual conference.
- Attended the Deferred Compensation annual conference.

Salaries & Compensation

- Continued bi-monthly payroll processing for 100 employees.
- Issued time balance reports monthly to payroll and contractual employees as well as supervisors.
- Met with the Authority's major program units to review accurate completion of timesheets and overtime calculation.
- Continued to check timesheets of federally funded employees for correct time certification reports.
- Informed contractual employees of their ability to payroll deduct SECA contributions, credit union and other optional deductions.
- Continued distribution of petty cash.
- Processed wage garnishments and other involuntary wage deductions.

Equal Employment Opportunities

- Received approval of the Annual FY2003 Affirmative Action Plan from the Department of Human Rights (DHR). Distributed Plan to the State Library and interested staff members.
- Received approval of the FY2003/2004 Federal Affirmative Action Plan from the Office of Justice Programs, Department of Civil Rights. This approval will be submitted with all federal grants totaling \$500,000 or more.
- Attended the Illinois Affirmative Action Officer's Association annual conference and networked with several EEO Officers from around the State.
- Met with DHR liaison to review FY2003 4th quarter and annual reports. Also reviewed FY2003 1st quarter reports.
- Researched reasonable accommodation issues related to employment at the Authority.
- Participated in National Disability Mentoring Day in connection with the Mayor's Office for People with Disabilities by mentoring a student for the day in the Office of Human Resources.

Staff Development & Training

- Attended a State & Federal Personnel Law seminar.
- Attended two “Lunch & Learn” training sessions regarding managing change and motivating employees provided by CMS.
- Met with representatives of Executive Services Corps. (ESC) regarding training programs.
- Coordinated Rutan training for new supervisors.
- Investigated and recommended management training for new supervisors.
- Researched on-line courses available as well as new management training classes being offered through New Horizons.
- Counseled supervisors on progressive discipline and probationary discharge procedures.
- Provided information and processed tuition reimbursement for several staff.
- Continued to provide staff with development tools now available in library for use.

Other Miscellaneous Projects

- Completed revision and distribution of the Employee Handbook.
- Worked with OPI and the agency’s webmaster to include additional personnel forms on the agency’s Intranet for easy access by staff.
- Clarified several job descriptions.
- Completed the State Employees Combined Appeal campaign and surpassed our agency goal of \$3,267.
- Updated the agency organizational chart and distributed it to new employees at the quarterly orientation.
- Worked with the Information Systems Unit regarding equipment planning for the budget year.
- Processed 3 and 6-month evaluations as well as annual evaluations for all staff.
- Continued background checks and fingerprinting for all new employees.
- Attended a meeting of the Illinois Corporate Citizen Initiative regarding future of group.
- Attended a Joint Committee on Administrative Rules (JCAR) hearing regarding Personnel Code rule changes for exempt term appointments.

Reports

The following reports were prepared and submitted by HR staff:

- Bilingual Needs and Bilingual Pay Survey 2002 for Central Management Services.
- End of the month headcount and staff salary information to executive staff.
- Bureau of the Budget Headcount Tracking Form to the Bureau analyst.



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Memorandum

To: Authority Members
From: Daniel Dighton, Office of Public Information
Date: November 20, 2002
Re: OPI Report – December 6, 2002 Authority Meeting

This memorandum highlights the work performed by the Office of Public Information since the last Authority meeting through November 19, 2002.

- Completed for executive staff review and printing the fall issue of *The Compiler*, focusing on work the Authority has done related to the goals and objectives of the Criminal Justice Plan for the State of Illinois.
- Redesigned several publications to establish a consistent identity for Authority publications, and designed and introduced a new publication -- *Research Bulletin* – which will typically be 8-12 pages in length.
- Did editing and layout for, and posted on the website, the first *Research Bulletin*: “Understanding and addressing female delinquency in Illinois.”
- Did edit/layout/printing of *On Good Authority*: “An analysis of gang members and non-gang members discharged from probation.”
- Did edit/layout/web posting of *On Good Authority*: “The impact of domestic violence probation programs.”
- Did edit/layout/printing of *On Good Authority*: “Police use of formal and informal station adjustments for juveniles in Illinois.”
- Did editing and layout for executive staff review, *On Good Authority*, “Extended Jurisdiction Juvenile prosecutions in Illinois.”
- Completed editing and printed *Trends and Issues Update*: “Advances in technology help boost the quality of electronic criminal history reporting.”

- Continued to edit crime mapping handbook.
- Edited budget committee meeting materials.
- Managed Intranet content.
- Edited CJ Dispatch, the Authority's e-mail notice of website updates.
- Completed update of Employee Handbook.
- Completed design of Illinois Substance Abuse Monitoring Network letterhead.
- Worked on editing and layout of CJNet newsletter for the Information Systems Unit.
- Began compiling information for the 2002 Annual Report.



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Memorandum

To: Authority Members
From: Hank Anthony
Date: November 20, 2002
Re: Summary of Office of Administrative Services Activities

The Office of Administrative Services continues to support the day to day activities of the Authority to include: mail operations, supply room operation, security, reception, procurement of goods and services, vehicle maintenance, telecommunications coordination, internal staff moves, and the above mentioned travel and conference coordination activities.

The Authority's travel coordinator updated the "travel tool" for Authority staff. Using the travel tool allows the staff to complete the requirements for being reimbursed for travel expenses using their desktop PCs.

In conjunction with Central Management Services (CMS) and Ameritech, we completed a comprehensive "911" project involving all the Authority's phone lines. The goal of this project was to ensure all phone numbers were in their correct office locations and accurately reflected in Ameritech's database. Further, we were able to update our monthly CMS telecommunications bill making it more accurate by removing phone lines that are no longer being used which results in a cost savings for the Authority.

We completed and submitted to CMS the required annual certification of all Authority property with a value greater than \$ 500.



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Memorandum

To: Authority Members

From:  Gerard F. Ramker, Ph.D.
Research and Analysis Unit

Date: November 18, 2002

Re: Research and Analysis Unit Report – December 6, 2002 Authority Meeting

This memorandum highlights some of the work performed by Research and Analysis Unit staff since the Authority's last quarterly meeting.

A. Publications

R & A staff published seven (7) reports since the last Authority meeting.

- *On Good Authority: The Impact of Domestic Violence Probation Programs* (October 2002).
- *On Good Authority: An Analysis of Gang Members and Non-gang Members Discharged from Probation* (September 2002).
- *Research Bulletin: Understanding and Addressing Female Delinquency in Illinois* (November 2002).
- *Research Bulletin: The Chicago Women's Health Risk Study at a Glance, 2001* (October 2002).
- *Trends and Issues Update: Advances in Technology Help Boost the Quality of Electronic Criminal History Reporting* (September 2002).
- *Evaluation Report: A Process and Impact Evaluation of Specialized Domestic Violence Probation Programs in Peoria, Sangamon and Tazewell Counties* (October 2002).
- *Evaluation Report: An Impact Evaluation of Juvenile Probation Projects in Christian, Peoria and Winnebago Counties* (September 2002).

B. Briefings/Presentations

Since the last Authority meeting, R & A staff made presentations at and/or attended:

- Bureau of Justice Assistance Evaluation Website advisory committee;
- Bureau of Justice Statistics/Justice Research and Statistics Association annual conference;
- Federal Bureau of Investigation's Homicide Research Working Group;
- Illinois Motor Vehicle Theft Prevention Council and Grant Review Committee meetings;
- Information Systems Committee and integration workgroup meetings;
- Meetings of the Cook County Girls Link steering committee, evaluation committee, education and program development committee;
- Illinois Prevention 2000;

- Public Health Futures Illinois' partnership development council;
- Justice Research and Statistics Association (JRSA) Juvenile Justice Evaluation Center advisory board;
- Illinois Department of Human Services' "Futures for Kids" meeting;
- Association of Crime Analysts in Illinois;
- ISP's NIBRS Demonstration Project advisory committee meetings;
- Association of State UCR Programs annual conference;
- Incarceration Research Roundtable sponsored by the Jane Addams School of Social Work at UIC;
- American Society of Criminology annual conference;
- Illinois Coalition Against Domestic Violence annual conference;
- Governor Ryan's Ex-Offender Employability Committee;
- Illinois Juvenile Detention Alternatives Partner's Meeting;
- A Century of Juvenile Justice symposium at Northwestern University;
- Midwestern Criminal Justice Association annual conference;
- American Evaluation Association annual conference;
- Annual conference of the Illinois Drug Court Professionals Association;
- Annual Workshop of the Illinois Alcohol and Other Drug Abuse Professional Certification Association;
- Illinois Juvenile Justice Forum, Training, and Data advisory committee meetings; and
- Illinois Juvenile Justice Commission meetings and a meeting of its Disproportionate Minority Confinement Subcommittee.

C. Criminal Justice Information Clearinghouse

The Authority serves as a statewide clearinghouse for statistics and other information about the criminal justice system. In SFY02, R&A staff responded to 1,505 requests from people seeking information — an average of 125 calls per month. Most requests for information came from other government agencies (32 percent) and the general public (22 percent). Other requests came from private agencies (21 percent), researchers (11 percent), students (9 percent), news media representatives (3 percent), prison inmates (1 percent), and legislators (less than 1 percent). About 26 percent of the requests originated in Chicago. Nearly 41 percent originated in other parts of the state. All other requests for information were received from outside Illinois. R&A distributed 70,113 Authority publications in SFY02. Staff received 485 e-mail requests and 255 on-line orders for these publications during the fiscal year. The CJ Dispatch automatically notifies registered users via e-mail twice monthly of the site's newest information. The e-mail also contains direct links to new content. By the end of SFY02, 969 users had subscribed to the CJ Dispatch, an increase of over 33 percent from the previous state fiscal year. *[TABLE 1 (attached) provides statistics for the latest state fiscal year quarter.]*

D. Web Site Development

R&A staff also contribute toward the continued development of the Authority's Web site (www.icjia.state.il.us). We continue to expand the criminal justice data and information available on the site. We also continue to actively gather user satisfaction information and other feedback "on-line." Staff also continues to upload publications to the site and have perfected our on-line ordering forms and protocols. The site continues to average about 525 daily user sessions, and we now have over 1,000 registered users of the Authority's email program (called "CJ Dispatch") which automatically alerts Web site visitors to new

information added to the site. *[Table 2 (attached) presents website statistics for the latest state fiscal year quarter.]*

E. FSGU Support Efforts

Upon request, R&A staff review and comment on proposed program narratives submitted by potential grantees to the Federal and State Grants Unit (FSGU). The focus of R&A comments are in the areas of proposed objectives, goals, and performance measures. FSGU staff also request R&A assistance in the development of data reports for proposed programs. R&A staff has also assumed responsibility for the computerization of some program performance data and, upon FSGU request, we produce program status reports and/or profiles assessing performance over a given period of time. *[Table 3 (attached) presents FSGU support statistics for the latest state fiscal year quarter.]*

F. Technical Assistance

R & A staff is continually called on to provide a variety of technical assistance on extra-agency research and evaluation projects. For example, during the last year:

- Staff continued to assist in several third-party research projects involving studies of individuals' criminal history records including those conducted by:
 - Loyola University's Department of Criminal Justice;
 - University of Chicago's Chapin Hall;
 - Department of Human Services and Mathematica Policy Research, Inc;
 - University of Illinois at Chicago, Jane Addams School of Social Work;
 - University of Chicago's Harris School of Public Policy Studies; and
 - Northwestern University's Medical School.
- Staff provided assistance for a panel on the Future of Justice in Illinois involving several local and state officials for the annual conference of the American Society of Criminology.

II. CURRENT PROJECTS

A. Special Short-Term Studies

Some R&A staff are currently engaged in developing short-term studies on specific issues and/or trends. The following examples will be completed over the next sixty days:

DUI Trends and Issues – Short term project intended to describe significant statistical trends and issues related to driving while under the influence of drugs or alcohol.

Drug Arrest Trends in Illinois – Short term project intended to describe trends and related to drug arrests and substance abuse treatment in the State.

Promising Approaches for Delinquent Girls Programs – Short term project to produce a review of effective programs for dealing with female juvenile delinquent.

Electronic Reporting of Criminal History Information – Short term effort to produce a public education/training piece for law enforcement agencies dealing with mandated reporting of information to the Illinois State Police's criminal history system.

B. Illinois Substance Abuse Surveillance Network

R&A staff, in collaboration with the Department of Human Services' Office on Alcoholism and Substance Abuse is establishing a Substance Abuse Surveillance Network. This will function as a special workgroup to facilitate the exchange and analysis of information regarding the nature and extent of drug use, drug abuse, and drug markets in Illinois. Given the extensive sources of such research and data available across various state and local agencies throughout the State of Illinois, this group will be invaluable for continued state planning purposes. The first meeting of this group will occur in the Fall of 2002.

C. Criminal History Record Information (CHRI) Audit

The unit's Criminal History Record Information (CHRI) Audit Center is an ADAA-funded in-house effort to continually examine the accuracy, completeness and timeliness of this information, and to recommend strategies for its improvement. With regard to the current audit, the draft final report has been circulated in-house and editing is taking place. The next level of review will include comments from the Illinois State Police. Publication of the final report is planned for the Fall of 2002. The upcoming 2002/2003 audit project is being planned and a draft methodology being finalized to focus audit activities on electronic reporting issues.

D. Chicago Homicide Dataset Update Project

The R&A Unit maintains a comprehensive database containing information on every homicide that occurred in the City of Chicago between 1965 and 1996. This information is culled from Chicago Police Department files following a long-standing collaborative process developed with the department's Detective Division. Staff recently completed an effort to update the dataset with information for the years 1997 through 2000, and will soon begin collecting 2001 data. We expect to generate a variety of research products from this dataset and to develop an archive version for use by other researchers through the University of Michigan's National Criminal Justice Data Archive. Staff is also collaborating on various third-party projects involving use of the Chicago Homicide Dataset:

- Arson associated homicides (Mr. Dallas Drake).
- Patterns of youth homicide victimization (Dr. Kimberly Vogt).
- Arrest histories of homicide offenders (Drs. Jens Ludwig & Philip Cook).
- Intimate partner homicides (Dr. Todd Shackelford).

E. Statewide Crime Victimization Survey

Growing out of recommendations in the *State Criminal Justice Plan*, staff has initiated a state crime victimization survey modeled on the U.S. Department of Justice, Bureau of Justice Statistics' Crime Victimization Survey, and similar efforts in other states. Through a "request for proposals" process, staff selected a vendor to undertake the survey, incorporate defined sampling and methodological strategies, and provide the Authority with a data file. With the contracting process completed, staff is currently waiting for delivery of the sample names and addresses from the Illinois Secretary of State's office. We expect to implement the survey in January 2003.

F. 2000 Probation Outcome Study

With the cooperation of the Probation Division of the Administrative Office of the Illinois Courts (as well as individual probation departments) information for all adult and juvenile probationers discharged during November 2000 was collected and analyzed to identify the characteristics of Illinois' probation population, the conditions of their sentences and the outcomes of these sentences. A final report and *On Good Authority* summarizing the general characteristics and outcomes of Illinois probationers have been completed. Staff continues to utilize the data in connection with other projects and has contracted with third-party researchers for specialized short-term analysis projects.

G. Program Evaluation and Research Projects

The R&A Unit pursues an aggressive program evaluation and research agenda through an in-house ADAA-funded grant program. The unit recently completed three (3) Requests for Proposals for evaluations of:

- The Jackson County School-Based Probation Program;
- Moral Reconciliation Therapy in the Franklin/Jefferson County Evening Reporting Center Program; and
- The Illinois Department of Correction's Parents and Children Together (PACT) Program.

The first two RFPs have been published. IDOC decided to contract directly with Western Illinois University to assess the PACT program. A fourth RFP is under development for Illinois' Returning Home Program. This RFPs will be published after the first of the year.

Current/ongoing evaluation and research efforts supported by the Authority include the following:

1. Identifying Groups of Violent Probationers at High Risk to Recidivate and Fail at Treatment

This project utilized information collected as part of the 2000 Probation Outcome Study, and represented a partnership between Authority staff and Loyola University's Department of Criminal Justice. The study examined factors associated with probationers' recidivism and

results of participation in treatment programs. A final report of the study was completed in October 2002.

2. Chicago Community Policing (CAPS) Program 2001-2002

This project is being conducted by Northwestern University and is the final phase of a comprehensive multi-year assessment of the Chicago Police Department's community policing program. The Authority has been supporting this evaluation for several years. A final report on this phase of the study is due December 31, 2002.

3. Lake County Domestic Violence Probation Program Evaluation

This is an impact evaluation of a specialized probation program in Lake County focused on domestic violence offenders, and is being carried out by Justice Research Associates (JRA). The project is a follow-up to an implementation evaluation recently completed by JRA. A final report is due December 31, 2002.

4. Study of Disproportionate Incarceration of Minorities for Drug Crimes

This project is a collaboration between the Authority and Loyola University Chicago, The John Howard Association and TASC, Inc. The study is examining the impact of sentencing laws and practices on the minority community, particularly in response to convictions for drug related crimes. A series of research bulletins is planned to begin publication in the Fall of 2002.

5. Little Village Community Youth Worker Study

This is an extended study of data derived from the Little Village Gang Violence Reduction Program (GVRP). The GVRP was one of a series of recent initiatives in Illinois and elsewhere to address the youth gang problem. The Chicago Police Department administered the project between 1992 and 1997 with federal funds provided by the Authority. University of Chicago School of Social Service Administration Professor Irving Spergel designed the project and became its coordinator. Among other components of the comprehensive program was the employment of youth outreach workers. This study examines survey data and other information on this component of the project. A final report is due November 30, 2002.

6. Citizens and Law Enforcement Analysis and Reporting (CLEAR) Project Evaluation

The CLEAR project is a major initiative of the Chicago Police Department to integrate information systems and processes within the department and, in many ways, represents an evolution of community policing efforts incorporating technological advances, increased accountability measures, community participation and other developments. The University of Illinois at Chicago and Northwestern University CLEAR is conducting the evaluation of. A final report is due December 31, 2002.

7. Reintegration of Gang Offenders in the Community Study

In collaboration with DePaul University's Department of Sociology, the Illinois Department of Corrections, and the Attorney General's Gang Crime Prevention Center, a small-scale, pilot study of the reintegration process is being conducted. The study is largely qualitative, examining how gang & non-gang offenders go about reintegrating into their communities of origin. A final report on the study is due August 30, 2003.

8. Community Mobilization: Best Practices and Lessons Learned

This project involves the development of a series of four research briefs on different aspects of the Attorney General's Gang Crime Prevention Center Community Mobilization Program. The four research brief topics are: · Resident decision making versus representativeness – address the inherent tension within the neighborhood as well as make suggestions as to how to avoid or minimize this iatrogenic effect of community mobilization. · Community mobilization models – describe several approaches, along with their strengths and weaknesses, and how mobilizers responded to the varying amount of available resources. · Integration into the surrounding community - address the issue of integration, including impediments to integration and strategies to maximize integration. · Resident engagement/coalition building – how to identify and engage disenfranchised community residents and how to build a coalition of persons who may have diverse views. The first publication should be available in the Fall of 2002.

H. Externally-Funded Research and Evaluation Projects

R&A staff have been successful in pursuit of external discretionary grants to support research and evaluation efforts. Several current projects are or were supported by such grants:

1. NJ Chicago Women's Health Risk Study (CWHR)

The Chicago Women's Health Risk Project is a continuing collaboration of Chicago medical, public health, and criminal justice agencies, and domestic violence experts to identify factors that indicate a significant danger of life-threatening injury or death in situations of intimate partner violence. Collaborating agencies include the Chicago Department of Public Health, Erie Family Health Center, Cook County Hospital, Chicago Mayor's Office on Domestic Violence, Cook County Medical Examiner's Office, Chicago Police Department and the Authority. Project research included detailed interviews with abused women sampled as they entered a hospital, clinic, or health center for treatment, as well as interviews with people who knew victims of intimate partner homicide. By comparing data on abused women with similar data on people who have been killed by an intimate partner, the project helps agencies develop collaborative ways to identify and respond to potentially life-threatening intimate violence situations. A follow-up study looked at the effects of community capacity to determine whether the violence stopped or declined in the abused women's neighborhoods. The research provides vital information to beat

officers, clinical staff, and other decision-makers in the field. The Chicago Women's Health Risk Project was supported with grants from the National Institute of Justice, the Authority, and other agencies. A number of reports, journal articles and other publications have been developed from the research. Staff continue to be solicited for presentations and briefings on the research and project tools and data continue to be requested for use by other researchers.

2. **NIJ Evaluation of the Cook County State's Attorney's Victim-Witness Program**

This was a federally funded (National Institute of Justice) evaluation of the Cook County State's Attorney's Victim Witness Program. The final report has been submitted to NIJ and to the Cook County State's Attorney's Office. Staff is awaiting reviewer comments from NIJ but expects to publish the full report and an *On Good Authority* shortly thereafter.

3. **BJS Gun Crime Study**

This is a federally funded (Bureau of Justice Statistics) project being carried out in partnership with the Illinois State Police, which we hope will establish a warehouse of criminal history record information for research purposes. Extracts of criminal history data have been received and have been analyzed. Archiving procedures are being finalized and the report on an analysis of all 1998 arrests for gun-related charges is nearing completion. A final report to BJS will be completed by the end of December 2002, and *Research Bulletin* summarizing the report is also planned for publication.

4. **BJA Study of MEG Unit and Local Police Department Drug Targets**

This is a federally funded (Bureau of Justice Assistance) study being carried out in partnership with Loyola University's Department of Criminal Justice. Data regarding criminal histories, and drug arrest dispositions, for a sample of Illinois' multi-jurisdictional drug task force targets and a comparison group of local police department arrestees has been collected and coded, and is now being analyzed to better understand the differences between MEG/TF and local police department drug targets. In addition, the project has also developed a means to compare Authority-funded MEG and Task Force activities with the general drug control activities in the areas they serve. This technique was used to develop new comprehensive statistical profiles for each unit, and place their efforts into the larger context of drug control efforts in the jurisdictions they work in. A final report for the project will be completed by the end of December 2002. A *Research Bulletin* and at least one external publication are also planned.

5. **IJJC Evaluation of the Impact of the Juvenile Justice Reform Act**

This project is funded by the Illinois Juvenile Justice Commission, utilizing Office of Juvenile Justice and Delinquency Prevention (OJJDP) funds, and is a complex, multi-phase study evaluating the implementation, process, and impact of recent changes to the Juvenile

Court Act in Illinois. The project involves the study of processes by which individuals and agencies impacted by the Act's legislative changes understand the major statutory provisions and the extent to which local implementation efforts are consistent across the state. The project also involves the collection of statewide juvenile arrest data from local law enforcement agencies. Two comprehensive reports have been published. Three *On Good Authority* publications based on the full report will be released in the Fall of 2002.

6. IJJC Study of Disproportionate Minority Representation in the Cook County Juvenile Justice System

This project is funded by the Illinois Juvenile Justice Commission utilizing OJJDP funds, and is a study of disproportionate minority representation among juveniles in the Cook County Juvenile Justice System. Staff has completed collection and analysis of aggregate data from various juvenile justice system contact points, and has presented a draft of those findings at a meeting of the Illinois Juvenile Justice Commission. Staff is also collecting case-level data on a sample of juveniles to measure the possible influence of specific factors on decisions made as the juveniles are processed through the system. A Phase I (aggregate data) report is expected to be completed shortly. A Phase II (case-level data) report is expected to be completed by the end of October 2002. *Research Bulletins* drawing from these findings are also planned.

7. BJS State Police NIBRS Grant Project

A \$1.2 million discretionary grant application developed jointly with the Illinois State Police was awarded by the U.S. Department of Justice Bureau of Justice Statistics. The project will lead to the development of local records management solutions and a state central repository for National Incident-Based Reporting System (NIBRS) data. In connection with this State Police grant, R&A staff are to: (1) assist in the evaluation of crime analysis tools which will be developed as part of the project, and (2) develop "case studies" on how local law enforcement agencies make use of the expanded incident-based crime data. Staff continue to attend advisory committee and various subcommittee meetings.

8. JRSA Disproportionate Minority Confinement Grant Project

With the assistance of a \$20,000 grant from the Justice Research and Statistics Association (JRSA), staff is developing comprehensive statistical profiles for each of Illinois' 102 counties focused on assessing disproportionate minority overrepresentation and containing a host of data and information relative to juvenile justice planning, problem identification and problem solving. The profiles will be available in printed form and will be downloadable from the Authority's web site. We expect to complete the profiles in January 2003.

9. BJS Crime Analysis and Mapping for Local Police Grant Project

Pursuant to a \$50,000 grant from the U.S. Department of Justice Bureau of Justice Statistics' State Justice Statistics program, staff has begun development of a crime analysis and mapping manual for local law enforcement agencies. The publication will be a companion piece to the already-published crime analysis manual. The grant was awarded in February and the project was initiated in March 2002. An advisory committee was formed and has convened several times to review plans and working papers. Three chapters of the final report have been drafted and are undergoing review at this time. The final product is expected to be completed by December 31, 2002.

10. JRSA Multi-State Research on Homicide Data Grant Project

With the assistance of a \$4,500 grant from JRSA, Staff is participating in a funded five-state (Illinois, Hawaii, Massachusetts, Utah and Michigan) grant project facilitated by JRSA to study incident-based homicide data. Staff has begun collecting and analyzing homicide case information from several local police departments in Illinois as part of this project. The final report on this work was submitted to JRSA in October 2002.

11. NSF Spatial Metadata Training Grant Project

Staff received a \$5,000 grant from the Federal Geographic Data Committee (National Science Foundation) through the Justice Research and Statistics Association (JRSA) to develop a workshop on Spatial Metadata. The first workshop was presented at the JRSA national meeting in New Orleans in October 2001. The second was held at the NIJ Research & Evaluation Conference in Washington, DC in July 2002.

12. JRSA Profile of Girls Committed to the IDOC Youth Centers

Pursuant to a \$22,190 grant from the Justice Research and Statistics Association, Authority staff in collaboration with the Illinois Department of Corrections (IDOC) is conducting an in-depth examination of the backgrounds, needs, and services received by female delinquents that have been committed to IDOC. Ultimately, this project seeks to develop research, programming and policy recommendations to aid the State in the implementation of gender-specific programming for female delinquents. The project entails examining already existing information collected by IDOC on each female inmate. These data are being used to develop an in-depth profile of girls residing in IDOC. In addition, more detailed and exploratory data will be collected through focus groups of IDOC staff members regarding the barriers and successes to working with girls, girls' unique needs, and the types of services that may help girls return successfully to their communities. Additionally, a detailed inventory of the programs currently offered through IDOC and the characteristics of the girls receiving these programs, in combination with the needs assessment, will assist in identifying service gaps. The final report of the project is due on March 15, 2003.

13. OJJDP Recidivism of Gang Versus Non-Gang Members Released from Prison in Illinois

Pursuant to a \$49,000 grant from the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP) through the National Youth Gang Center, R&A staff are conducting a recidivism study of adult inmates released from the Illinois Department of Corrections (IDOC), focusing on the differences between those identified as members of street gangs and those who are either not in a gang, or have renounced gang membership. In addition to examining gang membership as a factor associated to recidivism, staff is examining variables related to the inmate's age, race, prior criminal history, education level, marital status, substance abuse history, and the jurisdiction/environment the inmate was released back into. Inclusion of these variables allows staff to statistically isolate the influence gang membership has on the likelihood of an arrest for a new crime following release back into the community. A sample consisting of one month's releasees (November 2000) from the IDOC (approximately 2,000 adults, with an estimated 34 percent identified as gang-members) has been identified through examination of an automated data file on releasees provided to the ICJIA by the IDOC. Criminal history records provided by the Illinois State Police (ISP) are being used to summarize each individual's prior criminal history, as well as whether or not they were rearrested following release from prison. A variety of analyses are being conducted to measure the overall prevalence of recidivism among gang and non-gang members, as well as the degree to which gang-membership plays an independent role in recidivism likelihood. The project is expected to be completed by December 31, 2002.

ONGOING STAFF DEVELOPMENT/TRAINING

- Staff continues to conduct and/or take part in a variety of staff development and training programs and projects. These include: (a) observations/site visits to several key criminal justice agencies; (b) peer review process for project development and pre-publication; (c) partnerships with the academic community; (d) development of specific training classes including ArcView mapping, multivariate statistical analysis, basic SPSS use, data availability in criminal justice, among other topics; and (e) human subject research issues/concerns and practices.
- A total of nine (9) R&A staff persons are currently pursuing advanced academic degrees: Five (5) are enrolled in graduate programs and four (4) are in post-graduate programs. Additionally, three (3) staff are pursuing professional licenses for information systems auditing.

Please feel free to contact me if you would like further information on any of these activities.

GFR:r

TABLE 1. Information Request Handling Statistics

ITEM	FIRST QUARTER 7/1-9/30/2002	SECOND QUARTER 10/1-12/31/2002	THIRD QUARTER 1/1-3/31/2003	FOURTH QUARTER 4/1-6/30/2003	FISCAL YEAR TO DATE
Information requests handled:	295				295
Monthly average number of requests:	98				98
Pct of requests completed within two days:	79%				79%
Geographic Origin of requesters:					
Chicago metropolitan area	24%				24%
Other region of Illinois	44%				44%
U.S. other than Illinois	18%				18%
Outside the U.S.	2%				2%
Unknown	12%				12%
Type of requester:					
Government agency	34%				34%
Private citizen	21%				21%
Private agency	25%				25%
Researcher	7%				7%
Student	9%				9%
Media	1%				1%
Legislators	1%				1%
Inmates	2%				2%
Unknown	-				-
Method of request:					
Telephone/fax	45%				45%
Mail	3%				3%
Email/Internet	35%				35%
In-person	-				-
ICJIA Web site	17%				17%
Publications disseminated:					
Mailed in response to requests	12,621				12,621
Downloaded from Web Site	16,221				16,221
Total	28,841				28,841

TABLE 2. Web Site Traffic Report

	FIRST QUARTER 7/1-9/30/02	SECOND QUARTER 10/1-12/31/2002	THIRD QUARTER 1/1-3/31/2003	FOURTH QUARTER 4/1-6/30/2003	FISCAL YEAR TO DATE
Hits for Home Page	535,203				535,203
Number of User Sessions	50,558				50,558
Average Hits Per Day	5,814				5,814
Average User Sessions Per Day	549				549
Average Use Session Length (minutes)	16				16
Unique Visitors	21,514				21,514
Visitors Who Visited Once	17,657				17,657
Visitors Who Visited More Than Once	3,857				3,857
Persons Registered for CJ Dispatch (Email notification of updates)	1,051				1,051

TABLE 3. FSGU Support Statistics

Activities Requested by Federal and State Grants Unit	PROGRAM	FIRST QUARTER 7/1-9/30/02			SECOND QUARTER 10/1-12/31/2002			THIRD QUARTER 1/1-3/31/2003			FOURTH QUARTER 4/1-6/30/2003			FISCAL YEAR TO DATE		
		REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING
PROGRAM NARRATIVE REVIEW	ADAA	10	10	0										10	10	0
	JAIBG	0	0	0										0	0	0
	VOCA	0	0	0										0	0	0
	MVTPC	0	0	0										0	0	0
	Other	0	0	0										0	0	0
	Total	10	10	0										10	10	0
DATA REPORT DEVELOPMENT	ADAA	14	14	0										14	14	0
	JAIBG	0	0	0										0	0	0
	VOCA	0	0	0										0	0	0
	MVTPC	0	0	0										0	0	0
	Other	0	0	0										0	0	0
	Total	14	14	0										14	14	0
DATA REPORT ENTRY (Number of projects for which monthly/quarterly data reports were computerized)	ADAA	0	0	0										0	0	0
	JAIBG	0	0	0										0	0	0
	VOCA	0	0	0										0	0	0
	MVTPC	0	0	0										0	0	0
	Other	0	0	0										0	0	0
	Total	0	0	0										0	0	0
PROJECT STATUS REPORT (Number of assessments completed)	ADAA	0	0	0										0	0	0
	JAIBG	0	0	0										0	0	0
	VOCA	0	0	0										0	0	0
	MVTPC	0	0	0										0	0	0
	Other	0	0	0										0	0	0
	Total	0	0	0										0	0	0
PROGRAM PROFILE (Number of profiles)	ADAA	0	0	0										0	0	0
	JAIBG	0	0	0										0	0	0
	VOCA	2	2	0										2	2	0
	MVTPC	2	2	0										2	2	0
	Other	0	0	0										0	0	0
	Total	4	4	0										4	4	0



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

MEMORANDUM

To: Authority Members
From: Diane Griffin, Chief Fiscal Officer
Date: November 18, 2002
Re: Authority Fiscal Reports – Final FY 2002 and First Quarter FY 2003

Attached are final FY 2002 fiscal reports covering the period July 1, 2001 through August 31, 2002, as well as reports for the first quarter of FY 2003 covering the period July 1, 2002 through October 31, 2002.

FINAL FY 2002 REPORTS

Exhibit #1 – Operations

- General Revenue Fund - The Authority expended a total of \$2,760,015, or 81% of our available General Revenue operating budget. The 2% reserve imposed in FY02 as well as the Administrative Order that restricted spending in certain lines prevented us from maximizing this appropriation.
- Criminal Justice Information Systems Trust Fund (Users Fees) - A total of \$1,933,173, or 68% was expended during FY 2002.

Exhibit #2 - Awards and Grants

- Criminal Justice Trust Fund - A total of \$57,770,811, or 58% of the Criminal Justice Trust Fund appropriations was expended.
- General Revenue (matching funds) - A total of \$2,077,163, or 71% of available General Revenue matching funds was expended.
- Criminal Justice Information Projects Fund - A total of \$189,119, or 19% was expended.
- Juvenile Accountability Incentive Block Grant Fund - A total of \$8,504,481, or 48% was expended.

FIRST QUARTER FY 2003

Exhibit #3 – Operations

- General Revenue Fund – A total of \$971,837 or 30% of the available General Revenue operating budget was obligated or expended at the end of October.
- Criminal Justice Information Systems Trust Fund (Users Fees) – A total of \$1,270,198 or 33% of the available appropriation was obligated or expended during this period.

Exhibit #4 – Awards and Grants

- Criminal Justice Trust Fund - A total of \$42,591,774, or 42% of Criminal Justice Trust Fund appropriations was obligated or expended at the end of October.
- General Revenue (matching funds) - A total of \$1,205,779, or 44% of available General Revenue matching funds was obligated or expended.
- Criminal Justice Information Projects Fund - A total of \$1,061, or less than 1% was obligated or expended during this period.
- Juvenile Accountability Incentive Block Grant Fund - A total of \$4,976,286, or 28% was obligated or expended.

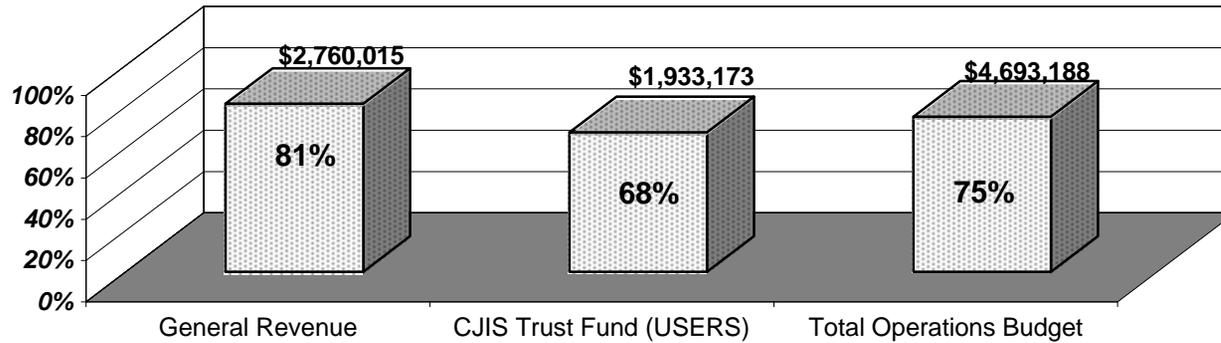
I will be available at the Authority meeting to answer any questions you may have regarding these reports.

Exhibit #1 - Operations

Illinois Criminal Justice Information Authority

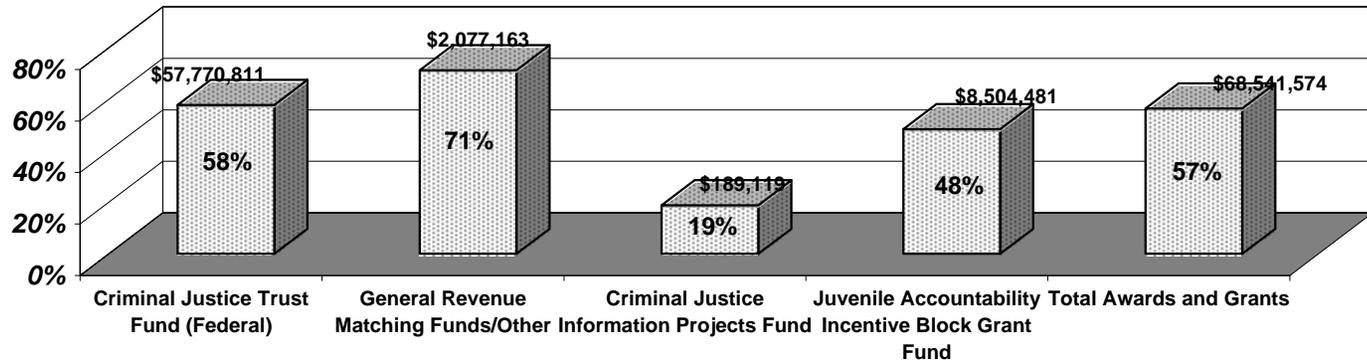
Final FY 2002 Expenditures/Obligations

July 1, 2001 - August 31, 2002



	General Revenue			Criminal Justice Information Systems Trust Fund			Total		
	Appropriation	Expenditures	Balance	Appropriation	Expenditures	Balance	Appropriation	Expenditures	Balance
Personal Services	\$1,793,900	\$1,670,941	\$122,959	\$688,900	\$476,265	\$212,635	\$2,482,800	\$2,147,206	\$335,594
Retirement - State Pick-Up	\$71,900	\$65,571	\$6,329	\$27,700	\$17,432	\$10,268	\$99,600	\$83,003	\$16,597
Retirement	\$186,700	\$167,840	\$18,860	\$71,800	\$48,021	\$23,779	\$258,500	\$215,861	\$42,639
FICA	\$134,800	\$124,805	\$9,995	\$52,700	\$35,419	\$17,281	\$187,500	\$160,224	\$27,276
Group Insurance	\$0	\$0	\$0	\$140,200	\$84,609	\$55,591	\$140,200	\$84,609	\$55,591
Contractual	\$502,900	\$426,248	\$76,652	\$181,800	\$115,648	\$66,152	\$684,700	\$541,896	\$142,804
Travel	\$19,000	\$8,482	\$10,518	\$14,000	\$5,578	\$8,422	\$33,000	\$14,060	\$18,940
Commodities	\$15,400	\$14,489	\$911	\$6,100	\$907	\$5,193	\$21,500	\$15,396	\$6,104
Printing	\$43,500	\$14,262	\$29,238	\$4,000	\$1,212	\$2,788	\$47,500	\$15,474	\$32,026
Equipment	\$3,500	\$2,336	\$1,164	\$4,500	\$0	\$4,500	\$8,000	\$2,336	\$5,664
EDP	\$533,400	\$179,558	\$353,842	\$1,442,100	\$925,815	\$516,285	\$1,975,500	\$1,105,373	\$870,127
Telecommunications	\$81,300	\$81,300	\$0	\$216,700	\$216,700	\$0	\$298,000	\$298,000	\$0
Operation of Auto	\$4,600	\$4,183	\$417	\$7,100	\$5,567	\$1,533	\$11,700	\$9,750	\$1,950
Total	\$3,390,900	\$2,760,015	\$630,885	\$2,857,600	\$1,933,173	\$924,427	\$6,248,500	\$4,693,188	\$1,555,313
% of Appropriation		81%	19%		68%	32%		75%	25%

Exhibit #4 - Awards and Grants
Illinois Criminal Justice Information Authority
Final FY 2002 Expenditures/Obligations
 July 1, 2001 - August 31, 2002



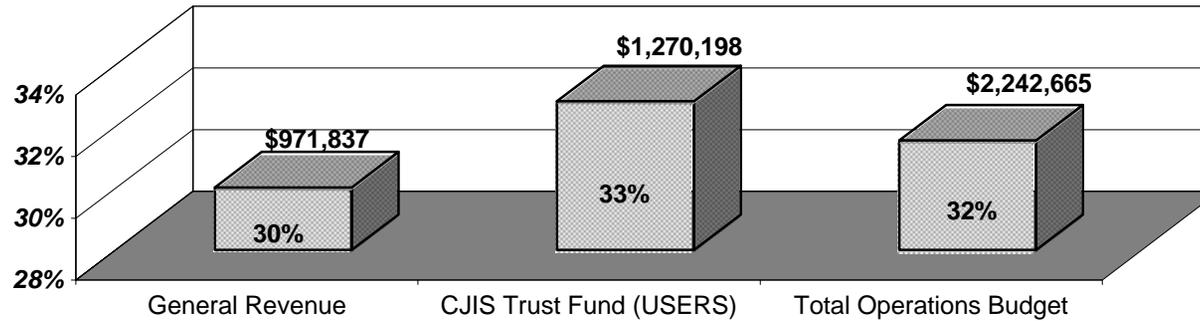
	Criminal Justice Trust Fund (Federal)			General Revenue Matching Funds/Other			Criminal Justice Information Projects Fund		
	Appropriation	Expenditures	Balance	Appropriation	Expenditures	Balance	Appropriation	Expenditures	Balance
Federal Assistance Support	\$5,300,000	\$3,463,584	\$1,836,416	\$788,200	\$716,825	\$71,375			
State Agencies	\$13,359,600	\$8,892,733	\$4,466,867	\$2,023,500	\$1,320,589	\$702,911			
Locals/Non-Profit Orgs.	\$39,579,300	\$26,098,300	\$13,481,000						
Misc. Awards/Grants	\$1,500,000	\$155,887	\$1,344,113				\$1,000,000	\$189,119	\$810,881
Fed. Crime Bill Initiatives	\$40,000,000	\$19,160,307	\$20,839,693						
SANE Program				\$100,000	\$39,749	\$60,251			
Juvenile Accountability Block Grant									
Total	\$99,738,900	\$57,770,811	\$41,968,089	\$2,911,700	\$2,077,163	\$834,537	\$1,000,000	\$189,119	\$810,881
% of Appropriation:		58%	42%		71%	29%		19%	81%
	Juvenile Accountability Incentive Block Grant Fund - (Federal)			Total					
	Appropriation	Expenditures	Balance	Appropriation	Expenditures	Balance			
Federal Assistance Support				\$6,088,200	\$4,180,409	\$1,907,791			
State Agencies				\$15,383,100	\$10,213,322	\$5,169,778			
Locals/Non-Profit Orgs.				\$39,579,300	\$26,098,300	\$13,481,000			
Misc. Awards/Grants				\$2,500,000	\$345,006	\$2,154,994			
Fed. Crime Bill Initiatives				\$40,000,000	\$19,160,307	\$20,839,693			
SANE Program				\$100,000	\$39,749	\$60,251			
Juvenile Accountability Block Grant	\$17,540,800	\$8,504,481	\$9,036,319	\$17,540,800	\$8,504,481	\$9,036,319			
Total	\$17,540,800	\$8,504,481	\$9,036,319	\$121,191,400	\$68,541,574	\$52,649,826			
% of Appropriation:		48%	52%		57%	43%			

Exhibit #3 - Operations

Illinois Criminal Justice Information Authority

FY 2003 Expenditures/Obligations

July 1, 2002 - October 31, 2002



	General Revenue			Criminal Justice Information Systems Trust Fund			Total		
	Appropriation	Expenditures/Obligations	Balance	Appropriation	Expenditures/Obligations	Balance	Appropriation	Expenditures/Obligations	Balance
Personal Services	\$1,663,900	\$489,080	\$1,174,820	\$775,300	\$171,826	\$603,474	\$2,439,200	\$660,907	\$1,778,293
Retirement - State Pick-Up	\$67,100	\$19,440	\$47,660	\$31,000	\$5,648	\$25,352	\$98,100	\$25,088	\$73,012
Retirement	\$177,900	\$50,490	\$127,410	\$82,200	\$17,208	\$64,992	\$260,100	\$67,698	\$192,402
FICA	\$128,500	\$36,686	\$91,814	\$59,300	\$12,283	\$47,017	\$187,800	\$48,969	\$138,831
Group Insurance	\$0	\$0	\$0	\$139,500	\$29,489	\$110,011	\$139,500	\$29,489	\$110,011
Contractual	\$673,000	\$267,709	\$405,291	\$300,200	\$24,599	\$275,601	\$973,200	\$292,309	\$680,891
Travel	\$18,400	\$1,064	\$17,336	\$14,000	\$971	\$13,030	\$32,400	\$2,035	\$30,365
Commodities	\$14,900	\$5,533	\$9,367	\$6,100	\$454	\$5,646	\$21,000	\$5,986	\$15,014
Printing	\$17,500	\$6,153	\$11,347	\$4,000	\$489	\$3,511	\$21,500	\$6,642	\$14,858
Equipment	\$3,400	\$848	\$2,552	\$4,500	\$1,435	\$3,065	\$7,900	\$2,283	\$5,617
EDP	\$388,300	\$50,379	\$337,921	\$2,220,000	\$969,394	\$1,250,606	\$2,608,300	\$1,019,772	\$1,588,528
Telecommunications	\$78,900	\$43,905	\$34,995	\$226,000	\$33,164	\$192,836	\$304,900	\$77,070	\$227,830
Operation of Auto	\$4,400	\$549	\$3,851	\$7,400	\$3,238	\$4,162	\$11,800	\$3,787	\$8,013
Total	\$3,236,200	\$971,837	\$2,264,363	\$3,869,500	\$1,270,198	\$2,599,302	\$7,105,700	\$2,242,035	\$4,863,665
% of Appropriation		30%	70%		33%	67%		32%	68%

AN ACT concerning conviction information.

Be it enacted by the People of the State of Illinois, represented in the General Assembly:

Section 5. The Illinois Uniform Conviction Information Act is amended by changing section 8 to read as follows:

(20 ILCS 2635/8)

Section 8. Form, Manner and Fees for Requesting and Obtaining Conviction Information.

(A) The Department shall prescribe the form and manner for requesting and furnishing conviction information pursuant to this Act. The Department shall prescribe the types of identifying information that must be submitted to the Department in order to process any request for conviction information and the form and manner for making such application, consistent with this Act.

(B) The Department shall establish the maximum fee it shall charge and assess for processing requests for conviction information, and the Authority shall establish the maximum fee that other criminal justice agencies shall charge and assess for processing requests for conviction information pursuant to this Act. Such fees shall include the general costs associated with performing a search for all information about each person for which a request is received including classification, search, retrieval, reproduction, manual and automated data processing, telecommunications services, supplies, mailing and those general costs associated with the inquiries required by subsection (B) of Section 9 and Section 13 of this Act, and, when applicable, such fees shall provide for the direct payment to or reimbursement of a criminal justice agency for assisting the requester or the Department pursuant to this Act. In establishing the fees required by this Section, the Department and the Authority may also take into account the costs relating to multiple or automated requests and disseminations and the costs relating to any other special factors or circumstances required by statute or rule. The maximum fees established by the Authority pursuant to this Section ~~shall be reviewed annually, and~~ may be waived or reduced at the discretion of a criminal justice agency.

Section 999. Effective Date. This Act takes effect upon becoming law.



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Motor Vehicle Theft Prevention Council Sunset Extension

EXPLANATORY MEMORANDUM

CHANGES TO EXISTING LAW

This proposal seeks to extend the current "sunset" provision in the Motor Vehicle Theft Prevention Act four years to January 1, 2008.

REASONS FOR PROPOSING THE BILL

The Illinois Motor Vehicle Theft Prevention Act was enacted in 1991 to prevent, combat and reduce motor vehicle theft in Illinois; to improve and support motor vehicle theft law enforcement, prosecution, and the administration of motor vehicle theft laws by establishing statewide planning capabilities and the coordination of financial resources to address the problem (20 ILCS 4005/1). The act was crafted by a coalition of insurance industry and law enforcement officials, and was modeled on legislation passed in the State of Michigan.

The Act created an eleven-member Illinois Motor Vehicle Theft Prevention Council, which includes seven gubernatorial appointments, that oversees and administers a special fund used to award grants for vehicle theft prevention programs. The Act requires insurance companies licensed to do business in Illinois to pay annually into the fund an amount equivalent to \$1.00 for each private passenger car they insured for comprehensive coverage in the previous year. About \$5.7 million is paid into the fund on annual basis.

Since March of 1992, when the Council made its first grant awards, dozens of programs designed to prevent, combat, and reduce motor vehicle theft in Illinois have been launched. The programs include:

- special multi-jurisdictional task forces in the Chicago, East St. Louis, Joliet and Rockford metropolitan areas;
- focused vehicle theft prosecution programs in Cook, Lake, Kane, DuPage, St. Clair, Madison, Kankakee, Will, and Winnebago Counties;
- a program which diverted first-time, juvenile auto theft offenders into intensive counseling activities and other referral services in Cook County;
- a statewide auditing program focused on insurance pools and vehicle and parts-related businesses throughout Illinois;
- a statewide, advanced law enforcement training program;
- a statewide, specialized crime analysis and intelligence gathering clearinghouse;
- a strategic theft reduction program in the City of Chicago; and
- a statewide public awareness and education program known as "Park Smart".

The Trust Funds awarded to date have been used chiefly to fund law enforcement personnel. Persons funded include sworn and civilian investigative personnel, prosecuting attorneys, criminal intelligence analysts, paralegals, data input operators, clerical support staff, and others.

The Act has been successful in focusing law enforcement resources on the problem of motor vehicle theft.

Grant program expenditures through 2001 totaled \$54 million. Funded programs have achieved the following through the end of 2001: investigations initiated - 14,811; audits of vehicle businesses conducted - 26,141; arrests made - 8,300; convictions obtained - 3,497; vehicles recovered - 23,005 ; dollar value of recoveries - \$157.6 million; and cumulative reduction in vehicle thefts (1991-2001) - 35%.

According to Illinois State Police and Federal Bureau of Investigation figures, the cumulative reduction in motor vehicle thefts for the period 1991 through 2001 was 35%. The number of thefts in 2001 (49,214) was 26,428 fewer than the number in 1991 - this reduction equates to about \$176 million less in stolen vehicles.

In short, the \$54 million spent in grant programs returned approximately \$334 million in recovered stolen vehicles and reduced motor vehicle theft rates - a return of \$6 for every dollar spent.

The Council feels the results generated by the funded programs have been very positive. The legislative proposal would permit the continued support of these successful efforts. The programs funded by the Council will cease to exist if the Motor Vehicle Theft Prevention Act is repealed.

PRIOR LEGISLATIVE HISTORY

None

EFFECT ON OTHER STATE AGENCIES

This legislation should result in the continuation of state agency programs currently funded by the Council. Such recipients include the Illinois State Police, Illinois Criminal Justice Information Authority, and Illinois Secretary of State's Department of Police.

FISCAL IMPLICATIONS

The Illinois Criminal Justice Information Authority's current budget includes appropriations for Motor Vehicle Theft Prevention Council grant awards and expenditures. If this bill does not pass, the Authority's fiscal year 2004 appropriation request will be affected since the Council would be abolished on January 1, 2004 - halfway through fiscal year 2004.

PROBABLE SUPPORTERS AND OPPONENTS

Support for the proposal is expected from various government agencies, insurance companies and insurance associations including: the Illinois State Police; the Illinois Secretary of State's Department of Police; sheriff's offices and local police departments; state's attorneys; State Farm Insurance Companies; Allstate Insurance Company; Country Companies; the Illinois Insurance Association; the Alliance of American Insurers; the National Insurance Crime Bureau and, the National Association of Independent Insurers.

There are no known opponents to the extension of the life of the Council.

WITNESSES AND BILL DRAFTING

The proposal contained in this bill involves several witnesses and bill drafters, all of which can be contacted through:

Robert P. Boehmer, General Counsel
Illinois Criminal Justice Information Authority
120 South Riverside Plaza, Suite 1016
Chicago, Illinois 60606-3997
Phone: 312/793-8947 or 312/793-8550

SUGGESTED SPONSOR

To be determined

AN ACT to amend the Illinois Motor Vehicle Theft Prevention Act by changing Section 12.

Be it enacted by the People of the State of Illinois, represented in the General Assembly:

Section 5. The Illinois Motor Vehicle Theft Prevention Act is amended by changing Section 12 as follows:

(20 ILCS 4005/12)

Sec. 12. Sections 1 through 9 and Section 11 are repealed January 1, 2008 ~~2004~~

Section 99. Effective date. This Act takes effect upon becoming law.



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EXPLANATORY MEMORANDUM

PROPOSED CHANGES TO EXISTING LAW

This proposal amends the Illinois Uniform Conviction Information Act to eliminate the requirement that the Illinois Criminal Justice Information Authority *annually* review the maximum fee criminal justice agencies other than the Illinois State Police may charge and assess for processing requests for conviction information pursuant to the Act.

REASONS FOR PROPOSING THE BILL

Finding 01-2 of the Financial and Compliance Audit of the Illinois Criminal Justice Information Authority for the two years ending June 30, 2001 identified the Authority's noncompliance with the Illinois Uniform Conviction Act as it pertains to the annual review of fees.

The Illinois Uniform Conviction Information Act requires the Illinois Criminal Justice Information Authority to annually review the maximum fee that criminal justice agencies other than the Illinois State Police may charge and assess for processing requests for conviction information pursuant to the Act. The analysis to review the maximum fee involves consulting with representatives of criminal justice agencies and representatives of municipal, civic, and business groups to establish a reasonable estimate of the actual costs to participating criminal justice agencies through the State to comply with the Act, and to determine if there would be an unreasonable negative impact or undue burden placed on requestors of conviction information.

The Authority has determined that very few local criminal agencies provide assistance under the Act. Most requestors seek conviction information directly from the Illinois State Police. Going through the above process annually to review the maximum fee has created an undue burden on the Authority, especially considering the fact that very few local agencies are impacted

This bill will address the audit finding and reduce the burden on the Authority to annually conduct a fee reassessment. With this law in place, the Authority will have more flexibility in reviewing the fee as necessary.

PRIOR LEGISLATIVE HISTORY

None

EFFECT ON OTHER STATE AGENCIES

None.

FISCAL IMPLICATIONS

None.

EFFECTIVE DATE OF PROPOSAL

July 1, 2003

PROBABLE SUPPORTERS AND OPPONENTS

Unknown at this time.

WITNESSES AND BILL DRAFTING

The proposal contained in this bill involves several witnesses and bill drafters, all of which can be contacted through:

Robert P. Boehmer, General Counsel
Illinois Criminal Justice Information Authority
120 South Riverside Plaza, Suite 1016
Chicago, Illinois 60606-3997
Phone: 312/793-8947

SUGGESTED SPONSORS:

To be determined



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Memorandum

To: Authority Members
From: Robert P. Boehmer
Date: November 20, 2002
Re: Legislative Initiatives

Attached are copies of three legislative proposals for your consideration for adoption as initiatives by the Authority. These initiatives will be discussed at the December 6, 2002 Authority meeting.

The first proposal seeks to amend the Illinois Uniform Conviction Information Act to eliminate the requirement that the Authority annually review the maximum fee criminal justice agencies other than the Illinois State Police may charge and assess for processing requests for conviction information pursuant to the Act.

The second proposal extends the sunset date of the Illinois Motor Vehicle Theft Prevention Act four years to January 1, 2008. The Council has approved seeking the extension of the sunset date.

The third proposal is a recommendation of the Illinois Integrated Justice Information Systems (IJIS) Governing Board created by Executive Order #12 (2000). In its soon to be released strategic plan, the Board will propose that a permanent governing body be created to oversee the development of integrated justice systems in Illinois. The IJIS Board approved the attached proposal.

If you have any questions, I will be happy to discuss these proposals during the Authority meeting, or you may call me at 312-793-8947.



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Memorandum

To: December 6, 2002 Authority Meeting Attendees
From: Hank Anthony
Date: November 20, 2002
Re: New location for Authority Meeting

This is a reminder that the Authority Meeting being held on December 6, 2002 will be held on the **4th floor** of 120 S. Riverside Plaza, the same building the holds the Authority's offices.

Please contact me at (312) 793-8945, should you have any questions.