



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

Regular Authority Meeting  
Friday, December 6, 2013 at 9:00 a.m.  
300 W. Adams, 2<sup>nd</sup> Floor Conference Room  
Chicago

**AGENDA**

- Call to Order and Roll Call
- 1. Approval of the Minutes of September 6, 2013, Regular Meeting
- Chairman's Remarks
- 2. Executive Director's Remarks
- 3. Budget Committee Meeting (*Dorothy Brown, Chair*)
  - a. Report on the September 25, 2013 Meeting
  - b. New Business
  - c. Fiscal Report
- Illinois Criminal Justice Cohorts: Criminal History and Recidivism Tool (*Mark Powers, R+A Staff*)
- Old Business
- New Business
- Adjourn

This public meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 300 W. Adams St. Suite 200, Chicago, Illinois, 60606-5150 or at (312) 793-8550. TDD services are available at (312) 793-4170.

## MINUTES

### REGULAR MEETING

#### ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY

Friday, September 6, 2013 at 9:00 a.m.

300 West Adams Street, 2<sup>nd</sup> Floor Conference Room

Chicago, Illinois

#### **Call to Order and Roll Call**

Chairman Peter M. Ellis welcomed Board Members and guests to the third 2013 quarterly Board Meeting of the Illinois Criminal Justice Information Authority. He called the meeting to order and asked General Counsel Lisa Stephens to call the roll.

In addition to Chairman Ellis, Authority Board Members in attendance were:

State's Attorney and Vice-Chairman Anita Alvarez

State's Attorney Carrie B. Boyd

Clerk Dorothy Brown

Director Richard H. Calica

Public Defender Abishi Cunningham

Director Patrick Delfino

Mr. Felix M. Gonzalez

Director Hiram Grau

Mr. John Harvey

Dr. LaMar Hasbrouck

Ms. Cynthia Hora

Ms. Lisa Jacobs

Mr. John Maki

Superintendent Garry McCarthy

Director Kevin T. McClain

Director Michael J. Pelletier

Sheriff Patrick Perez

Public Defender Randall B. Rosenbaum

Ms. Angela Rudolph

#### **Approval of Minutes of the June 7, 2013 Regular Meeting**

With a quorum in place, Chairman Peter M. Ellis asked for a motion to adopt the minutes of the June 7, 2013 Authority Board Meeting. In response to his call for any discussion, Ms. Cynthia Hora noted that on page four, third paragraph, a typographical error referred to her as Mr. Hora.

{With the correction, Ms. Cynthia Hora moved that the minutes be adopted. Mr. John Harvey seconded the motion, which was adopted by unanimous voice vote.}

### **Chairman's Remarks**

Chairman Ellis then thanked everyone for attending the Authority's third quarterly Board Meeting, and also thanked those who attended the Justice Assistance Grant (JAG) Program Funding Priorities meetings, July 22 and 29. He reported that Executive Director Jack Cutrone would be commenting in more detail on what transpired at the meetings, the process used for recommending priorities, and the recommendations for the Board's adoption. But he said that he again personally wanted to thank the Board Members, the stakeholders, and the staff for their participation, stating that he thought the undertaking was very worthwhile and well received. At that point, he asked Mr. Cutrone for his remarks.

### **Executive Director's Remarks**

Mr. Cutrone thanked Chairman Ellis, and proceeded to describe the topics presented on the first day of the planning meetings that were thought appropriate for consideration by the Authority Board in setting priorities for JAG funding for federal fiscal years 2013 to and including 2015. He then referred to presentations made on the second day, explained how voting for priorities was conducted, and discussed the priorities selected, noting that they were outlined in material distributed to Board Members prior to the Board Meeting.

He moved on to discuss JAG funding in terms of what it had been, what it is expected to be, and what has been spent in grants, citing the last 20 years. He also outlined designations by JAG purpose area and reviewed funding that the Authority receives from all other sources, stating that the largest single sector currently is prevention. Mr. Cutrone additionally addressed the funding of Drug Task Force and Drug Prosecution programs, and American Reinvestment and Recovery Act (ARRA) funded initiatives.

He gave more details as to the process undertaken to propose the set of recommended priorities for JAG funding, noting that the Authority's existing JAG priorities were used as a baseline, along with consideration given to Department of Justice priorities. Mr. Cutrone also pointed out that the results of the working groups and their voting were relied upon heavily, besides considering the presentations and the Authority staff's research and expertise. He then discussed the priorities listed in the material as recommended by staff and made further comments as to their selection. He stated that the Board's input was being sought as to whether the priorities are correct, whether there are priorities that have been missed, or priorities that the Board thinks should not be included. He then asked for comments, prior to a vote to adopt them.

In the ensuing discussion, Superintendent Garry McCarthy raised the importance of several areas not to be overlooked including the intersection of public health and public safety, community policing, and a more holistic approach to narcotic enforcement. He also talked about the need for better methods to address curfew and truancy enforcement.

Mr. John Maki commented on the importance of public health along with health care for those incarcerated.

He then raised the issue of assuring that selected grantees have adequate existing capacity to undertake programs, and inquired as to the method for awarding grants to priority area programs. In response, Mr. Cutrone explained the various ways and how Budget Committee materials will highlight recommendations in the priority areas. He further noted that Requests for Proposals (RFPs) often are used and that Board Members are welcome to suggest RFPs for priority area awards. Mr. Maki in turn suggested that a more systematic, rather than ad hoc approach might be considered to assure that the best initiatives are selected and to help better meet the needs of criminal justice areas in Illinois that require more support. Mr. Cutrone said that such a system can be arranged.

Ms. Lisa Jacobs then remarked that this is an exciting opportunity to be very precise and very deliberate about selecting the highest priorities that will produce the most effective outcomes, and that reflect the best and most informed minds in Illinois coming together. She added that the Authority is undertaking a very important role in this endeavor.

At that point, a discussion took place concerning indigent defense services with Public Defender Randall Rosenbaum noting that this function of the criminal justice system did not appear in the priority areas even though for the first time the federal government listed it as a priority. Public Defender Abishi Cunningham and Director Michael Pelletier also commented on the importance of this area and the need for funding. Mr. Cutrone concurred, saying that he did not have a problem with its being added.

Director Kevin McClain then raised a number of concerns as to the priorities selection process and emphasized the need for more Board Member involvement. He suggested a sub-committee of the Board that would actually make recommendations to the full Board. Mr. Cutrone responded to Director McClain's comments. He stated that based on the issues Director McClain raised he would propose that the Board adopt the priorities as presented with the suggested addition of indigent defense services and have the Planning and Research Committee become more involved to continually review them. He said that a meeting of the Planning and Research Committee would be scheduled to make additional suggestions or modifications.

Other remarks followed including those by Mr. John Harvey as to his feeling that it was premature to call for a vote. Dr. LaMar Hasbrouck noted his interest in priorities addressing recidivism and underscored the importance of taking advantage of the experience of those on the Board to go from theory to practice. At that point, Chairman Ellis agreed that the Board's expertise is important but added that it needs to be applied in settings besides the quarterly meetings once every three months, well before voting takes place. Toward that end, he urged reconstituting the Committees and more Board Member participation in Committee Meetings where such decisions should be made for subsequent presentation to the full Board.

Chairman Ellis also stressed the importance of leveraging efforts that are already underway to avoid duplication and make the best use of resources. Referring back to the planning process that was used in July, he clarified that it was intended as a kicking-off point for current priority decision making, supplemented by what was done in the past and looking toward the future and that there would continue to be changes. In response, Director McClain reiterated that his main point was that the expertise of those on the Board should be utilized more fully in determining priorities and that he was not being critical of the staff. He also noted that he had no problem with going ahead to vote on the priorities as currently recommended.

Ms. Cynthia Hora said her understanding was that the priorities as presented were global in concept to give ideas of areas for specific programs which would be recommended for funding after more extensive examination and input from experts in smaller groups. She said that she agreed with such a process. Chairman Ellis again asserted that the issue is for more Board Member involvement in making recommendations and thus be better informed as to their selection prior to staff presenting them at Budget Committee Meetings and to the full Board for approval. He added that such an approach was not a reprimand of the staff whose hard work was appreciated.

Public Defender Rosenbaum then inquired if the Board should prioritize the general categories and the subsidiary ones and give guidance to the staff. In the discussion that ensued, Mr. Cutrone remarked that he did not think that would be necessary. He outlined how the Board would be kept apprised of the grants being made in the priority areas at Budget Committee and Board Meetings, and agreed with Mr. Rosenbaum's suggestion that approved grants be check-marked under which priority they fall.

Additional comments included Mr. Maki's noting that the planning process was an important first step for encouraging innovation and collaboration. Chairman Ellis then asked for a motion to approve the recommended priorities with Public Defender Rosenbaum's amendment. At that point, Public Defender Cunningham asked Mr. Rosenbaum to repeat his amendment. Mr. Rosenbaum stated that it was to add under the subsidiary priorities for Courts, Prosecution, Defense and Community Corrections, support for a Center of Excellence to improve indigent defense services, and to increase access to investigators, investigative resources, social workers and other mitigation experts.

In response, Director McClain said that for the record, he had serious reservations about establishing a Center of Excellence. Ms. Jacobs noted that Director McClain's reaction illustrated why an ongoing dialogue is necessary to develop the best possible strategies to achieve the best possible outcomes and to improve the Board's understanding of the process. Dr. Hasbrouck added that such conversations also are important not only to prioritize for directing funds, but for leveraging with other money and other efforts.

Chairman Ellis asked if there were any additional comments. Hearing none, he again called for a motion to approve the recommended priorities with Public Defender Rosenbaum's amendment.

{Ms. Cynthia Hora so moved. Director McClain seconded the motion as amended, which was adopted by unanimous voice vote.}

### **Budget Committee Meeting**

With no further discussion, Chairman Ellis announced that the Budget Committee Meeting portion of the Board Meeting would be taking place.

### **(Please See Attached Minutes of the Budget Committee Meeting)**

Upon adjournment of the Budget Committee Meeting, Chairman Ellis called upon Ronald Litwin, Acting Chief Fiscal Officer for a Fiscal Report.

### **Fiscal Report by Ronald Litwin, Acting Chief Fiscal Officer**

Mr. Litwin began by presenting variances to budget comments on the fiscal year 2013 results for the period July 1, 2012 through August 11, 2013 for Agency Operations and also Awards & Grants Activities. He directed attention to Exhibit #1 in the handout materials which he noted was a comparison of the fiscal year to date expenditures and obligations through August 11, 2013 to the total fiscal year 2013 budget for the General Revenue Fund and stated the total expenditures and obligations for the period were at an 88 percent level in the amount of \$1,597,030 for the fiscal year.

He next called attention to Exhibit #2 which he explained also was a comparison of the fiscal year to date expenditures and obligations through August 11, 2013 to the total fiscal year budget for Awards & Grants, with total expenditures and obligations in the Federal Criminal Justice Trust fund at a 49 percent level in the amount of \$47,544,348. Mr. Litwin moved on to report that total expenditures and obligations in the General Revenue Matching and Other General Revenue Funds were at a 93 percent level in the amount of \$22,002,631, explaining that the category includes the three new appropriations for fiscal year 2013: Adult Re-Deploy Grants and Administration, Violence Prevention Programs, and the Chicago Area Project.

He pointed out that the Criminal Justice Information Projects Fund has a \$400,000 appropriation level to allow for funding obtained from non-federal government entities, private sources, and not-for-profit organizations, with total expenditures and obligations at a 27 percent level in the amount of \$108,984. He also indicated that the expenditures and obligations in the Juvenile Accountability Incentive Block Grant Fund were at a 93 percent level in the amount of \$4,194,308.

He then outlined the new category for state fiscal year 2013, Other State Funds, stating that it had expenditures and obligations at a 15 percent level in the amount of \$4,111,664, and is comprised of three new State of Illinois appropriations: Death Penalty Abolition Fund, Prescription Pill and Drug Disposal Fund, and Illinois Crime Stoppers Association Fund. He said it also includes the carryover appropriations for Violence Prevention

Programs from the former Illinois Violence Prevention Fund. He continued to say that total expenditures and obligations for the Awards and Grant activity is at a 51 percent level for the period represented by the dollar amount of \$77,961,934.

Turning to Exhibit #3, Federal Funding Sources Fiscal Year 2013, he stated that it describes the activity for grants that are active during state fiscal year 2013, including grand total funding by grant, expenditures on a grant inception to date basis, and remaining grant balance through June 30, 2013. Mr. Litwin added that it also includes the revenue received in fiscal year 2013 associated with the grant and said that the grand total funding is \$209,362,505 with inception to date expenditures as of August 11, 2013 of \$163,523,325, leaving a remaining balance of \$45,839,180.

In conclusion, Mr. Litwin called attention to Exhibit #4, Illinois Criminal Justice Information Authority Federal Grant Programs fiscal year 2013. He noted that it provides a pie chart depiction of the percentage relationships of the \$208,152,366 Federal Grant Programs, explaining that the Justice Assistance Grants (JAG), Victims of Crime Act (VOCA), and Violence Against Women Act (VAWA) programs combined represent approximately 92 percent of the fiscal year 2013 active grants. He then asked if there were any questions. With no response, Chairman Ellis thanked Mr. Litwin for his report, and asked if there were any old or new business. Hearing none, he thanked everyone for their participation and called for a motion to adjourn.

### **Adjournment**

{Mr. Maki moved that the meeting be adjourned. Ms. Jacobs seconded the motion, which was adopted by unanimous voice vote.}

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**Meeting Notice**

***Budget Committee***  
Friday, December 6, 2013 at 9:00 a.m.  
Illinois Criminal Justice Information Authority  
300 West Adams  
2<sup>nd</sup> Floor Conference Room  
Chicago, IL 60606

**Agenda**

**Budget Committee**

▶ Call to Order and Roll Call

Clerk Dorothy Brown  
*Chair*

1. Minutes of the July 29, 2013 Budget Committee Meeting

Hon. Anita Alvarez  
*Vice Chair*

2. Minutes of the September 6, 2013 Authority Regular Meeting, Budget Agenda

Abishi C. Cunningham  
Sheriff Tom Dart

3. Justice Assistance Grants (JAG)  
FFY10 Plan Adjustment #13  
FFY11 Plan Adjustment #4

Peter M. Ellis

4. Violence Prevention

Director S. A. Godinez

- Illinois Family Violence Coordinating Council
- After School Programs

Director Hiram Grau

John Harvey

Lisa Jacobs

Clerk Becky Jansen

Hon. Lisa Madigan

▶ Old Business

Superintendent Garry McCarthy

President Toni Preckwinkle

▶ New Business

Randall Rosenbaum

▶ Adjourn

Angela Rudolph

**Illinois Criminal Justice  
Information Authority**

Peter M. Ellis  
*Chair*

Hon. Anita Alvarez  
*Vice Chair*

Jack Cutrone  
*Executive Director*

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**MINUTES**

**Illinois Criminal Justice Information Authority**

**Budget Committee Meeting**

Monday, July 29, 2013 at 12:00 p.m.

Illinois Criminal Justice Information Authority

Michael A. Bilandic Building

160 North LaSalle Street, 5<sup>th</sup> Floor

Chicago, IL 60601

**Call to Order and Roll Call**

The Budget Committee of the Illinois Criminal Justice Information Authority met on Monday, July 29, 2013, on the 5<sup>th</sup> Floor of the Michael A. Bilandic Building, located at 160 North LaSalle Street, Chicago, Illinois. Budget Committee Chair Clerk Dorothy Brown called the meeting to order at 12:04 p.m. Authority General Counsel Lisa Stephens called the roll. Other Authority members and designees present were Jennifer Greene for State's Attorney Anita Alvarez, Daynia Sanchez-Bass for Abishi Cunningham, Meg Egan for Sheriff Tom Dart, Authority Chair Peter M. Ellis, Gladys Taylor for Director S. A. Godinez, Felix M. Gonzalez, Col. Marc Maton for Director Hiram Grau, John Harvey, Lisa Jacobs, Cynthia Hora for Attorney General Madigan, John Maki, James Hickey for Superintendent Garry McCarthy, Juliana Stratton for President Toni Preckwinkle, and Randall Rosenbaum. Also in attendance were Authority Executive Director Jack Cutrone, Authority Associate Director Wendy McCambridge, Authority Special Projects Manager Mike Carter, other Authority staff members, Dr. Dennis Rosenbaum of the University of Illinois at Chicago, and Dr. Jens Ludwig of the University of Chicago Crime Lab.

## **1. Justice Assistance Grants (JAG) ARRA09 and FFY09 Plan Adjustments**

### **Designation Reductions**

Associate Director McCambridge, referring to the memo in the meeting materials dated July 29, 2013 and regarding the ARRA09 and FFY09 Plan Adjustments, said that the chart on Page 1 of the memo described \$435,484 in ARRA09 funds recently returned to the Authority and she said that staff recommended that these funds be made available for future use. She called attention to the table on Page 2 of the memo that described \$165,000 in ARRA09 funds that had been set aside in different reserves and that staff recommended eliminating the reserves and making those funds available for other future uses.

### **Recommended Designations**

#### **Northeastern Illinois Regional Crime Lab (NIRCL) - Equipment Replacement Program**

Associate Director McCambridge said that staff recommends designating \$405,000 in ARRA09 funds to the NIRCL to support its Equipment Replacement Program. Northern Illinois Regional Crime Lab (NIRCL) is an inter-governmental agency that provides forensic testing for over 40 municipalities and Sheriff's departments and supplies forensic analysis for over one million Illinois residents. The purchase of equipment with this request will enable the lab to maintain its service for the next 10 to 15 years.

#### **University of Chicago Urban Education Lab / Crime Lab - Match Tutors Implementation**

Associate Director McCambridge said that staff recommends designating \$190,000 in ARRA09 funds to the University of Chicago's (U of C) Urban Education Lab / Crime Lab to support its Match Tutors Program. These funds include the \$165,000 reallocated from existing reserves as described above and \$25,000 in unallocated funds. This program will provide intensive academic training in math in high school settings. Match tutoring is different from other programs because it is embedded into the school day as an elective class, as a supplement to the regular classroom math teacher. Every student works with a full-time, professional tutor in addition to their other classes, so that the class offered by Match Tutors will be given for credit, not as a pull-out or afterschool intervention. Math Lab offers a standards-based curriculum that is individualized to each student's needs with the goal of complementing the work done in math classes. She called attention to the budget in the Grant Recommendation Report in the meeting materials.

Mr. Gonzalez asked if this program 1) satisfied a demand in the school and 2) if there was a baseline by which it could be determined if such a program was desired by the students or if it will have any outcome in educating these youths to the level where they need to be. If the students are not studying or following teachers' instructions to begin with, what difference will this program make?

Director Cutrone, in response to Mr. Gonzalez's question, called on Dr. Jens Ludwig of the University of Chicago Crime Lab.

Dr. Ludwig said that this intervention was pilot tested at Harper High School during the 2012/2013 academic year. Pick-up rates were very high from the youths to whom the program was offered. Demand was high by students and teachers. The program targets at-risk youths who are academically many grade levels below where they should be. Many of these youths do not participate productively in the classroom. These youths are given 2:1 student to tutor instruction per day. Some of the most disruptive students in the classroom setting turn out to be amazingly productive and engaged in the tutored environment. Even with a modest amount of follow-up time, significant changes were documented in students at Harper High School such that violent crime rates among these students were forecast at as much as a 50 percent reduction.

Dr. Ludwig, in response to a question from Mr. Gonzalez, said that about 100 male students in 9<sup>th</sup> and 10<sup>th</sup> grades had been enrolled in this program at Harper High School. That is a small high school, so that is a sizeable share of the student population there.

Mr. Gonzales noted that this was intended to be a five-year commitment. He asked what the retention rate was throughout the duration of the program.

Dr. Ludwig said that last year was a one-year pilot. About 80 percent of the male students who consented to participate did so for the entire school year. In response to a question by Ms. Jacobs, he said that plans were to implement this program in 11 other high schools.

#### Illinois Criminal Justice Information Authority – Computer Upgrades

Associate Director McCambridge said that staff recommends designating \$32,810 in ARRA09 funds to the Illinois Criminal Justice Information Authority to purchase computers to replace those that are nearing the ends of their operational life cycles. ICJIA operations are funded primarily through grant fund administration fees. These fees are limited by fund type and are allocated to pay salaries and overhead. There are no funds remaining for technology improvements. Consequently, ICJIA is seeking this one time ARRA JAG request to make these improvements and ensure that the majority of staff is capable of efficiently performing vital job duties.

## Village of Addison – Data Exchange Coordination

Associate Director McCambridge said that staff recommends designating \$272,000 in ARRA09 funds to the Village of Addison to support the Data Exchange Coordination Project for the DuPage County Criminal Justice System. The DuPage County Criminal Justice System, specifically, the State's Attorney's Office, Sheriff's Office, and Clerk of the Courts; as well as the DuPage County Chiefs of Police Association, the DuPage County Public Safety Communications and the Emergency Telephone System Board have been working together to:

1. Focus on the operational objectives of police, prosecution, probation, courts and other allied agencies to develop a blueprint that will serve as a road map to implement an integrated criminal justice information system;
2. Create data exchanges that lead to more timely, accurate, and efficient information sharing;
3. Improve the capacity to meet reporting requirements arising from implementing Federal legislation, as well as state legislation and policies.

DuPage County seeks to retain professional services that will:

1. Review documentation regarding the overall criminal justice business rules and forms in use in DuPage County for the purpose of documenting information exchanges among stakeholders and developing a Service Specification Package (SSP) for two priority exchanges.
2. Assess its Records Management System (RMS) needs and develop a Request for Qualifications that will help them identify and procure a comprehensive RMS system.

The DuPage County stakeholders will seek two separate consultants for each of these services. She called attention to the budget on Page 5 of the Grant Recommendation Report.

Director Cutrone said that all of these projects will use ARRA09 funds. These funds expire on September 30, 2013. Staff has been working hard to find ways to spend funds that would otherwise lapse back to the federal government. He called attention to the chart at the bottom of Page 3 of the memo. He said that the original award was over \$50 million and unless large sums are soon returned from remaining ARRA09 grantees, the

Authority is, assuming the adoption of these recommendations, slated to return only about \$1,700.

Director Cutrone, in response to a question from Ms. Hora, said that once the infrastructure is built, then it will be able to exchange data with any other area that has similar infrastructure.

Ms. Taylor said that because this is being procured with federal funds it would be able to be used by other entities throughout the state.

Authority Special Projects Manager Mike Carter, in response to a question by Ms. Jacobs, said that this program is Step 2 of a roughly 12 Step project. The program at this point is developing a sort of road map to guide development of a data exchange “highway.” The biggest stakeholder is a group of 32 individual local law enforcement agencies. The program wants to create incentives for these agencies to remain invested so the agencies will be allowed to push records through the prosecutors’ offices, through the sheriff’s offices, and to the courts. The first part of the project will be to determine how that information will be pushed. This is probably a three-year project and it is now around Month 6.

Mr. Carter, in response to a question from Mr. Gonzalez, said that the total project cost could be between \$6 million and \$12 million. DuPage County is fully committed to this project and all of its agencies are on board. He said that he did not expect the Authority to provide much funding beyond this initial start-up phase. The Authority is providing guidance in terms of information regarding Global Reference Architecture and National Information Exchange Model data management.

Ms. Jacobs said that DuPage County is going through some of the same processes, with the same goals, as Winnebago County had when it embarked on its integrated data system. We should ensure that the software produce for this project should be replicable by other counties and the processes and model created should be harvested. While every county is unique, the process of bringing stakeholders together will be easier if there is a repository of proven models. The process should become increasingly easy as more counties undertake the process. The consultants hired to work on this project should be required to share information to facilitate future programs.

Mr. Carter said that the program has been doing this from the beginning.

#### Office of the State Appellate Defender - Systemic Sentencing Issues Appeals Program

Associate Director McCambridge said that staff recommends designating \$12,636 in FFY09 funds to the Office of the State Appellate Defender to support its Systemic

Sentencing Issues Appeals Program. These funds will increase the Appellate Defender's current designation for this program to allow for a one-month grant contract extension. The current grant's end date is August 31, 2013 and this extension would put it on the same cycle as the other JAG grants.

#### Village of South Barrington – Data Exchange Coordinating Initiative

Associate Director McCambridge, referring to the supplemental memo at the members' places dated July 29, 2013, said that at the last meeting, the Village of South Barrington was awarded \$36,000 to secure technical assistance on behalf of the Cook County Regional Organized Crime Task Force (CCROC). The CCROC has been participating in this process. The technical assistance was provided to CCROC during the week of July 8th. A final report is forthcoming, however, they have identified additional needs so they will retain some professional services to review documentation and business rules in a similar fashion to those of DuPage County. She said that staff recommends that \$103,000 in ARRA09 funds be designated to the Village of South Barrington so that the village can hire a consultant and partner with the Cook County State's Attorney's Office in an effort to support the Cook County Regional Organized Crime Task Force in developing a multi-jurisdictional information sharing system.

**Motion:** Mr. Gonzalez moved to approve the recommended ARRA09 and FFY09 Plan Adjustments. The motion was seconded by Ms. Hora and it passed by unanimous voice vote.

## **2. Death Penalty Abolition Act SFY13 Plan Introduction**

### Recommended Designation

Mr. Carter said that staff recommends designating \$2,215,522 in SFY13 Death Penalty Abolition (DPA) Act funds to the University of Illinois at Chicago (UIC) to support the Center for Excellence for the Investigation of Homicides and Sexual Assault in its efforts to improve law enforcement and prosecution practices relating to these crimes. When the Authority was tasked with administering the DPA funds, it was given two charges; 1) to create services to families of homicide victims and 2) to create training for law enforcement. A statewide tour of law enforcement agencies has begun to find out what the training needs of law enforcement were that these funds could support. There is much disparity in needs and in resources available among law enforcement agencies. For example, a northern law enforcement agency seeking training in blood spatter would contact an east coast expert and a southern agency would seek training from the west coast. There is very little standardization and often the training was not suited to the needs specific to Illinois. This bred the idea for a center to serve as a platform for

collaboration and research that brings law enforcement, prosecution, and medical examiners and coroners together. This brings researchers and practitioners together to identify evidence-based practices and priorities that best address issues raised by the body as a whole. This will allow for the development of training in a manner that provides consistent standards to stakeholders. The whole project will take about 21 months and cost approximately \$2.2 million. The majority of these funds will support researchers and consultants and training development. An inter-governmental agreement is in the works between the Authority, the Chicago Police Department, and the University of Chicago that will create a board of directors to ensure that these funds are spent responsibly and toward the program's goals.

Authority Chairman Ellis said that the inter-governmental partnership is important because this program is likely to be scrutinized and accountability is critical.

Mr. Carter, in response to a question by Ms. Jacobs, said that out of the 800 or so homicides that have happened each of the last five years in Illinois, about 500 to 550 occur in Cook County. Thus, Cook County receives the bulk of the attention. However, the procedure for investigating homicides should be uniform throughout the state. The research and training development will apply statewide, thus the funds will benefit the entire state.

Mr. Gonzalez said that \$2.2 million to hire statisticians, evaluators, and consultants is a lot of money and one of the primary reasons for the high murder rate in Cook County is obvious; there are a lot of gang members in Cook County. There are about 100,000 of them and they fight over turf. Just this past weekend there was a 14-year-old who was undergoing an initiation and he was tagging along with a guy nicknamed *Sniper*, age 19, who shot a guy six times while he was putting his child in his car. What would this program add to what we already know about the situation?

Director Cutrone said that this program was not aimed at prevention; it is aimed at solving homicides. There is a lot of room for improvement in the homicide clearance rate in Cook County. The goal is to create a training model that will raise the clearance rate. If the clearance rate goes up, then the number of homicides, especially by repeat offenders, should go down.

Director Cutrone, in response to a question by Mr. Maki, said that there is no deadline for the expenditure of these funds.

Mr. Maki suggested that this item be tabled until the next Budget Committee meeting.

Director Cutrone said that part of this program involves hiring a lot of graduate research assistants and the intent is to have the start of this program coincide with the start of the next academic semester at UIC.

Mr. Gonzalez said that he was concerned about the amount of money that this program would cost. It is not clear what new information further research would generate. There is a huge no-snitch culture in the areas that are predominantly affected by these crimes. Because jails are full, many of these criminals find themselves back on the street. What would spending these funds add to our sophistication in terms of our current knowledge?

Mr. Carter said that once one acknowledges that the clearance rates are low, and some would say that that's not indicative of how effective investigations are, one also acknowledges the need for research into investigative techniques and enhances training models. This is focused on practicality; law enforcement does not have the resources to be introspective and objectively examine their own procedures. This program will look at cases and identify areas where there were breakdowns or successes. This knowledge will be translated into trainings delivered statewide.

Clerk Brown said that investigation methods have to change. Technology has changed. Years ago, there was no DNA evidence. We have never taken a look at our system as it is now and upgraded it relative to practices in place across the country. To do this, we need to seriously review current investigation techniques and incorporate new practices into a new system of investigation. This will require serious time and money; the overhaul that is necessary is just not going to come out of everyday dollars.

Mr. Carter said that we could take the same funding that we're getting today, put it into the same training, and continue to get the same results; or we could come up with something innovative to take a hard look at what we're really doing.

Mr. Rosenbaum said that he was very much in favor of this program because there is a multitude of law enforcement agencies all using different techniques. There is a lot of evidence to suggest that there are better ways than the current practices of doing things. For example, the Reid Method is a tough way to interrogate and it generates a lot of false confessions. A Center for Excellence could objectively review that method. Things such as misidentifications are common, as there is a lot of variance in how agencies conduct lineups. A Center of Excellence could encourage all agencies to adopt the proven best practices.

Ms. Greene said that the Authority was given this money specifically to spend on training. The DPA funds can only go for certain things so it is not as if these funds could easily be spent elsewhere. She also said that there has been a huge shift in how sexual

assault cases are investigated, prosecuted, and defended. We know a lot more now than we did 10 years ago, but there is no standardization.

Clerk Brown said that it was critical that the Illinois Law Enforcement Training Standards Board be involved in this program. Mr. Carter said that they have been included since the beginning.

Col. Maton said that an effort to standardize homicide training was made via legislation about five years ago. No infrastructure was ever developed to actually deliver that training. A Center for Excellence could provide such a platform. Many smaller agencies' investigators might go many years between homicide investigations and so they are often not aware of the most advanced practices.

Mr. Gonzalez said that it appears as if the \$2 million is really for standardization.

Clerk Brown said that this is not only about standardization, but also about best practices.

Mr. Harvey said that he agreed with Mr. Rosenbaum with the proviso that knowledge and best practices don't just jump from head to head; they don't just go from an academic researcher to a trainer to a law enforcement officer. Officers like to learn things from other officers in the field. There is an issue of translational research that isn't addressed at all. Simply paying for expert opinions does not guarantee a change in practices.

Dr. Rosenbaum, representing UIC, said that Mr. Harvey's point is at the core of this process; it is built around science, policy, and training committees that have the practitioners at the table. This addresses the translational component. The idea is to institutionalize the process of exchange.

Mr. Carter said that this idea wasn't generated in a vacuum. We have engaged stakeholders since the beginning, communicating, listening to concepts and identifying needs. This culminated on April 16, 2013 representatives of about 40 stakeholders met and they voiced unanimous support for this program. They see a need to bring together practitioners and researchers and have the researchers help identify better practices.

Ms. Jacobs said that she respected the work that has been done to get to this point. She said that she had learned a lot just in this discussion, but that she still has not had sufficient time to fully understand how this all comes together.

**Motion:** Ms. Sanchez-Bass moved to approve the designation of \$2,215,522 in SFY13 DPA Act funds to UIC. The motion was seconded by Mr. Rosenbaum and it passed by voice vote as follows:

Ms. Greene	Yes	Mr. Gonzalez	No
Clerk Brown	Yes	Mr. Harvey	No
Ms. Sanchez-Bass	Yes	Ms. Jacobs	No
Ms. Egan	Yes	Ms. Hora	No
Chairman Ellis	Yes		
Ms. Taylor	Yes		
Col. Maton	Yes		
Mr. Maki	Yes		
Mr. Hickey	Yes		
Ms. Stratton	Yes		
Mr. Rosenbaum	Yes		
Total Yes	11	Total No	4

Mr. Carter said that he would distribute more information about this program to the board members.

### **3. Violence Prevention Programs**

#### Recommended Designations

##### *University of Illinois – Bullying Prevention Evaluation*

Associate Director McCambridge, referring to the Designation Recommendation Report regarding Bullying Prevention (BP), said that at a prior meeting a number of designations were made for BP programs. This designation would be for an evaluation of those programs. BP programs recently had 10 curricula, and now they are being reduced to two curricula. Staff recommends a \$35,000 designation to support this project.

##### *Community Assistance Programs – YEP Payroll Support*

Associate Director McCambridge, referring to the Designation Recommendation Report regarding Community Assistance Programs (CAP), said that staff recommends an \$81,438 increase to the existing designation for this program. These funds would payroll clerks and technology-related costs.

Associate Director McCambridge, in response to a question from Ms. Hora, said that the original program cost was about \$182,000.

Director Cutrone said that the payroll system for next year's program would be restructured.

Ms. Hora said that this constitutes a 40 percent increase over and above the original amount that was voted on and approved for this program.

Director Cutrone said that this was the first time that the program was enacted on such a large scale. CAP had been the lead agency for a program known as the Neighborhood Recovery Initiative (NRI) and they have expanded to cover the entire program. CAP ran into problems that they did not anticipate due to the scale at which they were expanding. He said that he was not thrilled with this designation recommendation.

Ms. Hora said that this sets a bad precedent. Future prospective grantees can bid low with the expectation that they will easily be able to get more money.

Director Cutrone said that this was first introduced to the Budget Committee last September. Normally, Authority staff holds grantees responsible for performing per their contractual requirements. Some of the problems with this program were simply not anticipated by anybody. This was the first year that the Authority administered this program and staff didn't know what staff didn't know. At this point, most of the problems have been identified and next year, the payroll system will be different. However, the Authority is sort of stuck at this point.

Clerk Brown said that she had direct experience with this program and she was very pleased with it. This program provided a talented group of student interns. These youths were thoroughly vetted.

Director Cutrone, in response to a question by Mr. Maki, said that the Authority is considering not using this agency to administer the program's payroll and creating a similar system either with a different vendor or in-house. While we have not been happy with the performance of this contractor in supplying payroll, the program itself is good.

Associate Director McCambridge said that there were several iterations of the budget, including a part relating to operating staff that was removed from the budget prior to the original designation being recommended to the Budget Committee. It was not discovered until after the designation was approved that that crucial part was excluded. They didn't know that the technology expenses would be incurred because they were not aware of the Authority's reporting requirements.

Ms. Hora said that the Attorney General's Office issues requests-for-proposals often. When a contract is signed, a certain amount of work and requirements are expected. She said that she was troubled that a grantee could bid low and then expect to demand more funding. They effectively signed a contract for \$80,000 less than they needed.

Associate Director McCambridge said that if CAP does not receive this designation increase, they will not be able to make payroll.

Director Cutrone said that next year's program will be similar, but managed by a different agency. The contract was not just for payroll. A major portion of the contract was for CAP to provide job readiness training, which has resulted in employers being happy with their interns.

*University of Illinois at Chicago – Ceasefire*

Associate Director McCambridge said that a designation for \$4.5 million for Ceasefire was approved at the last Budget Committee meeting. Now, staff recommends that the remaining \$200,000 of the full \$4.7 million appropriation by the General Assembly be designated to Ceasefire. These funds would allow Ceasefire to expand into Springfield and open a new site.

Mr. Gonzalez asked if there was any demonstrable evidence regarding the results that the Ceasefire programs produce.

Director Cutrone said that Northwestern University has done a long study in Chicago and other studies showing violence reductions. The results vary from one area or crime type to another. In any case, these funds were basically earmarked to go to Ceasefire. This \$200,000 was originally going to be retained by the Authority for administrative costs, but the Authority has decided to simply pass it through to the program.

**Motion - University of Illinois – Bullying Prevention Evaluation:** Ms. Hora moved to approve the recommended designation to the University of Illinois for Bullying Prevention Evaluation. The motion was seconded by Mr. Gonzalez and it passed by unanimous voice vote.

**Motion - Community Assistance Programs – YEP Payroll Support:** Chairman Ellis moved to approve the recommended designation to the Community Assistance Programs for YEP Payroll Support. The motion was seconded by Ms. Sanchez-Bass and it passed by voice vote with an abstention by Chairman Ellis and a *no* vote by Ms. Hora.

**Motion - University of Illinois at Chicago – Ceasefire:** Ms. Hora moved to approve the recommended designation to the University of Illinois at Chicago for Ceasefire. The motion was seconded by Ms. Greene and it passed by unanimous voice vote with an abstention by Ms. Hora.

#### **4. Residential Substance Abuse Treatment (RSAT) Act – FFY10 and FFY11 Plan Adjustment and the FFY13 Plan Introduction**

##### **Designation Reductions**

Associate Director McCambridge, referring to the memo in the meeting materials dated July 29, 2013 and regarding the FFY10 and FFY1 Plan Adjustments and the FFY13 Plan Introduction, called attention to the chart on Page 1 of the memo describing funds recently returned to the Authority.

##### **Recommended Designations**

Associate Director McCambridge called attention to the chart on Page 2 of the memo summarizing the recommended designations. She said that all of the recommended designations would have an October 1, 2013 start date. These designations are in accordance with the FFY13 RSAT plan that was submitted to the federal government. The plan was approved. She noted that these designations made use of lapsed funds in older fund years.

**Motion:** Ms. Hora moved to approve the recommended FFY10 and FFY11 Plan Adjustments and the FFY13 Plan Introduction. The motion was seconded by Mr. Rosenbaum and it passed by unanimous voice vote with an abstention by Ms. Taylor.

##### **Old Business**

None.

##### **New Business**

None.

##### **Adjourn**

**Motion:** Ms. Sanchez-Bass moved to adjourn the meeting. Ms. Greene seconded the motion and it passed by unanimous voice vote. The meeting was adjourned at 1:08 p.m.



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**MINUTES**

**Illinois Criminal Justice Information Authority  
Regular Meeting / Budget Agenda**

September 6, 2013

9:00 a.m.

Authority Offices

300 West Adams, 2<sup>nd</sup> Floor Conference Room

Chicago, Illinois 60606

**Call to Order and Roll Call**

The Board of the Illinois Criminal Justice Information Authority met on Friday, September 6, 2013, at the Authority's offices located at 300 West Adams Street, Main Building Conference Room, Chicago, Illinois. Authority Chair Peter M. Ellis called the Budget Committee portion of the Authority Regular Meeting to order at 9:05 a.m. Other Authority members present were State's Attorney Anita Alvarez, State's Attorney Carrie B. Boyd, Budget Committee Chair Clerk Dorothy Brown, Director Richard H. Calica, Daynia Sanchez-Bass for Hon. Abishi Cunningham, Meg Egan for Sheriff Tom Dart, Director Patrick Delfino, Authority Board Chairman Peter M. Ellis, Felix M. Gonzalez, Col. Marc Maton for Director Hiram Grau, John Harvey, Lamar Hasbrouck, Lisa Jacobs, Cynthia Hora for Attorney General Madigan, John Maki, James Hickey for Superintendent Garry McCarthy, Director Kevin T. McClain, Director Michael J. Pelletier, Sheriff Patrick B. Perez, Juliana Stratton for President Toni Preckwinkle, Randall Rosenbaum, and Angela Rudolph. Also in attendance were Authority Executive Director Jack Cutrone, Authority General Counsel Lisa Stephens, Authority Associate Director Wendy McCambridge, and other Authority staff members.

All Authority Board members and designees present were appointed by Chairman Ellis to the Budget Committee for the duration of the meeting. Clerk Brown chaired the Budget Agenda portion of the meeting.

## **Federal Discretionary Programs**

Associate Director McCambridge, referring to the memo in the meeting materials dated September 6, 2013 and regarding Federal Discretionary Awards, introduced the following designation recommendations:

### **FFY10 Residential Substance Abuse Treatment Act (RSAT) Plan Adjustment #6**

Staff recommends designating \$27,232 in RSAT FFY10 funds to the Franklin County to support its Juvenile Methamphetamine Transitional Aftercare program.

### **FFY13 National Instant Criminal Background Check System (NICS) Act Reporting Improvement Program Plan Introduction**

Staff recommends designating \$1,500,000 in NARIP FFY13 funds to the Illinois State Police to establish the framework and system components to provide a reporting system to identify and report all prohibited persons to NICS in real-time.

### **FFY13 Post-conviction DNA Testing (PDNAT) Program Plan Introduction**

Staff recommends designating \$332,533 in PDNAT FFY13 funds to the Cook County State's Attorney's Office to hire one Post-conviction DNA Specialist (PDS) and one Post-conviction DNA Assistant State's Attorney (PDA) to work exclusively on DNA-related Post-conviction cases.

### **FFY13 Sex Offender Registration and Notification Act (SORNA) Plan Introduction**

Staff recommends designating \$247,809 in SORNA FFY13 funds to the Illinois Sheriff's Association to enter into a one-year contract for statewide provision of Offender Watch © services.

Associate Director McCambridge said that these plans had been approved by the federal government and so the Authority has approval to spend these funds.

Ms. Jacobs said that the Methamphetamine After-Care Program goes back to the concept of a Public Health approach. Is there data from the Department of Juvenile Justice (IDJJ) or the Department of corrections (IDOC) regarding the prevalence of methamphetamine treatments in the population? Is this a successful strategy and a successful aftercare strategy for people with methamphetamine addiction? Is there a way that this model can be diffused to other state and local systems working specifically with methamphetamine?

Director Cutrone said that the Franklin County System serves 42 counties throughout central Illinois and they generate progress reports.

Ms. Jacobs said that if this is a good successful program then we should consider using it again in other areas where data indicates that there is a need, whether that is funded by the Authority or funded locally.

Director Cutrone said that this is a possibility. Right now methamphetamine is more prevalent in areas served by this program, but certainly it could be expanded. This is only a small part of the funding that this program gets; it also has appropriations.

Col. Maton, in response to a question by Ms. Hora, said that the equipment line item in the NARIP designation is for computer equipment.

**Motion:** Ms. Hora moved to approve the recommended designations for the Federal Discretionary Programs. The motion was seconded by Ms. Sanchez-Bass and approved by unanimous voice vote, with an abstention by Col. Maton.

### **Justice Assistance Grants (JAG) FFY09, FFY10, FFY11, and American Recovery and Reinvestment Act (ARRA09) Plan Adjustments**

#### **Recommended Reallocation**

Associate Director McCambridge called attention to the memo dated September 6, 2013 and regarding Justice Assistance Grants (JAG) FFY09, FFY10, FFY11, and American Recovery and Reinvestment Act (ARRA09) Plan Adjustments. She said that staff recommended reallocating \$87,000 in ARRA09 funds originally set aside for administrative costs to the active Starcomm Radio request-for-proposal effort. This would leave \$93,178 for further Starcomm funding. A final listing of Starcomm fund recipients will be provided at a future Budget Committee meeting.

#### **Recommended Designations**

Associate Director McCambridge said that the chart on Pages 2 and 3 of the memo described recommended designations. She said that the line item designation recommendations to the Human Rights Commission and to the IDJJ listed in the memo would not, in fact, be recommended at this meeting.

Associate Director McCambridge, in response to a question by Ms. Alvarez, said that the reason why the Torture Commission will not be recommended for a designation via the Human Rights Commission is because it had recently received \$300,000 from the

General Assembly. This recommendation was made before that funding had been secured.

Associate Director McCambridge described the staff-recommended designations:

- \$2,205,478 in FFY09 and FFY10 funds for expanding multi-jurisdictional narcotics units.
- \$1,955,004 in FFY09 and FFY10 funds recommended to multi-jurisdictional drug prosecution.
- \$151,623 in FFY10 funds to the State Appellate Defender's Office for its specialized defense initiative which is primarily to represent indigent persons on appeal in criminal cases when appointed by the Illinois Supreme Court, Appellate Court, or Circuit Court. These funds would support three program attorneys.
- \$277,440 in FFY11 funds to the State's Attorney's Appellate Prosecutor's Office for prosecution initiatives. These funds would support three full-time staff attorneys and one part-time staff attorney who would work with the states' attorney to prepare, file, and argue cases in the Appellate Court.
- \$212,000 in FFY10 funds to Winnebago County Court Services for a Center of Excellence. Winnebago County will act as the recipient of the grant award, but will disburse it through a Center of Excellence, which is a statewide entity that would provide training, technical assistance, and resources to improve systematic responses to persons with mental health and substance abuse disorders who are involved in the criminal justice system.

Mr. Rosenbaum said that he recalled providing funding for a Center of Excellence a year or two ago.

Associate Director McCambridge said that this is a continuation. All of the recommended JAG designations in this memo are continuations. They would all begin on October 1, 2013 and support their respective programs for the next year.

- \$100,000 in FFY10 funds to St. Leonard's Ministry for re-entry services. This grantee requested a match waiver. St. Leonard's is a transitional residence program for men in prison with no other resources. The program provides an intake coordinator, a volunteer coordinator, and a program director. Their work focuses on the creation, implementation, evaluation, and follow-up of these individuals. These funds would support these staff members.
- \$109,291 in FFY10 funds to the Chicago Housing Authority (CHA) to support the Altgeld Riverdale Consortium Partnership Program. The CHA coordinates services with the Altgeld Riverdale area of Chicago. That area has a high crime incidence and is a part of the CHA review. The CHA will orchestrate and oversee activities for the Chicago Police Department with some of their programming

such as Ceasefire, the Community Justice Institute, the Social Impact Research Center, and Uhlich Children's Advantage Network (UCAN).

- \$208,332 in FFY10 funds to Northwestern University's Community Violence Prevention Program (Sheriff's Women's Justice Program). This is a jail diversion program for non-violent female drug users. This program has post-release services provided in collaboration with the county and Northwestern University in a transitional clinic setting for women exiting Cook County Jail. These funds would support personnel and commodities such as bus passes and other treatment services. This grantee requested a match waiver.
- \$331,569 in FFY11 funds to the IDOC for its Community-Based Residential Treatment for Adults program. This program contracts for substance abuse treatment and case management services for adult male offenders housed at the Crossroads Adult Transition Center in Chicago. These funds will support personnel and training and travel of contractual re-entry program coordinators.

Mr. Rosenbaum, referring to the Designation Recommendation form said that the Outcome Objectives and the Performance Indicators both list "*Number of program participants on parole returned to IDOC custody,*" without an indication as to what the target percentage is.

Associate Director McCambridge said that the goal would be to have zero percent going back.

An Unidentified Speaker said that because this is a designation that has not been made yet, we are moving each year to refine the objectives and add outcome measures to them. Performance measures that are process objectives are based on last year.

Director McClain asked what the staff's position was in regard to Northwestern University's match waiver request; given that it is one of the nation's wealthiest universities.

Director Cutrone said that the sheriff's office would actually receive the funding.

Col. Maton said that regarding continuation funding, JAG funds in general have been declining and programs across the board have taken about a 20 percent cut, but at the same time we are establishing new funding for new programs for about 40 percent of the total. Is this the time to move in that direction?

Associate Director McCambridge said that none of these programs are new. They are all continuations.

Mr. Harvey, regarding the Center for Excellence, said that the materials indicated that the program wants to get the National Alliance on Mental Illness (NAMI) on the board. That state-wide NAMI representative was at the summit when this was announced. He said that he did not understand why NAMI would not be on the board of the Center for Excellence.

Director Cutrone said that he is the current Authority representative on the Center of Excellence board was himself. The Department of Human Services, Mental Health Division is represented by Dr. Anderson Freeman and a representative from Winnebago County.

Mr. Harvey said that the materials indicate that an advisory board will undertake to add members. An advisory board without NAMI makes no sense for the whole purpose of this center, which is people with mental illness in the criminal justice system.

Director Cutrone said that there were perhaps 12 or 15 current members. There is a recognized need to add NAMI.

Associate Director McCambridge, in response to a question by Mr. Maki regarding the IDJJ's *Halfway Back* program, said that there is existing money in the current grant, so staff is waiting to determine what the actual spending patterns have been to be able to be very clear and accurate in estimating needs for the next year of funding. There have been some changes within some of the sites.

Director Cutrone, in response to a question by Ms. Jacobs, said that the board will have an opportunity to learn how the program is functioning and who it is serving. IDJJ could be invited to make a presentation at a future Budget Committee meeting.

Associate Director McCambridge said that as a result of removing the Human Rights Commission and the IDJJ designation recommendations from consideration, there were adjustments to the remaining fund amounts. She called attention to the revised Summary of Available Funds on Page 3 of the memo.

Ms. Jacobs said that these designation recommendations include roughly \$2.2 million to expanding multi-jurisdictional narcotics units and roughly \$1.95 million to the multi-jurisdictional drug prosecution programs. That's about \$4.2 million. She asked how the board can be assured that these recommendations align with the priorities that were just approved. How do things like the Criminal Justice Coordinating Council, connecting and communicating with communities having a holistic approach, diverting when possible when these enforcement units find appropriate cases for diversion –how do these things connect to the priorities that were just approved?

Director Cutrone said that one of the subsidiary priorities was to support multi-disciplinary law enforcement and that was specifically mentioned in the working groups in the presentations. This is a designation that staff asked for quite some time ago and the board held off on making the designation pending our research study which took quite a bit of time to get into the program. The simple answer is that it does fit in with the priorities as far as how the drug task forces and the prosecution might select candidates for possible diversion. This is something that they probably already do where it is possible, but certainly we can try to emphasize that.

Director Cutrone, in response to a question from Ms. Jacobs, said that the multi-jurisdictional grants have fairly elaborate reporting systems.

**Motion:** Ms. Hora moved to approve the Justice Assistance Grants (JAG) FFY09, FFY10, FFY11, and American Recovery and Reinvestment Act (ARRA09) Plan Adjustments. The motion was seconded by Ms. Sanchez-Bass and approved by unanimous voice vote, with abstentions by Ms. Alvarez and Ms. Egan regarding the designation to St. Leonard's Ministry.

### **Chicago Area Project and Chicago Area Project to Reduce Recidivism**

Associate Director McCambridge called attention to the memo dated July 29, 2013 and regarding the SFY14 Chicago Area Project to Reduce Recidivism (CRR) Program and the SFY14 Chicago Area Project (CAP) designation recommendations. She said that staff recommended designating \$5 million in SFY14 General Revenue CAP funds to establish a framework and system components to support the Community Violence Prevention Program (CVPP) in three neighborhoods and to support other violence prevention initiatives through their agency and also through St. Sabina Church, Latino Organization of the Southwest (LOS), and the DuPage County Area Project (DuCAP). She said that staff also recommends designating up to \$177,000 in SFY14 General Revenue CRR funds to the Chicago Area Project to fund and support the CVPP in the south suburbs to reinstitute the re-entry component. She said that the \$5 million to the CAP program is the same amount that CAP received last year so that it can continue its mission in the Greater Gresham Area, West Garfield Park and the Greater Grand Boulevard areas. Most of these funds will be used to contract with partner agencies via CVPP and St. Sabina. St. Sabina is also doing considerable work in prevention programs.

Associate Director McCambridge said that last year cuts were made to re-entry programs in the south suburbs. The General Assembly recognized the needs that these communities have for re-entry programs for offenders returning from IDJJ and IDOC. This program's services will be provided by the Healthcare Consortium of Illinois and to Treatment Alternatives for Safe Communities (TASC).

Ms. Hora said that the \$5 million recommendation included \$3 million to partnering agencies. She said that she was concerned that it would be difficult to ensure that the partnering agencies are viable entities and that they comply with all of the necessary requirements.

Associate Director McCambridge said that St. Sabina would receive \$1.25 million of that \$3.3 million and the remaining money would be distributed in almost equal parts to LOS and DuCAP.

Associate Director McCambridge, in response to a question by Ms. Hora, said that in addition to CAP overseeing its own violence prevention programs, it will serve as a lead agency in West Garfield Park and in Grand Boulevard. It would also have contracts with sub-recipients.

Clerk Brown said that it would be great if we were able to see which agencies would actually get the \$5 million, as opposed to all of them being lumped in. In the future, it would be great if recommendations like this provided that sort of detail.

Mr. Harvey said that such details reveal a lot. Providing detail regarding what the subcontractors get or what would go to salaries would be very helpful in identifying the costs as reasonable.

Director Cutrone said that staff can do that for individual grants. When one grant covers many agencies it is much more difficult to provide that detail without significantly increasing the amount of materials that need to be produced and reviewed.

Mr. Harvey said that there are a number of individual grants that are about the same amount for which such detail could be provided without making the table any bigger.

Director Cutrone, in response to questions by Mr. Maki, said that these funds were appropriated to give the Authority a grant. The Authority has some limited discretion in spending those funds, but not much. About \$2,500,000 of this grant will be used to support the CVPP, and the Authority can work to shape that funding. Some other individual areas of the grant the Authority does not have much control over, but the Authority must track and report on the use of those funds. The Authority has oversight with regard to performance reporting. If any serious problems arose, the Authority would first take them up with the CAP and eventually with the legislature, if necessary.

Ms. Stratton said that for the first item, the performance indicators do not seem to relate to the goals that are set forth. For example, Goal 2 says to reduce recidivism, but the performance indicator is the number of youths referred to a service by participating and

discharged from the services. Goal 3 is to reduce violent incidents and the performance indicator is the number of participants, but that does not clearly connect to what needs to be measured. She asked if the Authority can expand on these performance indicators, given that the funds were already appropriated.

Director Cutrone said that the Authority has a say about the performance measures, but it is difficult to accept them as part of a very long-term study; it is beyond the Authority's resources.

Ms. Stratton asked if the goal could not be properly measured given the time and resource limitations of the Authority, then perhaps a different goal might be more realistic.

Director Cutrone said that the performance measure could be re-examined.

Dr. Hasbrouck said that such measures shouldn't be too difficult, given the population.

Director Cutrone said that the Authority has a safety valve which is part of the performance measures. The Authority can say that certain information is required then we can work toward getting the appropriate measures.

Ms. Hora said, regarding the next proposal, that her understanding is that peace circles are more involved at the charging stage or the resolution stage, and are not really involved with recidivism. How peace circles fit in the project is not clear.

Associate Director McCambridge said that this is a preliminary draft of the recommendation. Staff has not examined everything yet. Once the recommendation is approved, staff then works with the grantees to develop Exhibit A and Exhibit B narratives. These questions will likely be answered at those stages.

**Motion:** Sheriff Perez moved to approve the SFY14 Chicago Area Project to Reduce Recidivism (CRR) Program and the SFY14 Chicago Area Project (CAP) designation recommendations. The motion was seconded by Mr. Rosenbaum and approved by unanimous voice vote, with an abstention by Ms. Jacobs.

### **Old Business**

None.

### **New Business**

Associate Director McCambridge said that some board members should have received informational surveys regarding the Victim Service Ad Hoc Committee meeting scheduled for late October. She reminded the board members to respond to those surveys and inform staff whether or not they plan to attend.

### **Adjourn**

Sheriff Perez moved to adjourn the Budget Agenda portion of the meeting. Chairman Ellis seconded the motion and the meeting was adjourned at 9:44 a.m. The Authority Board moved on to discuss other items on the Authority Regular Meeting agenda.



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**MEMORANDUM**

**TO:** Budget Committee Members

**FROM:** Wendy McCambridge, Associate Director, Federal and State Grants Unit

**DATE:** December 6, 2013

**RE:** **FFY10 Justice Assistance Grants Plan Adjustment #13**  
**FFY11 Justice Assistance Grants Plan Adjustment #4**

This memo describes proposed adjustments to the Justice Assistance Grants (JAG) FFY10 and FFY11 Plans, as described in the attached Attachment A's.

**Designation Reductions**

The following table identifies funds recently returned to the Authority. Staff recommends that these funds be made available for future programming.

<b>DESIGNEE / PROGRAM</b>	<b>REASON FOR LAPSE / RESCISSION</b>	<b>FFY10</b>	<b>FFY11</b>
St. Clair County State's Attorney's Office / Multi-Jurisdictional Drug Prosecution Program	Personnel expenses less than expected.	\$22	
Winnebago County / Center of Excellence	Personnel and travel expenses were less than expected.	\$14,382	
Illinois Criminal Justice Information Authority / Technology Improvement	Enterprise architect was never hired.	\$125,000	
Sangamon County / Expanding Multi-Jurisdictional Narcotics Unit	Employees left and contractual costs less than expected.		\$4,329
<b>TOTAL:</b>		<b>\$139,604</b>	<b>\$4,329</b>

**Recommended Designations**

The Illinois State Police (ISP) is seeking \$125K to help secure professional services that will assist in establishing and operating a Project Management Office to assist the ISP in its effort to procure and implement a LEADS modernization project.

Please see the attached Grant Recommendation Reports for detailed descriptions of the following program designation recommendations:

<b>Designee</b>	<b>Program</b>	<b>FFY10</b>	<b>FFY11</b>
Chicago Housing Authority	Community Violence Prevention / The ARC (Altgeld-Riverdale Consortium) Partnership Program	\$225,760	
Gale Math & Science Academy	School Supports	\$35,000	
Winnebago County	Youth Recovery Court		\$205,526
Illinois State Police (see above)	LEADS Project Management Office	\$125,000	
<b>Totals:</b>		<b>\$385,760</b>	<b>\$205,526</b>

**SUMMARY OF AVAILABLE FUNDS**

The table below describes funds remaining available for future use, assuming the adoption of the staff's recommendations described in this memo:

<b>Currently Available</b>	<b>FFY09</b>	<b>FFY10</b>	<b>FFY11</b>	<b>FFY12</b>	<b>FFY13</b>
<b>Local</b>	<b>\$56</b>	<b>\$0</b>	<b>\$2,642,082</b>	<b>\$5,231,166</b>	<b>TBD</b>
<b>State</b>	<b>\$8,273</b>	<b>\$47,367</b>	<b>\$1,098,990</b>	<b>\$1,431,797</b>	<b>TBD</b>
<b>Local Formula Fund Allocation</b>	<b>N/A</b>	<b>\$478,284</b>	<b>\$394,162</b>	<b>TBD</b>	<b>TBD</b>
<b>Interest Available*</b>	<b>\$7,736</b>	<b>\$80,802</b>	<b>\$64,423</b>	<b>\$32,914</b>	<b>\$0</b>
<b>Total</b>	<b>\$16,065</b>	<b>\$606,453</b>	<b>\$4,199,657</b>	<b>\$6,695,877</b>	<b>\$7,334,602</b>
<b>Expiration</b>	<b>9/30/14</b>	<b>9/30/14</b>	<b>9/30/14</b>	<b>9/30/15</b>	<b>9/30/16</b>

\*As of November 19, 2013.

Staff will be available at the meeting to answer any questions.

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

<b>Projected Designation Date</b>	<b>December 6, 2013</b>	<b>Total months of funding including this designation</b>	10
<b>Funding Source 1</b>	JAG FFY10	<b>Funding Source 1 Amount</b>	\$125,000
<b>Funding Source 2</b>		<b>Funding Source 2 Amount</b>	
<b>Required Match % of Designation Total</b>	Match Waiver Requested	<b>Recommended Maximum Designation Amount</b>	\$125,000
<b>Implementing Agency</b>	Illinois State Police	<b>Program Agency</b>	Illinois State Police
<b>Program Title</b>	Project Development & Management	<b>Project Name (if applicable)</b>	LEADS Modernization Project
<b>Purpose Area (JAG only)</b>	Planning, Evaluation, & Technology Improvement	<b>Formula Category (if applicable)</b>	

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**Program Summary** *(State the problem and supporting data; identify target population and intended consequences)*

The Illinois State Police is in the planning stages of modernizing the Illinois Law Enforcement Agencies Data System (LEADS). LEADS is a statewide, computerized, telecommunications system, maintained by the Illinois State Police, designed to provide the Illinois criminal justice community with access to computerized justice related information at both the state and national level.

The ISP seeks to modernize the entire LEADS platform into a fully open architecture and up-to-date environment that will accommodate 21<sup>st</sup> Century technology. Specifically, the ISP seeks to implement advanced technologies that conform to the Global Standards Package and its various components including, but limited to, the Global Reference Architecture (GRA), National Information Exchange Model (NIEM) and Global Federated Identity and Privilege Management (GFIPM).

The scope of this project is massive and complex. The ISP, in effort to ensure the most proven, best practices, and technologies available are followed to support their project, is seeking professional services to assist in establishing and operating a Project Management Office that will assist the ISP in managing and overseeing its efforts to procure and implement a modern LEADS. This funding will allow the ISP to contract with a subject matter expert on the national data sharing models and standards. The contracted subject matter expert will help to define business processes, including the triggers that result in the need to share information, provide a common platform and language to exchange information, assist with security, and address domain-specific needs.

The ISP will prepare an Invitation for Bids (IFB) seeking these services. The IFB will be prepared and released within 45 days following the execution of this grant funding's contractual documents. The IFB will seek to attract and identify the most knowledgeable and experienced expert(s) in using the components of the Global Standards Package in a project comparable to the LEADS modernization project. The IFB will help ISP identify the most qualified candidate that can perform the greatest amount of services requested for the amount covered under this grant funding.

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**Goals, Objectives and Performance Measures** (Goals are a broad statement of what will be achieved. Objectives are specific, measurable outcomes of the project. Objectives have a timetable for completion. Provide any available data to illustrate your program's past/current performance.)

**Goal 1: To obtain contractual resources that will help the Illinois State Police manage the planning, development, and implementation of the LEADS modernization project.**

**Goal 2: Have a draft strategy or roadmaps detailing how ISP can best develop and implement a LEADS modernization project using the components of the Global Standards Package.**

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**Evidence Based / Promising Practices** (Describe any EBP/PP incorporated within your program strategy)

The ISP will work to conform to the Global Standards Package (GSP) during its planning, development, and implementation of the LEADS modernization project.

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**Budget:** Total projected match and federal program costs. (The budget details below are proposed, initial estimates and subject to further review and adjustments)

Category	Description	Amount
Personnel		
Travel		
Equipment		
Commodities		
Contractual	A Project Manager to assist the Illinois State Police in planning, developing, and implementing a LEADS modernization project.	\$125,000
<b>TOTAL ESTIMATED PROGRAM COSTS</b>		

Prepared by: Carter

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## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

<b>Projected Designation Start Date</b>	January 1, 2014	<b>Total months of funding including this designation</b>	51
<b>Funding Source 1</b>	JAG FFY10	<b>Funding Source 1 Amount</b>	\$225,760.
<b>Funding Source 2</b>	N/A	<b>Funding Source 2 Amount</b>	N/A
<b>Required Match % of Designation Total</b>	25%	<b>Recommended Maximum Designation Amount</b>	\$225,760.
<b>Implementing Agency</b>	The Chicago Housing Authority	<b>Program Agency</b>	The Chicago Housing Authority
<b>Program Title</b>	The ARC (Altgeld-Riverdale Consortium) Partnership Program (ARC)	<b>Project Name (if applicable)</b>	Community violence prevention
<b>Purpose Area (JAG only)</b>	Prevention and Education	<b>Formula Category (if applicable)</b>	Local
<b>JAG Priority Area</b>	Prevention and Intervention	<b>JAG Sub-priority</b>	#1. Focus on geographical areas

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**Program Summary** *(State the problem and supporting data; identify target population and intended consequences):* This program was originally recommended to the Budget Committee on September 6, 2013. There was an error on the designation form and additional money is being requested.

Through increased community partnership and coordination, the ARC Partnership plans to achieve its intended goals to improve and strengthen community safety, community wide communication, and increased community participation and utilization of resources. The Chicago Housing Authority (CHA) as the Primary Applicant and Fiscal Agent will continue to provide program oversight, supervise the two program coordinators, manage day to day coordination and participate on the Advisory Committee. With continued funding through 2014, CHA will also increase its coordination efforts, to cover more community partners and increase outreach efforts. CHA will also be responsible for the execution of sub grants, other agreements and memoranda of understanding with partners. CHA's Director of Safety and Security will continue participate in this initiative to facilitate coordination with other safety efforts in the community including CHA, private security contractors and District 5 personnel. ARC partners will continue hosting large events to highlight community safety while promoting their services and forging community partnerships. Ceasefire will continue its work within the community by canvassing selected blocks for the purpose of identifying gang activity, intervening as appropriate and reporting incidents to the Commander of the 5th District Chicago Police Department. The Social IMPACT Research Center (IMPACT) will collecting program data to assess, monitor and recalibrate program activities to ensure compliance and program success. Chicago Police Department will continue the GREAT (Gang Reduction Education and Training) program into the 2013-14 school year and the Youth Court Program. OOO Multimedium has begun production on one of the two youth safety videos, which will be used to highlight and support the safety initiatives implemented in this grant. With continuation of funding, Criminal Justice for Youth Institute will enhance its networking efforts within the communities (i.e. Chicago Public Schools, neighborhood agencies) and identity forums to conduct peace circle trainings and circle keeping training. Uhlich Children's Advantage Network (UCAN) will continue outreach efforts with community partners and managing issuing of stipends to residents involved in the program. UCAN is currently

contracted as a CHA case management contractor through December 2013. If a new provider is selected for 2014, the new service provider will take on UCAN's responsibilities.

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**Goals, Objectives and Performance Measures** (Goals are a broad statement of what will be achieved. Objectives are specific, measurable outcomes of the project. Objectives have a timetable for completion. Provide any available data to illustrate your program's past/current performance.)

**Goal 1: Reduce crime in Altgeld-Riverdale through a combination of evidence-based and innovative community-involved safety initiatives**

**Goal 2: Create consistent communication vehicles to enhance community-wide participation and collaboration in ARC.**

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**Evidence Based / Promising Practices** (Describe any EBP/PP incorporated within your program strategy)

The ARC program is modeled on the Safer Cities Program, an established evidence-based program.

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**Budget:** Total projected match and federal program costs. (The budget details below are proposed, initial estimates and subject to further review and adjustments)

Category	Description	Amount
Personnel	Program Coordinator	\$78,062
Travel	N/A	\$0
Equipment	To be determined based on resident conceived safety project (e.g., video camera)	\$1,206
Commodities	Program supplies, printing and incentives	\$49,228
Contractual	Partner agencies to conduct violence prevention programming and project evaluation	\$318,239
TOTAL ESTIMATED PROGRAM COSTS		\$446,735

**Prepared by:**

Lajuana Murphy

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

<b>Projected Grant Start Date</b>	<b>December 1, 2013</b>	<b>Total months of funding including this designation</b>	June 30, 2014
<b>Funding Source 1</b>	JAG FFY10	<b>Funding Source 1 Amount</b>	\$35,000
<b>Funding Source 2</b>		<b>Funding Source 2 Amount</b>	
<b>Required Match % of Designation Total</b>	Waiver Requested	<b>Recommended Maximum Designation Amount</b>	\$35,000
<b>Implementing Agency</b>	Gale Math & Science Academy	<b>Program Agency</b>	Gale Math & Science Academy
<b>Program Title</b>	School Supports	<b>Project Name (if applicable)</b>	
<b>Purpose Area (JAG only)</b>	Prevention and Education	<b>Formula Category (if applicable)</b>	Local
<b>JAG Priority</b>	Prevention & Intervention		5. Community resources to reduce risk factors

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**Program Summary** *(State the problem and supporting data; identify target population and intended consequences)*

Gale Math & Science is located in Chicago, Illinois in the East Rogers Park community. The greatest concern relative to our school campus is the violence around the school, including the park. Over the past year there have been at least five incidents involving violence and four of the incidents involved guns.

Our goal is to purchase additional security cameras, entrance camera and doorbell system for our school buildings and the Willye White Park. At this time, exterior security cameras are located on the main building. Our annex building has a non-functioning camera and an outdated doorbell system. Both would be replaced with 5-6 exterior cameras strategically place around the building and a new Airphone Digital System for the front entrance. Currently, the office staff is unable to clearly see who is entering the building. A new system would enhance our ability to monitor persons who enter the building. Approximately 3-4 cameras would be place around the perimeter of the Willye White Fieldhouse.

Our students need to feel safe and secure in and around the school grounds. Whenever these incidents occur, students bring fear and insecurity into the classroom, which has a detrimental effect on teaching and learning. Students' emotional well being after a gang or violent incident is fragile and or angry. Emotions run high and many do not know how to cope with their feelings. When fear and anger take control of students, it is nearly impossible to focus and it is difficult to improve their academic skills in the core subject areas: Reading/Language Arts, Math, Science and Social Science. In addition, students' coping skills are depleted and they may become disruptive, fight other students and have emotional meltdowns.

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**Goals, Objectives and Performance Measures** (Goals are a broad statement of what will be achieved. Objectives are specific, measurable outcomes of the project. Objectives have a timetable for completion. Provide any available data to illustrate your program's past/current performance.)

**Goal 1:** To create a safe perimeter for students and families around the school buildings and adjacent park.

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**Evidence Based / Promising Practices** (Describe any EBP/PP incorporated within your program strategy)

Both surveillance cameras and provision of social work services are best practices.

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**Budget:** Total projected match and federal program costs. (The budget details below are proposed, initial estimates and subject to further review and adjustments)

Category	Description	Amount
Personnel		
Travel		
Equipment	8-9 security cameras and one digital intercom system	\$35,000
Commodities		
Contractual		
<b>TOTAL ESTIMATED PROGRAM COSTS</b>		<b>\$35,000</b>

Prepared by: Greg Stevens

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## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

<b>Projected Designation Date</b>	10/1/13	<b>Total months of funding including this designation</b>	12
<b>Funding Source 1</b>	JAG FFY11	<b>Funding Source 1 Amount</b>	\$205,526
<b>Funding Source 2</b>		<b>Funding Source 2 Amount</b>	
<b>Required Match % of Designation Total</b>	25%	<b>Recommended Maximum Designation Amount</b>	\$205,526
<b>Implementing Agency</b>	Winnebago County	<b>Program Agency</b>	Winnebago County Circuit Court
<b>Program Title</b>	Youth Recovery Court	<b>Project Name (if applicable)</b>	
<b>Purpose Area (JAG only)</b>	Prosecution and Court	<b>Formula Category (if applicable)</b>	
<b>JAG Priority Area</b>	Priorities for Courts, Prosecution, Defense and Community Corrections	<b>JAG Sub-priority</b>	<i>services that will reduce recidivism</i>

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**Program Summary** *(State the problem and supporting data; identify target population and intended consequences)*

In Illinois, a study conducted by the Department of Mental Health found that an estimated 54% of youth in correctional facilities had a mental health disorder. Despite the high rates of diagnosed mental illness or substance use disorders, only half of the youth reported currently are receiving any treatment. The mission of the Winnebago Youth Recovery Court (YRC) is to enhance and protect public safety while restoring the liberty and community functioning of juveniles in the juvenile justice system who have a mental illness and/or co-occurring disorders through comprehensive and therapeutic judicial intervention.

The target population for this proposed project is 10-17 year olds with nonviolent offenses who have a mental illness or co-occurring substance use disorder. We plan to continue to serve a minimum of 25 youth and their families each year. Inclusion criteria are active court case, diagnosis of Axis I mental health disorder, nonviolent offender, connection between crime and mental illness, supportive adult (parent, guardian) who agrees to participate, and approval of YRC team. Exclusion criteria are any felony offense which resulted in great bodily harm to the victim or any felony involving a weapon, sexual offenses except solicitation or prostitution, prior history of violent or sexual offenses, gang involvement, developmental disability, traumatic brain injury, autism and mental retardation if it is the only Axis I diagnosis, and youth does not willingly want to participate in YRC.

The 17th Judicial Circuit Court is the lead agency and fiscal agent. The Juvenile Probation Department is responsible for conducting the initial screen, supervising the youth's conditions of probation, monitoring any arrests and violations, and monitoring school attendance. The Probation Officer assumes case management responsibilities as the minor becomes more stable. Rosecrance is responsible for the mental health and substance abuse assessments and for providing intensive wrap around services to ensure that the unique needs of the youth and family are met including mental health and trauma issues.

Some number of youth will require ongoing behavioral health treatment services and recovery support services upon completion of YRC. These youth will be identified before leaving YRC and individuals requiring ongoing counseling,

therapy and medication evaluation and monitoring will be linked with these services at RBC or other providers. These recovery support services may include Wellness Recovery Action Plans, peer and mutual support activities, educational, social, recreational and spiritual supports to sustain the progress achieved in YRC.

**Goals, Objectives and Performance Measures** (Goals are a broad statement of what will be achieved. Objectives are specific, measurable outcomes of the project. Objectives have a timetable for completion. Provide any available data to illustrate your program's past/current performance.)

**Goal 1:** Retain 3 integral clinical positions to maintain and enhance the YRC in reducing juvenile detention and hospitalization days for its participants.

**Goal 2:** Reducing recidivism of youth with mental illness or co-occurring disorders in the juvenile justice system.

**Goal 3:** Increasing the quantity and quality of mental health and other services available to youth with mental illness and co-occurring disorders.

**Evidence Based / Promising Practices** (Describe any EBP/PP incorporated within your program strategy)

The Home-Based Clinical Therapist utilizes Cognitive Behavioral Therapy (CBT) as the model of treatment for the youth and family. Rosecrance has developed an effective method of applying evidenced-based curricula, cognitive behavioral therapies, didactic education, sustaining programs such as 12-step programs and intensive family work for addressing and treating substance use disorders.

**Budget:** Total projected match and federal program costs. (The budget details below are proposed, initial estimates and subject to further review and adjustments)

Category	Description	Amount
<b>Personnel</b>	<b>MATCH:</b> The court system will contribute towards court and probation staff time to meet the match requirements of this grant.	\$68,509.00
<b>Travel</b>	None	
<b>Equipment</b>	None	
<b>Commodities</b>	Supplies and Postage	\$250.00
<b>Contractual</b>	1 FTE Home Based Therapist, 1 FTE Clinical Case Manager, 1 FTE Addictions Counselor , Local Travel, Psychiatrist Management Services	\$205,526.00
<b>TOTAL ESTIMATED PROGRAM COSTS</b>		<b>\$257,893.00</b>

**Prepared by:**

\_Wendy McCambridge, Associate Director, Federal & State Grants Unit \_\_\_\_\_

**JUSTICE ASSISTANCE GRANTS  
FFY10 PLAN  
ATTACHMENT A - *Revised 11/19/13***

**JAG Purpose Area: LAW ENFORCEMENT**

<b>Program Title: Expanding Multi-Jurisdictional Narcotic Units</b>	<b>INITIAL AMOUNT</b>	<b>AMENDED AMOUNT</b>	<b>DIFFERENCE</b>
<u>Project Title: Expanding Multi-Jurisdictional Narcotic Units</u>			
Blackhawk Area Task Force	\$55,663		
Central IL Enforcement Group	\$110,855		
DuPage County MEG	\$116,500		
Joliet MANS	\$111,715		
Kankakee MEG	\$120,584		
Southern IL Drug Task Force	\$161,114		
Multi-County MEG	\$56,943		
North Central Narcotic Task Force	\$111,736		
Quad-Cities MEG	\$25,516		
South Central Illinois Drug Task Force	\$68,051		
Southeastern Illinois Drug Task Force	\$107,202		
Metropolitan Enforcement Group of Southwestern Ill.	\$374,078		
Vermilion County MEG	\$114,865		
West Central IL Task Force	\$106,711		
Zone 6 Task Force	\$51,285		

**Program Title: Special Task forces**

<u>Project Title: Human Trafficking Task Force</u>			
Cook County State's Attorney's Office	\$108,866		

**Program Title: Crisis Intervention Team (CIT)**

<u>Project Title: Advanced Juvenile CIT Training</u>			
Alliance for the Mentally Ill of Greater Chicago	\$97,038		

**JAG Purpose Area: PROSECUTION AND COURT PROGRAMS**

**Program Title: Multi-Jurisdictional Drug Prosecution Program**

<u>Project Title: Multi-Jurisdictional Drug Prosecution Program</u>			
DuPage County State's Attorney's Office	\$156,415		
Kane County State's Attorney's Office	\$143,967		
Lake County State's Attorney's Office	\$204,858		
McHenry County State's Attorney's Office	\$83,394		
Office of the State's Attorneys Appellate Prosecutor	\$352,389		
St. Clair County State's Attorney's Office	\$108,003	\$107,981	(\$22)
Will County State's Attorney's Office	\$132,528		
 <u>Project Title: Complex Drug Prosecutions</u>			
Cook County State's Attorney's Office	\$1,174,104		
Cook County State's Attorney's Office	\$939,283		

<b>Program Title:</b>	<b>INITIAL AMOUNT</b>	<b>AMENDED AMOUNT</b>	<b>DIFFERENCE</b>
<b>Specialized Prosecution Initiatives</b>			
<u>Project Title: Systemic Sentencing Issues Appeals Project</u> Office of the State's Attorney's Appellate Prosecutor	\$272,721		
<b>Specialized Defense Initiatives</b>			
<u>Project Title: DNA and Digital Evidence Litigation Program</u> Cook County Public Defender's Office	\$39,140		
<u>Project Title: Systemic Sentencing Issues Appeals Project</u> Office of the State Appellate Defender	\$183,531		
Office of the State Appellate Defender	\$151,623		
<b>Illinois Torture Inquiry and Relief</b>			
<u>Project Title: Illinois Torture Inquiry and Relief</u> Illinois Department of Human Rights	\$160,000		
<b>Mitigation</b>			
<u>Project Title: Mitigation Specialists</u> Cook County Public Defender's Office	\$136,642		
<b>Improving Operational Effectiveness</b>			
<u>Project Title: Domestic Violence Service Enhancement</u> Cook County Circuit Court	\$99,822		
<b>Community Justice Centers</b>			
<u>Project Title: Improving Operational Effectiveness</u> Cook County State's Attorney's Office	\$252,198		
<b>Crime Analysis</b>			
<u>Project Title: Crime Intelligence Analyst</u> Lake County State's Attorney's Office	\$51,579		

**JAG Purpose Area: PREVENTION AND EDUCATION PROGRAMS**

<b>Program Title: Community Violence Prevention</b>	<b>INITIAL AMOUNT</b>	<b>AMENDED AMOUNT</b>	<b>DIFFERENCE</b>
<u>Project Title: Crimes Against Seniors</u> Illinois State Police	\$228,308		
<u>Project Title: Residential Programs for Formerly Incarcerated Men and Women</u> St. Leonard's House and Grace House	\$100,000		
St. Leonard's House and Grace House	\$100,000		
<u>Project Title: Sheriff's Women's Justice Program</u> Northwestern University	\$208,332		
Northwestern University	\$208,332		
<u>Project Title: Altgeld-Riverdale Community Partnerships</u> Chicago Housing Authority	\$109,291	\$335,051	\$225,760
<b>Program Title: School Supports</b>			
<u>Project Title: School Supports</u> Gale Math & Science Academy	\$0	\$35,000	\$35,000

**JAG Purpose Area: PLANNING, EVALUATION, AND TECHNOLOGY IMPROVEMENT PROGRAMS**

<b>Program Title: Evaluation</b>			
<u>Project Title: Drug Strategy Impact Evaluation</u> Illinois Criminal Justice Information Authority	\$1,250,000		
<u>Project Title: Center of Excellence</u> Winnebago County	\$260,000	\$245,618	(\$14,382)
Winnebago County	\$212,000		
<b>Program Title: Technology Improvement</b>			
<u>Project Title: Information Technology Modernization</u> Illinois Criminal Justice Information Authority	\$125,000	\$0	(\$125,000)
Illinois State Police	\$0	\$125,000	\$125,000

**JAG Purpose Area: CORRECTIONS AND COMMUNITY CORRECTIONS PROGRAMS**

<b>Program Title: Correctional Initiatives</b>			
<u>Project Title: Virtual High School Pilot Project</u> Illinois Department of Juvenile Justice	\$225,000		
<u>Project Title: Women's Residential Treatment</u> McDermott Center	\$336,000		
<b>Program Title: Sex Offender Supervision</b>			
<u>Project Title: Sex Offender Supervision</u> Coles County Court Services	\$62,465		

**UNALLOCATED FUNDS**

<b>Unallocated - Discretionary</b>		<b>INITIAL AMOUNT</b>	<b>AMENDED AMOUNT</b>	<b>DIFFERENCE</b>
Undesignated Local		\$198,094	\$0	(\$198,094)
Undesignated State		\$47,367		
<i>Undesignated Interest (as of 11/19/13)</i>	<i>\$80,802</i>	<i>\$127,576</i>	<i>\$80,802</i>	<i>(\$46,774)</i>
<u>Interest Allocations:</u>				
Gale Math & Science Academy		\$35,000		
Chicago Housing Authority		\$13,262		
<i>Total Interest Earned as of 11/19/13:</i>	<i>\$129,064</i>			

**Unallocated - Formula Allocations**

Undesignated Local Formula Funds	\$478,284
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**ADMINISTRATIVE FUNDS**

**Administration**

Administration Funds	\$1,187,710
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<b>TOTAL</b>	<b>\$12,004,678</b>	<b>\$12,006,166</b>	<b>\$1,488</b>
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**JUSTICE ASSISTANCE GRANTS  
FFY11 PLAN  
ATTACHMENT A - *Revised 11/19/13***

**JAG Purpose Area: LAW ENFORCEMENT**

<b>Program Title: Expanding Multi-Jurisdictional Narcotic Units</b>	<b>INITIAL AMOUNT</b>	<b>AMENDED AMOUNT</b>	<b>DIFFERENCE</b>
<u>Project Title: Expanding Multi-Jurisdictional Narcotic Units</u>			
TBD	\$23,999		
Blackhawk Area Task Force	\$69,579		
Central IL Enforcement Group	\$138,569	\$134,240	(\$4,329)
DuPage County MEG	\$145,625		
East Central IL Task Force	\$107,122		
Joliet MANS	\$139,644		
Kankakee MEG	\$150,730		
Lake County MEG	\$271,209		
Southern IL Drug Task Force	\$201,393		
Multi-County MEG	\$71,179		
North Central Narcotic Task Force	\$139,670		
Quad-Cities MEG	\$31,895		
SLANT Task Force	\$95,997		
South Central Illinois Drug Task Force	\$85,064		
Southeastern Illinois Drug Task Force	\$134,002		
Metropolitan Enforcement Group of Southwestern Ill.	\$467,598		
Southern Illinois Enforcement Group	\$142,498		
Vermilion County MEG	\$143,581		
West Central IL Task Force	\$133,389		
Zone 6 Task Force	\$64,106		

**JAG Purpose Area: PROSECUTION AND COURT PROGRAMS**

**Program Title: Multi-Jurisdictional Drug Prosecution Program**

<u>Project Title: Multi-Jurisdictional Drug Prosecution Program</u>			
Office of the State's Attorney's Appellate Prosecutor	\$440,486		

**Program Title: Specialized Prosecution Initiatives**

<u>Project Title: Systemic Sentencing Issues Appeals Project</u>			
Office of the State's Attorney's Appellate Prosecutor	\$227,440		

**Program Title: Youth Recovery Court**

<u>Project Title: Youth Recovery Court</u>			
Winnebago County	\$0	\$205,256	\$205,256

**JAG Purpose Area: PLANNING, EVALUATION, AND TECHNOLOGY IMPROVEMENT PROGRAMS**

<b>Program Title: Specialized Training</b>	<b>INITIAL AMOUNT</b>	<b>AMENDED AMOUNT</b>	<b>DIFFERENCE</b>
<u>Project Title: Health Reform Criminal Justice System Training</u> Treatment Alternatives for Safer Communities (TASC)	\$33,239		
<b>Program Title: Evaluation</b>			
<u>Project Title: Cook County Justice &amp; Health Initiative Evaluation</u> Treatment Alternatives for Safer Communities (TASC)	\$25,000		

**JAG Purpose Area: CORRECTIONS AND COMMUNITY CORRECTIONS PROGRAMS**

<b>Program Title: Correctional Initiatives</b>			
<u>Project Title: Community-Based Residential Treatment for Adults</u> Illinois Department of Corrections	\$224,500		
Illinois Department of Corrections	\$331,569		
<u>Project Title: Community-based Transitional Services for Female Offenders</u> Illinois Department of Corrections	\$190,081		

**UNALLOCATED FUNDS**

<b>Unallocated - Discretionary</b>			
Undesignated Local	\$2,843,009	\$2,642,082	(\$200,927)
Undesignated State	\$1,098,990		
<i>Undesignated Interest (as of 11/19/13)</i>	<i>\$64,423</i>		
<b>Unallocated - Formula Allocations</b>			
Undesignated Local Formula Funds	\$394,162		

**ADMINISTRATIVE FUNDS**

<b>Administration</b>			
Administration Funds	\$951,702		
<b>TOTAL</b>	<b>\$9,581,450</b>	<b>\$9,581,450</b>	<b>\$0</b>



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**MEMORANDUM**

**TO:** Budget Committee Members

**FROM:** Wendy McCambridge, Associate Director, Federal and State Grants Unit

**DATE:** December 6, 2013

**RE:** **Violence Prevention**

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**Recommended Designations**

*Illinois Family Violence Coordinating Councils*

Staff recommends designating \$297,990 in SFY14 Illinois Family Violence Coordinating Council funds to various programs as described in the following Grant Recommendation Report.

*After School Programs*

Staff recommends designating \$2,000,000 in SFY14 After School Programs funds to be set aside for a request-for-proposals effort. Individual designations will be made in accordance with an objective proposal scoring process. Staff will report back to the Budget Committee at a future meeting with details regarding funding amounts designated to awarded entities. Grants will range from \$50,000 to 350,000 per recipient.

The purpose of the Authority's Afterschool Grants Program is to implement evidence-based afterschool programming that includes violence prevention in high need communities. The Authority conducted an analysis of communities and schools with several risk factors, including high crime, chronic truancy and mobility rates, poor attendance, and poor school performance rates. As a result of this analysis the following counties were deemed high need communities: Alexander, Boone, Bureau, Champaign, Cook, Franklin, Gallatin, Greene, Hardin, Henry, Jackson, Kane, Kankakee, Lake,

Macon, Madison, Marion, Peoria, Pope, Pulaski, Rock Island, Saline, Sangamon, Stephenson, St. Clair, Union, Vermilion, and Winnebago. The Authority's Afterschool Grants Programs will incorporate one of the following afterschool models:

- Illinois Department of Human Services (IDHS) Teen Reach Model;
- Illinois State Board of Education (ISBE) 21st Century Model; or
- An evidence based afterschool program that includes violence prevention

The target age range for the program is 11-17 year olds. However, the Authority will consider funding for programs to also serve children below that age range. Each grant will be for a performance period of January 1, 2014 – June 30, 2014.

Staff will be available at the meeting to answer any questions.

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

<b>Projected Grant Start Date</b>	1/1/14	<b>Total months of funding including this designation</b>	6 months
<b>Funding Source 1</b>	VC SFY14	<b>Funding Source 1 Amount</b>	\$297,990
<b>Funding Source 2</b>	NA	<b>Funding Source 2 Amount</b>	0
<b>Required Match % of Designation Total</b>	N/A	<b>Recommended Maximum Designation Amount</b>	
<b>Implementing Agency</b>	See chart below	<b>Program Agency</b>	Same as Implementing Agency
<b>Program Title</b>	Local Family Violence Coordinating Councils	<b>Project Name (if applicable)</b>	
<b>Purpose Area (JAG only)</b>		<b>Formula Category (if applicable)</b>	

**Program Summary** *(State the problem and supporting data; identify target population and intended consequences)*

The purpose of the IFVCC's 23 local family violence coordinating councils and the State council is to establish a forum to share and discuss information in order to promote a coordinated response to family violence in our communities. The Councils work to improve the institutional and professional response to family violence issues. The Councils engage in prevention, education, and the coordination of intervention and services for victims and perpetrators of child abuse, domestic violence, and elder abuse. A goal of the Councils is to contribute to the improvement of the legal system and the administration of justice.

Each Council is judicially led and a local fiscal agent appointed by the judge administers this annual allocation of funds. Funds are used to support a half-time Local Council Coordinator in each Council, as well as coordination of committee work, training, travel, and other related activities as determined by the Local Council Planning Committees.

**Goals, Objectives and Performance Measures** *(Goals are a broad statement of what will be achieved. Objectives are specific, measurable outcomes of the project. Objectives have a timetable for completion. Provide any available data to illustrate your program's past/current performance.)*

Local Family Violence Coordinating Councils work toward the following goal categories, as determined by their Circuit Steering Committees and various Council Committees. Individual goals and objectives are contained in each Circuit Council's Exhibit A narrative.

**Goal 1: Systems Change**

Systems change includes goals that effect how the system operates. System change would include developing protocols and/or procedures and developing tools that address the system response (ex. checklists for law enforcement, screening cards for medical staff, etc.).

**Goal 2: Professional Training/Education**

Trainings and/or educational opportunities held by the council or a committee for professionals in the field. This may include full council meetings/symposia, trainings specific to one group (ex. law enforcement or school personnel), trainings for committee members.

**Goal 3: Community Awareness/Prevention**

Community Awareness/Prevention events, newsletters, material distribution are intended to provide information to the community about family violence. Domestic violence, child abuse and elder abuse awareness events would be included in this section.

**Evidence Based / Promising Practices** (Describe any EBP/PP incorporated within your program strategy)

The local Family Violence Coordinating Councils work within a collaborative, coordinated community response model.

**Budget:** Total projected match and federal program costs. (The budget details below are proposed, initial estimates and subject to further review and adjustments)

Circuit	Amount *	Fiscal Agent
1 and 2	\$22,860	Hamilton/Jefferson ROE
3	\$11,430	Madison County Auditor
4	\$11,430	ROE #3
5	\$11,430	ROE # 11
6	\$11,430	Metamorphosis Montessori School
7	\$11,430	ROE #40
8	\$11,430	West Central IL Area Agency on Aging
9	\$11,430	Hancock Co. Circuit Clerk
10	\$11,430	Peoria Co Treasurer
11	\$11,430	ROE #17
12	\$11,430	Office of Chief Judge
13	\$11,430	Youth Service Bureau
14	\$11,430	Rock Island Co Court Services
15	\$11,430	Lee/Ogle ROE #47
16 and 23	\$22,860	YWCA of Elgin
17	\$11,430	Winnebago County
18	\$11,430	Co of DuPage
19	\$11,430	College of Lake Co.
20	\$11,430	Sauget Police Department
21	\$11,430	I-KAN ROE
22	\$11,430	McHenry Co College District
COOK	\$35,100	County of Cook
<b>Total Recommended</b>	<b>\$297,990</b>	

Prepared by: Vernie Bruehler



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550  
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**REQUEST FOR PROPOSALS  
for  
AFTER SCHOOL PROGRAMS FY2014**

**SECTION I: General Information**

- 1. Purpose of RFP:** The Illinois Criminal Justice Information Authority (ICJIA) is soliciting proposals from eligible applicants to implement the ICJIA After School program as outlined in this RFP.
- 2. Eligible Applicants:**
  - a. Only not for profit organizations (also including parochial schools, alternative schools and charter schools) and units of government (including public school districts, parochial schools, alternative schools and charter schools) with demonstrated capacity to provide after school programming with an added violence prevention component may apply.
  - b. Not for profit organizations must have a letter of commitment from an authorized representative from the school that will be involved in this project.
- 3. Priority Funding Areas:**
  - a. ICJIA conducted an analysis of communities and schools with several risk factors. These included high crime, chronic truancy, and mobility rates; and poor attendance and school performance rates.
  - b. ICJIA will prioritize applications proposing to serve the following counties while also considering other ICJIA, IDHS and ISBE funded after-school programming locations:  
Alexander, Boone, Bureau, Champaign, Cook, Franklin, Gallatin, Greene, Hardin, Henry, Jackson, Kane, Kankakee, Lake, Macon, Madison, Marion, Peoria, Pope, Pulaski, Rock Island, Saline, Sangamon, Stephenson, St. Clair, Union, Vermilion, and Winnebago.
- 4. Available Funds:** Funds will be allocated among successful applicants which are public and nonprofit organizations, or a combination of both. ICJIA will consider requests between \$50,000 and \$350,000. There is no Match requirement for the use of these funds. Applicants that select the Teen Reach model must request an award amount calculated by the Youth Attendance Plan (see Appendix A).

Funds must be used to supplement existing funds for program activities and must not replace those funds that have been appropriated for the same purpose. Supplanting shall be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the applicant or grantee will be required to supply documentation demonstrating that the reduction in non-ICJIA funds resources occurred for reasons other than the receipt or expected receipt of ICJIA funds.

5. **Grant Period:** The grant performance period for this Request for Proposals (RFP) is anticipated to be January 1 – June 30, 2014. Continued funding is contingent on satisfactory progress in the preceding performance period and continued funding appropriation.
6. **Application Deadline:** Proposals must be received by 11:59pm on November 25, 2013. Facsimile transmissions are not acceptable. Late proposals will not be accepted. To be accepted for consideration, proposals must meet the requirements set forth in this Request for Proposals (RFP). Proposals must be electronically submitted to: [cja.vp.rfp@illinois.gov](mailto:cja.vp.rfp@illinois.gov).
7. **Applicant Technical Assistance Session:** Illinois Criminal Justice Information Authority will hold two mandatory webinars on November 13<sup>th</sup> and 14<sup>th</sup>, 2013, at 2 p.m. Only agencies that participate in one of these mandatory webinars may apply. To sign up for this webinar go to <https://www.surveymoz.com/s3/1417009/ICJIA-After-School-Program-RFP-Webinar-Registration-Form>
8. **Questions:** Contact the Illinois Criminal Justice Information Authority at 312.793.8550. The ICJIA web site, [www.icjia.org](http://www.icjia.org), provides information on this RFP process.

## **SECTION II: Background**

The Illinois Criminal Justice Information Authority (ICJIA) is charged with coordinating Statewide violence prevention efforts and developing a Statewide plan that incorporates public health and public safety approaches to violence prevention in families, communities, and schools (20 ILCS 3930/2). ICJIA administers grant programs that make funding available for community-based and statewide collaborative efforts (multi-disciplinary, multi-sector) that address a myriad of comprehensive approaches to violence prevention. This Request For Proposal (RFP) addresses one such approach through the After school Grant Program.

Many of today's children, youth and families deal with a whole host of challenges in their homes, schools and communities. These issues range from economics, educational challenges, to violence and crime. For working families, these challenges can be even greater as parents need a safe place for their children between the hours of 3pm-6pm, during school holidays and vacations. The hours between 3pm-6pm can be deadly for many youth as this time is associated with higher juvenile crime and victimization<sup>1</sup>.

Unfortunately many children cannot escape the violence when they return home. 15.5 million U.S. children live in families in which partner violence occurred at least once in the past year, and seven million children live in families in which severe partner violence occurred.<sup>2</sup>

Exposure to violence in the community or within the home puts children and youth at risk for becoming a perpetrator or victim of violence in the future. In addition, poor academic performance, difficult peer relationships and high levels of stress at home, also known as risk factors, further increase the likelihood that the child or youth will become a perpetrator or victim of violence in the future.

High quality After school programs can address these challenges by providing structured and supportive environments within which academics, life skills and recreational/cultural activities are provided to children and youth. These activities support the development of

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<sup>1</sup> Fight Crime: Invest In Kids (2000).

<sup>2</sup> McDonald, Renee, Ernest N. Jouriles, Suhasini Ramisetty-Mikler, et al. 2006. *Estimating the Number of American Children Living in Partner Violent Families*. Journal of Family Psychology 20(1): 137-142

protective factors such as good conflict resolution and anger management skills; positive, sustained attachment with at least one adult; in an environment that teaches healthy beliefs, sets clear standards and a fosters sense of belonging. The development of protective factors can reduce the chance of later victimization or perpetration of violence. In a study of high-risk youth (defined as those with five or more of the risk factors detailed in the report in their environment), 80 percent of youth who had fewer than six protective factors in their environment reported involvement in serious delinquency as compared with only 25 percent of those who had nine or more protective factors present.<sup>3</sup>

There has been a great deal of research and evaluation of after school programs over the last decade.<sup>4</sup> In summary, after school programs can have a positive impact on participants' academic performance<sup>5</sup>, social/emotional skills<sup>6</sup>, reduced involvement in criminal behavior<sup>7</sup>, drug and sex prevention<sup>8</sup> and health and wellness<sup>9</sup>. The quality of the program is the primary determinant for positive outcomes. High quality after school programs produce better outcomes when the program:

- Understands each child's or youth's unique life experience, challenges and strengths;
- Engages children and youth in a variety of safe and supportive activities such as academic support, life skills sessions, and recreational/cultural activities;
- Implement programming in a sequenced manner that allows children and youth to integrate and build upon what they learn;
- Allow for active learning so they can practice new behaviors;
- Dedicate specific time and effort at skill development;
- Have explicit rules and expectations;
- Hire high quality and well trained staff;
- Sustain participation. This can be challenging but children and youth must attend the program consistently; and
- Have strong partnerships with the school, their families and other community institutions.<sup>10</sup>

To that end, the purpose of ICJIA's After school Grants Program is to implement evidence based after school programming that includes violence prevention in high need communities.

Applicants will select and describe their proposed implementation of one of the following After school models:

- Illinois Department of Human Services (IDHS) Teen Reach Model (see Appendix A for a summary of the modified model);
- Illinois State Board of Education (ISBE) 21<sup>st</sup> Century Model (see Appendix B for a summary of the modified model); or
- An evidence based After school program that includes violence prevention

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<sup>3</sup> *Delinquency Prevention Works*, OJJDP Program Summary, (1995, November).

<sup>4</sup> Durlak and Weisberg, *A meta-Analysis of After-School Programs That Seek to Promote Personal and Social Skills in Children and Adolescents* Am J Community Psychology (2010); Little, Wimer and Weiss, *After School Programs in the 21<sup>st</sup> Century: Their Potential and What It Takes to Achieve It*. Harvard Family Research Project

<sup>5</sup> Vandell, D. Reisener, E., and Pierce, K. (2007). *Outcomes linked to high quality After school programs: Longitudinal findings from the study of promising practices*. Irvine, CA: University of California and Washington, DC Policy Studies Associates.

<sup>6</sup> Durlak and Weisberg, *A meta-Analysis of After-School Programs That Seek to Promote Personal and Social Skills in Children and Adolescents* Am J Community Psychology (2010);

<sup>7</sup> *BAM Sports Edition*, University of Chicago Crime Lab Research and Policy Brief, (2012, July); Goldschmidt, P., Huang, D., and Chinen, M. (2007) *The long-term effects of after-school programming on educational adjustment and juvenile crime: A study of the LA's BEST after-school program*. Los Angeles: UCLA/CRESSST.

<sup>8</sup> Philliber, S., Kaye, J.W., and Herrling, S. (2001, May). *The national evaluation of the Children's Aid Society Carrera Model Program to prevent teen pregnancy*. Accord, NY: Philliber Research Associates.; Weiss, F.L and Nicholson, H.J (1998) *Friendly PEERSuasion against substance use: The Girls Incorporated model and evaluation*. *Drugs and Society*, 12(1/2), 7-22.

<sup>9</sup> Mahoney, J.L., Lord, H., and Carryl, E. (2005) *After-school programs participation and the development of child obesity and peer acceptance*. *Applied Developmental Science*, 9(4), 202-215; Bohnert, A. M, and Ward, A.K. ((2013) *Making a Difference: Evaluating the Girls in the Game (GIG) After-school Program*. *Journal of Early Adolescence*, 33:104

<sup>10</sup> Durlak and Weisberg, *A meta-Analysis of After-School Programs That Seek to Promote Personal and Social Skills in Children and Adolescents*. Am J Community Psychology (2010); Little, Wimer and Weiss, *After School Programs in the 21<sup>st</sup> Century: Their Potential and What It Takes to Achieve It*. Harvard Family Research Project

In addition, all applicants must describe how their selected model addresses or how it will be modified to address violence prevention. The target age range is 11-17 year olds however ICJIA will consider applications proposing to serve children below that age range. Applications must propose providing programming at least 120 days for the performance period. If the applicant is a current Teen Reach and/or 21<sup>st</sup> Century provider, the applicant must propose to serve new children and youth with the ICJIA funds. The performance period for this RFP is anticipated to be January 1, 2014 – June 30, 2014.

### **SECTION III: Applicant Prequalification Certification:**

1. **Not-for-profit applicants:** Entities that are not-for-profit corporations must provide a letter from the United States Internal Revenue Service dated no earlier than July 1, 2009 that demonstrates the applicant agency's tax exempt 501 ( c ) ( 3 ) status. In addition, applicant agencies that are not-for-profit shall provide a copy of their Certificate of Good Standing from the Illinois Secretary of State. Copies of both the IRS letter of determination and certificate of good standing must be attached to this application.
2. **All applicants:** Although the grant(s) selected through this RFP will be funded with State dollars, ICJIA requires all grantees to follow the Federal grant guidelines. Federal requirements state that all agencies receiving federal funds shall obtain a DUNS (Data Universal Numbering System) number. Applicants that do not already have a DUNS number can procure one from Dun and Bradstreet, Inc online at [www.dunandbradstreet.com](http://www.dunandbradstreet.com) or by calling 1-866-705-5711. In addition to a DUNS number, grantees shall maintain a current registration in the System for Award Management (SAM) database. Each agency participating in the proposed program as a funded partner must provide both a DUNS number, SAM registration expiration date, and CAGE Code as part of their proposal submission. Information about SAM registration procedures can be accessed at [www.sam.gov](http://www.sam.gov).

### **SECTION IV: Reporting Requirements**

Fiscal and Data Reports are due no later than 15 days after the end of each quarterly reporting period. Reports will be distributed to each grantee for submission (Fiscal and Data reports will be created in Excel and distributed to each grantee for submission.) Closeout reports are due 30 days after the last day of the performance period.

### **SECTION V: Proposal Content**

To be accepted for consideration, proposals must meet the requirements set forth in this RFP. Applicants must submit an electronic version of the RFP. The Cover Page and Exhibit A: Proposal Narrative must be submitted in Microsoft Word compatible format. Exhibit B: Budget must be submitted in Microsoft Excel compatible format. Proposals must be on 8 1/2"x 11" paper, single-sided, double-spaced, use 12 point font size, and include the following in the order indicated:

1. Proposal Checklist: A completed Proposal Checklist
2. Cover Page: A completed Cover Page
3. Exhibit A: Proposal narrative to include the following sections:
  - Demonstration of need for the After school programming in identified location(s)

- Demonstration of organization's capacity/experience with the Teen Reach Model, the 21<sup>st</sup> Century Model or other evidence-based model to provide high quality After school services with an emphasis on violence prevention
- Demonstration of adequate and appropriate staffing to fund activities described
- Demonstration of realistic and detailed implementation schedule
- Completed Goals and Objectives
- Completed Youth Activity Plan and monthly Youth Attendance Calendars if applying to use the Teen Reach Model
- For applicants not intending to implement the Teen Reach or the 21<sup>st</sup> Century model, applicants must include information establishing that the proposed program model has been demonstrated by empirical or academic studies to be effective. Applicants are invited to review Durlak and Weisberg, A meta-Analysis of After-School Programs That Seek to Promote Personal and Social Skills in Children and Adolescents. Am J Community Psychology (2010); Little, Wimer and Weiss, After School Programs in the 21st Century: Their Potential and What It Takes to Achieve It. Harvard Family Research Project [http://njafter3.com/edu/docs/Reports\\_Harvard-Fam-Research-Proj-issue-10-SAN08.pdf](http://njafter3.com/edu/docs/Reports_Harvard-Fam-Research-Proj-issue-10-SAN08.pdf)
- Not-for-profit organizations must include a letter of commitment from an authorized representative from the school that will be involved in this project.

4. Exhibit B: Budget and Budget Narrative [form attached]

- Each budget category is totaled correctly and the total line for each budget reflects both a federal/state amount and match (if you plan to show match).
- If no costs are anticipated in a section of the budget itemization, write "not applicable" in that section.
- The Budget Narrative provides the justification and information necessary to 1) determine the manner in which the budget detail was computed, and 2) the relationship between major budget components and the achievement of the project goals.

5. Documentation of compliance with each of the requirements listed in Section V, including:

- Letter of determination (or affirmation) of that status from the United State Internal Revenue Service, dated no earlier than July 1, 2009
- Certificate of Good Standing from the Illinois Secretary of State, dated no later than one year prior to the application submission deadline
- DUNS (Data Universal Numbering System) number and registration in the System of Award Management (SAM) database

**SECTION VI: REVIEW CRITERIA AND PROCEDURES**

Proposal selection will be made using the criteria listed below. ICJIA reserves the right to reject any or all proposals if it is determined that submission(s) are not satisfactory. ICJIA also reserves the right to invite one or more applicants to resubmit amended proposals.

**Responsiveness to Proposal** - Proposals will be reviewed by a panel of ICJIA staff with expertise in this area. The narrative addresses all parts of the RFP well and demonstrates an ability to successfully implement the program. (100 points total)

Geographic Description	5 Points
Statement of Problem	20 Points
Agency Capacity/Experience	20 Points
Program Description	20 Points
Goals/Objectives	5 Points
Staffing and Management Plan	10 Points
Implementation Schedule	10 Points
Budget	5 Points
Budget Narrative	5 Points

A panel of ICJIA senior staff will do a final review of proposals for allowability of costs. Their recommendations will be forwarded to the ICJIA Budget Committee for approval. A preliminary award decision will be made and applicants will be notified of the Budget Committee's decision. Successful applicants whose proposals contained unallowable costs will have their award reduced by the total amount of all unallowable costs.

**Note:** Proposed project costs for services, activities and other items will be assessed to determine how realistic they are, and the extent to which they have been allocated in a cost-efficient yet effective manner. The Budget Narrative includes all budgeted items listed in the Budget line by line, all costs are accurately calculated and relevance to the program is clearly explained.

**SECTION VII: BUDGET REQUIREMENTS**

The following items/costs must be considered:

**STAFFING** - At a minimum, a .5 FTE (full-time equivalent) After school Program Coordinator must be committed to the each site and identified in the organizational chart. Programs must recruit, hire, and take necessary steps to retain staff that are qualified for their positions with the After school program through education, experience and/or training.

**SNACKS AND MEALS** – After school programs must offer nutritious snacks to the participants. All food must be served in accordance with relevant local and state health standards for food preparation and handling and meet the standards of the National After school Association.

While program funds may be used to purchase food, programs must demonstrate that they researched and applied for assistance through the food programs sponsored through the U.S. Department of Agriculture (USDA), found at <http://www.usda.gov> ; the Illinois State Board of Education (ISBE), found at <http://www.isbe.state.il.us> ; or through America’s Second Harvest, found at <http://www.secondharvest.org> .

**TRANSPORTATION**- After school programs must provide safe transportation to and from the program if necessary.If transportation is provided, the agency will be required to develop a written transportation plan directly related to project activities and to maintain the plan on file at the agency. This plan should have the approval of the agency’s governing body and be available for review by the ICJIA upon request.

## Top 100 “Disadvantage” Schools in Illinois Excluding Cook County

### Data Sources

Data to identify schools and school districts that are experiencing internal issues while existing in a disadvantaged community come from three sources. The first data source used individual school report cards for every school in Illinois in the year 2012. Specific variables pertaining to the schools’ performance were obtained from the Illinois State Board of Education (ISBE) website<sup>1</sup>. Crime statistics, specifically the Index Crime rate and the Cannabis Arrest rate per 100,000 people, were obtained from the Illinois State Police (ISP) website<sup>2</sup>. Data came from the year 2009, as this was the last year that cannabis arrest statistics were provided. Not all towns report crime to the State Police, but 89% of the schools had town/city level crime data associated with them. Finally, Census data was obtained on the estimated number of relevant children five to 17 years old in poverty who are related to the householder for each school district in Illinois for the year 2011<sup>3</sup>.

Analysis was accomplished to identify the top 100 Elementary Schools, Middle Schools, and High Schools that have the most serious issues, **excluding those from Cook County**. The following details the variables used for each of these school types and the analysis methodology to create this hierarchy. Only schools that did not reach Adequate Yearly Progress (AYP) in 2012 were included in the analyses. It is worth mentioning that because z-scores were calculated within the subsamples, direct comparisons across school types are not possible. However, a separate analysis was done that rank the top 100 schools in Illinois across all school types (excluding Charter Schools).

### Definitions of Variables:

For analysis with Elementary, Middle, and All Schools the following variables were used:

Variables:

- Percent Low-Income
  - “students [who] come from families receiving public aid; live in institutions for neglected or delinquent children; are supported in foster homes with public funds; or are eligible to receive free or reduced-price lunches.”
- Attendance Rate
- Mobility Rate
  - “the number of times students enroll in or leave a school during the school year.”
- Chronic Truancy Rate
  - “students who are absent from school without valid cause for nine or more of the last 180 school days.”
- Overall performance on all State tests 2011-2012
- Percent of students meeting/exceeding standards in Reading
- Percent of students meeting/exceeding standards in Math

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<sup>1</sup> [http://www.isbe.net/assessment/report\\_card.htm](http://www.isbe.net/assessment/report_card.htm)

<sup>2</sup> <http://www.isp.state.il.us/crime/cii2009.cfm>

<sup>3</sup> <http://www.census.gov/did/www/saipe/data/schools/data/2011.html>

- Town/City Index Crime Rate
  - Total murder, rape, robbery, assault, burglary, larceny, motor vehicle theft, and arson in 2009 per 100,000 people for the town/city the school is located.
- Town/City Cannabis Arrest Rate
  - Total cannabis arrests in 2009 per 100,000 people for the town/city the school is located.
- School District Percent Poverty
  - Calculated by dividing the number of relevant children five to 17 years old in poverty who are related to the householder by the total estimated five to 17 year old population for each school district.

As well as the above variables, the analysis with High Schools incorporated two additional variables:

- High School Dropout Rate
- High School 4-year Graduation Rate

**Analysis:**

As higher scores on the majority of these variables indicate worse qualities, four variables were reverse coded: attendance rate, overall performance on all State tests 2011-2012, percent meeting/exceeding standards in Reading, and the percent meeting/exceeding standards in Math. So that direct comparisons could be made across these variables, z-scores were computed. Principle components factor analysis was run on the z-scored variables to check unidimensionality.

The internal consistency of the items was also checked using the Cronbach’s Alpha statistic. The variables across all samples proved the items to be highly reliable. Below are the Cronbach Alpha statistics across the variables of each sample.

Sample	n	Cronbach’s Alpha
Elementary Schools	806	0.90
Middle Schools	324	0.93
High Schools	495	0.92
All Schools	1625	0.86

The z-scored variables were averaged together to create the Disadvantage Index for each sample, which rates each school on the degree of experiencing internal issues while existing in a disadvantaged community. The Disadvantage Index was rank ordered to identify the first 100 schools with the greatest scores. Tallies of the amount of schools within each county for each sample are displayed.

**Count of Counties with the top 100 Disadvantaged Schools by Sample**

Elementary Schools				
County	Count of Disadvantaged Schools within Top 100	Number of Count in Top 50	Number of Count in Top 25	Number of Count in Top 10
Winnebago	19	8	5	1
St. Clair	15	11	8	5
Sangamon	11	7	1	1
Macon	9	5	1	--
Peoria	8	7	5	2
Rock Island	6	2	2	--
Lake	5	--	--	--
Kankakee	4	--	--	--
Madison	4	3	1	--
Vermilion	4	3	1	--
Will	4	2	--	--
Jefferson	3	--	--	--
Champaign	2	--	--	--
Kane	2	--	--	--
Alexander	1	1	1	1
Morgan	1	--	--	--
Pulaski	1	1	--	--
Stephenson	1	--	--	--
Total	100	50	25	10

Middle Schools				
County	Count of Disadvantaged Schools within Top 100	Number of Count in Top 50	Number of Count in Top 25	Number of Count in Top 10
Lake	10	6	3	--
Peoria	8	8	5	4
Kane	6	1	--	--
Madison	6	3	--	--
Winnebago	6	4	3	2
Rock Island	5	2	2	
St. Clair	5	4	3	3
Will	5	1	--	--
Franklin	4	3	--	--
Sangamon	4	2	--	--
Vermilion	4	3	1	--
Kankakee	3	2	1	--
Macon	3	2	2	1
Champaign	2	1	--	--
Christian	2	--	--	--
Jackson	2	1	--	--
Marion	2	--	--	--
Pike	2	--	--	--
Saline	2	--	--	--
Union	2	1	--	--
Adams	1		--	--
Alexander	1	1	--	--
Gallatin	1	--	--	--
Greene	1	--	--	--
Hardin	1	--	--	--
Henry	1	1	--	--
Jefferson	1	1	1	--
Knox	1	--	--	--
La Salle	1	--	--	--
Macoupin	1	--	--	--
Massac	1	--	--	--
McDonough	1	--	--	--
McHenry	1	--	--	--
McLean	1	--	--	--
Morgan	1	1	--	--
Stephenson	1	1	1	--
Tazewell	1	1	1	--
Total	100	50	25	10

High Schools				
County	Count of Disadvantaged Schools within Top 100	Number of Count in Top 50	Number of Count in Top 25	Number of Count in Top 10
Peoria	6	3	2	2
Franklin	5	1	--	--
Kane	5	3	1	--
Madison	5	5	1	--
St. Clair	5	4	4	4
Champaign	4	1	--	--
Lake	4	3	1	1
Sangamon	4	3	3	1
Vermilion	4	3	1	--
Will	4	1	--	--
Winnebago	4	4	4	--
Fayette	3	--	--	--
Kankakee	3	3	1	--
Marion	3	1	--	--
Saline	3	1	1	--
Alexander	2	2	2	--
Boone	2	1	1	1
Knox	2	--	--	--
Macon	2	2	2	1
Morgan	2	1	--	--
Rock Island	2	1	--	--
Union	2	--	--	--
Williamson	2	--	--	--
Bureau	1	--	--	--
Christian	1	--	--	--
Clay	1	--	--	--
Edgar	1	--	--	--
Fulton	1	--	--	--
Gallatin	1	1	--	--
Greene	1	1	--	--
Hardin	1	--	--	--
Henry	1	1	--	--
Iroquois	1	--	--	--
Jackson	1	1	--	--
Jefferson	1	--	--	--
Johnson	1	--	--	--
La Salle	1	--	--	--
Massac	1	--	--	--
McDonough	1	--	--	--

High Schools (continued from previous page)				
County	Count of Disadvantaged Schools within Top 100	Number of Count in Top 50	Number of Count in Top 25	Number of Count in Top 10
McHenry	1	--	--	--
Pike	1	1	--	--
Pope	1	--	--	--
Pulaski	1	1	1	--
Stephenson	1	1	--	--
Tazewell	1	--	--	--
Total	100	50	25	10

All Elementary, Middle, and High Schools				
County	Count of Disadvantaged Schools within Top 100	Number of Count in Top 50	Number of Count in Top 25	Number of Count in Top 10
St. Clair	16 (9 Elem, 3 Mid, 4 HS)	15 (8 Elem, 3 Mid, 4 HS)	11 (4 Elem, 3 Mid, 4 HS)	6 (1 Elem, 1 Mid, 4 HS)
Peoria	13 (6 Elem, 4 Mid, 3 HS)	11 (5 Elem, 4 Mid, 2 HS)	5 (1 Elem, 2 Mid, 2 HS)	2 (2 HS)
Winnebago	12 (6 Elem, 2 Mid, 4 HS)	5 (2 Elem, 1 Mid, 2 HS)	--	--
Sangamon	10 (7 Elem, 3 HS)	4 (1 Elem, 3 HS)	1 (1 HS)	1 (1 HS)
Madison	8 (3 Elem, 5 HS)	2 (1 Elem, 1 HS)	--	--
Vermilion	6 (2 Elem, 1 Mid, 3 HS)	1 (1 HS)	--	--
Lake	3 (4 HS)	2 (2 HS)	1 (1 HS)	--
Macon	4 (1 Elem, 1 Mid, 2 HS)	2 (2 HS)	2 (2 HS)	--
Alexander	3 (1 Elem, 2 HS)	3 (1 Elem, 2 HS)	2(1 Elem, 1 HS)	--
Kane	3 (3 HS)	--	--	--
Kankakee	3 (3 HS)	2 (2 HS)	--	--
Rock Island	3 (2 Elem, 1 HS)	--	--	--
Boone	1 (1 HS)	1 (1 HS)	1 (1 HS)	1 (1 HS)
Bureau	1 (1 HS)	--	--	--
Champaign	1 (1 HS)	--	--	--
Franklin	1 (1 HS)	--	--	--
Gallatin	1 (1 HS)	--	--	--
Greene	1 (1 HS)	--	--	--
Hardin	1 (1 HS)	--	--	--
Henry	1 (1 HS)	--	--	--
Jackson	1 (1 HS)	--	--	--
Marion	1 (1 HS)	--	--	--
Pope	1 (1 HS)	--	--	--
Pulaski	1 (1 HS)	1 (1 HS)	1 (1 HS)	--
Saline	1 (1 HS)	1 (1 HS)	--	--
Stephenson	1 (1 HS)	--	--	--
Union	1 (1 HS)	--	--	--
Total	100	50	25	10

**Illinois Family Violence Coordinating Council (VC)**  
**SFY14 PLAN**  
**ATTACHMENT A - *Revised 11/19/13***

	DESIGNATED AMOUNT	SECONDARY AMOUNT	SECONDARY SOURCE	PRIOR PAYMENT	GRANT TOTAL
Hamilton Jefferson ROE 25	\$12,382	\$21,018	VC SFY13	\$0	\$33,400
Madison County	\$6,191	\$10,509	VC SFY13	\$0	\$16,700
ROE #3	\$6,191	\$0	VC SFY13	\$10,509	\$16,700
ROE #11	\$6,191	\$10,509	VC SFY13	\$0	\$16,700
Metamorphosis Montessori School	\$6,191	\$0	VC SFY13	\$10,509	\$16,700
ROE #40	\$6,191	\$10,509	VC SFY13	\$0	\$16,700
West Central Illinois Area on Aging	\$6,191	\$0	VC SFY13	\$10,509	\$16,700
Hancock County Circuit	\$6,191	\$0	VC SFY13	\$10,509	\$16,700
Peoria County	\$6,191	\$0	VC SFY13	\$10,509	\$16,700
ROE #17	\$6,191	\$0	VC SFY13	\$10,509	\$16,700
Will County	\$6,191	\$10,509	VC SFY13	\$0	\$16,700
Youth Service Bureau	\$6,191	\$0	VC SFY13	\$10,509	\$16,700
<i>Rock Island County Court Services</i>	<i>\$6,191</i>	<i>\$0</i>	<i>VC SFY13</i>	<i>\$10,509</i>	<i>\$16,700</i>
Lee Ogle ROE #47	\$6,191	\$10,509	VC SFY13	\$0	\$16,700
<i>YWCA of Elgin</i>	<i>\$6,191</i>	<i>\$0</i>	<i>VC SFY13</i>	<i>\$10,509</i>	<i>\$16,700</i>
<i>Winnebago County</i>	<i>\$6,191</i>	<i>\$0</i>	<i>VC SFY13</i>	<i>\$10,509</i>	<i>\$16,700</i>
<i>DuPage County</i>	<i>\$6,191</i>	<i>\$0</i>	<i>VC SFY13</i>	<i>\$10,509</i>	<i>\$16,700</i>
<i>College of Lake County</i>	<i>\$6,191</i>	<i>\$0</i>	<i>VC SFY13</i>	<i>\$10,509</i>	<i>\$16,700</i>
<i>Sauget Police Department</i>	<i>\$6,191</i>	<i>\$0</i>	<i>VC SFY13</i>	<i>\$10,509</i>	<i>\$16,700</i>
<i>I-KAN ROE</i>	<i>\$6,191</i>	<i>\$0</i>	<i>VC SFY13</i>	<i>\$10,509</i>	<i>\$16,700</i>
<i>McHenry Co College District</i>	<i>\$6,191</i>	<i>\$0</i>	<i>VC SFY13</i>	<i>\$10,509</i>	<i>\$16,700</i>
Cook County	\$32,357	\$44,643	VC SFY13	\$0	\$77,000
Hamilton Jefferson ROE 25	\$22,860	\$0	N/A		\$22,860
Madison County	\$11,430	\$0	N/A		\$11,430
ROE #3	\$11,430	\$0	N/A		\$11,430
ROE #11	\$11,430	\$0	N/A		\$11,430
Metamorphosis Montessori School	\$11,430	\$0	N/A		\$11,430
ROE #40	\$11,430	\$0	N/A		\$11,430
West Central Illinois Area on Aging	\$11,430	\$0	N/A		\$11,430
Hancock County Circuit	\$11,430	\$0	N/A		\$11,430
Peoria County	\$11,430	\$0	N/A		\$11,430
ROE #17	\$11,430	\$0	N/A		\$11,430
Youth Service Bureau	\$11,430	\$0	N/A		\$11,430
Rock Island Co Court Services	\$11,430	\$0	N/A		\$11,430
Lee Ogle ROE #47	\$11,430	\$0	N/A		\$11,430
YWCA of Elgin	\$22,860	\$0	N/A		\$22,860
Winnebago County	\$11,430	\$0	N/A		\$11,430
DuPage County	\$11,430	\$0	N/A		\$11,430
College of Lake County	\$11,430	\$0	N/A		\$11,430
Sauget Police Department	\$11,430	\$0	N/A		\$11,430
I-KAN ROE	\$11,430	\$0	N/A		\$11,430
McHenry Co College District	\$11,430	\$0	N/A		\$11,430
Cook County	\$35,100	\$0	N/A		\$35,100
Office of Chief Judge	\$11,430	\$0	N/A		\$11,430

	<b>DESIGNATED AMOUNT</b>	<b>SECONDARY AMOUNT</b>	<b>SECONDARY SOURCE</b>	<b>PRIOR PAYMENT</b>	<b>GRANT TOTAL</b>
<b>Unallocated</b>					
Undesignated	\$0				\$0
<b>Administration</b>					
Administration Funds	\$61,751				\$61,751
<b>TOTAL</b>	<b>\$528,300</b>	<b>\$118,206</b>			<b>\$804,141</b>

**After School Programs  
SFY14 PLAN  
ATTACHMENT A**

	<b>INITIAL AMOUNT</b>	<b>AMENDED AMOUNT</b>	<b>DIFFERENCE</b>
<b>Program Title: BAM / WOW Impementation</b>			
<u>Project Title: Reducing Violence Among Young Chicago Teens</u>			
Youth Guidance	\$3,100,000		
<b>Program Title: BAM / WOW Evaluation</b>			
University of Chicago Urban Education Lab/Crime Lab (Ev:	\$400,000		
<b>Program Title: After School Programs</b>			
Illinois Alliance of Boys & Girls Clubs	\$3,500,000		
ASP Request-for-Proposals	\$0	\$2,000,000	\$2,000,000
<b>Unallocated</b>			
Undesignated General Revenue	\$3,000,000	\$1,000,000	(\$2,000,000)
<b>Administration</b>			
Administration Funds	\$0		
<b>TOTAL</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>	<b>\$0</b>



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# Memorandum

**To:** Authority Members  
**From:** Ronald Litwin, Acting Chief Fiscal Officer  
**Date:** December 6, 2013  
**Re:** Authority Fiscal Reports

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Attached are the FY 2014 fiscal reports covering the period:  
July 1, 2013 through November 13, 2013

## **Exhibit #1 – Operations**

As shown on Exhibit 1, the Authority has expended and obligated 29% of our General Revenue operations.

## **Exhibit #2 – Awards and Grants**

As shown on Exhibit 2, the Authority has expended and obligated 27% of the total appropriation.

## **Exhibit #3 – Federal Funding Sources FY 2013**

Exhibit #3 supplies detail regarding the Federal Sources that fund the fiscal year expenditures. Cash drawn down from the federal grant programs in the fiscal year 2014 as of November 13, 2013 was approximately \$19 MM. This value includes JABG and JAG awards that are not drawn down on a reimbursement basis.

## **Exhibit #4 – Federal Grant Programs**

As shown on Exhibit 4, the Authority receives the majority of funding from the JAG, VOCA and VAWA programs. These programs represent approximately 93% of the federally funded awards to ICJIA in FY 2014.

I will be available at the Authority meeting to answer any questions you may have regarding these reports.



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# Memorandum

**To:** Authority Members  
**From:** Ronald Litwin, Acting Chief Fiscal Officer  
**Date:** December 6, 2013  
**Re:** Summary of Office of Fiscal Management Activities

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The following highlights the work by the Office of Fiscal Management for the Fiscal Year 2014 through November 13, 2013:

## Reports

The following reports were prepared and submitted by the OFM staff:

- Quarterly Federal Financial Status Reports (SF 425's) for direct and formula grant awards
- Cost center reports for agency operations and federal grant cost centers.
- Monthly reports for funding and expenditures for the American Recovery and Reinvestment Act (ARRA) grants
- Quarterly analysis report preparation for the Governor's Office of Management and Budget

## Federal Grants

- Conducted preliminary budget reviews of approximately 223 interagency agreements
- Processed 136 contract obligation documents (\$28,924,409) and 611 vouchers (\$27,516,513) for federal grants to state and local governments and not-for-profit agencies

## Other Fiscal Activities

- Completed the obligation, expenditure and cash reconciliations for ten funds.



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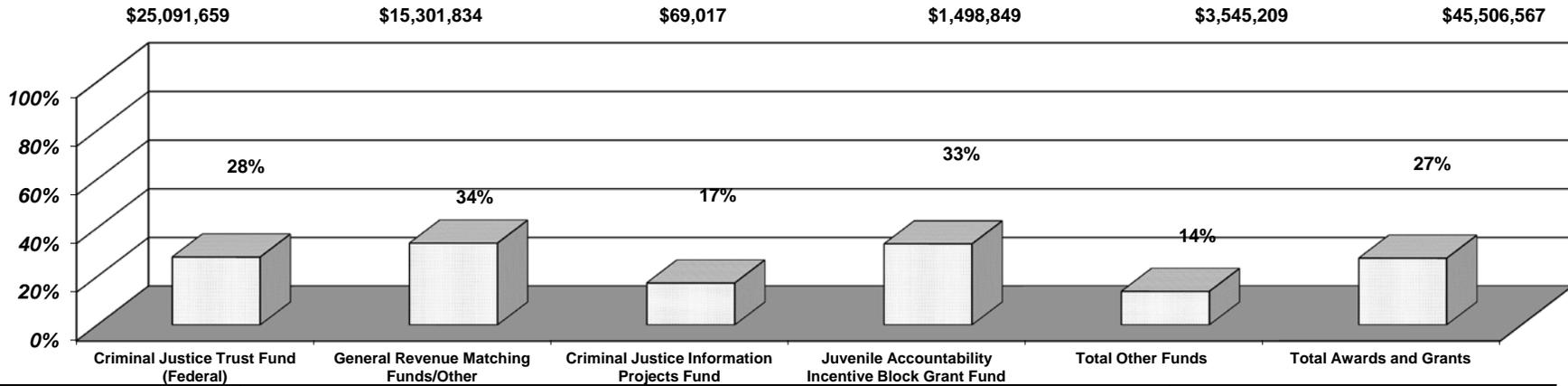
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- Prepared reports supporting the activities of the Illinois Motor Vehicle Theft Prevention Fund Council and Grant Review Committee meetings.
- Processed all Court of Claims paperwork.
- Submitted various recurring reports to the Illinois Office of the Comptroller.
- Submitted various recurring reports to the Governor's Office of Management and Budget.
- Closed the Fiscal activities for SFY 2013.
- Established the Appropriation authority for SFY 2014.
- Completed the annual year-end GAAP (Generally Accepted Accounting Principles) reporting package.
- Completed the field work for the bi-annual State of Illinois Compliance Audit.



**Exhibit #2 - Awards & Grants**  
**Illinois Criminal Justice Information Authority**  
**FY 2014 Expenditures/Obligations**  
 July 1, 2013 - November 13, 2013



	Criminal Justice Trust Fund (Federal)			General Revenue Matching Funds/Other				Criminal Justice Information Projects Fund			
	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Reserve	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)	
Federal Assistance Support	\$6,500,000	\$2,282,515	\$4,217,485	\$634,900	\$0	\$91,658	\$543,242				
State Agencies	\$15,000,000	\$4,077,453	\$10,922,547								
Locals/Non-Profit Orgs.	\$66,700,000	\$18,700,894	\$47,999,106								
Misc. Awards/Grants	\$1,700,000	\$30,797	\$1,669,203					\$400,000	\$69,017	\$330,983	
Adult Re-Deploy Grants & Admin				\$7,000,000	\$0	\$3,919,607	\$3,080,393				
Violence Prevention Programs				\$21,670,200	\$0	\$6,255,229	\$15,414,971				
After School Programs				\$10,000,000	\$0	\$35,339	\$9,964,661				
Meth Pilot Program- Franklin County				\$1,200,000	\$0	\$0	\$1,200,000				
Chicago Area Project				\$5,000,000	\$0	\$5,000,000	\$0				
<b>Total</b>	<b>\$89,900,000</b>	<b>\$25,091,659</b>	<b>\$64,808,341</b>	<b>\$45,505,100</b>	<b>\$0</b>	<b>\$15,301,834</b>	<b>\$30,203,266</b>	<b>\$400,000</b>	<b>\$69,017</b>	<b>\$330,983</b>	
% of Appropriation (less Reserve):		28%	72%			34%	66%		17%	83%	
	Juvenile Accountability Incentive Block Grant Fund			Other Funds Total				Total			
	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Reserve	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Reserve	Expenditures/ Obligations	Balance (2)
Federal Assistance Support								\$7,134,900	\$0	\$2,374,173	\$4,760,727
State Agencies								\$15,000,000	\$0	\$4,077,453	\$10,922,547
Locals/Non-Profit Orgs.								\$66,700,000	\$0	\$18,700,894	\$47,999,106
Misc. Awards/Grants								\$2,100,000	\$0	\$99,814	\$2,000,186
Adult Re-Deploy Grants & Admin								\$7,000,000	\$0	\$3,919,607	\$3,080,393
Violence Prevention Programs				\$7,782,310	\$0	\$3,516,217	\$4,266,093	\$29,452,510	\$0	\$9,771,446	\$19,681,064
After School Programs								\$10,000,000	\$0	\$35,339	\$9,964,661
Chicago Area Project								\$5,000,000	\$0	\$5,000,000	\$0
Meth Pilot Program- Franklin County								\$1,200,000	\$0	\$0	\$1,200,000
Juvenile Accountability Block Grant	\$4,500,000	\$1,498,849	\$3,001,151					\$4,500,000	\$0	\$1,498,849	\$3,001,151
Death Penalty Abolition				\$17,772,900	\$0	\$28,992	\$17,743,908	\$17,772,900	\$0	\$28,992	\$17,743,908
Prescription Pill and Drug Disposal				\$150,000	\$0	\$0	\$150,000	\$150,000	\$0	\$0	\$150,000
Illinois Crime Stoppers Association				\$25,000	\$0	\$0	\$25,000	\$25,000	\$0	\$0	\$25,000
<b>Total</b>	<b>\$4,500,000</b>	<b>\$1,498,849</b>	<b>\$3,001,151</b>	<b>\$25,730,210</b>	<b>\$0</b>	<b>\$3,545,209</b>	<b>\$22,185,001</b>	<b>\$166,035,310</b>	<b>\$0</b>	<b>\$45,506,567</b>	<b>\$120,528,744</b>
% of Appropriation (less Reserve):		33%	67%			14%	86%			27%	73%

(1) This amount is the total that the Legislature approved and does not equal the total amount spent.

(2) Balance does not equal end of period cash balance. This is the difference between budget and actual expenditures / obligations.

Exhibit #3- Federal Funding Sources FY 2014  
 Illinois Criminal Justice Information Authority  
 Federal Funding FY 2014

Program Name	Total Award <sup>1</sup>	Interest Earned	Grand Total <sup>2</sup>	Expense-to-Date Through 11/13/13 <sup>3</sup>	Revenue/Expenditures FY2014 <sup>4</sup>	Remaining Award Through 11/13/13
JABG-Juvenile Accountability Block Grant Total <sup>4</sup>	\$3,400,400	\$46,417	\$3,446,817	\$3,092,665	\$0	\$354,152
JAG-Edward Byrne Memorial Justice Assistance Grant Total <sup>4</sup>	\$48,344,049	\$351,546	\$48,695,595	\$21,163,981	\$7,334,602	\$27,531,614
JAG ARRA-Edward Byrne Memorial Justice Assist. Grant American Recovery Reinvestment Act Total	\$50,198,081	\$654,520	\$50,852,601	\$49,290,004	\$0	\$1,562,597
NARIP-National Instant Criminal Background Check System Act Record Improv. Program Total	\$3,150,000	\$0	\$3,150,000	\$1,360,942	\$70,000	\$1,789,058
NCHIP-National Criminal History Improvement Program Total	\$324,000	\$0	\$324,000	\$300,560	\$113,510	\$23,440
NFSIA-Paul Coverdell Forensic Science Improvement Program Total	\$2,306,286	\$0	\$2,306,286	\$1,960,873	\$549,790	\$345,413
PDNAT-Post conviction DNA Testing Assistance Program Total	\$1,609,619	\$0	\$1,609,619	\$720,541	\$112,555	\$889,078
PSN-Project Safe Neighborhoods Total	\$1,000,000	\$0	\$1,000,000	\$255,062	\$160,086	\$744,938
SJS-State Justice Statistics Grants	\$155,137	\$0	\$155,137	\$155,137	\$30,797	\$0
RSAT -Residential Substance Abuse Treatment Grant Total	\$2,413,116	\$0	\$2,413,116	\$1,753,086	\$66,568	\$660,030
SORNA -Sex Offender Registration and Notification Act Grant Total	\$515,906	\$0	\$515,906	\$127,959	\$102,959	\$387,947
VAWA-Violence Against Women Act Total	\$27,198,166	\$0	\$27,198,166	\$17,563,270	\$2,514,468	\$9,634,896
VAWA SASP-Violence Against Women Act Sexual Assault Service Program Grant Total	\$1,003,557	\$0	\$1,003,557	\$600,951	\$34,090	\$402,606
VAWA ARREST-Violence Against Women Act Total	\$1,000,000	\$0	\$1,000,000	\$563,446	\$292,343	\$436,554
VOCA-Victims of Crime Act Total	\$64,899,498	\$0	\$64,899,498	\$50,762,212	\$7,345,597	\$14,137,286
<b>Total Grant Awards</b>	<b>\$207,517,815</b>	<b>\$1,052,483</b>	<b>\$208,570,298</b>	<b>\$149,670,690</b>	<b>\$18,727,366</b>	<b>\$58,899,608</b>

<sup>1</sup> Total Award represents grants that are active during the FY 2014.

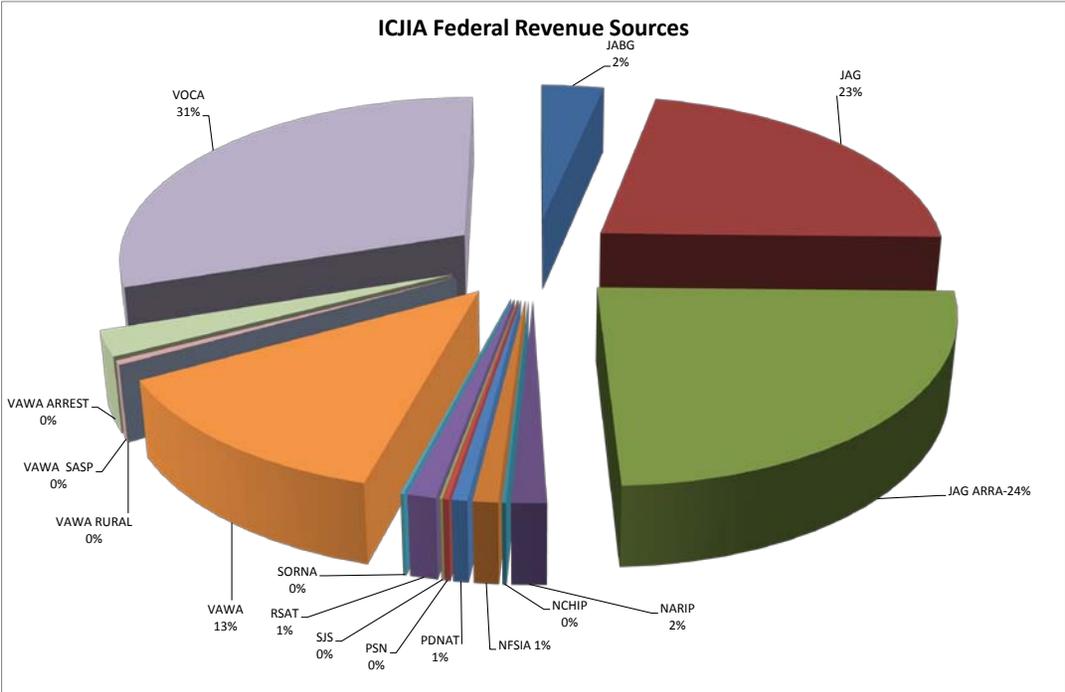
<sup>2</sup> Grand total includes interest earned, which may be added to administrative funds and/or distributed to grantees.

<sup>3</sup> Grant Expenditures-to-date represent all expenses incurred from the inception of the grant award that are currently active during FY 2014.

<sup>4</sup> Revenue/Expenditures values represent expenditures and cash draw-downs during the FY 2014 (July 1, 2013 through November 13, 2013). These values exclude obligations. JABG and JAG awards are drawn down as awarded while the remaining grant draw-downs are reimbursements of expenditures.

Exhibit # 4 - Illinois Criminal Justice Information Authority Federal Grant Programs FY 2014

Program	Total <sup>2</sup>	%
JABG-Juvenile Accountability Block Grant Total	\$3,400,400	2%
JAG-Edward Byrne Memorial Justice Assistance Grant Total	\$48,344,049	23%
JAG ARRA-Edward Byrne Memorial Justice Assist. Grant American Recovery Reinvestment Act Total	\$50,198,081	24%
NARIP-National Instant Criminal Background Check System Act Record Improv. Program Total	\$3,150,000	2%
NCHIP-National Criminal History Improvement Program Total	\$324,000	0%
NFSIA-Paul Coverdell Forensic Science Improvement Program Total	\$2,306,286	1%
PDNAT-Post conviction DNA Testing Assistance Program Total	\$1,609,619	1%
PSN-Project Safe Neighborhoods Total	\$1,000,000	0%
SJS-State Justice Statistics Grants	\$155,137	0%
RSAT -Residential Substance Abuse Treatment Grant Total	\$2,413,116	1%
SORNA -Sex Offender Registration and Notification Act Grant Total	\$515,906	0%
VAWA-Violence Against Women Act Total	\$27,198,166	13%
VAWA Rural-Violence Against Women Act Rural Total	\$0	0%
VAWA SASP-Violence Against Women Act Sexual Assault Service Program Grant Total	\$1,003,557	0%
VAWA ARREST-Violence Against Women Act Total	\$1,000,000	0%
VOCA-Victims of Crime Act Total	\$64,899,498	31%
<b>Total Grant Awards</b>	<b>\$207,517,815</b>	<b>100%</b>



<sup>1</sup> Total Active Awards - Values represent the total of awards approved and active during the FY 2014. These totals do not represent current cash or award balances.  
<sup>2</sup> Total - The figures for each program may include more than one Federal Fiscal Year award and does not exclude expenditures.

General Revenue	29%
-----------------	-----

Criminal Justice Trust Fund (Federal)	28%
---------------------------------------	-----

General Revenue Matching Funds/Other	34%
--------------------------------------	-----

Criminal Justice Information Projects Fund	17%
--	-----

Juvenile Accountability Incentive Block Grant Fund	33%
--	-----

Total Other Funds	14%
-------------------	-----

Total Awards and Grants	27%
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# Memorandum

**To:** Authority Members

**From:** Wendy McCambridge, Associate Director - Federal & State Grants Unit

**Date:** December 6, 2013

**Re:** Federal and State Grants Unit Report – December 6, 2013 Authority Meeting

---

The staff assigned to the Federal and State Grants Unit (FSGU) performed the following activities during the period of August 1, 2013 to October 31, 2013. During this period, FSGU headcount fell to 23.

## Grant Activities

During the reporting period, FSGU staff monitored 397 grants, representing approximately \$89,737,082 in grant funds. Monitoring included the following:

- Reviewing (695) monthly or quarterly reports: (398) data and (297) fiscal;
- Initiating disbursement of funds requested by grantees;
- Conducting (approximately 33) site visits;
- Processing budget revisions and/or amendments to existing agreements;
- Reviewing requests for proposals (RFPs) drafted by grantees and proposed subcontracts between grantees and other service providers or vendors; and
- Engaging in constant daily contact with our grantees to resolve grant-related technical assistance issues. This includes telephonic, e-mail, and on site contacts with grantees that requested assistance regarding issues relating to their grant(s). Staff also receives communications from non-grantees regarding types of grants available through the federal government, and/or how to complete forms for federal grants.

During this reporting period, FSGU staff began processing 71 new agreements (grants), representing \$17,172,331 in grant funds. Processing of a new agreement includes:

- Negotiating the program narrative, budget, and budget narrative with the grantee;
  - Processing the grant proposal for in-house legal, fiscal, and research and analysis reviews and comments;
  - Making necessary changes and forwarding the agreement to the grantee for signature;
  - Once returned, processing the agreement through the Office of General Counsel for the executive director's signature, and, when signed, returning a fully executed copy to the grantee as well as other contacts; and
  - Initiating an obligation and disbursing any initial funds that are requested.
-

## **Administrative Activities**

### **Meetings**

During the reporting period, FSGU staff has planned for and/or two meetings:

- The Illinois Motor Vehicle Theft Prevention Council (IMVTPC) held council meetings on August 28 and October 2, 2013 at the Authority's offices.
- The IMVTPC held a Grant Review Committee meeting on July 24, 2013.
- The Authority's Budget Committee met on September 25, 2013 at the Authority's offices.
- The Victim Services Ad Hoc Committee (VSAHC) held a planning meeting on October 22 and 23, 2013 at the Authority's offices.

Meeting preparation often involves coordination with other Authority units such as Research and Analysis and the Office of Administrative Services, and often includes logistics coordination and production, assembly, and mailing of materials.

### **Federal Program Applications**

During the August 1, 2013 to October 31, 2013 reporting period, an application was submitted to the federal government for the Victims of Crime Act (VOCA) FFY13 award.

### **Federal Program Awards**

Between August 1, 2013 and October 31, 2013, 11 awards were received from the federal government for the following federal programs:

<b>Program</b>	<b>Date Received</b>	<b>Amount</b>
State Justice Statistics (SJS) FFY13	August 5, 2013	\$78,159
Justice Assistance Grant (JAG) FFY13	August 21, 2013	\$7,334,602
National Forensic Science Improvement Act (NFSIA) FFY13	August 26, 2013	\$267,971
Post-conviction DNA Testing (PDNAT) FFY13	August 27, 2013	\$332,533
Residential Substance Abuse Treatment (RSAT) FFY13	September 6, 2013	\$340,658
Victims of Crime Act (VOCA) FFY13	September 6, 2013	\$16,619,582
Sex Offender Registration and Notification Act (SORNA) FFY12 (Supplemental)	September 11, 2013	\$258,679
NICS Act Record Improvement Program (NARIP) FFY13	September 12, 2013	\$1,500,000
Sexual Assault Services Program (SASP) FFY13	September 23, 2013	\$382,364
Violence Against Women Act (VAWA) FFY13	September 25, 2013	\$4,391,190
Project Safe Neighborhoods (PSN) FFY13	September 30, 2013	\$500,000

### **Other Activities**

- 1) On an individual basis, staff members have continued to handle increased grant loads, train the new employees, and perform other responsibilities, pending the filling of vacant positions.
- 2) Staff continually updates Attachment A's, fact sheets (program/fund information sheets), funding charts, and other items on the Authority's Internet and Intranet sites.
- 3) Staff is improving the public's access via the Internet to information relating to programs that receive funds from the Authority and to information about the individual grantees. This is part of an on-going process aimed at making the Authority's activities more open and transparent to the general public.
- 4) FSGU staff is continuing to work and meet with the Authority's Research and Analysis Unit as well as other state and local agencies and community based organizations, to advance common goals on projects such as After School Programming, Bullying Prevention Program and the Community Violence Prevention Program.
- 5) Staff has been working closely with Fiscal Management staff to close out the following federal awards:
  - A) Justice Assistance Grants (JAG) ARRA09.
  - B) National Criminal History Records Improvement Program (NCHIP) FFY10.
  - C) National Instant Criminal Background Check System (NICS) Act Reporting Improvement Program (NARIP) FFY10.
  - D) National Forensic Sciences Improvement Act (NFSIA) FFY10 and FFY11.
  - E) Residential Substance Abuse Treatment (RSAT) Act FFY09.
  - F) State Justice Statistics (SJS) FFY11 and FFY12.
  - G) Violence Against Women Act (VAWA) ARRA09.
  - H) VAWA Sexual Assault Services Program (SASP) FFY11.
  - I) Victims of Crime Act (VOCA) FFY10.
- 6) The Authority is in the process of ending its role as the state administering agency for Juvenile Accountability Block Grant (JABG) funds. The final JABG grant to be administered by the Authority will terminate in December 2013. The Illinois Department of Human Services will manage JABG funds in the future.
- 7) FSGU staff is working with Information Systems Unit (ISU) staff to maintain and improve the enhanced Grant Management Information System (eGMIS) and to devise new applications and uses for eGMIS.
- 8) Phase 2 of eGMIS development has been delayed pending the hiring of an enterprise architect. The goal is to begin to move the Authority's grant management activities into a paperless environment and to streamline and/or merge the functions of the Authority's many independent data management systems.
- 9) Staff has been heavily focused on ARRA administration and technical aspects of ARRA compliance. The last ARRA-funded grants ended on September 30, 2013 and staff is in the close-out process.
- 10) Authority staff has been busy working with former IVPA staff integrate the former IVPA's programs into the Authority's systems and processes.



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# Memorandum

**To:** Authority Members

**From:** Jane Ryan

**Date:** November 26, 2013

**Re:** Summary of Human Resources Activities

The following highlights the work performed by Illinois Criminal Justice Information Human Resources Unit in recent months.

## **Recruitment, Screening and Hiring**

Electronic Personnel Action Requests (EPARs) are being processed to fill funded headcount vacancies. All information, with the initiation of the personnel requisition to the final candidate selection, is posted on the system. It allows for highly accurate and efficient hire tracking while eliminating the paper transfer.

The process of filing positions in the Authority has been ongoing. EPAR final approval is pending for the Associate Director of Human Resources. E-Par approval for the IFVCC Program Director and the Technical Advisor II are also pending. Adult Redeploy Illinois is being integrated into the Authority's organizational structure and new positions established in order to staff this new unit. Upon final approval from CMS, these positions will be filled as prioritized and budgeted.

We have recently received notification that our Acting CFO and the Associate Director for the Office of Administrative Services will be retiring- The CFO and the Associate Director for the Office of Administrative Services positions are critically important to the agency and we hope to fill them in an expedited fashion while following the EPAR process.

IVPA staff members were transferred to the Authority and are now working throughout the Authority.

Since January 2013 nine (9) employees have left the agency through retirement, transfer, resignation, etc. Backfilling of positions is ongoing as prioritized and budgeted.

## **Employee Benefits**

- Provided staff with disability and family leave information. Processed all related medical/administrative paperwork
- Tracked ongoing leaves of absence
- Processed several Deferred Compensation transactions
- Assisting employees with questions regarding their SERS status and/or reciprocal benefits
- Processing the changes of many employees' benefits and flexible spending accounts during the Benefit Choice Period (May 1-May 31)
- Working with IT regarding implementing an eTime (electronic timekeeping system)

## **Salaries & Compensation**

- Assisted in continued bi-monthly payroll processing for 78 employees
- Issued time balance reports monthly to payroll and contractual employees
- Continued to check timesheets of federally funded employees for correct time certification reports
- Tracking balances of employees who do not qualify for overtime under FLSA and receive Equivalent Earned Time (EET) as of July 1, 2006
- Assisted in the payment of temporary assignment pay due to the vacancies
- Assisted Shared Services by giving documentation regarding timekeeping and payroll as well as communicating changes for ICJIA
- Working with IT regarding implementing ePass (electronic disbursement of earnings statements)

## **Equal Employment Opportunities**

- Submitted the Fourth Quarterly Report for FY2013 and the 2014 Affirmative Action Plan
- Training will be ongoing for Affirmative Action Planning for our agency in order to meet and attain our hiring goals

## **Staff Development & Training**

- Supervisory/Management Staff completing Interview and Selection (RUTAN) Training
- Continued to provide staff with development tools now available in library for use

## **Other Miscellaneous Projects**

- Working with unit directors to identify any classification issues
- Advising unit directors regarding personnel/disciplinary issues
- Working with CMS classifications to establish and clarify job descriptions
- Processing 3-month, 6-month, and annual evaluations for all staff

# Memorandum

**To:** Authority Members  
**From:** Anthony Jenkins  
**Date:** November 19, 2013  
**Re:** Information Systems Unit Report

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Since the last report to Authority members, progress has been made in the following areas of the Information Services Unit (ISU).

## **The InfoNet System**

One hundred twelve (112) victim service providers use InfoNet as their data collection and reporting system. This includes 70 domestic violence programs, 33 sexual assault centers, and 9 child advocacy centers. Since the last quarterly report, the InfoNet team continued to serve its users in various ways. Some specific accomplishments during the past quarter follow.

### Technical assistance and data requests

Staff continued to provide technical assistance to InfoNet users. A total of 225 technical assistance requests were responded to during the quarter. Staff also handled an additional ten (10) requests for InfoNet data. Nine (9) of these requests were from local user agencies, and a tenth request was received from the Illinois Coalition Against Sexual Assault (ICASA).

Staff compiled InfoNet data for the Illinois Department of Human Services (DHS') reflecting activities supported with Family Violence Prevention and Services Act (FVPSA) funds administered by DHS during the last federal fiscal year. These data were required for the FFY13 FVPSA Report submitted to the U.S. Department of Health and Human Services.

Staff began compiling InfoNet data reflecting clients served and services supported with VOCA funds administered by ICJIA during the last federal fiscal year. These data are required for the FFY13 VOCA Annual Report submitted to the federal Office for Victims of Crime (OVC).

### Trainings

Staff conducted an InfoNet training for domestic violence program staff from Women in Need of Growing Stronger (WINGS) in Rolling Meadows on August 21, 2013. The training was tailored to the needs of staff and included a mix of data entry and reporting techniques, using InfoNet in tandem with their local database, and ways of using data for informed decision making. Thirteen (13) staff attended this training.

### Data Migration Utility for Women In Need of Growing Stronger (WINGS)

A new domestic violence program in Palatine known as WINGS began using InfoNet in September 2013. Since this program already has a local database that tracks client and service data, staff created a data migration utility that imports client and service data compatible with InfoNet, and to be used monthly to import updated service data. This will allow the Illinois Coalition Against Domestic Violence (ICADV) and the Illinois Department of Human Services (DHS) to access WINGS' data reports through InfoNet, while also reducing the need for WINGS staff to enter the same information into two separate data systems. Staff have completed developing data collection procedures, requirements and conversion rules, and have completed the initial import of all clients served since 1/1/13. The only remaining task is for WINGS staff to test importing monthly service data and report results back to ICJIA staff. ICJIA staff will then make any revisions necessary.

### Victim Services Ad Hoc Committee

Staff compiled several materials and data for ICJIA's Victim Services Ad Hoc Committee meeting held October 22-23, 2013 at ICJIA's office in Chicago. Information was gleaned from InfoNet and other data sources to help identify areas of greatest need and service gaps with crime victimization. The information was considered by committee members with identifying funding priorities for VOCA and VAWA funds administered by ICJIA.

### Development/Technical

InfoNet's development and technical staff completed routine tasks this quarter required for maintaining the system. These duties included completing daily, weekly, and monthly data backups; monitoring InfoNet's batch reporting service; responding to system errors; and testing the system for need and readiness for hardware and/or software upgrades.

In response to decreasing disk space on InfoNet's web server, which has been causing recent errors and brief service interruptions, the developer configured a new server with a more recent operating system. Staff are testing to ensure these new configurations work properly with InfoNet's database server. Once testing is successful, this new server will replace the existing web server.

InfoNet's developer completed a data migration utility compatible with a new domestic violence program user. The first data import was completed successfully in September 2013. The data exchange service for importing monthly service data is being tested by user staff.

InfoNet's developer completed a project that consolidated all existing records entered by five (5) separate sexual assault centers entered over the past 15+ years into one larger center as these centers have merged into one larger organization with multiple sites. Staff are testing this consolidation to ensure records were converted accurately. When this project is complete, center staff will be able to generate data for any one of their sites individually or aggregate data from any or all of their sites into one report.

An error was identified and fixed with InfoNet's automated email notification system, which notifies program directors when data reports are submitted by funders, and when these reports must be reviewed and approved.

### **Systems Support:**

Systems support continues its technical support to the agency internal and external users along with the support of the agency local and wide area networks. Maintaining, upgrading and updating the existing systems remain the top priority. Technical resources are being used to troubleshoot servers, computers and other network peripherals as needed. The agency systems, CLARIS, InfoNet, eGMIS, and Web Services are being monitored and backed up. CLARIS reports are being generated on a weekly basis and the results provided to the Claris staff.

The Authority's Help Desk Remedy program is a problem request tracking system. It allows the Authority to track information about itself as well as internal and external requests placed upon our technical support staff. This information is tracked using various Remedy applications. Total number of Remedy Tickets for this quarter is two hundred and forty.

Information System Unit is working with IT Auditor Annabelle S. Abueg, CISA Director on if the Authority has procedures to clear all data and software from electronic systems before they are surpluses or transferred.

The Authority follows rules established from CMS Property Control Division that oversees and controls State property like ours. Any State property that has some sort of electronic storage must be scrubbed and parts sent to a recycler for environmental disposal or reclamation of precious metals for use in industry. We send our designated property with a descriptive list from the Surplus database to CMS warehouse in Des Plaines. Based on the type of material we send over, CMS utilizes those vendors I included for scrubbing or recycling based on what is appropriate. CMS receives a certification that in fact a particular device has been scrubbed by the vendor

Governor Pat Quinn has proclaimed October Illinois Cyber Security Awareness Month. Information System Unit is providing Cyber Security Tips, this information provided is from the Monthly Security Tips Newsletters from the Multi-State Information Sharing and Analysis Center. The Tips are intended to increase the security awareness of our organization's end users and to help staff behave in a more secure manner within the work environment. While some of the tips may relate to maintaining a home computer, the increased awareness is intended to help improve our organization's overall cyber security posture. This is especially critical if staff access their work network from their home computer.

ISU Tech Support staff is preparing for installation of the new Lenovo Engineering, and Pro workstations (41) total. ICJIAs current inventory of staff desktop computer workstations is nearing the end of its life cycle. ICJIA currently has 75 employees. Computers are a productivity enhancement tool and are essential to each staff member's ability to perform specific job duties. The systems that are being replaced are more than six years old running 32 bit version of Windows XP, which is an obsolete operating system, and are no longer capable of performing efficiently to meet staff work needs.

### **Hardware:**

The Authority's Firewall system was down September 10, 2013, starting @ 4:30 p.m. to 7:00 pm, due to the installation of the new Checkpoint 4200-appliance. This appliance supports the Secure Platform and Gaia Operating Systems. Gaia is a single, unified network security Operating System that combines the best of Check Point's Secure Platform and IPSO, the operating system from the Nokia security products.

Staff has installed a new PowerVault 124T in Rack# 2 @ JRTC, this system will be used to backup the servers @ the JRTC that the obsoleted Adic Scalar Library systems use to

### **Software:**

Tech Support staff is working on installing software from Microsoft called BitLocker Drive Encryption on all Windows 7 Lap Top Systems. BitLocker is a data protection feature available in the Windows 7 Enterprise operating systems for client computers. BitLocker provides enhanced protection against data theft or exposure on computers that are lost or stolen, and more secure data deletion when BitLocker-protected computers are decommissioned.

### **Applications:**

#### **Web Development:**

Our Webmaster and his staff continue to update the Authority's ISU Tech Notes Resource Center on our intranet site, this section highlight useful computer related resources and tips, and tries to demystify technology and help people understand the new gizmos, and procedures.

Staff is working on developing/creating/maintaining online applications forms for the ICJIA Community Violence Prevention Program through Survey gizmo (providing monitoring and technical support as needed for current applications that are active on the website and creating online application forms as needed).

A priority for ICJIA is to promote and coordinate information sharing/data exchange throughout the criminal justice system. Mike Carter has been the lead on developing, promoting and coordinating a statewide Data Exchange Coordinating Project with stakeholders at the state and local level. As part of this effort, ISU Webmaster is working on developing a website for this project.

Staff has completed the UIC Police Interaction Community Survey website. The full website is located at this URL: <http://www.icjia.org/uic>. This site will be accessible to 12 law enforcement agencies across the state.

Staff is working to update the Authority's main site to be more functional on cell phones and tablets. We have coded up a javascript menu bar that adjusts based on screen size. Staff is using Twitter's Bootstrap as the basic framework with additional javascript tweaks. We also plan to design a "mega menu" compatible with Bootstrap – a menu that contains both images and text so that it's easier to highlight the Authority's publications. Staff is in the process of writing the code for this mega menu. This, too, will work across cell phones and tablets.

Staff is working with FSGU Staff member Shai Hoffman, on creating two Webinars, one for Bullying Prevention RFP Webinar and After School RFP Webinar.

**OmniJoin Video Conferencing:**

OmniJoin Video Conferencing services (<http://www.brothercloud.com/OmniJoin/>) is an internet based video conferencing service that is used to create information and general presentations, online training materials, web conferencing, learning modules, and user desktop sharing applications.

Staff provided technical support assistances/setup 2 Bullying Prevention RFP Webinars on Monday, October 21, 2013 (77 registered participant's login to the webinar) and Wednesday, October 23, 2013 (88 registered participant's login to the webinar).

Staff provided technical support assistances/setup to the ICJIA Webinar/Adult Redeploy Illinois (ARI) Database Training on Thursday, October 24, 2013 for the St. Clair County Illinois Probation Department.

Staff is currently developing INFONET User Trainings, Research and Analysis Unit trainings for other related projects, Webinars for the Federal State Grant Unit and other agency related on-line applications.

**SurveyGizmo:**

SurveyGizmo (<http://www.surveygizmo.com/>) is an online survey software solution that provides a variety of features to help in conducting a multitude of tasks including advanced market research, quick polling and quizzing, embedding forms into websites.

Staff created/launched through SurveyGizmo the ICJIA Technology Assessment Survey, which is located at the following Secure Link: <https://www.surveygizmo.com/s3/1322771/Technology-Assessment-Questionnaire> (total number of survey responses received was: 11).

Staff created/launched through SurveyGizmo the ICJIA Bullying Prevention RFP Webinar Registration Form which is located at:

<https://www.surveygizmo.com/s3/1337131/ICJIA-Bullying-Prevention-RFP-Webinar-Registration-Form> (due to the high number of registrations a second webinar date was added for Wednesday, October 23, 2013) (total number of registrations received was: 277).

Staff created/launched through SurveyGizmo the Victim Services Ad Hoc Committee Meeting (VSAHC) Survey form which is located at: <https://www.surveygizmo.com/s3/1346848/ICJIA-Survey-for-Victim-Services-Ad-Hoc-Committee-Members> (total number of survey received was: 11).

Staff created/launched through SurveyGizmo the After School RFP Registration Form for two scheduled webinars on November 13 and 14, 2013 Registration Form and participants were given the option to select the dates they wanted to participate on, the registration form is located at: <https://www.surveygizmo.com/s3/1417009/ICJIA-After-School-Program-RFP-Webinar-Registration-Form> (total number of registrations received was: 457).

**Constant Contact:**

Constant Contact (<http://www.constantcontact.com/>) is an online e-mailing marketing service which enables staff to connect and network with website subscribers through e-mails.

Staff maintains the CJ Dispatch E-mail Distribution List of subscribers to announce and highlight ICJIA publications, request for Proposals for grants that ICJIA administrates, and other newsworthy items.

Staff also maintains other e-mail distribution lists for the following:

- ICJIA Authority Board Members Distribution List
- ICJIA Summit Distribution List
- Illinois Integration of Justice Information Systems (IIJIS) E-Mail Distribution List
- INFONET Child Abuse Centers Staff E-Mail Distribution List
- INFONET Domestic Violence Program Staff E-Mail Distribution List
- INFONET Sexual Assault Program Staff E-Mail Distribution List
- Inventorying Employment Restrictions List
- Motor Vehicle Theft Prevention Council and Grant Review Committee List
- Domestic Violence Roundtable Invitation List
- Illinois Center of Excellence for Behavioral Health and Justice E-Mail Distribution List
- Other related ICJIA Distribution Lists

Currently, there are 4,141 active contacts subscribed to 20 distribution lists.

Staff is currently developing a new website for the Illinois Motor Vehicle Theft Prevention Council.

Staff is currently designing a new website for the Federal State Grants Units (FSGU).

Staff is currently developing the ICJIA Public Information Database to enhance website user search functions.

Staff is currently developing the Illinois' Metropolitan Enforcement Groups (MEGs) and Multi-jurisdictional Drug Task Forces website. MEG's charged with combating mid-level drug crime. MEGs and task forces are staffed by officers representing federal, state, county, and local police agencies. In Illinois there are 22 drug task forces. The Illinois Criminal Justice Information Authority supports 19 of these task forces with federal Edward Byrne Justice Assistance Grants and 3 drug task forces are funded through the Illinois State Police.

Staff completed developing and launched the Police-Community Interaction Project website. The Police-Community Interaction Project is a joint initiative involving local law enforcement agencies in Illinois, the University of Illinois at Chicago (UIC), the Illinois Association of Chiefs of Police (ILACP) and the Illinois Criminal Justice Information Authority (ICJIA).

The purpose of this project is to improve service delivery to Illinois communities by assisting law enforcement agencies in monitoring the quality of police-community interactions. By posting the findings on this website and providing agencies with comparative feedback, the project seeks to encourage evidence-based policing and self-reflection about possible methods for improving performance. At the heart of this project is the Illinois Police-Community Interaction Survey (IL-PCIS), which gives local residents the opportunity to evaluate their recent interactions with local police officers. This survey has been validated as part of the National Police Research Platform ([www.nationalpoliceresearch.org](http://www.nationalpoliceresearch.org)) and Illinois is the first state in the nation to participate in this cutting-edge initiative to measure police performance in new ways.

The benefits to local law enforcement agencies are tangible. By having access to new diagnostic tools, police executives can evaluate their agency's performance in new ways. By collecting standardized data on the quality of police-community encounters throughout the state, the IL-PCIS project allows police chiefs to monitor their agency's progress on new indicators and learn about innovative methods to improve local public trust and confidence in the police. The Police-Community Interaction Project website is located at: <http://www.icjia.org/uic/>.

Staff recreated/relaunched the Neighborhood Recovery Initiative (NRI) Program website, which is located at: <http://www.ilnri.org> by renaming the website to the Community Violence Prevention Programs (CVPP), which is now located at: <http://ilcvpp.org/>. The Community Violence Prevention Programs is a collaborative effort of public and private agencies that provides pro-social opportunities to youth and parents in underserved communities. CVPP program components work to empower youth with job training, strengthen social skills, and increase parent leadership within communities. The website provided program information and application forms for participants interested in the program.

Staff recreated/relaunched the Neighborhood Recovery Initiative (NRI) Program Internal Leads Agency website, which is located at: <http://www.ilnri.org/NRILEADS> by renaming the website to the Community Violence Prevention Programs Internal Leads Agency (CVPP), which is now located at: <http://ilcvpp.org/cvppleads>. The Internal Leads website was created to provide agencies with links to informational materials about the three components of the CVPP: Youth Employment Program, Parent Program, and Re-Entry Program. This is a secure website which requires a password to access.

Staff completed the Inventory Employment Restrictions Task Force website with final content at: <http://www.icjia.org/IERTF/>. Staff also created a website for the IERTF final report, it is located at: <http://www.icjia.org/IERTF2013>.

Staff created/launched the 2013 Law Enforcement Executive Leadership Workshop September 15-20, 2013 website at: <http://www.icjia.org/leadership2013/>.

Staff added the link and text description on the Illinois Statistical Analysis Center (SAC) public website homepage by adding the Criminal History and Recidivism Statistics for Prison Admission and Exit Cohorts Analysis Tool under the “Crime & Risk Factor Tools” left sidebar section at: <http://www.icjia.state.il.us/public/sac/index.cfm>, the will examine criminal history and recidivism statistics for prison admission and exit cohorts which is located at:  
<http://www.icjia.org/PUBLIC/SAC/tools/ICT/IllinoisCohortsTool.cfm>.

Staff is currently developing the Illinois Data Exchange Coordinating Project - A statewide initiative to engage stakeholder interest in the development of an integrated criminal justice information system for Illinois at: <http://www.icjia.org/idec/>.

### **Webtrends Analytics:**

WebTrends Analytics analyzes Web servers recorded activity on a site in a log file—a text file containing records of who visited, when they visited, the path they took through your site, and which pages they looked at when they were there. Webtrends analytics software then analyzes and reports on your web server activity.

The volume of web users has remained at high levels. Using *WebTrends* website analytics tool, it was determined that the website had 102,468 unique visitors during the period of August 2013 through October 2013, and that all new and returning visitors viewed 759,235 pages of content on the site (*See Table 1*). The website continues to be a valuable resource for our constituents.

**Table 1**

**August 2013 to October 2013 ICJIA Web Trends Activity**

Months	File Downloads	Visitors		
		Unique	New Visitors	Returning Visitors
August 2013	228,422	24,328	20,900	3,428
September 2013	244,540	36,187	31,206	4,981
October 2013	286,273	41,953	35,403	6,550
<b>Total</b>	<b>228,422</b>	<b>268,256</b>	<b>227,881</b>	<b>40,375</b>
<b>Monthly Average</b>	<b>210,804</b>	<b>26,826</b>	<b>22,788</b>	<b>4,038</b>

**MARS (Motor Vehicle Automated Reporting System):**

**MARS** is a web-based data collection and reporting system used by the Motor Vehicle Theft Prevention Council. This system allows the Motor Vehicle Theft Prevention Council to track the progress of motor vehicle Theft prevention Task force throughout the state which is funded by grants administered by the MVTPC in making arrests, recovering stolen vehicles, and preventing motor vehicle theft and insurance fraud.

**eGMIS (Enhanced Grants Management Information System):**

eGMIS is a web-based data collection system used to administer and track grants and other procurement actions. eGMIS acts as a planning tool and as a data management tool. eGMIS keeps track of grant-specific information such as:

- Fiscal information.
- Data collected from grantees reports detailing program activities/effectiveness.
- Grantee contact information.
- Grant/grantee tasks and due dates.

Information from eGMIS is used for mandatory Reporting to the U.S. Dept of Justice.

Staff created a new release for EGMIS .Net 1.1 Production Web Application: [Version No.] is 7.0 and [Release Date] is 9/10/2013. This new version contains the Data Entry Part of the [Multiple Funding Section] and the [Audit Section].

**CLARIS (Clandestine Lab Reporting Information System):**

Programming staff continues to support the applications/databases code and repair problems as they arise.

Clandestine Lab Reporting Information System (CLARIS) is a web-based data collection system for reporting and analysis of methamphetamine lab seizure data used mainly by law enforcement agencies in Illinois. With CLARIS, remote users access the program and centralized database at the Authority using a Web-browser.

CLARIS is used by the Illinois Meth Response Teams and other drug enforcement groups who perform methamphetamine lab seizures. Data collected is submitted to Illinois State Police for analysis. Agencies also use CLARIS to file the required EPIC report, and to perform local monthly and annual statistical tabulations

The data will be useful in determining, among other criteria, the types, numbers, and locations of laboratories seized; manufacturing trends; precursor and chemical sources; the number of children and law enforcement officers affected; and investigative leads. The data may also be useful to agencies in justifying and allocating current or future resources.

Claris Incidents are submitted to the designated Department of Justice (DOJ) receiving agency (El Paso Information Center – EPIC), the total Claris Transmissions for this quarter is: 158.

Staff is working with Erin Dogan Senior Consultant for EPIC on modifying our application that sends Incidents to the EPIC system. Epic recently made some changes to their servers that require some Web Services clients to reinstall a certificate in order for the authentication process to be successful.



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# Memorandum

**To:** Authority Members  
**From:** Hank Anthony, Associate Director for Administrative Services  
**Date:** November 22, 2013  
**Re:** OAS Activities

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The Office of Administrative Services continues to support the day to day activities of the Authority to include: mail operations, supply room operation, security, reception, procurement of goods and services, vehicle maintenance, telecommunications coordination, property inventory control, Authority database maintenance, internal staff moves and travel and conference coordination activities.

# Memorandum

**To:** Authority Board Members

**From:** Lisa Stephens, General Counsel

**Date:** November 21, 2013

## **Office of the General Counsel Report for the December 6, 2013 Authority Board Meeting**

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This memorandum highlights significant events and the work performed by the Office of General Counsel since the last OGC Report.

### **Legal Advice to Authority Staff and Grant Review, etc.**

The staff of the Office of General Counsel continues to perform its role as legal advisor to the staff of the Authority and to provide legal review of grants and related documents, contracts, and the like. Since the last Authority meeting, OGC has reviewed approximately 134 grant interagency agreements, amendments and revisions, grantee contracts with vendors, sub recipients, procurement documents, etc.

OGC staff continues to make periodic and necessary modifications to the Authority form agreements and related documents in order to conform to changes in federal and state law, regulations and good practice.

OGC staff continues to regularly review Authority publications prior to release for potential legal issues.

As part of OGC's responsibilities, staff members researched a number of topics for Authority staff and provided legal advice.

### **Motor Vehicle Trust Fund Suit**

The Property and Casualty Insurance Association of America (PICCA) filed a suit in the State of Illinois in 2006. The Governor and other top Illinois State Officials (the State) are named as defendants. The suit asks for the return of over \$6 million of monies removed from the fund and for an injunction barring further removal of funds from the Trust Fund.

An agreed court order between the plaintiff and defendants was entered on June 6, 2006. The State agreed that no money would be withdrawn from the fund and the plaintiff agreed to withdraw its motion for preliminary injunction.

The defendants filed a motion to dismiss all counts of the complaint which was heard and denied in October 2006. The plaintiffs filed a Motion for Summary Judgment which was denied in January 2008. Another similar case, A.B.A.T.E of Illinois v. the State (ABATE) stayed the legal proceedings of PICCA and there are no legal proceedings proposed or undertaken to date.

In A.B.A.T.E. (ABATE ) of Illinois v. Illinois State officials ( the State), a group of motorcyclists challenged the transfer of money from the Cycle Rider Safety Training Fund to the General Revenue Fund pursuant to the Fiscal Year 2004 and Fiscal Year 2005 Budget Implementation Acts. The trial court rejected the ABATE's constitutional and statutory challenges and granted a Motion of Summary Judgment for the State. ABATE filed an appeal with the Illinois Appellate Court, Fourth Judicial District. The appellate court affirmed the judgment of the trial court in granting the Motion of the State for Summary Judgment. On October 27, 2011, in a 6-to -1, decision the Illinois Supreme Court upheld the Illinois Appellate Court and the Sangamon County Circuit Court ruling backing the Governor and the Legislature's ability to sweep funds.

## Legislation

- ICJIA does not have any legislative initiatives at this time for the 98<sup>th</sup> General Assembly
- There are no bills pending that ICJIA actively opposes. There are several bills which involved or impacted ICJIA, but these bills have been reviewed, and when necessary, modified, such that ICJIA can be neutral on said bills. The following is a list of bills on monitored and which passed both houses in the Spring:
  - SB 1862 (Sen. Rose/Rep. Brown): MEG and Drug Task Force Funding. This is an Illinois State Police initiative. Provides that the \$25 assessment for drug related and methamphetamine related offenses shall be deposited into the Criminal Justice Information Projects Fund (rather than the Drug Traffic Prevention Fund) and that moneys in the Fund received under these provisions shall be appropriated to and administered by the Illinois Criminal Justice Information Authority (rather than the Department of State Police) for funding of drug task forces and Metropolitan Enforcement Groups. The bill passed both houses and was sent to the governor on 6/26/13. The Governor signed this bill on 8/23/13 and it became Public Act 098-0537. The law was effective 8/23/13.
  - SB 1006 (Sen. Raoul/Rep. Zalewski): Electronic Recording Database. This bill creates an Electronic Recordings Database within ICJIA that will contain all abstract data of the numbers of investigations and types of crimes captured during electronic recordings of custodial interrogations. We worked with the sponsors to add "subject to appropriations" language and that was done; however, on the eve of the close of the session, the bill was amended and the subject matter no longer pertained to ICJIA as an agency. The bill as amended passed both houses and

was sent to the Governor on 6/26/13. The bill was signed by the governor on 8/26/13 as Public Act 098-0547. Its effective date is 1/1/14.

- HB 1139 (Rep. Welch/Sen. Van Pelt): Gang Crime Witness Protection Act of 2013. Creates a gang crimes witness protection program to be administered by ICJIA. ICJIA will be able to retain 2% of the moneys in the fund for administrative purposes. Any money in the Gang Crime Witness Protection Fund is to be transferred into the new Gang Crime Witness Protection **Program** Fund, and this bill includes “subject to appropriation” language. This bill was signed by the governor and is now enacted as Public Act 98-0058.
- HB 0002 (Rep. Bellock/Sen. Althoff): Grant Funds Recovery Act. This bill creates the Illinois Single Audit Commission which includes ICJIA as a member. This commission is empowered to study and evaluate Illinois’ grant making processes and procedures in order to develop a set of recommendations on grant administration in Illinois. This bill was passed enacted into law as Public Act 09-0047.
- SB 1329 (Sen. Kotowski/Rep. Madigan): FY2014 Budget Implementation Act. This BIMP included a change to the JABG fund in anticipations of the transfer of all JAGB grand administration from ICJIA to DHS. This bill was enacted into Public Act 98-0024 as of 6/19/13.
- SB 1587 (Sen. Biss/Rep. Williams): Freedom from Drone Surveillance Act. The bill sets forth the limits for use of drone surveillance by law enforcement agencies in Illinois, and requires those law enforcement agencies that have drones to report the number owned to ICJIA prior to the effective date of this act and then again each year by April 1<sup>st</sup>. ICJIA must then, in turn, publish a list of all law enforcement agencies that own drones and the number of drones they own. These lists must be published and made available to the public on a publicly available website by July 1 of each year. This bill was sent to the governor on 6/26/13. The bill was signed by the Governor on 8/27/13 as Public Act 098-0569. It becomes effective on 1/1/14.
- SB 1598 (Sen. Hunter/Rep. Ford): Criminal ID-Conviction – Data. This bill requires the collection of race and ethnicity data. The bill’s provisions impact ICJIA to the extent that these new pieces of data are to be included under the term “criminal history record information” under ICJIA’s enabling statute. This bill was sent to the Governor on 6/26/13, and was signed by the Governor on 8/23/13 as Public Act 098-0528. The bill’s effective date is 1/1/14.

## **Requests for Information**

The OGC responded to 11 Freedom of Information Act Requests and a variety of general requests for information.

## **Meetings, Boards and Conferences**

The General Counsel attended the National Global Justice Advisory Committee meeting in Arlington, VA on 10/30/13. Acting Deputy General Counsel, Junaid Afeef, represented the OGC at meetings of the Advisory Board and Board of Directors for the Center of Excellence for Behavioral Health and Justice and the Motor Vehicle Theft Prevention Council's meeting and Grant Review Committee meeting. The office of General Counsel presented proposed changes to VOCA and VAWA for the Victim Ad Hoc Committee meeting in October. Associate General Counsel, Simeon Kim represented the OGC at the Adult Redeploy Board meeting. Additionally, Acting Deputy General Counsel, Junaid Afeef was appointed to the Single Audit Commission on behalf of the Agency and attends all Commission meetings.

## Research and Analysis Unit Report December, 2013 Authority Meeting

<b>Project Name:</b>	Adult Redeploy Illinois Program Evaluation
<b>Project Type:</b>	Evaluation
<b>Internal / External</b>	ICJIA
<b>Background:</b>	Adult Redeploy Illinois (ARI) is a performance-based funding program designed to offer incentives to counties to divert low-level non-violent offenders from prison to improved local services and community supervision. It is currently operational in 10 pilot site counties. The goal of the evaluation is to identify areas where program implementation can be strengthened to improve successful outcomes for participants. The utilization-focused evaluation monitors implementation progress and the effectiveness of specific treatment interventions through data collected from program clients, supplemented by staff and client interviews. The initiative is currently funded through June, 2014 and the evaluation will be used to inform future funding decisions. More information about the Adult Redeploy Illinois program can be found on its website hosted by ICJIA: <a href="http://www.icjia.org/public/redeploy">http://www.icjia.org/public/redeploy</a>
<b>Project Status:</b>	In Progress
<b>Progress Since Last Quarter:</b>	Staff has completed data collection for evaluation purposes all 10 pilot sites, and will monitor ongoing data collection for performance measurement. Staff has completed Phase 2 interviews with program stakeholders from all pilot sites to help measure program implementation. Staff will finalize data for analysis in Fall 2013 and will continue to write evaluation reports. Staff continues to provide technical assistance for new sites and counties involved in the planning process.
<b>End Date:</b>	Summer, 2014
<b>Project Name:</b>	Residential Programs for Human Trafficking Victims in the U.S.
<b>Project Type:</b>	Survey
<b>Internal / External</b>	ICJIA
<b>Background:</b>	The goal is to create a national inventory of residential programs for victims of sex trafficking. Staff surveyed residential programs operating in the United States. The purpose is to gauge the nature and extent of residential programs available for such victims across the country.
<b>Project Status:</b>	Complete
<b>Progress Since Last Quarter:</b>	The report was published on the ICJIA website in October.
<b>End Date:</b>	Fall, 2013

**Project Name:** Community Violence Prevention Program Evaluation: The Reentry Program

**Project Type:** Evaluation

**Internal / External** ICJIA

**Background:** Under the umbrella of the Community Violence Prevention Program (CVPP), the reentry program is serving formerly incarcerated youth returning to Chicago communities by providing or linking them to services. The goal of the evaluation is to learn about the program and determine whether it meet its goals and objectives through analysis of program data, surveys, and interviews. The purpose of the evaluation is to share information learned to improve the program and guide funding decisions.

**Project Status:** In Progress

**Progress Since Last Quarter:** A survey was created and approved by the IRB. Interviews with Reentry case managers were completed in September 2013.

**End Date:** Winter-Spring, 2014

**Project Name:** Criminal History-based Arrest Statistics Tool

**Project Type:** Database design

**Internal / External** ICJIA

**Background:** Funded by a cooperative agreement with the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Statistics, the goal of this project is to develop a web-based tool that will allow users to explore Illinois arrest statistics derived from criminal history record information as an alternative to the Uniform Crime Reports. The impetus of this project is to remedy, to the extent possible, severe limitations in arrest statistics available through the current Illinois Uniform Crime Reporting (I-UCR) program. ICJIA already makes I-UCR data available on its website. However, the development of arrest statistics from the aggregation of 20 years of Illinois criminal history records will allow users of the web-based analysis tool to explore a full range of crimes and demographic characteristics of arrestees for the first time. The tool will also allow users to choose various demographic aggregations and output formats.

**Project Status:** In Progress

**Progress Since Last Quarter:** The project was initiated in October, with the determination (by the IRB chair) that it is exempt from IRB consideration, since no identifiable data will be used in the tool's development, and it is not designed to contribute to generalizable knowledge.

**End Date:** Fall, 2014

**Project Name:** Community Violence Prevention Program Evaluation: Youth Employment Program

**Project Type:** Evaluation

**Internal / External** ICJIA

**Background:** Under the umbrella of the Community Violence Prevention Program (CVPP), the Youth Employment Program (YEP) placed 1,800 young people between the ages of 16 and 24 in summer employment in businesses and community organizations in 24 Chicago and South Suburban neighborhoods, and provided additional workforce development training and one-on-one mentoring. The goal of the evaluation is to learn about the program and determine whether it met its goals and objectives, through analysis of program data, surveys, and interviews. The purpose of the evaluation is to share information learned to improve the program and guide funding decisions.

**Project Status:** In Progress

**Progress Since Last Quarter:** Seven survey forms were created for the evaluation and approved by the IRB. Over 1,000 surveys have been collected and entered in a database. Staff made numerous presentations to YEP staff to guide their administration of evaluation survey forms. All surveys were distributed by September 2013.

**End Date:** Winter-Spring, 2014

**Project Name:** Community Violence Prevention Program Evaluation: The Parenting Program.

**Project Type:** Evaluation

**Internal / External** ICJIA

**Background:** Under the umbrella of the Community Violence Prevention Program (CVPP), the parenting program is preparing 1,010 parent leaders to conduct parent-driven community service projects in 24 Chicago and South Suburban neighborhoods. The goal of the evaluation is to learn about the program and determine whether it meet its goals and objectives through analysis of program data, surveys, and interviews. The purpose of the evaluation is to share information learned to improve the program and guide funding decisions.

**Project Status:** In Progress

**Progress Since Last Quarter:** Four survey forms were created for the evaluation and approved by the IRB. Three were translated to Spanish. Over 1,000 surveys have been collected and entered in a database. Staff made numerous presentations to Parenting Program staff to guide their administration of evaluation survey forms. All surveys were distributed by September 2013.

**End Date:** Winter-Spring, 2014

<b>Project Name:</b>	Anti-Violence Focused After-School Programs: Evaluation Oversight
<b>Project Type:</b>	Evaluation
<b>Internal / External</b>	ICJIA
<b>Background:</b>	<p>The Authority administers grant programs that make funding available for community-based and statewide collaborative efforts (multi-disciplinary, multi-sector) that address a myriad of comprehensive approaches to violence prevention. High quality After school programs can address a number of challenges in violence-prone communities by providing structured and supportive environments within which academics, life skills and recreational/cultural activities are provided to children and youth. These activities support the development of protective factors such as good conflict resolution and anger management skills; positive, sustained attachment with at least one adult; in an environment that teaches healthy beliefs, sets clear standards and a fosters sense of belonging. The development of protective factors can reduce the chance of later victimization or perpetration of violence. To that end, grantees will select and implement one of the following After school models: Illinois Department of Human Services (IDHS) Teen Reach Model; Illinois State Board of Education (ISBE) 21st Century Model; or an evidence based After school program that includes violence prevention.</p> <p>The University of Chicago Crime Lab will assist Youth Guidance (YG) in the evaluation of an expansion of the Becoming A Man (BAM) program and a pilot of the Working on Womanhood (WOW) intervention, both social-cognitive skill development interventions for at risk youth in the Chicago Public Schools (CPS). Utilizing a Randomized Controlled Trial design, the evaluation team is identifying 3,500 disadvantaged, at-risk male youth in grades 9 and 10 in 21 high schools within Chicago Public Schools and randomly assign these students within each school to be offered BAM or to a control condition not offered the program, with a goal of serving 1,320 students with the program. They will measure outcomes using longitudinal student-level records and arrest records, as well as student self-reported data from an in-person survey, to address the following specific aims: 1) Monitor fidelity of implementation to the BAM program; 2) Explore mechanisms at work in the BAM program; 3) Measure change in social cognitive skills among program participants during the program year; and 4) Assess the effects of BAM on social/behavioral outcomes like academic achievement, schooling attainment, delinquency and violent behavior during the program year to confirm findings from our previous experimental study. Authority research staff are reviewing the evaluation methodology and providing feedback and oversight to that process.</p>
<b>Project Status:</b>	In Progress
<b>Progress Since Last Quarter:</b>	During the last quarter, R&A staff conducted their review of the evaluation methods, and suggested additional research questions to address program effectiveness issues.
<b>End Date:</b>	Summer, 2014

**Project Name:** Examining Mental Health and PTSD among Cook County Jail Detainees in Substance Abuse Treatment

**Project Type:** Applied research

**Internal / External** ICJIA

**Background:** This project is a collaboration between ICJIA, Loyola University Chicago and the WestCare Foundation. The goal is to examine mental health, trauma exposure, and Post Traumatic Stress Disorder (PTSD) of males in substance abuse programming at the Cook County Jail. A survey was distributed to jail detainees participating in the WestCare Foundation's Impact program. The purpose is to learn about trauma and PTSD in jail populations in order to suggest programmatic improvements to jail administrators and to contribute to knowledge in this field of study.

**Project Status:** In Progress

**Progress Since Last Quarter:** The research team's manuscript entitled "The Prevalence of Post-Traumatic Stress Disorder and Psychiatric Problems in a Sample of Urban Jail Detainees." was accepted to the International Journal of Law and Psychiatry. Jail staff interviews are currently being conducted to be included in an ICJIA publication.

**End Date:** Winter-Spring, 2014

**Project Name:** Evaluation of Chicago Youth Crisis Intervention Team (CIT) Training for Law Enforcement (Year 2)

**Project Type:** Evaluation

**Internal / External** ICJIA

**Background:** The Chicago Police Department, in conjunction with the National Alliance on Mental Illness (NAMI), established its 40-hour Youth-Crisis Intervention Team training to teach officers how to better respond to mental health crises among juveniles. The goal of the study is to evaluate the program to improve and enhance training practices. The study measures pre-and post-training knowledge; retention of the training material; satisfaction with the training; and the intentions and use of

**Project Status:** In Progress

**Progress Since Last Quarter:** A draft of the report will be completed by Winter-Spring 2014.

**End Date:** Winter-Spring, 2014

<b>Project Name:</b>	Summary of Anti- trafficking Laws and Arrests in Illinois
<b>Project Type:</b>	Statistical summary
<b>Internal / External</b>	ICJIA
<b>Background:</b>	The goal is to enumerate current human sex trafficking and prostitution-related laws and assess how this legislation is being enforced. The research bulletin examines the recent changes to federal and state law, as well as the number of trafficking-related arrests by year and region from 2006 to 2011. The purpose is to gauge the impact of legislation on arrest trends.
<b>Project Status:</b>	Complete
<b>Progress Since Last Quarter:</b>	The bulletin was published on the ICJIA website in November 2013.
<b>End Date:</b>	Fall, 2013
<b>Project Name:</b>	Juvenile Redeploy Illinois Program Monthly Data Reports Database Development
<b>Project Type:</b>	Database design
<b>Internal / External</b>	ICJIA
<b>Background:</b>	The Juvenile Redeploy Illinois program is designed to provide services to youth between the ages of 13 and 18 who are at high risk of being committed to the Department of Juvenile Justice. The goal of the project to provide research support and technical assistance to the four pilot site counties by providing a standardized automated mechanism to report monthly data about program participants and the services they received. A web-based data collection tool is being developed to supersede the Access database. The detailed information available through this reporting mechanism will inform program administrators about participant needs and gaps in services, and inform the Oversight Board about program progress.
<b>Project Status:</b>	In Progress
<b>Progress Since Last Quarter:</b>	The web-based data collection tool was deployed out to all Juvenile Redeploy sites, including the three new sites in Winnebago, Kankakee and Union counties. ICJIA staff used 2012 data entered in that database to provide information for the 2012 Juvenile Redeploy Illinois Annual Report. The redeploy sites will continue to use this database until a case-level system is ready for use instead.
<b>End Date:</b>	Summer, 2014

**Project Name:** Adult Prisoner Criminal History and Recidivism Analysis Web-based Tool

**Project Type:** Database design

**Internal / External** ICJIA

**Background:** Supported by a grant from the U.S. Department of Justice, Bureau of Justice Statistics, the goal of this project is to develop a new web-based analysis tool that allows users to explore patterns of prior criminal history of prisoners admitted to the Illinois Department of Corrections over the last decade. A dataset comprised of de-identified prison records and corresponding criminal history records is being built, as well as a web-based user interface. Users of the tool will be offered combinations of crime categories and prisoner characteristics from which to choose, and will be shown results for the prior ten years. The purpose of the tool is to assist users in making informed sentencing and corrections policies by providing information in a format that does not currently exist in Illinois, and to inform the public about Illinois-specific incarcerated populations.

**Project Status:** Ongoing

**Progress Since Last Quarter:** The data tool is now available on the SAC website. Criminal history and recidivism information is available for cohorts of persons admitted and released from DOC, as well as cohorts sentenced to probation. The tool will be updated on a yearly basis.

**Project Name:** Evaluation of St. Leonard's Ministries Transitional Housing for Formerly Incarcerated Individuals

**Project Type:** Evaluation

**Internal / External** ICJIA

**Background:** St. Leonard's Ministries operates two transitional residential programs for individuals leaving prison--St. Leonard's House for men and Grace House for women. The goals of the study are to learn about the program's residents and operations, and to identify program components that contribute to successful resident outcomes. This information will educate criminal justice professionals and the public about the potential benefit of a long-standing, structured reentry program for formerly incarcerated men and women.

**Project Status:** In Progress

**Progress Since Last Quarter:** The case study report, Evaluation of St. Leonard's Ministries: Case studies of former residents of St. Leonard's House and Grace House (Part 1 in a series), is in review, along with separate reports focused on women clients (Grace House) and male clients (St. Leonard's House). A report summarizing the findings of field observations and staff interviews at Grace House (Part 2 in a series) is in review. A report describing the findings of field observations and staff interviews at St. Leonard's House is being drafted.

**End Date:** Spring, 2015

**Project Name:** Report on Illinois Juvenile Justice and Risk Factor Data, 2009-11

**Project Type:** Statistical summary

**Internal / External** ICJIA

**Background:** Supported by a grant from the Illinois Department of Human Services on behalf of the Juvenile Justice Commission, the goal of this project is to compile a broad range of Illinois juvenile justice and associated risk factor data into one comprehensive reference document to be updated annually. Data trends on every aspect of the juvenile justice system are identified, as well as those of associated community, social and school related risk factors. These data will be made available on the R&A website in the Data Section. Information on new legislation or statewide juvenile justice initiatives is updated, as well as information on such special issues as disproportionate minority contact, status offenders in secure detention, and juvenile mental health issues. The purpose is to provide policymakers and practitioners with current and relevant information to assist in developing informed planning and policy initiatives.

**Project Status:** In Progress

**Progress Since Last Quarter:** The report was submitted for executive review. The juvenile justice and risk factor datasets are in the process of being posted on the Authority's website.

**End Date:** Winter-Spring, 2014

**Project Name:** Evaluation of Illinois Multidisciplinary Domestic Violence and Sexual Assault Teams

**Project Type:** Evaluation

**Internal / External** Research Sponsored by ICJIA Grant

**Background:** In this ICJIA-sponsored research, researchers from the University of Illinois at Springfield examined the operation of multidisciplinary team (MDT) programs currently operating in McLean, Kankakee, St. Clair and Peoria counties in Illinois. Multidisciplinary teams aim to bring together several components of the criminal justice and victim service systems in a coordinated approach to effectively process cases and provide support and service to victims. Three of the MDTs were formed to address domestic violence and one to address sexual assault cases. The study assesses to what extent the programs operated collaboratively, how victims were served and what efforts were made to hold the offender accountable. In addition, the evaluation of such programs is consistent with the current need to identify evidence based programming and practices in the criminal justice system.

**Project Status:** Complete

**Progress Since Last Quarter:** The final report was published in August 2013. Findings show that these types of multidisciplinary teams provide numerous benefits in terms of service and coordination. Key findings were presented to the Victim Services AdHoc Committee in October 2013.

**End Date:** Summer, 2013

**Project Name:** River Valley Juvenile Detention Center Mental Health Program Outcome Evaluation

**Project Type:** Evaluation

**Internal / External** ICJIA

**Background:** The mental health program at River Valley Detention Center conducts court-ordered psychological reports for juveniles in Will and Kankakee counties. The psychological reports inform judges of youth mental health history and provide recommendations regarding barriers to successful criminal justice system outcomes. The goal of the study is to evaluate the utility of court-ordered psychological reports and their influence on justice-involved youth outcomes. The study measures youth re-arrest rates and subsequent detention stays and use of court-ordered psychological reports by county criminal justice professionals.

**Project Status:** In Progress

**Progress Since Last Quarter:** A draft of the report was completed in March 2013 and is in review. The final report will be published on the ICJIA website during the next quarter.

**End Date:** Winter-Spring, 2014

**Project Name:** Profiles of Illinois Multi-jurisdictional Drug Task Forces

**Project Type:** Program profile

**Internal / External** ICJIA

**Background:** For more than 20 years ICJIA has been awarding federal funding to local agencies to support multi-jurisdictional enforcement groups (MEGs) and drug task forces. The goal of the project is to produce statistical profiles that provide a general overview of the drug problems in the various jurisdictions and share MEG/TF responses to these problems. By using data provided directly by the MEG/TF units, these profiles can provide information to MEG and task force directors and policy board members to

**Project Status:** Ongoing

**Progress Since Last Quarter:** Updated profiles are planned for publication in Summer 2014.

**Project Name:** Evaluation of Mental Health Courts in Illinois

**Project Type:** Evaluation

**Internal / External** Research Sponsored by ICJIA Grant

**Background:** In this ICJIA-sponsored research, researchers from Loyola University Chicago conducted an assessment and evaluation of the mental health courts currently operating in Illinois. The project inventoried those courts and assessed the barriers that prevented courts in other counties from forming. A more thorough evaluation of selected courts was conducted to gauge their operations, effectiveness and outcomes. The researchers implemented a mixed methods study design, which included analysis of quantitative data from program operations and client outcomes, as well as qualitative data obtained from interviews and focus groups with the court stakeholders. Special attention was paid to the multidisciplinary roles of the court teams and the boundary-spanning that they are required to do.

**Project Status:** In Progress

**Progress Since Last Quarter:** The evaluation team has submitted two chapters for review with additional chapters forthcoming.

**End Date:** Winter-Spring 2014

**Project Name:** Cook County State's Attorney's Office Deferred Prosecution Program

**Project Type:** Evaluation

**Internal / External** Research Sponsored by ICJIA Grant

**Background:** In this ICJIA-sponsored research, the evaluation team from Loyola University Chicago will assess the implementation and operation of the Cook County State's Attorney's Office's Deferred Prosecution Program (DPP). The DPP accepts eligible first time, non-violent felony offenders into a program that will dismiss the felony charge if the participant satisfactorily completes all program requirements. The goal of the program is to offer these low-level offenders an opportunity to keep a felony conviction, and its collateral limitations, off their record.

**Project Status:** In Progress

**Progress Since Last Quarter:** The study is underway.

**End Date:** Winter-Spring, 2014

**Project Name:** Illinois Criminal Justice Cost-Benefit Model Development

**Project Type:** Statistical analysis

**Internal / External** ICJIA

**Background:** The goal of this project is to implement a comprehensive cost-benefit model for the Illinois criminal justice system based on the work by the Washington State Institute of Public Policy (WSIPP). The purpose is to use the model to identify the Illinois-specific costs and benefits of the criminal justice system and its programs and policies. The tool will be adapted for use in cost-benefit analysis of ICJIA-funded programs.

**Project Status:** Ongoing

**Progress Since Last Quarter:** Staff are finalizing the WSIPP model inputs required to examine general prison and probation programs' costs and benefits. Prison and probation cohorts have been completed. SPAC is collecting the program cost data that are still required. Staff is close to being able to produce cost-benefit analyses of IDOC programming. In the future, staff will explore adapting the tool for cost-benefit analysis of ICJIA-funded programs.

**Project Name:** Police-Community Interaction Survey: Website Technical Assistance

**Project Type:** Database design

**Internal / External** ICJIA

**Background:** The Center for Research in Law and Justice at the University of Illinois at Chicago was awarded a Justice Assistance Grant (JAG) from ICJIA to build the first statewide system to collect and report on citizen satisfaction with police in the context of traffic incidents and citizens' reporting of criminal incidents. ICJIA staff was asked to build of a web-based data reporting mechanism that will allow police chiefs to access aggregate reports on how citizens rate their officers in terms of procedural fairness, respectfulness and professional demeanor during citizen-police interactions.

**Project Status:** Complete

**Progress Since Last Quarter:** Survey data were loaded and results displayed on the website for viewing by participating police chiefs.

**End Date:** Fall, 2013

**Project Name:** Advanced Web Access to Illinois Criminal Justice Data

**Project Type:** Database design

**Internal / External** ICJIA

**Background:** Initially supported by a grant from the U.S. Department of Justice, Bureau of Justice Statistics, the goal of this on-going activity is to continually update the web-based data infrastructure that fully supports mapping and trend analysis of Illinois adult and juvenile criminal justice and associated risk factor data. The purpose of this activity is to provide web access to the Authority's Clearinghouse holdings of data to both outside users and ICJIA staff, and offer the capability to produce user-specified maps and graphs in several data tools.

**Project Status:** Ongoing

**Progress Since Last Quarter:** Staff continues to update and add data sets to the SAC website. During the last quarter, eight datasets of court processing indicators were updated.

**Project Name:** Campus Crime Report Series: Trends at Illinois Community Colleges

**Project Type:** Statistical summary

**Internal / External** ICJIA

**Background:** The goal of the project is to analyze trends in violent and property crimes reported at two-year (community) colleges in Illinois, using Clery Act data reported by college administrators to the U.S. Department of Education. Data were analyzed on prevalent offense types and location of crime occurrence. The purpose is to inform school administrators, policymakers

**Project Status:** In Progress

**Progress Since Last Quarter:** Staff is updating the draft report with newly released 2011 data. Publication on the Authority's website is anticipated by Spring 2014

**End Date:** Spring, 2014

**Project Name:** Audit of the Illinois Criminal History Record Information System, 2013

**Project Type:** Statistical analysis

**Internal / External** ICJIA

**Background:** ICJIA is mandated by statute to conduct periodic audits of the Illinois state central repository for criminal history record information (rap sheets) which is maintained by the Illinois State Police. The goal of the project is to document the accuracy, completeness and timeliness of the information in the CHRI system, with a particular focus on court dispositions. The purpose of the project is to provide the Illinois State Police with feedback on limitations in their current system that may require remedial action, as well as to provide recommendations to inform future federal grant applications

**Project Status:** In Progress

**Progress Since Last Quarter:** Work continues on county sample selection and requests for circuit clerk data to serve as primary source documents for the audit of court disposition information in the CHRI System.

**End Date:** Summer, 2014

**Project Name:** Report on Hate Crime in Illinois and Nationally, 1997-2009

**Project Type:** Statistical summary

**Internal / External** ICJIA

**Background:** The goal of this project is to conduct an analysis of hate crime data mandated by state law to be reported by law enforcement agencies to the Illinois Uniform Crime Reporting program. A comprehensive analysis of compliance with data reporting mandates was conducted, along with detailed analyses of observed hate crime trends, offenses and motivation types, location, and victim and offender characteristics. Comparison to national trends as reported to the FBI's Uniform Crime Reporting program were also made.

**Project Status:** The purpose is to inform policymakers and the public on the prevalence of In Progress

**Progress Since Last Quarter:** Staff has completed a draft report, which is in executive review. It is anticipated that the report will be published on the Authority website during the next quarter.

**End Date:** Winter-Spring, 2014

**Project Name:** Current Criminal Justice Trends Fact Sheets

**Project Type:** Statistical summary

**Internal / External** ICJIA

**Background:** The goal of this project is produce fact sheets on current criminal justice trends and topics, as a continuing feature of the Statistical Analysis Center website. These factsheets highlight the latest trends in the criminal justice system overall, and within a wide array of interest area, such as campus crime reporting and the aging of the Illinois prison population. The purpose of these factsheets is to provide citizens and policy makers the

**Project Status:** Ongoing

**Progress Since Last Quarter:** Work continues on developing fact sheets using clearinghouse data, to be published on the Authority's website.

**Project Name:** Illinois Sentence Policy Advisory Council Research Support

**Project Type:** Statistical analysis

**Internal / External** ICJIA

**Background:** The Sentencing Policy Advisory Council (SPAC) is a nonpartisan group of 18 key stakeholders from across the state and local criminal justice systems, including members of all three branches of government, victims rights advocates and academics. Created in 2009, the Council is charged with collecting and analyzing information related to sentencing, crime trends, and existing correctional resources for the purpose of determining how proposed changes in sentencing policies will impact the criminal justice system. R&A staff are currently the primary source of research expertise and technical assistance to the Council. To date, staff has assisted in producing a data gap report, a retrospective analysis of trends in crime and sentencing, and a statistical model for system wide fiscal impact statements. R&A staff will continue to provide research and technical support as SPAC's work develops.

**Project Status:** Ongoing

**Progress Since Last Quarter:** Staff continues to provide support to SPAC. This quarter staff provided assistance in analyzing likely cost outcomes for bills that would enhance sentencing.

**Project Name:** Risk, Assets, and Needs Assessment (RANA) Task Force Support

**Project Type:** Workgroup

**Internal / External** ICJIA

**Background:** The Crime Reduction Act of 2009 created the Risks, Assets and Needs Assessment Taskforce to facilitate the adoption of a standardized assessment instrument for all levels of the criminal justice system in Illinois, in order to achieve a coordinated and effective approach to offender assessment and risk management. The goal of the project is to serve on this taskforce throughout its various phases.

**Project Status:** Ongoing

**Progress Since Last Quarter:** Staff continues to participate on the workgroup, as the Department of Corrections begins training its staff on the new risk assessment system, with planned initial implementation in Spring 2014.

**Project Name:** Cook County Domestic Violence Court Help Desk Check-In Database Development

**Project Type:** Database design

**Internal / External:** ICJIA

**Background:** The goal of this technical assistance project is to develop and maintain a client tracking database for the Help Desk Check-In at the Cook County Domestic Violence Courthouse. Victims of domestic violence seeking court services at the courthouse are directed to various stations within the Help Center, where they can meet with assistant state's attorneys, victim advocates, and pro bono legal assistance in furtherance of their court case or filing of civil orders of protection. The database tracks utilization of services offered and the time spent by victims in the Help Center. The purpose of the project is to provide the Court Administrator with data necessary for the most efficient allocation of resources within the court house.

**Project Status:** Ongoing

**Progress Since Last Quarter:** Staff continues to provide technical assistance in administering and maintaining the database used at the Help Desk. Staff also have assisted the Help Desk staff in preparing automated reports that describe the Help Desk clients.

**Project Name:** Research Support to ICJIA Grants Unit

**Project Type:** Technical assistance

**Internal / External** ICJIA

**Background:** The goal of this ongoing activity is to provide research and analysis support to the ICJIA Grants Unit in several key areas. This includes providing information on evidence based practices for grants solicitations, data on crime trends and target populations to be served for funding strategic planning purposes, advice in setting appropriate program goals and objectives, and providing technical assistance in improving the quality of the program data collected as a requirement of grant funding.

**Project Status:** Ongoing

**Progress Since Last Quarter:** Staff continued to provide substantial support to the implementation of the Community Violence Prevention Program (CVPP), including conducting interviews with Re-Entry program case managers, analyzing survey results from the Youth Employment Program, and beginning work on the design of a case management database for the Re-entry program. Staff also consulted with CVPP program evaluators in their work with software provider Social Solutions to facilitate data conversions and interpretation for the Reentry program, and to assess the status of the data being entered by CVPP reentry sites into the existing vendor database. Staff also provided research support to the Victim Services Ad Hoc Committee, which met to set funding priorities for the VOCA and VAWA federal grants. Several staff members made presentations at that meeting in October. Staff continues to prepare material for the required federal Annual Progress Reports on those grants. In addition, staff completed work on a web-based VAWA data reporting mechanism that will be used by grantees to report their grant-funded progress directly to ICJIA grant monitors. Staff contributed as reviewers for the Bullying Prevention Program Requests for Proposal process. Staff provided technical assistance to the Authority's Grants Unit in designing performance indicators and corresponding data collection forms for the Ceasefire program addressing gang violence. Staff also reviewed materials for the After School programs that will support Becoming a Man (BAM) and Working on Womanhood (WOW) in addition to an RFP for programs outside of Chicago. They also met with researchers with the University of Chicago Crime Lab in October to help frame the evaluation of the Becoming a Man afterschool violence reduction program being funded by the Authority.

**Project Name:** Kane County State's Attorney's Office Evidence-Based Decision Making Tool Technical Assistance

**Project Type:** Technical assistance

**Internal / External** ICJIA

**Background:** The Kane County State's Attorney's Office approached ICJIA to develop an evidence-based risk, assets and needs assessment tool to help inform plea decisions. Data on 500 cases completed in 2007 were collected by Kane County staff, and are being analyzed to develop appropriate weights for each data element. The purpose is to standardize information acquisition and decision-making in the State's Attorney's Office, using evidence-based practices.

**Project Status:** In Progress

**Progress Since Last Quarter:** Work continues on the recidivism analysis.

**End Date:** Spring, 2014

**Project Name:** Clearinghouse of Criminal Justice Information

**Project Type:** Technical assistance

**Internal / External** ICJIA

**Background:** By statute, the Authority serves as a statewide clearinghouse for statistics, research studies and other information about all aspects of criminal justice system. The purpose of this information is to facilitate the improvement and coordination of all aspects of system, and to provide this information for the establishment of grant funding priorities. Staff also handles requests for information from outside requestors, including legislators, the media, other agencies and citizens. The datasets housed in the clearinghouse are updated and augmented regularly and posted on the Authority's website for use in various internal statistical projects and for ease of access by outside users.

**Project Status:** Ongoing

**Progress Since Last Quarter:** Staff continues to answer information requests as scheduled. In addition, staff completed several large requests, including updates to data trends for the Victim Services AdHoc Committee.

**Project Name:** Illinois Criminal History Record Information (CHRI) Ad Hoc Data Dissemination for Research

**Project Type:** Technical assistance

**Internal / External:** ICJIA

**Background:** The Authority has entered into a data sharing partnership with the Illinois State Police, whereby Illinois criminal history record information (CHRI) data is made available by ICJIA staff to bonafide research projects and information requests. Outside researchers enter into CHRI User Agreements to gain access to CHRI data for their research. ICJIA staff also use the CHRI data to answer requests for statistical information that cannot be derived from other aggregate datasets. The on-going dissemination of CHRI data also involves partnering with researchers to develop new methodologies for data manipulation and interpretation, based on the unique sample populations under study.

**Project Status:** Ongoing

**Progress Since Last Quarter:** During the last quarter, CHRI data were disseminated to researchers from University of Chicago. CHRI User Agreements were initiated on behalf of Loyola University and Aurora University.

**Project Name:** Arrest-Related Deaths (Deaths in Law Enforcement Custody Data Collection Program)

**Project Type:** Technical assistance

**Internal / External:** ICJIA

**Background:** The Federal Deaths in Custody Reporting Act requires states to compile and report quarterly to the U.S. Department of Justice, Bureau of Justice Statistics the number and circumstances of deaths of people held in various facilities for criminal offenses. Since 2004, ICJIA has collected Illinois arrest-related deaths report forms on behalf of BJS and forwarded such forms when received. Supported by a grant from BJS, the goal of the project is to continue to identify and submit cases, obtain any missing information on circumstances and manner of death, and promote awareness of the reporting requirement. To that end, a web page on the ICJIA website has been developed to facilitate arrest-related deaths reporting, and a short web-based survey of coroners and medical examiners has been developed. The purpose is to provide BJS with complete data from Illinois. More information about the DCRA program can be found at: <http://www.icjia.org/public/index.cfm?metasection=Data&metapage=dicra>

**Project Status:** Ongoing

**Progress Since Last Quarter:** Staff continues to solicit reports from law enforcement agencies and compile information for incidents that occurred in 2013.

# Appendix

## New Publications

- *National survey of residential programs for victims of sex trafficking*  
October 24, 2013
- *Anti-trafficking laws and arrest trends in Illinois*  
November 18, 2013

## Awards

- The Illinois SAC (R&A) has been named winner of the 2013 Technical Innovation Award by the Justice Research and Statistics Association (JRSA) for the **Criminal History and Recidivism Statistics for Prison Admissions and Exit Cohorts Analysis Tool**. The tool has two distinct functions. The criminal history function can be used to obtain statistics on the prior criminal histories for persons entering and exiting the Illinois Department of Corrections (IDOC) or sentenced to probation. The recidivism function calculates the subsequent recidivism rates for persons released from IDOC or sentenced to probation.

## Presentations

- On September 5, staff presented at the Illinois Alcohol and Drug Dependence Association Annual conference held at the Hilton Lisle/Naperville in Lisle, Illinois. The workshop title is *Lives Filled with Trauma: Understanding PTSD among Substance Abusing and Criminal Justice-Involved Clients*.
- September 25 & October 31, staff presented on capabilities and functionalities of Adult Redeploy Access database for possible use by CVPP Re-entry Program
- On September 26, staff presented *Probable PTSD Among Male Jail Detainees in Substance Abuse Treatment* at the Midwestern Criminal Justice Annual Meeting in Chicago.
- Staff provided a demo of the ICJIA website (Instant Atlas) at the Juvenile Justice Commission meeting on September 18.
- Staff visited the Center for Prevention Research and Development and demonstrated ICJIA Instant Atlas to researchers on October 7.
- October 15, staff presented to stakeholders of the Cook County ACT Court regarding data collection capabilities of the ICJIA-developed ARI Access database.
- The Research Director provided a presentation to the Minnesota Violent Crime Coordinating Council on October 14 regarding strategies for evaluating the effectiveness of multijurisdictional drug task forces in Brainerd, MN.
- Staff presented at and attended the Victim Services Ad Hoc Committee meeting hosted by the Illinois Criminal Justice Information Authority on October 22-23, for the purpose of assisting committee members in setting goals, objectives and priorities for the Victims of Crime Act and Violence Against Women Act federal grant programs for the next three years.
- On November 4, staff participated on a panel at Loyola University to discuss the policy, research and criminal justice professionalism with a group of graduate students from Loyola and other area universities.

## Technical Assistance

- Staff provided technical assistance on CHRI data analysis and interpretation to researchers from Roosevelt University regarding their project on drug arrests, on August 27.
- Staff reviewed a draft publication on the prevalence of prior criminal histories for persons under the custody of the Cook County Sheriff, written by researchers from Loyola University, as part of the protocol under the CHRI User Agreement.
- Staff conducted a review of an evaluation of the Juvenile Redeploy Illinois program conducted by Illinois State University.
- Staff met with the Ohio Statistical Analysis Director, Lisa Shoaf, on September 25 to help develop strategies for assessing the effectiveness of multijurisdictional drug task forces.
- Staff initiated work on two program databases – the first is a web-based case tracking system for the Cook County Adult Redeploy Illinois site housed at the Cook County Adult Probation Office; the other is a reporting module for the Reentry program sites within the Community Violence Prevention Program (CVPP).
- Staff tested and made suggestions for changes in new Juvenile Redeploy Illinois web-based system.
- Staff provided technical assistance to ten newly-approved Adult Redeploy Illinois sites on data collection, performance measurement, and reporting.
- Staff worked with Dr. Lamar Hasbrouck, Executive Director of the IL Department of Public Health to identify data resources evidence-based programs for the Illinois Violence Prevention Task Force.

## Meetings

- On August 19, staff participated in a conference call with the IL Juvenile Justice Commission Disproportionate Minority Contact (DMC) Subcommittee.
- Staff attended a meeting of the Cook County Access to Community Treatment Court Evaluation and Technology Work Group meeting on August 23, at the Leighton Criminal Court Building. The Cook County ACT Court is developing a model for Adult Redeploy Illinois participation, and staff assisting with identifying a target population for their program.
- Staff participated in a conference call with the Juvenile Justice Commission Data group on September 3.
- On September 5, staff presented at the Illinois Alcohol and Drug Dependence Association Annual conference held at the Hilton Lisle/Naperville in Lisle, Illinois. The workshop title is *Lives Filled with Trauma: Understanding PTSD among Substance Abusing and Criminal Justice-Involved Clients*.
- Staff attended the Juvenile Redeploy Illinois Board meeting on September 6.
- Staff attended the regular meeting of the Illinois Criminal Justice Information Authority Board on September 6.
- On September 9, staff participated in a Juvenile Redeploy Illinois all sites phone call.
- On September 10 staff met with the Redeploy Site Selection & Monitoring Committee to review Adult Redeploy applications.
- Staff met with command staff of the Illinois State Police on September 6 to discuss enhanced performance effectiveness indicators for grant-funded multijurisdictional drug task forces.
- On September 12, staff participated in conference calls with Bullying Prevention and Choose Respect Grantees (respectively) to discuss new ICJIA quarterly data reports.
- On September 13, staff attended a Juvenile Justice Leadership Council meeting.
- On September 16, staff participated in the Adult Reentry Initiative Proposal Review meeting.
- September 16, staff attended the quarterly Adult Redeploy Illinois Oversight Board meeting.
- On September 17, staff met to discuss Community Violence Prevention Program violence reduction measures with University of Illinois-Chicago researchers and other experts.
- On September 17, staff met at Voices for Illinois Children for the Illinois Childhood Trauma Coalition (ICTC) periodic meeting on the Stories project. The Stories project is a series of DVD regarding childhood exposure to violence.
- On September 18, staff attended the Illinois Juvenile Justice Commission meeting.

- Staff attended a meeting of the Advisory Council on Alcoholism and Other Drug Dependency as a proxy for Director Cutrone on September 18 (via phone).
- Staff attended the Illinois Association of Problem-Solving Courts Conference in Springfield on September 19-20.
- Staff held a September 20 meeting with the YMCA regarding expenditure of their Safety Net Works funds.
- Staff attended a meeting of the Governor's Health Care Reform Implementation Council, Workgroup on Justice Populations, on September 24 in Chicago.
- Staff met with the Ohio Statistical Analysis Director, Lisa Shoaf, on September 25 to help develop strategies for assessing the effectiveness of multijurisdictional drug task forces.
- On September 26, staff will be presenting *Probable PTSD Among Male Jail Detainees in Substance Abuse Treatment* at the Midwestern Criminal Justice Annual Meeting in Chicago.
- Staff attended a meeting of the Technical Group for the Behavioral Health and Justice Integrated Database being developed by the Division of Mental Health (DMH). The meeting was on October 2 in Springfield, and staff discussed the data elements and usability of the database.
- Staff attended an Illinois Childhood Trauma Coalition meeting on October 2.
- On October 2, staff held a meeting with Illinois Alliance of the Boys and Girls Club to determine goals, objectives, and performance indicators for the Afterschool funding.
- On October 2, staff participated in the quarterly meeting of the Illinois Childhood Trauma Coalition.
- On October 3, staff held a meeting with Youth Guidance and Crime Lab to determine goals, objectives, and performance indicators for the Afterschool funding.
- On October 4, staff participated in an ICTC meeting on the Stories project out of office. The Illinois Childhood Trauma Coalition (ICTC) holds periodic meetings on the Stories project. The stories project is a series of DVD regarding childhood exposure to violence.
- On October 4, staff held a conference call with Choose Respect current and potential evaluator.
- On October 4, staff participated in a call with Rob Vickery and Karima Douglas to discuss Lake County DMC assessment data.
- On October 8, staff participated in a Chicago Safe Start Quarterly Advisory meeting.
- On October 9, the Research Director participated in the annual teleconference business meeting of the Justice Research and Statistics Association (JRSA).
- On October 21, staff participated in a conference call with the Juvenile Justice Commission DMC Subcommittee.
- On October 22-23 staff participated in the Victim Services Ad Hoc Committee meeting, They presented victimization data trends, and provide a summary of the evaluation of multidisciplinary teams for domestic violence and sexual assault.
- On October 24 staff attended and presented at the ICJIA Institutional Review Board meeting regarding the Analysis of St. Leonard's Ministries Administrative Data project.
- Staff chaired a meeting of the Adult Redeploy Performance Measurement subcommittee on October 24.
- On October 18, staff attended the Juvenile Redeploy Illinois Board meeting in Springfield.
- On October 18, staff attended an informal hearing with YMCA regarding unspent and unreturned Safety NetWork funds.
- Staff participated in the October 25 Chicago Department of Public Health's (CDPH) Dating Violence Meeting in conjunction with their federal Center for Disease Control grant regarding dating violence.
- On October 31 staff participated in a conference call with probation staff from Lake County and Juvenile Justice Commission members to discuss the data they submitted for the Disproportionate Minority Confinement assessment.
- On October 31, staff met to discuss the Becoming A Man (BAM) program proposal and accompanying evaluation study by the University of Chicago.
- On November 4, staff attended and participated in the Adult Redeploy Illinois Oversight Board quarterly meeting.
- Staff attended a meeting with the Director of the Illinois Department of Public Health on November 5, regarding general data sharing and specific violent crime data that the newly formed Violence Prevention Task Force will need for its work.

- On November 7, staff attended a Public Safety Summit in Rockford on “Behavioral Health and the Criminal Justice System: Issues and Solutions”, sponsored by the Illinois Center of Excellence for Behavioral Health and Justice.
- Staff attended a meeting of the After School Programs Performance Measurement Budgeting for Results Work Group on November 7.
- November 12, participated in the first of three meetings of the Adult Redeploy Strategic Planning Advisory Committee
- Staff participated in the first meeting of the Adult Redeploy Illinois Strategic Planning Advisory Committee on November 12.
- On November 13 and 14, staff participated in the Afterschool Grants Webinar.
- Staff attended the Justice and Health Initiative Steering Committee Meeting on November 13.
- Staff participated in the Juvenile Justice Leadership Council meeting on November 13.
- The research director participated in a teleconference meeting of the Justice Research and Statistics Association (JRSA) Executive Committee on November 13.
- Staff met with evaluators from University of Illinois Chicago on November 14 to assess the status of the data being entered by CVPP reentry sites into the existing vendor database.
- Staff participated in the Afterschool RFP webinar for applicants on November 14.
- On November 15, staff participated in a conference call with the Juvenile Justice Commission data group.
- Staff participated in the Juvenile Redeploy Board meeting on November 15.
- Staff participated in a Safe From the Start grantee meeting on November 20 to discuss current issues and evaluation issues.
- Staff met with Illinois Department of Juvenile Justice staff to discuss reentry issues related to the Community Violence Prevention Program (CVPP) on November 18. The information will be used to inform a redesign the client database by R&A staff.

## **Training**

- Staff attended a webinar on Principles of Prevention on October 15.
- On August 21, staff attended a day-long training on presenting data and visualizing information

cc: Jack Cutrone  
Hank Anthony

## Appendix A – Information Request Handling Statistics

July, 2013 through September, 2013

<b>ITEM</b>	<b>REQUESTS/Pct</b>
<b>Number of information requests handled:</b>	32
<b>Geographic origin of requesters:</b>	
Chicago metropolitan area	58%
Other Illinois regions	8%
U.S. outside of Illinois	2%
Outside the U.S.	0%
Unknown	32%
<b>Type of requester:</b>	
Government agency	20%
Private agency	6%
Researcher	0%
Student	12%
Citizen	56%
Media	6%
Legislators	0%
Inmates	0%
<b>Method of request:</b>	
Telephone/fax	62%
Mail	0%
Email/Internet	24%
In-person	0%
ICJIA Website	14%

## WebTrends Download Trends

### Top 25 Publications From August 2013 to October 2013

Top 25 Publications	Downloads
Implementing Restorative Justice: A Guide for Schools (October 2009)	4833
Policies and Procedures of the Illinois Juvenile Justice System (August 2010)	2866
Policies and Procedures of the Illinois Criminal Justice System (August 2012)	1321
Research Reports: Drug Abuse, Treatment, and Probationer Recidivism (February 2006)	913
The Compiler: Minority overrepresentation in the criminal and juvenile justice systems (Summer 2003)	746
Mental Health Screening and Assessment in the Illinois Juvenile Justice System (March 2010)	730
Inventorying Employment Restrictions Task Force Final Report (July 2013)	727
An Inventory and Examination of Restorative Justice Practices for Youth in Illinois (April 2013)	682
Juvenile Recidivism in Illinois: Exploring Youth Re-arrest and Re-incarceration (August 2012)	682
A Crime Analyst's Guide to Mapping (April 2003April 2003)	639
Analysis of Shelter Utilization by Victims of Domestic Violence Quantitative and Qualitative Analysis - FINAL TECHNICAL REPORT (February 2010)	543
Victimization and Help Seeking Behaviors among Female Prisoners in Illinois (April 2010)	486
Illinois Criminal Justice Information Authority 2012 Annual Report (April 2013)	477
An Evaluation of the Moral Reconciliation Therapy of the Franklin/Jefferson County Evening Reporting Center Program (2003)	399
The Little Village Gang Violence Reduction Project in Chicago (March 2004)	362
Juvenile Recidivism in Illinois: Examining Rearrest and Reincarceration of Youth Released from the Illinois Department of Juvenile Justice (June 2013)	288
The Compiler: Computer Crime (September 1999)	235
Electronically Monitored Home Confinement in Illinois (July 1988)	201
The Compiler: Dealing with Sex Offenders (Summer 1997)	130
The Extent and Nature of Adult Crime Victimization in Illinois, 2002	116
The Nature and Extent of Family Violence in Illinois: an Overview and Assessment of Domestic Violence, Child Abuse, and Elder Abuse Data in Illinois (December 1999)	105

Top 25 Publications	Downloads
Research Bulletin: Pretrial Release and Crime and Cook County (August 1992)	92
Illinois Municipal Officers 'Perception of Police Ethics (September 1994)	85
Juvenile Justice System and Risk Factor Data for Illinois: 2003 Annual Report (March 2006)	75
The Pretrial Process in Cook County: an Analysis of Bond Decisions Made in Felony Cases during 1982 – 1983 (August 1987)	74