**JAG Operations, Planning and Implementation Proposal Narrative**

*Category 1: Operational Effectiveness*

**Description**

A total of $600,000 is earmarked through this opportunity for grants supporting the operational effectiveness of prosecution, public defense and court functions. Individual awards will be granted between $40,000-$225,000 in federal funds. Eligibility for this funding category is limited to state and local public defense and prosecution agencies that are current ICJIA JAG grant recipients. Applicants must demonstrate the effectiveness of and the ongoing need for the current program.

**Narrative Questions**

Please add your narrative to the questions listed below. Please do not delete the questions.

Before initiating your application, gather data to assist with your problem statement and performance measures. These data may include Index crime and crime rate data from Illinois Uniform Crime Reports, the Illinois State Police Criminal History Record Information program, and federal and state Threat Assessment Reports; hospital and treatment admission data; intelligence and informant data; and prosecutor, probation, and parole data. The key is to truly analyze the crime problems addressed by the requested program and to demonstrate the effectiveness of the current JAG-funded program and determine how your grant activities will impact goals and objectives.

**Problem Statement**

Problem Statement – Description of the Service Area

State the geographic area to be served and provide the population and urban/suburban/rural characteristics of the area to be served, as well as any other descriptive information relevant to the statement of the need and the program design.

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Problem Statement - Current Status

Outside of a lack of funding, please state the problem that will continue to be addressed through the proposed program.

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Please complete the following table to provide data that demonstrates the problem to be addressed. *For example, data elements might include caseloads, case backlogs, staffing, and crime statistics.*

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| **Data Element** | **2016** | **2015** | **2014** |
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Describe how these data demonstrate an ongoing need for the program.

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Please describe the currently funded program, detailing how it addresses the stated need.

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Describe the state or local resources available to meet the identified programmatic needs, and identify why the jurisdiction may lack adequate resources to implement the program without JAG funding.

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**Review of Progress**

Please complete the following table using the Goals/Objectives/Performance Measures for your program for the period of October 1, 2016 through December 31, 2017.

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| **Goal**: |
| **Objectives** | **Progress to-date** |
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Please discuss the program’s progress to-date detailed above, reviewing why objectives were not met, met, or exceeded.

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**Project Implementation**

Based on past program performance detailed above, please describe any proposed changes or refinements to the current program.

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Clearly explain how your agency will plan, organize, staff, direct and use the requested resources to address the problem.

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Please clearly describe the data-driven planning process in which the agency will actively participate to identify jurisdiction or agency needs, detailing the data to be examined, planning participants, and any planning models that will be employed.

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Please describe any best practices that will be incorporated in the proposed program, citing practice and how they will be used to inform the program design.

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Other than funding, what barriers to program implementation do you foresee?

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How will the proposed project address these barriers?

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Use the table below to detail the current and proposed staffing.

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| **Current Funded Staff** | **Proposed Funded Staff** |
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Please describe any proposed staffing changes and how they will enhance program outcomes.

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This section must address how program requirements will be implemented as detailed in the NOFO (See Program Requirements, page four in the NOFO).

Complete the Implementation Schedule.

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| **Task** | **Staff Responsible** | **Date of Completion** |
| Initiate data-driven planning process |  | July 2018 |
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| Complete data-driven planning process  |  | March 2019 |
| Submit quarterly Fiscal Report to the Authority |  | October 15, 2018January 15, 2019April 15, 2019July 15, 2019 |
| Submit quarterly Progress Report to the Authority |  | October 15, 2018January 15, 2019April 15, 2019July 15, 2019 |
| Complete BJA PMT reports through <https://bjapmt.ojp.gov> |  | October 15, 2018January 15, 2019April 15, 2019July 15, 2019 |
| Complete all FINAL Fiscal and Program Closeout Materials |  | July 31, 2019 |

**Goals, Objectives, and Performance Indicators**

Please use the table below to define the goal, objectives and performance measures for the proposed program. While objectives and performance measures from the current program may be used, **applicants are encouraged to refine or set new objectives and performance measures that conform to the current problem and proposed program refinements.**

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| **Goal**: To maximize the efficiency and effectiveness of the criminal justice system. |
| **Process Objectives** | **Performance Measures** |
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| **Outcome Objectives** | **Performance Measures** |
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**Project Management and Sustainability**

Describe the plan for implementation and supervision of the project activities.

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Please describe how project success will be measured, detailing how and when data will be collected and reported.

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The maximum length of funding available under the NOFO is 36 months. Please discuss how program data will be used to sustain the program when federal funding ends.

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