



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

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Death Penalty Abolition Fund

Notice of Funding Opportunity
Training for Law Enforcement Personnel

RESPONSE TO APPLICANT QUESTIONS

Updated February 15, 2019

An updated NOFO reflecting the correct due dates has been posted to the NOFO page.

While we encourage prospective applicants to complete Notices of Intent (NOI), agencies may still submit an application even if they have not submitted the NOI. Submission of the NOI offers the Authority the opportunity to provide technical assistance to prospective applicants regarding GATA compliance, and helps the Authority better prepare for the volume of proposals that may be submitted for review.

Question 1:

Does a LE training award (\$10k - \$1m) have to be fully expended by June 30, 2019?

Response 1:

The budget included in the proposal package should detail the costs that the applicant anticipates being able to incur by June 30, 2019. All grant expenditures must be completed by the submission of the closeout Periodic Financial Report (PFR), previously known as the Final Fiscal Report, which will be due to the Authority on or before July 30, 2019. Successful applicants will be asked to submit a 12-month SFY20 after execution of the SFY19 agreement.

Question 2:

As this grant is titled and funded through the Death Penalty Abolition Fund, are there any post award requirements to the grantees in which they must make a public statement or be listed in any publication or article in regards to a particular position regarding the death penalty?

Response 2:

There is no requirement that applicants or grantees make any statement, take any position or appear in any publication regarding a position on the death penalty.

Question 3:

Are larger equipment purchases allowed under this funding opportunity, such as firearms training simulators and the associated training with the equipment? We are in the process of developing a training program that incorporates live action role playing scenarios followed up with video based simulation training for evaluation methods

Response 3:

No larger equipment purchases are prohibited under this funding opportunity. However, all costs are reviewed and scored based on their reasonableness and necessity.

Question 4:

I've read over the NOFO a couple times and want to confirm if there is a specific type of training this funding can be used for. ...It appears the training dollars can be utilized for any training and the grant can be utilized to pay overtime to backfill shifts so officers can attend training. We have several unfunded training mandates in the next few years and are looking to cover the cost.

Response 4:

You are correct that the NOFO does not specify training topics to be supported by this funding opportunity. As we indicated in the NOFO-specific webinar, the narrative should demonstrate a need for the requested training and lay out a plan to deliver that training.

The NOFO does specify that grant funding can support overtime to backfill shifts while officers attend training.

Question5:

I had a question regarding the Law Enforcement Personnel Training NOFO: the website states that questions are due March 11, 2019, and applications are due March 18, 2019. However, the NOFO itself has different dates for these activities, March 4, 2019 for applications and February 7, 2019, for questions. Can you let me know which dates are correct?

Response 5:

Thank you for catching that typo. The following table lists the correct due dates for the Notices of Intent (02/07/19), Submission of questions (03/11/19,) and submission of proposals (03/18/19).

| Task | Date |
|--|---|
| NOFO posted | Wednesday, January 30, 2019 |
| Applicant webinars available | Wednesday, January 30, 2019 |
| Notices of Intent due | Thursday, February 7, 2019 |
| NOFO question submission deadline | Monday, March 11, 2019 |
| Applications due | 11:59 p.m., Monday, March 18, 2019 |
| Budget Committee review/approval of recommended designations | April 18, 2019 |
| Program start date | May 1, 2019 |

Question 6:

Please clarify the period of performance – the NOFO states May 1, 2019 – June 30, 2019. Is the end date June 30, 2020?

Response 6:

The initial period of performance is May 1 – June 30, 2019. The State Fiscal Year (SFY) ends each year on June 30. The state General Assembly must authorize appropriations for each SFY. As the state budget has not yet been finalized, no SFY20 appropriations have been made. Please review the programmatic webinar for more information.

Question 7:

The NOFO does not specify whether the 30-page application should be single-spaced or double-spaced; which is preferred by ICJIA?

Response 7:

As you will see when you review the narrative template, responses are entered in text boxes which have already been formatted.

Question 8:

Do you anticipate awarding the entire \$4.5 million for a period of two months?

Response 8:

We do not anticipate awarding the full \$4.5 million for the initial 2-month period of performance. That amount is the full appropriation which has been earmarked for law enforcement. Please watch the NOFO programmatic webinar for more detailed information on the short period of performance.

Question 9:

Is it your intent we only share our training plan for the two months of this award cycle? Because we cannot get all of our officers through the training in the time frame in this grant cycle, our concern is that it would not look like a complete plan if we only included the 2 months.

In the same fashion, can funds be proposed to be allocated to be used after 6/30/19? For example, we will train xx staff for xx \$ in May and June, followed by xx staff for xx \$ in each proceeding month – indicating the full plan.

Response 9:

There is no prohibition against an applicant describing a larger training plan, the first two months of which to be supported through the DPA funding.

Question 10:

Is the opportunity open to all state and local law enforcement agencies, educational institutions, and non-profit agencies or restricted to only those currently providing training in IL?

Response 10:

While the NOFO indicates that an applicant agency must have experience training law enforcement personnel, it does not specify that the training was provided in Illinois.

Question 11:

Are appendices allowed?

Response 11:

No. Please restrict your submission to the materials detailed in the NOFO.

Question 12:

I noticed there was a question and answer that referenced overtime created due to trainings. However, I am still unsure of what the answer is. Can someone clarify if funding towards overtime cost created to backfill shifts are appropriate to list in a line item within the budget.

Response 12:

Yes, backfill, referred to here as Buy Back, is an allowable line item to cover overtime costs created to cover shift when personnel are participating in funded training.